



CITY OF MANSFIELD

620 S. Wisteria Street
Mansfield, TX 76063

Agenda

Keep Mansfield Beautiful Commission

Monday, April 1, 2024

6:00 PM

Chris Burkett Service Center

CALLED MEETING

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

CITIZENS WISHING TO ADDRESS THE BOARD MAY DO SO AT THIS TIME. ALL COMMENTS ARE LIMITED TO 5 MINUTES.

3. **APPROVAL OF MINUTES**

3.11.2024 KMB Meeting Minutes

Attachments: [3.11.2024 KMB Meeting Minutes.pdf](#)

4. **TREASURER'S REPORT**

5. **ROUTINE BUSINESS**

*Earth Day Mansfield
Rain Barrel Application
Vendor Update (Educational, Children, Food, and Product)
Budget Update
Map of Event
Delegate Remaining Tasks*

6. **OLD BUSINESS**

7. **NEW BUSINESS**

Keep Texas Beautiful Conference Registration

8. **ADJOURNMENT**

CERTIFICATION

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Thursday, March 28, 2024

Lindsey Tashman
Public Education Specialist

This building is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. To make arrangements, call 817-728-3610.



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1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

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CITY OF MANSFIELD
Meeting Minutes
Keep Mansfield Beautiful Commission

March 11, 2024 @ 6:00p.m.

Chris W. Burkett Service Center

Attendance – Present: Kenneth Chalk, Dee Chambliss, Kristine DeWolf, Jeffrey Wilborn, Lisa Kammaz, Alex Godina, Stacy Penny

City Staff Present: Lindsey Tashman

CALL TO ORDER: at 6:04 p.m. by Chair, Kristine DeWolf .

CITIZEN COMMENT

None present

APPROVAL OF MINUTES

Minutes from the previous meeting, February 2024, were approved by a motion offered by Kristine, seconded by Kenneth Chalk, and a favorable vote by all members present.

TREASURER’S REPORT

Treasurer Kenneth Chalk reported an account balance of \$9265.17. Deposits and Debits are pending.

ROUTINE BUSINESS

Earth Day Mansfield 2024 Updates

Children’s Area

- **Pony Rides** – Tanya with the Pony Rides confirmed that she will have the ponies there and has sent us an invoice. A deposit is requested to hold the date. Lindsey is checking on the amount.
- **Petting Zoo** – Alex spoke with Rachel S. the contact for the Petting Zoo. She has verbally confirmed but has not yet since the invoice. Lindsey is following up.
- **Face Painting** – HS students are providing face painting. Kristine has purchased face paint and related resources (\$150). She will donate face/makeup wipes for this service.
- **Caricatures** – The board approved efforts to secure 2 caricature artists at \$1300 (total) to provide this service for the Earth Day event. **ACTION:** A motion was offered by Dee C., seconded by Kristine D., and approved in a 6 to 1 vote – after a question was raised for discussion.

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Entertainment

- The band and DJ are confirmed.

Rain Barrels

- Alex has agreed to secure the gift cards in the amount of \$50 each for the five artists painting rain barrels for the auction. He will be reimbursed by KMBC.

Educational Vendors

- **Home Depot** – Outreach by our team (Alex and Lindsey) has not resulted in a response from the current management at Home Depot, Mansfield.

Food Vendors

- Kristine and/or Lindsey have confirmed food vendors for Earth Day. Follow-up with a specialty coffee provider.

Farmers Market vendors

- Lindsey will follow-up with individual vendors to confirm their plans to participate in the Earth Day event – given limited communication from the farmers Market leadership.

T-shirts

- Kristine secured an estimate of \$7.55 per shirt for Earth Day volunteer t-shirts. We are anticipating a need for 100 shirts. Kristine will follow-up with Jennifer to finalize the process for securing the shirts.

Logistics

Table/Chairs have been secured.

Next steps:

- Members with outstanding items for earth day will provide a virtual update via email by Monday, 3/18.
- The April meeting will take place 4/1 to better prepare for the Earth day event at the end of the month.

Adopt-A-Street

- There 61 streets available for Adopt-a-Street (AAS). A couple of renewals were received this month.

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- Adopters have until April to complete the trimester clean-up they committed to. Kenneth will be following up.
- New signage: The City has secured a provider and are awaiting the final quote. New signs should be here around April or May.

OLD BUSINESS

Potential Partner/Donor:

- Lindsey will continue outreach and research relating to the opportunity to partner with Atmos on Earth Day. Due to the approaching deadlines to finalize 2024 event details, a 2025 sponsorship will be a more reasonable pursuit.

NEW BUSINESS – None

ADJOURNMENT - ACTION: The March meeting was adjourned by Kristine DeWolf at 6:55p after a motion by Kristine DeWolf (seconded Kenneth C.), and all present members voting in favor.