



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

Historic Landmark Commission

Wednesday, October 5, 2022

4:00 PM

Mansfield Historical Museum and Heritage Center

1. CALL TO ORDER

Chairman Smith called the meeting to order at 4:00 p.m. at the Mansfield Historical Museum and Heritage Center, 102 N Main Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff Present:

Art Wright, Senior Planner/HPO

Nicolette Ricciuti, Director of Regulatory Compliance

Jennifer Johnston, Development Coordinator

Commissioners:

Absent 1 - Amanda Kowalski

Present 6 - Mark Walker; David Littlefield; Robert Smith; Allan Hudson; Thomas Leach and Bob Klenzendorf

2. WORK SESSION

Mr. Wright took the Commissioners on a tour of Historic Downtown Mansfield.

The tour concluded at 5:00 p.m.

The Commission then convened in the upstairs meeting room of the Mansfield Historical Museum and Heritage Center for the rest of the meeting.

3. APPROVAL OF MINUTES

[22-4953](#)

Minutes - Approval of the September 14, 2022 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the September 14, 2022 meeting.

A motion was made by Leach, seconded by Klenzendorf, that this matter be Approval of Minutes . The motion CARRIED by the following vote:

Aye: 6 - Mark Walker; David Littlefield; Robert Smith; Allan Hudson; Thomas Leach and Bob Klenzendorf

Nay: 0

Absent: 1 - Amanda Kowalski

Abstain: 0

4. CITIZENS COMMENTS

None

5. RECOGNITION

Ms. Ricciuti presented the Commission with the Gold National Astor Award present to Mansfield Methodist and the Historical Landmark Commission for their downtown mural project.

6. OLD BUSINESS**[22-4957](#)**

HLC#22-005: Modification of the Certificate of Approval for exterior changes to the Dennis Mahoney Building, 1890, at 115 N. Main Street by Nationwide Construction, applicant and BCB Transport Holdings Co., owner

Nationwide Construction gave a presentation and was available for questions.

After a discussion, Vice- Chairman Littlefield made a motion to recommend approval to exterior changes . Commissioner Klenzendorf seconded the motion, which carried by the following vote:

Aye: 6 - Mark Walker; David Littlefield; Robert Smith; Allan Hudson; Thomas Leach and Bob Klenzendorf

Nay: 0

Absent: 1 - Amanda Kowalski

Abstain: 0

7. DISCUSSION ITEMS**[21-4430](#)**

HLC#21-013: Discussion regarding revisions to the Design Guidelines for Historic Mansfield

Mr. Wright provided a draft of the updated Design Guidelines for Historic Mansfield.

After a discussion the Commission directed Mr. Wright make some changes and provided the completed draft at the next meeting.

[22-4828](#)

HLC#22-009: Discussion on amendments to Sections 155.069 and 155.116 of the Mansfield Code of Ordinances related to the regulations governing the Historic Landmark Overlay District and the Historic Landmark Commission

Mr. Wright provided a draft of the updated amendments to Sections 155.069 and 115.116 of the Code of Ordinance

After a discussion the Commission directed Mr. Wright make some changes and send to legal for review.

[22-4883](#)

HLC#22-013: Discussion on the 2021 - 2022 Annual Report of the Mansfield Historic Landmark Commission

Mr. Wright provided the 2022 Annual Report and advised the commission City Council will receive the report at their next scheduled meeting.

8. PRESERVATION MONTH SUB-COMMITTEE REPORT AND DISCUSSION

Vice-Chairman Littlefield reported on the Sub-Committee meeting held on September 27, 2022 and presented an overview of the events under discussion for Preservation Month 2023.

[22-4956](#)

Minutes - Approval of the October 26, 2022 Historic Landmark Commission Meeting Minutes

Vice Chairman Littlefield called for approval of the minutes of the September 27, 2022 meeting.

Commissioner Leach made a motion to approve the minutes as presented. Commissioner Klenzendorf seconded the motion which carried by the following vote:

Aye: 4 - Mark Walker; David Littlefield; Thomas Leach and Bob Klenzendorf

Nay: 0

Abstain: 0

Non-Voting: 3 - Amanda Kowalski; Robert Smith and Allan Hudson

9. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright advised that there was a good turn out for Founder's Day.

10. COMMISSION ANNOUNCEMENTS

None

11. **STAFF ANNOUNCEMENTS**

None

12. **ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 7:05 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Jennifer Johnston, Development Coordinator