



CITY OF MANSFIELD

620 S. Wisteria Street
Mansfield, TX 76063

Meeting Agenda

Keep Mansfield Beautiful Commission

Monday, May 8, 2023

6:00 PM

Chris Burkett Service Center

Meeting Has Been Cancelled

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

CITIZENS WISHING TO ADDRESS THE BOARD MAY DO SO AT THIS TIME. ALL COMMENTS ARE LIMITED TO 5 MINUTES.

3. **APPROVAL OF MINUTES**

KMBC 2023 March Meeting Minutes

Attachments: [KMBC Minutes March 2023.pdf](#)

Minutes will be approved at the next regularly scheduled meeting

4. **TREASURER'S REPORT**

5. **ROUTINE BUSINESS**

6. **OLD BUSINESS**

7. **NEW BUSINESS**

8. **ADJOURNMENT**

CERTIFICATION

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Friday, May 5, 2023.

Rebecca Sales
Public Education Specialist

This building is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. To make arrangements, call 817-728-3610.



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 23-5300

Agenda Date: 4/3/2023

Version: 1

Status: Approval of Minutes

In Control: Keep Mansfield Beautiful Commission

File Type: Meeting Minutes

Agenda Number:

Meeting Minutes
Keep Mansfield Beautiful Commission
March 13, 2023
6:00p.m.
Chris W. Burkett Service Center

ATTENDANCE – Present: Leon Williams, Kenneth Chalk, Dee Chambliss, Lisa Kammaz; Alex Godina, and Kristine DeWolf

CITY STAFF PRESENT – Rebecca Sales

CALL TO ORDER at 6:04 p.m. by President Leon Williams

Citizen Comment - No Mansfield Citizens were present for comments.

APPROVAL OF MINUTES from February 13, 2023

The January 2023 meeting minutes were approved with Kenneth moving to approve the Feb 13, 2023, meeting minutes; Dee Chambliss, seconded.

TREASURER'S REPORT

A balance of \$8605.40 was reported by President Leon Williams. President Leon Williams presented a motion to remove Jennifer Evans from the KMBC Frost Bank account and add Kenneth Chalk, as he now serves as Treasurer. The motioned was seconded by Dee Chambliss and passed with a unanimous vote in favor.

ROUTINE BUSINESS

Adopt-a-Street (AAS) Update

- 58 total streets are a part of the KMBC adopt-a-street program; eight are now available.
- Kenneth is sending notice of adopters who have not cleaned their street this trimester.
- One sign is being removed – due to inaction and a dissolved organization.
- <https://youtu.be/H7emJVhnbNI> - A new video has been posted on the City of Mansfield website and Facebook page to acknowledge adopters who have cleaned up this year.
- Rebecca reporting having secured administrative access to our KMBC Facebook account and will be posting new information on our page soon.

OLD BUSINESS

Cigarette butlers

- Dee accompanied Rebecca to empty the butlers in February and will be taking the lead on emptying the butlers this year. Dee will reach out to board members with dates in case they may want to join the effort. May 2023 is likely the next clean-out (post-Pickle Parade and post-Earth Day).

NEW BUSINESS

Welcome New Members:

- Lisa Kammaz
- Alex Godina

Commission Roles: Kenneth Chalk is being added to the Frost Bank account as KMBC.

Earth Day

- Using the Planning Guide, discussion and planning for **2023 Earth Day, April 29, 2023 (9a – 1p)** ensued. Planning materials are in the Earth Day 2023 shared folder in Google Drive.

Vendors

- **Rebecca has all invoices for all vendors but**
 - Porta-Potty and hand-washing stations
 - Petting Zoo
 - Pony Rides (
- Vendors spaces are full for the Earth Day festival.

Painted Barrels for Auction

- We will have 12 barrels done by the Artium Group (7) and Timberview HS (5)
- Karen Williams will be on hand for the Rain Barrel auction.

Education

- **Fishing instructor:**
- Parks is sending staff to provide fishing lessons at no cost.

Volunteers:

- Two food vendors have confirmed (Kona Ice and Mr. Frosty and Farmers' Market)
- Sharon will be on hand to help with volunteers.

- New board members are encouraged to shadow Karen (auction) and Sharon (volunteers) and learn how to manage these activities.

Butterflies

- The butterflies for the Butterfly Release have been ordered.

Signs

- We have enough quality H- frames for the various Earth Day signs.

Advertising and Marketing

- *Mansfield NOW*: The city has secured ads in *Mansfield NOW* for the Earth Day event. The second one will run March 2023.
- Mansfield City - Water Bill inserts will have Earth Day information included in April mailings.
- Shops at Broad will promote the event on their marque prior to the April event.
- The event information has been added to the Mansfield - City Calendar

Parking

- Dee will continue to do outreach to secure parking for Earth Day attendees this month. One spot has been secured. Rebecca is working to find out who now owns the space/lot.

ADJOURNMENT: President Leon Williams closed the meeting at 7:20p upon a motion by Kenneth Chalk, seconded by Alex Godina.

Next Meeting: The KMBC's next meeting is Monday, April 3, 2023 at 6p CST.