



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Final

### Historic Landmark Commission

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Thursday, October 10, 2024

5:30 PM

City Hall Council Chambers

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#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff Present:*

*Art Wright, Planning Manager/HPO*

*Caleb Tandy, Landscape Plans Reviewer*

*Commissioners:*

**Absent** 1 - Anne Weydeck

**Present** 6 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

#### 2. APPROVAL OF MINUTES

[24-6209](#)

Minutes - Approval of the September 12, 2024, Historic Landmark Commission Meeting Minutes

*Chairman Smith called for a motion on the minutes of the September 12, 2024, meeting.*

**Commissioner Leach made a motion to approve the minutes as presented.**

**Commissioner Johnston seconded the motion, which carried by the following vote:**

**Aye:** 5 - David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

**Nay:** 0

**Absent:** 1 - Anne Weydeck

**Abstain:** 1 - Mark Walker

#### 3. CITIZENS COMMENTS

*None.*

**4. OTHER AGENDA ITEMS**

[24-6163](#)

HLC#24-007: Consideration and Possible Action on a Heritage Tree Program

*Mr. Wright gave a brief presentation on the proposed Heritage Tree Program. Caleb Tandy, Landscape Plans Reviewer, explained how the program would work and was available for questions.*

*Chairman Smith called for a motion on the program.*

**Vice-Chairman Littlefield made a motion to approve the program.**

**Commissioner Walker seconded the motion, which carried by the following vote:**

**Aye:** 6 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

**Nay:** 0

**Absent:** 1 - Anne Weydeck

**Abstain:** 0

**5. DISCUSSION ITEMS**

*Chairman Smith provided a short update on the Buttrill-Nifong-Barnett House located at 302 East Broad Street, expressing hope that the City or a future owner would seek historic landmark designation for the property.*

**6. PRESERVATION EDUCATION SUB-COMMITTEE**

*Commissioner Leach, chair of the Sub-Committee, gave the Commission a brief report on the Sub-Committee's activities, including the success of the Founders' Day festival and an update on a video project for the Mansfield Independent School District.*

[24-6218](#)

Minutes - Approval of the September 18, 2024, Preservation Education Sub-Committee Meeting Minutes

*Commissioner Leach called for a motion on the minutes of the September 18, 2024, Sub-Committee meeting.*

**Commissioner Johnston made a motion to approve the minutes as presented.**

**Commissioner Walker seconded the motion, which carried by the following vote:**

**Aye:** 3 - Mark Walker; Thomas Leach and Jennifer Johnston

**Nay:** 0

**Abstain:** 0

**Non-Voting:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Anne Weydeck

**7. PRESERVATION PLAN ADVISORY COMMITTEE**

*Commissioner Johnston, chair of the Committee, gave the Commission a brief report on the Committee's activities at the September meeting, including setting priorities and timing for the goals of the Historic Preservation Plan. She stated that the Committee would begin working on the remaining content of the plan at the next meeting.*

[24-6208](#)

Minutes - Approval of the September 11, 2024, Preservation Plan Advisory Committee Meeting Minutes

*Commissioner Johnston called for a motion on the minutes of the September 11, 2024, Committee meeting. Mr. Wright reported that there was an error in the copy of the minutes in the meeting packet and provided corrected minutes for the Committee's consideration.*

**Commissioner Leach made a motion to the approved the corrected minutes. Commissioner Johnston seconded the motion, which carried by the following vote:**

**Aye:** 2 - Thomas Leach and Jennifer Johnston

**Nay:** 0

**Absent:** 1 - Anne Weydeck

**Abstain:** 0

**Non-Voting:** 4 - Mark Walker; David Littlefield; Robert Smith and Bob Klenzendorf

**8. HISTORIC PRESERVATION OFFICER'S REPORT**

[24-6223](#)

Historic Preservation Officer's Report for October 2024

*Mr. Wright reported on the following items:*

- *A demolition permit for the house at 102 North 1st Avenue,*
- *Temporary signs for the tenants in the Pyles-McKnight Building at 129 North Main Street, and*
- *Four student volunteers from the Mansfield Youth Council are interested in preparing videos for the Man House Museum.*

*Mr. Wright also presented a report on the Commission's booth at the Founders' Day Festival on October 5, 2024.*

**9. COMMISSION ANNOUNCEMENTS**

*Vice-Chairman Littlefield commended Commissioner Leach for his work at the Founders' Day festival.*

*Commissioner Leach stated that the architect had finished a study on moving the Cook Cabin to the Man House Museum and invited the Commissioners to his*

*Christmas party in December.*

*Chairman Smith announced that the Board and Chorn Drugstore renovation had won a Summit Award from the Tarrant County Historical Commission.*

**10. ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:15 p.m.

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Dr. Robert A. Smith, Chair

ATTEST:

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Art Wright, Historic Preservation Officer