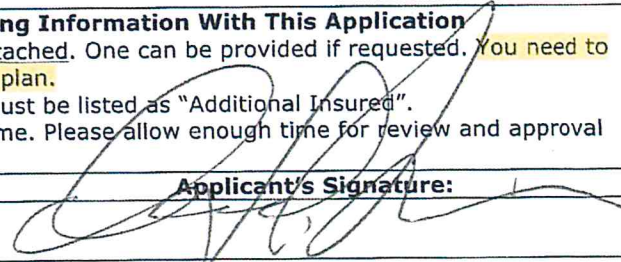


**Special Event Application**

Organization/Group: <u>MANSEFIELD POLICE Dept.</u>	Date: <u>09-05-18</u>
Applicant: <u>DANIEL SHERWIN</u>	
Applicant's Address: <u>1601 HERITAGE PARKWAY</u>	Phone No. <u>817-804-5719</u>
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up	Email: <u>daniel.sherwin@mansfieldtexas.gov</u>
Address of Event: <u>303 N. WALNUT CRK.</u>	
Description & Activities: <u>MANSEFIELD POLICE DEPARTMENT FALL FESTIVAL</u>	
Date of Event: <u>OCTOBER 27, 2018</u>	Hours of Event: <u>1700 TO 2100 HRS.</u>
Public Invited or Private Party? <u>PUBLIC</u>	Estimated Number of Attendees <u>10-12,000</u>
Is the event in a Mansfield Park? <u>YES</u>	*If yes, Insurance is required <input checked="" type="checkbox"/>
Do you plan to Temporarily Close a Public Street? <u>YES</u>	*If yes, Insurance is required <input checked="" type="checkbox"/>
Is the event on Private Property other than your own? <u>NO</u>	*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>NO</u>	
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.	
Will you be using generators? <u>YES</u>	*If yes, show location on the site plan
Do you plan to have any Tents? <u>NO</u>	*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>YES</u>	
Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>NO</u>	*If yes, a separate permit is required
City of Mansfield Assistance Requested:	
Barricades/ Street Closure? <u>YES</u>	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>YES; POLICE EVENT</u>	*If yes, attach an explanation and the name of the person you are working with
<p style="text-align: center;"><b>Please Read and Include the Following Information With This Application</b></p> <ul style="list-style-type: none"> <li>For all outdoor activities, a site plan must be attached. One can be provided if requested. <b>You need to show where all items will be located on the site plan.</b></li> <li>If Insurance is required, the City of Mansfield must be listed as "Additional Insured".</li> <li>All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event.</li> </ul>	
Applicant's Printed Name:	Applicant's Signature:
<u>Daniel Sherwin</u>	



2016 Fall Festival Mansfield Police Dept. 10-27-16





**AGREEMENT TO ASSIST AT SPECIAL EVENT**

Special Event Name and Date: Fall Festival Oct. 27, 2018

Name of Group Assisting:

☒ Mansfield Police

☐ MISD Police

☐ Constable Office

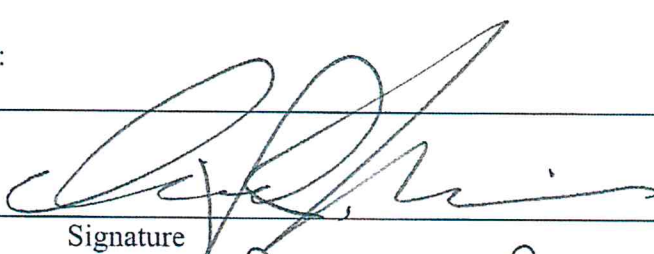
☐ Other \_\_\_\_\_

**Please check all that apply:**

☒ We have an agreement to be Traffic Officers for this Special Event.

☒ We have an agreement to be Security Officers for this Special Event.

☐ Other: \_\_\_\_\_

  
Signature

Daniel Sherwin, SGT. Mansfield Police Dept.  
Printed Name/ Job Title

1601 Heritage Ave, Mansfield, Tx. 76063  
Mailing Address

817 - 804 - 5719  
Contact Phone Number

daniel.sherwin@mnsfield-tx.gov  
E-mail