



1200 East Broad Street, Mansfield, TX 76063
 www.mansfieldtexas.gov Email: jennifer.johnston@mansfieldtexas.gov

Special Event Application

Organization/Group: City of Mansfield	Date: February 18, 2022
Applicant: Angie Henley/ Special Events	
Applicant's Address: 1164 Matlock Rd	Phone No. 817-728-3386
Name of the Event: Music Alley	Email: angie.henley@mansfieldtexas.gov
Address of Event: 100 Block of Walnut Street	
Description & Activities: Live music, Live Art, food and art vendors, activities for kids	
Date of Event: April 30, 2022	Hours of Event: 4:00 pm - 10:00 pm
Public Invited or Private Party? yes	Estimated Number of Attendees 1500-2500
Is the event in a Mansfield Park? no	*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? Yes	*If yes, Insurance is required no
Is the event on Private Property other than your own? no	*If yes, signed permission is required
Will there be any new or temporary electric lines installed? no	
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.	
Will you be using generators? yes	*If yes, show location on the site plan
Do you plan to have any Tents? yes	*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? yes	
Do you plan to have any Promotional Signs? (banners, streamers, balloons) no	*If yes, a separate permit is required
City of Mansfield Assistance Requested: Yes	
Barricades/ Street Closure? yes	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? Police/Security	*If yes, attach an explanation and the name of the person you are working with
<p>Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 	
Applicant's Printed Name:	Applicant's Signature:
Angie Henley	Angie Henley



Temporary Tent Application

Tent location Address	Walnut Street		Suite No.	
Tenant/Business				
Applicant*	Angie Henley		Phone	817-728-3386
Applicant Address 1164 Matlock Rd			E-mail angie.henley@mansfieldtexas.gov	
*Will be called for questions and/or when the permit is ready for pick-up				
Tent Company				
Tent Company Name	Rental Stop	Contact Number	817-336-0059	
Company Address				
Purpose of Tent:				
Special Event <input checked="" type="checkbox"/>	Sale or Promotion <input type="checkbox"/>	Assembly <input type="checkbox"/>	Other <input type="checkbox"/>	
Dates Tent will be on the Property		Erected: 4-30-2022	Removed: 4-30-2022	
Size and Height of Tent (in feet at tallest peak)				
#1 Tent Size	10 x 20		Height in feet	10
#2 Tent Size	10 x 20		Height in feet	10
#3 Tent Size			Height in feet	
Please read and Include the Following Information With This Application				Permit Fee \$60
<p>1. SITE PLAN: You must include a site plan showing where the Tent(s) will be located on the property. You need to indicate the distance from any structures and the property lines.</p> <p>2. FLOOR PLAN: Provide a simple floor plan for each tent showing the tables, chairs, stages, width of aisles, exits, etc. Note if the Tent sides will be Up or Down.</p> <p>3. FLAME RESISTANT CERTIFICATE: You must attach a Flame Resistant Certificate for the specific tent you are renting. The Tent Company can provide this.</p> <p>4. NOTE: Temporary tent sales by retail establishments or tent assemblies may be permitted for a period not to exceed thirty (30) days and <u>no more than once a year</u>. No tents or similar structures shall be erected in any required yard setbacks or designated easements.</p>				
Applicant's Printed Name & Date		Angela Henley 2/18/2022		
Applicant's Signature		<i>Angie Henley</i>		
Property Owner/Manager Printed Name				
Property Owner/Manager Signature *REQUIRED				

AGREEMENT TO ASSIST AT SPECIAL EVENT

Special Event Name and Date: Music Alley

Name of Group Assisting:

☐ Mansfield Police

☐ MISD Police

☐ Constable Office

☐ Other _____

Please check all that apply:

☐ We have an agreement to be Traffic Officers for this Special Event.

☒ We have an agreement to be Security Officers for this Special Event.

☐ Other: _____

Signature of the Mansfield Police Department, MISD Police Department, and/or Constables Office

Chief Fowler/ Assistant Police Chief

Printed Name/ Job Title

Mailing Address

Contact Phone Number

/ _____
E-mail

N 1ST AVE

W OAK ST

E C

Main Stage

TABC Line



A

A

Community Art Project



TABC Line

A

TABC Line



TABC Line



Artist Alley Marketplace

TABC Line

TABC Line



Dance Stage

TABC Line



WALNUT ST

A



TABC Line



TABC Line



A



TABC Line



Farr Best Stage

N MAIN ST

A Art Activity/Sponsor

Selfie Experience
\$\$



T

Certificate of Flame Resistance



APPLICATION
CONCERN No.
F419.01

ISSUED BY
California Combining Corp
5607 S. Santa Fe Ave
Los Angeles, CA 90058 USA

Date treated or
manufactured
July 30, 2010

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR Ideal Canopy ADDRESS Unit 2 8500 River Rd
CITY Delta, B.C. STATE V49 1B5 Canada

Certification is hereby made that (Check "a" or "b")

☐ (a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used _____ Chem. Reg. No. _____

Method of application _____

☒ (b) The articles described on the reverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used LAM TEX Reg. No. F419.01

The Flame Retardant Process Used WILL NOT Be Removed By Washing
(will or will not)

Kevin Lassard
Name of Applicator or Production Superintendent

By Cathy Dior
Title Secretary Treasurer

009
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CONTROL NO. 073010

CUSTOMER ORDER NO. Raj

CUSTOMER INVOICE NO. 99375

YARDS OR QUANTITY 3020

COLOR White

STYLE 15x61 B/O Polish

DATE PROCESSED July 30, 2010

CALIFORNIA COMBINING