



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

Historic Landmark Commission

Thursday, August 12, 2021

5:30 PM

City Hall Council Chambers

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Commissioners:

Staff:

Art Wright, Planner/HPO

Jennifer Johnston, Development Coordinator

Absent 2 - Amanda Kowalski and Lynda Pressley

Present 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

2. APPROVAL OF MINUTES

[21-4211](#)

Minutes - Approval of the July 13, 2021 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the July 13, 2021 meeting. Commissioner Walker made a motion to approve the minutes as presented. Commissioner Klenzendorf seconded the motion which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

3. CITIZENS COMMENTS

Done

None

4. PUBLIC HEARINGS

[21-4212](#)

HLC#21-010: Public hearing to consider a request for new signage on the J.H. Alexander House at 103 Van Worth Street; Kim and Shawn Pratt, owners

Kim and Shawn Pratt, applicants/owners, presented the case and were available for questions.

Chairman Smith opened the public hearing at 5:36 pm and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Smith closed the public hearing at 5:36 pm.

After discussion, Vice-Chairman Littlefield made a motion to allow the new signs with the following conditions: 1)The two hanging shingle signs are approved as presented 2) A free standing sign mounted between two posts, no larger than 4 feet tall by 6 feet wide, located on the side of the structure between the two existing windows. Commissioner Leach seconded the motion which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

5. OTHER AGENDA ITEMS

[21-4213](#)

HLC#21-009: Discussion and Possible Action on the 2020 - 2021 Annual Report of the Mansfield Historic Landmark Commission

Mr. Wright provided a draft of the report and instructed the commission any updates to the report will need to be turned in prior to the next meeting. Chairman Smith advised he will have his Message from the Chair turned in prior to the next meeting so it may be added to the annual report.

[21-4215](#)

Historic Preservation Officer's Report for August 2021

The NACP CAMP training event confrenece will be on August 26th and 27th and will be held virtually. Are commissioners where encouraged to sign up. The Commissioners were informed that Staff would register them for the training.

6. COMMISSION ANNOUNCEMENTS

None

7. **STAFF ANNOUNCEMENTS**

- Founders Day is on August 28, 2021. A special event will take place at the Man House Museum from 10am to 4 pm.*
- There will be presentation on the proposed Downtown District zoning change at the Farr Best Theater on August 19, 2021 at 9:00am and 6:30pm and again on August 26, 2021 at 6:30pm*

8. **ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:31 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Jennifer Johnston, Development Coordinator