



City of Mansfield

MASTER FEE SCHEDULE

FY 24-25

Effective October 1, 2024

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Engineering

Public Infrastructure Construction - Engineering Plan Review & Inspection

Development Type	Plan Review	Construction Inspection*
Residential	\$500 + \$65 per lot	\$250 per week
Non-Residential	\$1 / LF of public utility lines	\$500 + \$250 per week of public infrastructure
	\$1.25 / SY of public pavement	
<p><i>*75% based on estimated duration due at the time of permitting. Remainder based on actual construction duration due prior to acceptance.</i></p>		

Fire/EMS

Ambulance Services

Service	Fee
ALS EMS Call Advanced interventions required for patient	\$1,400
ALS2 EMS Call Advanced interventions & additional advanced procedures required for patient	\$1,600
BLS EMS Call Care provided meets the basic emergency care without advanced interventions	\$1,200
ALS Supply Flat rate equipment/supply charge for all ALS calls	\$250
BLS Supply Flat rate equipment/supply charge for all BLS calls	\$175
Oxygen Usage	\$115 (flat fee)
Ground Mileage	\$20 (per mile - shortest route from incident scene to the hospital)

EMS - Public Safety Service Request

Service	Fee
Ambulance Standby	\$125 each per hour (2 hour minimum)
Paramedic Standby	\$50 each per hour (2 hour minimum)
Incident Command Officer	\$75 each per hour (2 hour minimum)

Fire Prevention

Type of Permit	Fee
Above Ground Storage Tank	\$100 (per tank)
Automatic Sprinkler Systems	\$50 for a private fire line permit (if applicable) AND: 1-20 heads: \$50 21-150 heads: \$100 151-500 heads: \$200 501-1,000 heads: \$300 Cost per head over 1,000: \$1.00 (Also see standpipe permit)
Blasting, Licensed Pyrotechnics	\$125
Chemical Extinguishing System	\$75 per system
Daycare Permit	\$75 annually
Elevator Installation	\$50 per elevator
Fire Alarm Installation	1-10 devices: \$50 11-25 devices: \$75 26-99 devices: \$150 100-199 devices: \$200 200+ devices: \$300 Cost per device over 400: \$1.00
Gate Installation	\$50 per physical gate location
LP Gas Installation	\$100 per tank
Private Fire Lines	\$50 per installation
Reinspection Fee	\$100
Standpipe Systems	\$50 per system
Smoke Control System	\$100 per installation
Special Egress Control Device Installation	\$100 for first 10 devices \$50 for each additional 10

Spray Booth Installation	\$75 per booth
Trench Burning (Other outdoor burning prohibited)	\$50 single-day \$200 multi-day (7 day max)
Underground Storage Tank Installation/Removal	\$100 per tank
Underground Storage Tank Misc. Equipment or System	\$50 per location

General Administration

Excavation Permit Fee

\$10

Taxicab Application Fee

\$100

Library

Overdue Library Materials

Item	Fee
Books DVDs Audiobooks Kits	\$0.25 each per day
Interlibrary Loan Items	\$0.50 each per day
Portable WIFI Hotspots	\$1 each per day

Lost or Destroyed Materials

Full suggested retail price, provided that the materials are commercially available, or the full suggested retail price of suitable substitutes.

Damaged Materials

Damaged materials will be repaired and remain in use if practicable. If materials are judged to be damaged beyond repair and further use, they will be considered destroyed and the patron may be charged for them. Patrons must surrender such materials to the library, but may have them returned to them upon paying for them.

Other Fees & Charges

Item	Fee
Black & White Printing	\$0.10 per page
Color Printing	\$0.25 per page
Black & White Photocopies	\$0.10 per page
Color Photocopies	\$0.25 per page
Sending a Fax	\$1 per page

Library Card Replacement	\$2 each
DVD Case	\$3 each
Audiobook Case	\$6 each
Interlibrary Loan Items Not Picked Up	\$3 each
Kids Backpack Replacement	\$10
Memory Kit Bag Replacement	\$12

Municipal Court

Local Consolidated Fee - Upon Conviction of Non-Jailable Misdemeanor Offenses

Local Consolidated Fee: \$14	
Allocation	Dollar Amount
Municipal Court Building Security Fund	\$4.90
Local Youth Division Fund	\$5
Municipal Court Technology Fund	\$4
Municipal Jury Fund	\$0.10

Parks & Recreation

Athletic Field Fees

Use	Sponsored Associations	Non-Sponsored
Field Use Fees Resident (76063 Zip Code) Non-Resident	\$8 per participant \$15 per participant	\$20 per hour \$25 per hour
Light Use Fees Resident Non-Resident	\$25 per hour	\$30 per hour \$40 per hour
Concession/Vending Fees Resident Non-Resident	5% of net sales or \$100, whichever is greater	\$100 per day \$150 per day
Field Maintenance Fees <u>Field Marking</u> Sponsored - Baseball/Softball Sponsored - Soccer/Football Non-Sponsored - Resident Non-Sponsored - Non-Resident <u>Field Dragging</u> *Tournaments Only *Two-Week Notice Required *Light Use Fees May Apply	\$50 per field \$75 per field \$100 per field \$150 per field \$300 per occurrence (regardless of the # of fields)	\$100 per field \$150 per field \$300 per occurrence (regardless of the # of fields)
Tournaments	\$10 per game OR \$80 per field (for 8+ games) *Plus applicable light fees	\$200 deposit Resident: \$300 per field, per day Non-Resident: \$400 per field, per day *Plus applicable light fees
Camps & Clinics	\$10 per field, per hour OR \$80 per field, per day (for 8+ hours) *Plus applicable light fees	

Additional Services Staging PA System Misc Services (i.e. lighting, equipment, electrical, etc.)	\$300 per event \$100 per event Fees to be determined by the City
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Pavilion & Amphitheater Rental Fees

Pavilion Type	Period	Resident	Non-Resident
Small Pavilion	Half Day	\$60	\$90
	Full Day	\$100	\$150
Large Pavilion	Half Day	\$125	\$175
	Full Day	\$210	\$300
Amphitheater	Half Day	\$200	\$300
	Full Day	\$350	\$525

Race Event Fee

\$500 per event

Mansfield Activities Center - Rental Fees

Room	Resident	Non-Resident
A deposit of \$150 per rental is required		
Pecan / Cypress	\$80 per hour	\$105 per hour
Cypress	\$60 per hour	\$75 per hour
Pecan	\$40 per hour	\$55 per hour
Magnolia	\$40 per hour	\$55 per hour
Oak	\$40 per hour	\$55 per hour
Kitchen*	\$20 per hour	\$25 per hour

Gymnasium - Full Court	\$80 per hour	\$110 per hour
Gymnasium - Half Court	\$40 per hour	\$55 per hour
<p><i>*Additional \$50 deposit for kitchen rental.</i> If additional services or equipment is provided by the City, fees will be applicable.</p>		

Mansfield Activities Center - Annual Membership Fees

Age	Resident	Non-Resident
Day Pass	\$4	\$6
Youth (Ages 2-17)	\$15	\$20
Adult (Ages 18-54)	\$20	\$25
Senior (Ages 55+)	\$15	\$20
Family (Six Members)	\$50	\$65
<p>An additional \$5 will be charged for each family member beyond six. Replacement cards are \$5 each.</p>		

Mansfield Activities Center - Pickleball Fees

Day/Time	Resident	Non-Resident
Weekend & Weekday Evening Hours Sundays 12-3 pm, Wednesdays 6-9 pm	\$5 per participant	\$10 per participant
Weekday Hours between 9 am & 5 pm: 3 hr sessions Tuesdays 1:30-4:30 pm, Thursdays 1:30-4:30 pm	\$3 per participant	\$5 per participant
Weekday Hours Between 9 am & 5 pm: 2 hr sessions Mondays 12:45-2:45 pm, Mondays 3-5 pm, Fridays 10:30 am-12:30 pm, Fridays 12:45-2:45 pm	No fee with MAC Membership	No fee with MAC Membership

Tennis Court Rental Fees

Activity	Resident	Non-Resident
Practice/Games	\$10 per court, per hour	\$20 per court, per hour

Tournament/Camp/Clinic	Hourly court fees + \$200 deposit
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Nature Education Outreach

Type	Fee
Deposit: \$75	
Mansfield ISD Schools	\$125 per hour
Other Schools	\$150 per hour

Nature Education Field Trips

Type	Fee
Deposit: \$75	
Mansfield ISD Schools	\$7 per student
Other Schools	\$10 per student

Regularly Scheduled Bootcamp & Fitness Fees

Number of Days	Fee
7 Days	\$525
6 Days	\$450
5 Days	\$375
4 Days	\$300
3 Days	\$225
2 Days	\$150
1 Day	\$75

Planning - Building Safety

Building Permits - Residential Dwellings

Occupancy Type	Permit Fee ^{1,2}	Plan Review Fee ³
One- and Two- Family Dwelling to Include Townhomes: New, alterations, remodels, repairs and additions.	\$0.60/SF ²	\$100
Multi-Family: New, alterations, remodels, repairs and additions.	\$0.52/SF ²	\$200
Patio Covers, carports, decks (that exceed 200 SF and are 30" above grade at any point), and one-story accessory structures (that exceed 200 SF).	\$0.30/SF ² (minimum fee \$75)	\$100
Foundation repair, reroof, window replacement, wind and solar energy	\$150	\$100
<p>Note:</p> <ol style="list-style-type: none"> 1. Permit fees calculated by the SF shall include the entire square footage of the structure under the roof. 2. MEP fees are included in the permit fee. 3. The plan review fee per permit is required at the time of application submittal and is non-refundable. 		

Building Permits - Non-Residential Dwellings Regulated by IBC & IEBC

Occupancy Type	Permit Fee ^{1,2}	Plan Review Fee ³
Commercial, Retail, Assembly, Business, Educational, Institutional, Mercantile, etc. New structures and additions.	\$0.75/SF ²	\$200
Industrial, Manufacturing, Warehouse New structures and additions.	\$0.50/SF ²	\$200
All remodels, interior finishes, repair, alterations of non-residential structures to include commercial, retail, assembly, business educational, factory, manufacturing, institutional, storage, mercantile, etc.	2.5% of valuation (minimum fee \$125)	\$200

Note:

1. The value to be used in computing this fee shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, and any other permanent equipment.
2. MEP fees are included in the permit fee.
3. The plan review fee per permit is required at the time of application submittal and is non-refundable.

Other Building Permits & Fees

Permit Type	Fee
Building Permit for Structure Being Moved into City (Includes MEP)	\$300 each
Construction Trailer/Sales Trailer (Includes MEP)	\$200 each
Premanufactured Structure (Includes MEP)	\$300 each
In-Ground Swimming Pool (Includes MEP)	\$300 each
Prefabricated Above Ground Swimming Pools, Spas, and Portable Hot Tubs (Includes MEP)	\$100 each
Fence	\$25 each
Screening Walls & Retaining Walls	\$100 each
Drive Approach	\$60 each
Demolition	\$100 each
Certificate of Occupancy	\$75 each
Building Mechanical	\$75
Building Plumbing	\$75
Building Electrical	\$75
Inspection Outside of Normal Business Hours	\$50 per hour (minimum charge of two (2) hours)
Reinspection Fee	\$100 each

Work Commencing Before Permit Issuance	100% of the original permit fee in addition to the regular permit fee
Inspections, For Which No Fee Is Specifically Indicated	\$75 per hour (minimum charge of one (1) hour)
Additional Plan Review Required by Changes, Additions, or Revisions to Scope of Work Submitted or Approved Plans.	\$100 per hour (minimum charge of one (1) hour)
Miscellaneous Building Permit Fee for Item(s) Not Listed Above	\$75 each
Notice of Appeal	\$50

Miscellaneous Permits & Fees

Permit Type	Fee
Carnival, Temporary Amusement	\$300 + \$600 deposit for clean-up
Development & Advertising Signs	\$140 each
Garage Sale Permit	No fee (application only)
Pole, Ground & All Other Signs Not Classified As Wall Signs	\$100 each
Tent Permit	\$60 each
Wall Signs, Temporary Signs & Promotional Displays	\$75 each

Planning - Development

Development Fee Schedule

Fees below are req. with the submission of all plats, zoning change requests, and Board of Adjustment applications.	
Type	Fee
Zoning Change Request PR, A, SF Districts	\$250 (max) for two or less principal dwellings; \$500 (max) for three or more dwellings
2F, MF, O-P, C-1, C-2, C-3, I-1, I-2, S Districts	\$1,000 + \$100 per acre or portion thereof (\$7,500 max)
D District (Detached Single-Family Only)	\$250 (max) for two or less principal dwellings; \$500 (max) for three or more dwellings
D District (All Other Permitted Uses)	\$1,000 + \$100 per acre or portion thereof (\$7,500 max)
Specific Use Permit Request	\$2,500 + \$100 per acre of portion thereof (\$7,500 max)
Specific Use Permit Request for Gas Well Drilling & Production	\$5,000
PD, Planned Development District Request	\$2,500 + \$100 per acre or portion thereof (\$10,000 max)
Concept Plan	\$2,500
Detailed Site Plan Review	\$2,500
Site Plan OR Building Plan Review	\$2,500
Board of Adjustment Appeal	\$250
Plats Preliminary Plat Final Plat Replat Amending Plat Plat Vacation	\$500 + \$35 per acre of portion thereof \$500 + \$35 per acre of portion thereof \$400 + \$35 per acre of portion thereof \$300 + \$35 per acre of portion thereof \$300

Easement OR Right-of-Way (ROW) Abandonment	\$200
Rescheduling Fee*	\$300
Mansfield 2040 Plan Future Land Use Map Amendment	\$250
<i>*Fee applies to development cases with public hearing notice requirements that are postponed after notice has been sent.</i>	

Document Fee Schedule

Fees below apply to documents & copy services rendered by the Planning & Zoning Department.	
Type	Fee
Full-Size Copy of Plat or Zoning Map	\$10
Future Land Use Plan	\$20
Subdivision Ordinance	\$20
Zoning Ordinance	\$20
Zoning Verification Letter	\$50

Police

General Services

Service	Fee
Character Letter	\$10
Crash Report	\$6
Fingerprints	\$10
Solicitor Permit	\$100 per solicitor

Alarm Permits (Managed by 3rd Party)

Permit/Purpose	Fee/Fine
Residential Site (Initial issuance)	\$50 (persons 65 of age & older are exempt from this fee)
Residential Site (Renewal)	\$25 annually (persons 65 of age & older are exempt from this fee)
Commercial/Church Site (Issuance/Renewal)	\$100 annually
Financial Institution Site (Issuance/Renewal)	\$200 annually
Government/Education Site	No fee
Permit Received 30-Days Past Expiration	\$10 late fee
Operating a Non-Permitted Alarm System (May be waived by obtaining a permit)	\$100 per incident
Operating an Alarm System During Alarm Permit Suspension	\$200
Appeal Processing Fee	\$25
Reinstatement of Suspended Permit	\$25

6th & Any Subsequent False Alarm Within the Preceding 12-Month Period	\$50
Failure to Comply or Violation of Section 97.05 of the Alarm Systems Ordinance	\$200 per incident

Mass Gathering Permit

\$25 application fee

Sexually-Oriented Business License

\$750 application fee

Regulatory Compliance

Animal Control

Adoptions

Service	Fee
Total	\$70
Spay/Neuter	\$25 (voucher) per animal
Rabies Vaccination	\$10 (voucher) per animal
Microchip (with Registration)	\$20 per animal

City License

Type	Fee
Spayed/Neutered with Microchip	\$5 per animal, annually
Non-Spayed/Non-Neutered with Microchip	\$10 per animal, annually
Spayed/Neutered without Microchip	\$10 per animal, annually
Non-Spayed/Non-Neutered without Microchip	\$15 per animal, annually

Registration

Type	Fee
Livestock	\$25 one-time
Potbellied Pig	\$25 one-time, per animal
Multiple-Pet Permit	\$25 annually

Impoundment Fees

Type	Fee
1st Impoundment (can receive a free microchip)	\$20 per animal
2nd Impoundment (within 12 months)	\$50 per animal
3rd Impoundment (within 12 months)	\$75 per animal
Livestock/Fowl	\$50 per animal
Boarding (Non-livestock, non-fowl)	\$5 per animal, per day
Boarding (Livestock, fowl)	\$20 per animal, per day
Behavioral Boarding	\$20 per animal, per day

Additional Impoundment Fees

Service	Fee
Additional Officers	\$10 per officer
Trapping	\$20 per day
Chemical Capture	\$50 per day

Owner Relinquished

Type	Fee
At Animal Shelter & Altered	\$30 per animal
At Animal Shelter & Unaltered	\$45 per animal
In-Field Pickup (For elderly, handicapped, etc. - at AC Manager Discretion)	\$50 per animal

Rabies Quarantine

Service	Fee
Boarding	\$20 per animal, per day
Rabies Testing	\$60 per animal

Code Compliance

Code Compliance Permits/Other Services

Type	Fee
Donation Box Permit Application	\$100
Donation Box Impound Fee	\$200
Donation Box Storage Fee	\$30 per day
PODS Permit	\$5

Abatements

Service	Fee
Abatement Administration Fee + Cost of Abatement	\$200 admin fee
Lien Accrual	10% per annum

Health Inspections

Childcare/Food Establishment Inspection

Type	Fee
Food Service:	
Less than 500 SF	\$225
500 to 1,499 SF	\$300
1,500 to 2,999 SF	\$450
3,000 to 5,999 SF	\$550
6,000+ SF	\$650

Adjunct Operation: Food Service	\$300
Food Store Permit - less than 5,000 SF	\$425
Food Store Permit - more than 5,000 SF	\$550
Adjunct Operation: Food Store Permit - less than 5,000 SF	\$325
Food Store Permit - more than 5,000 SF	\$450
Catering Operation	\$400
Childcare Facility with Kitchen	\$225
Childcare Facility (Prepackaged/No Food Service)	\$125
Mobile Unit (Prep Food)	\$350
Temporary Event	\$85
Temporary Event - Late	\$150
Seasonal Food: Seasonal, Snack Bar	\$150
Farmer's Market	\$100
Egg Producer	\$35
EXEMPT: Child Care Facility Grocery Lounge Restaurant Restaurant-Catering School Cafeteria Seasonal Seasonal Snack Bar Snack Bar Temporary Event	No fee

Plan Review & Reinspections

Type	Fee
Childcare Permit Reinspection	\$150

Food Permit Plan Review	\$250
Food Permit Reinspection	\$150
Health Permit Reinspection, Saturday or Sunday	\$250
Emergency Reinspection	\$250
Change of Ownership (Incl. Change of Name)	\$200
Permit Certificate Replacement or Duplicate	\$35

Pool/Spa Permits

Type	Fee
Certified Pool Operator	\$50
Pool Exempt: Pool	\$350 No fee
Spa	\$350
Public Interactive Water Feature (PIWF) Exempt: PIWF	\$350 No fee
Pool Plan Review	\$250
Pool Reinspection Pool Reinspection, Saturday or Sunday Pool Reinspection, Emergency	\$150 \$250 \$250

Rental Inspections

Rental Inspection Registration

Type	Fee
Multifamily Establishment	\$15 per unit
Hotel/Lodging Establishment	\$15 per unit
Senior/Assisted Living/Nursing (EXEMPT)	No fee

Senior/Assisted Living	\$15 per unit
Late Fee	\$200
Reinspection Fee	\$150
Probation/Suspension Reinspection Fee	\$200
After-Hour Inspection Fee	\$50 per hour, 2 hour minimum
Change of Ownership	\$200
Reinstatement Fee	\$200

Water Utilities

Landscape Irrigation Inspection Fees

Service	Fee
Residential Plan Review	\$30
Residential Reinspection of Plans 1st 2nd 3rd & After	\$25 \$50 \$75
Residential On-Site Inspection	\$70
Residential On-Site Reinspection 1st 2nd 3rd & After	\$50 \$75 \$100
Commercial Plan Review	\$60
Commercial Reinspection of Plans 1st 2nd 3rd & After	\$50 \$75 \$100
Commercial On-Site Inspection	\$140
Commercial On-Side Reinspection 1st 2nd 3rd & After	\$50 \$75 \$100

Move Service

Size	Fee
¾"	\$725
1"	\$760

Reduce Meters

Size/Type	Fee
Residential	\$320
Builders	\$360
Reduce 2" Service to 3/4"	\$530
Reduce 2" Service to 1"	\$700

Sewer Tap Fee

\$1,270

Tampering With Meters

There is a fee of \$115 for tampering with a meter. If City property is damaged due to tampering, the customer will be responsible for all repairs.

Utility Billing Fees

Type	Fee
Residential Deposit	\$60
Residential Irrigation Deposit	\$50
Commercial Deposit	\$100
Sewer Only Deposit	\$30
Garbage / Drainage Only Deposit	\$35
Construction Meter Deposit	\$800
Late Fee	\$10 or 10%, whichever is greater
Connection/Disconnection	\$15
Extension	\$15
After Hours Restoration	\$30
Insufficient Funds (NSF)	\$22.50

Construction Meter No Read	\$100
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Water Meter Set Fees

Size	Fee
3/4"	\$320
1"	\$360
1 1/2"	\$530
2"	\$700

Water Service Bullhead

Size	Fee
3/4"	\$450
1"	\$560
2"	\$700

Water Tap Fees

Size	Fee
3/4"	\$1,530
1"	\$1,670
1 1/2"	\$2,075
2"	\$2,230

All taps over 2 inches will be calculated individually.

Water Utilities Miscellaneous Fees

Type	Fee
Damaged Curbstop	\$125
Damaged Meter	\$320
Inspect Sewer Lateral	\$50