



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Final

### Planning and Zoning Commission

Monday, December 2, 2024

6:00 PM

City Hall Council Chambers

#### IMMEDIATELY FOLLOWING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

#### 1. CALL TO ORDER

*Chair Mainer called the meeting to order at 6:11 p.m. in the City Council Chambers of City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving the date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff present:*

*Arty Wheaton-Rodriguez, Assistant Director of Planning  
Raymond Coffman - Director of Engineering Services  
Katasha Smithers, Planning Manager - Current Planning  
Clarissa Carrasco, Administrative Assistant II*

*Commissioners:*

**Absent** 1 - Michael Bennett

**Present** 6 - Blake Axen; Jennifer Thompson; Michael Mainer; Patrick Moses; David Godin and Hamilton Walker

#### 2. INVOCATION

*Chair Mainer gave the invocation.*

#### 3. PLEDGE OF ALLEGIANCE

#### 4. TEXAS PLEDGE

#### 5. APPROVAL OF MINUTES

[24-6313](#)

Minutes - Approval of the November 4, 2024 Planning and Zoning Commission Meeting Minutes

**Commissioner Godin made a motion to approve the meeting minutes as presented. Vice Chair Axen seconded the motion which carried by the following vote:**

**Aye:** 5 - Blake Axen; Jennifer Thompson; Michael Mainer; David Godin and Hamilton Walker

**Nay:** 0

**Absent:** 1 - Michael Bennett

**Abstain:** 1 - Patrick Moses

**6. CITIZENS COMMENTS**

*There were no citizen comments.*

**7. PUBLIC HEARINGS**

[24-6302](#)

Public Hearing to Consider Proposed Amendments of Title XV of the Mansfield, Texas Code of Ordinances, entitled "Land Usage", amendments of Chapter 155 of the Mansfield Code of Ordinances to the regulations in Section 155.099 to revise Subsections (B)(40)(c)(2) and (B)(40)(c)(7) related to donation boxes; providing for the repeal of all ordinances in conflict; providing for a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and providing for an effective date (OA#24-009)

*Mr. Wheaton-Rodriguez gave a presentation on the case and was available to answer any questions.*

*Chair Mainer opened the public hearing at 6:25 p.m. and called for anyone wishing to speak to come forward.*

*Seeing no one come forward to speak, Chair Mainer closed the public hearing at 6:25 p.m.*

**Commissioner Moses made a motion to approve the ordinance amendment as presented. Commissioner Thompson seconded the motion which carried by the following vote:**

**Aye:** 6 - Blake Axen; Jennifer Thompson; Michael Mainer; Patrick Moses; David Godin and Hamilton Walker

**Nay:** 0

**Absent:** 1 - Michael Bennett

**Abstain:** 0

**8. SUMMARY OF CITY COUNCIL ACTIONS**

*Ms. Smithers summarized the actions that took place at the previous City Council meeting.*

**9. COMMISSION ANNOUNCEMENTS**

*Commissioner Thompson mentioned Hometown Holidays and wished everyone a happy holidays.*

*Vice Chair Axen wished everyone a happy holidays and mentioned the Toys for Tots toy drive.*

*Commissioner Walker, Commissioner Godin, and Commissioner Moses wished everyone a happy holidays.*

*Chair Mainer mentioned the recent ground breakings and wished everyone a happy holidays.*

**10. STAFF ANNOUNCEMENTS**

*Mr. Wheaton-Rodriguez mentioned a possible meeting at the end of the month and the next official meeting date being Monday, January 6th.*

**11. ADJOURNMENT OF MEETING**

**Commissioner Godin made a motion to adjourn the meeting. Commissioner Walker seconded the motion which carried by the following vote:**

**Aye:** 6 - Blake Axen; Jennifer Thompson; Michael Mainer; Patrick Moses; David Godin and Hamilton Walker

**Nay:** 0

**Absent:** 1 - Michael Bennett

**Abstain:** 0

With no further business, Chair Mainer adjourned the meeting at 6:31 p.m.

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Michael Mainer, Chair

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Clarissa Carrasco, Administrative Assistant II