



# CITY OF MANSFIELD

1200 East. Broad St.  
Mansfield, TX 76063  
www.mansfield-tx.gov

## Meeting Minutes Mansfield Park Facilities Development Corporation

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Thursday, April 17, 2014

7:00 PM

City Hall Council Chambers

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### 1. CALL TO ORDER

*Harold Bell, President, called the Regular Meeting to order at 7:00 pm.*

**Absent** 1 - Wayne Lee

**Present** 6 - Harold Bell; Wendy Collini; Sandra Hightower; Dan Sides; Bob Kowalski and Dee Davey

### 2. APPROVAL OF MINUTES

**14-0886** Approval of Minutes - Regular Meeting - March 20, 2014

**A motion was made by Kowalski, seconded by Davey, that this matter be Approved . The motion carried by the following vote.**

**Aye:** 6 - Harold Bell; Wendy Collini; Sandra Hightower; Dan Sides; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 1 - Wayne Lee

**Abstain:** 0

### 3. CASH FLOW STATEMENT

**14-0887** Cash Flow Statement at February 28, 2014

*Distributed to Board members in their packets (copy on file in Parks & Community Services Director's office). No action was taken.*

### 4. CITIZEN COMMENTS

*None.*

### 5. RECESS INTO EXECUTIVE SESSION

*Harold Bell, President, recessed the Regular Meeting into Executive Session at 7:02 pm.*

### A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

1. Seek Advice of City Attorney Regarding Pending Litigation - Cause No. 348-270155-14

**B. Discussion Regarding Possible Purchase, Exchange, Lease or Value of Real Property Pursuant to Section 551.072**

1. Possible Land Acquisition for Future Park Use

- a. Property #01-14-02
- b. Property #01-14-03
- c. Property #11-13-09

2. Possible Linear Park Expansion

- a. Property #12-13-10
- b. Property #03-14-04

**C. Personnel Matters Pursuant to Section 551.074**

**6. RECONVENE INTO REGULAR SESSION**

*Harold Bell, President, reconvened the Regular Meeting at 7:57 pm.*

**7. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**

*None.*

**8. NEW BUSINESS**

**14-0885** Discussion and Presentation by la terra studios, inc. Regarding Clayton W. Chandler Park, Phase II Design

*Michael Black with la terra studios, inc. made a presentation to the Board.*

**After discussion a motion was made by Davey, seconded by Kowalski, that the matter be Approved to have la terra studios prepare a proposal for the design of Clayton W. Chandler Park, Phase II. The motion carried by the following vote.**

**Aye:** 6 - Harold Bell; Wendy Collini; Sandra Hightower; Dan Sides; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 1 - Wayne Lee

**Abstain:** 0

**9. DEPARTMENT UPDATES**

**DIRECTOR'S REPORT ON LISTED ITEMS (SHELLY LANNERS)**

**07-0292** Monthly Calendar Updates on City Council Agenda Items, City Meetings & Activities

*In Shelly Lanners' absence, the Director's Report was given by James Fish, Sr. Park Planner.*

*1) James provided an update on the following projects: 1) concession/restroom/referee shelter at the Sports Complex; 2) McClendon West improvements; and, 3) Spring Lake Estates improvements.*

*2) A budget work session is scheduled for the Board on Thursday, June 5th at 6 pm.*

*3) James distributed the MPFDC Quarterly Report*

**PARKS SUPERINTENDENT'S REPORT ON LISTED ITEMS (TOBY FOJTIK)**

**07-0297** Monthly Update on Daily Maintenance of Current Park Facilities

*1) Sports Complex: Staff recently aerated and fertilized the baseball and soccer fields. The warmer temperatures and recent rains have helped "green up" the fields.*

*2) Chandler Park: Staff opened up the lower football field for play this week. The new sod has finally taken root. The Mansfield Youth Baseball Association (MYBA) is utilizing field.*

*3) Rose/Town Park: Pavilion rentals and bus tours remain steady. The wildflower area is showing signs of bluebonnets and indian paint brushes blooming.*

*4) Oliver Nature Park: The nature park continues to receive heavy traffic. Several school buses each day along with the general public's visits keep staff busy. The wildflower area is in full bloom and is looking as good as it will for this season.*

*5) Overall: The Texas Smartscape plant sale was a success last Saturday. The event was sponsored by the following organizations: the Master Gardeners, Keep Mansfield Beautiful Commission, Home Depot, the Mansfield Garden Club, and the City of Mansfield.*

**RECREATION SUPERINTENDENT'S REPORT ON LISTED ITEMS (ANDREW BINZ)**

**07-0298** Monthly Update on Current Programs and Services

*1) All associations are currently under contract for the Spring season.*

*2) Upcoming Events*

*- Bunny Brunch, April 12*

*- Night on the Town*

*- April 26*

*- May 17*

*- May 24*

*- Tiki Tri at Hawaiian Falls, May 18*

*- Chamber 5k at Rose Park*

*- Camp Out in the City, May 24*

- Rockin' 4th of July, July 3
- Festival Week, October 13 - 19
- MAC Halloween Carnival, October 25
- Fall Fest, October 26

3) The Summer catalog is at the printers. This is the first issue with the new design.

4) Rooms at the MAC are being renamed: A room = Pecan; B room = Cypress; C room = Oak; and, the Craft Room = Magnolia

**10. OLD BUSINESS**

**13-0579** Discuss and Consider Adopting On-Street Bicycle Master Plan

*James Fish, Sr. Park Planner, reported that discussion of this item would be postponed to the May meeting. No action was taken.*

**14-0854** Update; Existing Park Improvements for FY2013/2014 Previously Approved

*Hillary Bueker, Park Planner, reported the Sports Complex baseball field renovations are complete, Chandler Park football field turf grass is growing in well. Tarrant County has supplied the interlocal agreement for additional asphalt at Hardy Allmon parking lot. Bollard installation is underway at Hardy Allmon parking lots and staff is continuing to move forward with the remaining items on the list. No action was taken.*

**11. RECESS INTO EXECUTIVE SESSION**

*Harold Bell, President, recessed the Regular Meeting into Executive Session at 8:25 pm.*

**12. RECONVENE INTO REGULAR SESSION**

*Harold Bell, President, reconvened the Regular Meeting at 8:45 pm.*

**13. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**

*None.*

**14. BOARD ANNOUNCEMENTS**

*None.*

**15. INFORMATIONAL ITEMS**

**09-1651** Mansfield News-Mirror Articles & Photos

*James Fish, Sr. Park Planner, pointed out that two newspaper articles were included in the packet.*

**16. ADJOURNMENT**

*With no further business, Harold Bell, President, adjourned the Regular Meeting at 8:46 pm.*

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Harold Bell, President

ATTEST:

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Nancy Cardinale, Administrative Assistant  
Community Services