



CITY OF MANSFIELD

1200 East. Broad St.
Mansfield, TX 76063
www.mansfield-tx.gov

Meeting Minutes Mansfield Park Facilities Development Corporation

Thursday, May 16, 2013

7:00 PM

City Hall Council Chambers

1. CALL TO ORDER

Harold Bell, President, called the Regular Meeting to order at 7:03 pm.

Absent 2 - Wendy Collini and Sandra Hightower

Present 5 - Harold Bell; Wayne Lee; Dan Sides; Bob Kowalski and Dee Davey

2. APPROVAL OF MINUTES

13-0542 Approval of Minutes - Regular Meeting - April 18, 2013

**A motion was made by Davey, seconded by Lee, that this matter be Approved .
The motion carried by the following vote.**

Aye: 5 - Harold Bell; Wayne Lee; Dan Sides; Bob Kowalski and Dee Davey

Nay: 0

Absent: 2 - Wendy Collini and Sandra Hightower

Abstain: 0

3. CASH FLOW STATEMENT

13-0543 Cash Flow Statement at March 31, 2013

Distributed to Board members in their packets (copy on file in Parks & Community Services Director's office). No action was taken.

4. RECESS INTO EXECUTIVE SESSION

Harold Bell, President, recess the Regular Meeting into Executive Session at 7:05 pm.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

5. RECONVENE INTO REGULAR SESSION

Harold Bell, President, reconvened the Regular Meeting at 7:59 pm.

6. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

None.

7. CITIZENS COMMENTS

The following residents spoke in opposition to the bridge and trail being installed in the new community park behind the Estates of Creekwood housing subdivision:

*Paul Arseneau, 1606 Arborcreek Trail
Joshua Savering, 1613 Valleywood Trail
Allison Arseneau, 1606 Arborcreek Trail
Lea Barnitt, 9 Trailside Ct.*

Johnny Snell, 5212 Coll River Ct., President, Spring Lake Estates Home Owners Association, inquired about funding for a park in their neighborhood.

8. DEPARTMENT UPDATES

DIRECTOR'S REPORT ON LISTEM ITEMS (SHELLY LANNERS)

07-0292 Monthly Calendar Updates on City Council Agenda Items, City Meetings & Activities
- MPFDC Budget Workshop, June 6, 2013, 6:00 pm

- 1) Shelly reminded the Board of the budget work session on June 6th at 6 pm.*
- 2) Shelly explained each member was given an order form for a jacket and shirts. She explained they should put down their sizes and return the form to Nancy Cardinale.*

PARKS SUPERINTENDENT'S REPORT ON LISTED ITEMS (TOBY FOJTIK)

07-0297 Monthly Update on Daily Maintenance of Current Park Facilities

- 1) Sports Complex: The sports associations seasons are winding down. Staff is anticipating beginning off-season projects within the next three weeks. Staff will renovate baseball field #3 this summer.*
- 2) Chandler Park: Staff will perform minor off-season renovations on the Colt field and will aerate and topdress the football fields.*
- 3) Rose/Town Park/Hardy Allmon: The school year is winding down. Busloads of kids are visiting from neighboring cities as well as Mansfield which keeps staff very busy.*
- 4) McClendon Park East: Staff recently added two semi truckloads of field clay and several tons of conditioner to the softball field to improve drainage.*
- 7) Overall: Staff has been busy with heavy traffic in all the parks. Several graduation parties, family reunions, and fun runs are scheduled each weekend.*

RECREATION SUPERINTENDENT'S REPORT ON LISTED ITEMS (ANDREW BINZ)

07-0298 Monthly Update on Current Programs and Services

- 1) *The sports associations' seasons are winding down.*
- 2) *The Mansfield Youth Baseball Association (MYBA), the Mansfield Girls Softball Association (MGSA), and the Mansfield Soccer Association (MSA) have tournaments scheduled over the next few weekends.*
- 3) *Ironhead Race Productions is hosting their annual Triathlon scheduled for June 15th & 16th. They rent the Sports Complex on that Sunday morning for the running portion of the race.*
- 4) *A sand volleyball league was offered for the first time and five teams registered. Another league will be offered this summer.*
- 5) *Registration for the Mansfield Express track and field team is full. Mansfield is hosting one of the regional circuit meets on June 8th at Legacy High School.*
- 6) *The Mansfield Parks and Recreation Department is offering a full line of athletic summer camps including basketball, golf, volleyball, dodgeball, and flag football.*
- 7) *Upcoming Events*
 - *Spring Night on the Town events scheduled for:*
 - a. *April 27th*
 - b. *May 4th*
 - c. *May 11th*
 - d. *May 18th*
 - *Camp Out in the City, May 24th*
 - *Chamber 5K, May 25th*
 - *Rockin' 4th of July, July 3rd*
 - *Kids Zone registration is full for the summer with a waitlist for each week.*
- 8) *The summer MAC catalog has been distributed and registration for classes has begun.*
- 9) *Staff met with Fred Garza and Amy Senato from the MISD about the Williams property and how the schools will utilize the park.*

9. OLD BUSINESS

13-0410 Update; Existing Park Improvements for FY2012/2013 Previously Approved

Hillary Bueker, Park Planner, reported that Staff continues to receive quotes for the Hardy Allmon bridges and is preparing for construction to begin this month. Staff decided to hold off on the playground improvements at McClendon Park East in order to further investigate all the options available to satisfy the Board's requests. No action was taken.

13-0459 Update; Construction of Phase I of Community Park on Matlock Road

Hillary Bueker, Park Planner, reported Dean Construction is currently working on grading through the neighborhood park portion of the site. The restroom building slab and right-of-way improvements are scheduled to begin during the month of May. Staff continues to work with Dunaway on approving submittals and field changes. No action was taken.

Update; Changes to the Mansfield Texas Code of Ordinances: Chapter 96: Parks and Recreation

Andrew Binz, Recreation Superintendent, reported at the February meeting, the Board approved the proposed changes to the Mansfield, Texas Code of Ordinances: Chapter 96: Parks and Recreation. The proposed ordinance changes will now be put before the City Council beginning May 28th for three Public Hearings. A fee schedule for the Parks and Recreation Department will be approved through the budget process. No action was taken.

13-0541 Update; 2013 Bicycle and Pedestrian Master Plan Study

Hillary Bueker, Park Planner, on April 29, 2013, the Park Planning staff in conjunction with the Engineering Department met with Kimley-Horn and Associates, Inc. to review the current bike plan and routes included in the Parks Master Plan and entertain retaining them as a consultant to provide a supplement to the current bike route plan. At the meeting, staff discussed the current over-all plan, scoped a more detailed study and requested that Kimley-Horn provide a proposal for that study that will provide actual implementation guidelines to the Master Plan including actual proposed on-street routes, off-street routes, design guidelines and different sections of the routes. Staff expects to have a negotiated proposal of the study to present to the Board for consideration at the regular meeting in June. No action was taken.

10. NEW BUSINESS

11. RECESS INTO EXECUTIVE SESSION

Harold Bell, President, recessed the Regular Meeting in Executive Session at 8:29 pm.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

B. Discussion Regarding Possible Purchase, Exchange, Lease or Value of Real Property Pursuant to Section 551.072

1. Consider execution of a gas lease agreement with Chesapeake Energy
2. Possible Land Acquisition for Future Park Use
 - a. Property #03-09-02
 - b. Property #02-13-01
 - c. Property #05-13-03
3. Possible Linear Park Expansion
 - a. Property #10-11-05

C. Personnel Matters Pursuant to Section 551.074

12. RECONVENE INTO REGULAR SESSION

Harold Bell, President, reconvened the Regular Meeting at 8:52 pm.

13. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

None.

14. BOARD ANNOUNCEMENTS

Wayne Lee inquired as to when the Park Naming Committee for the new community park might meet. Shelly Lanners said she will organize a meeting very soon.

15. INFORMATIONAL ITEMS

Mansfield News-Mirror articles

16. ADJOURNMENT

With no further business Harold Bell, President, adjourned the Regular Meeting at 8:53 pm.

Harold Bell, President

ATTEST:

**Nancy Cardinale, Administrative Assistant
Community Services**