



# CITY OF MANSFIELD

1200 East. Broad St.  
Mansfield, TX 76063  
www.mansfield-tx.gov

## Meeting Minutes Mansfield Park Facilities Development Corporation

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Thursday, May 15, 2014

7:00 PM

City Hall Council Chambers

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### 1. CALL TO ORDER

*Harold Bell, President, called the Regular Meeting to order at 7:01 pm.*

### 2. APPROVAL OF MINUTES

[14-0916](#)

Approval of Minutes - Regular Meeting - April 17, 2014

**A motion was made by Kowalski, seconded by Davey, that this matter be Approved . The motion carried by the following vote.**

**Aye:** 6 - Harold Bell; Wendy Collini; Sandra Hightower; Wayne Lee; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 1 - Dan Sides

**Abstain:** 0

### 3. CASH FLOW STATEMENT

[14-0915](#)

Cash Flow Statement at March 31, 2014

*Distributed to Board members in their packets (copy on file in the Community Services Director's office). A Sales Tax Comparison report was distributed at the meeting. No action was taken.*

### 4. CITIZEN COMMENTS

*None.*

### 5. DEPARTMENT UPDATES

#### DIRECTOR'S REPORT ON LISTED ITEMS (SHELLY LANNERS)

[07-0292](#)

Monthly Calendar Updates on City Council Agenda Items, City Meetings & Activities

1) A work session on the FY2014-2015 budget is scheduled for June 5th at 6:00 pm.

- 2) City Council passed a smoking ordinance regarding all City facilities. The Board and staff will have future discussions regarding how this will affect park facilities.
- 3) City Council passed the second reading of an ordinance regarding changes to park hours. The third and final reading will be at the May 27th City Council meeting.
- 4) Shelly noted the packet included articles from the Mansfield News-Mirror regarding the bike plan and the Star-Telegram regarding Oliver Nature Park.

### **PARKS SUPERINTENDENT'S REPORT ON LISTED ITEMS (TOBY FOJTIK)**

[07-0297](#)

#### Monthly Update on Daily Maintenance of Current Park Facilities

- 1) Sports Complex: The recent rains were very timely for the turf as we enter the summer season. The soccer season is winding down and the Mansfield Soccer Association will hold an award ceremony this Saturday. The Sports Complex staff will be assisting with Night on the Town this Saturday at Hawaiian Falls and helping with the Tiki Tri on Sunday.
- 2) Rose/Town/Hardy Allmon: Recent rains caused some flooding. Several trees were down on the trail and had to be removed. Also, the water in Walnut Creek was out of its banks under the the bring at the low water crossing between Rose and Town Parks. Pavilion rentals at both parks remain heavy on the weekends. Catfish, crappie and perch were added to the pond. Staff is collecting quotes to have the ponds treated for algae and weeds.
- 3) Oliver Nature Park: Staff recently added bass to the two ponds. Staff is collecting quotes to have the ponds treated for algae and weeds.
- 4) Overall: The rain has been great for the turf and landscape city-wide. We received over four inches across the City at the park facilities. Staff is busy keeping up with spring growth and fire ants.

### **RECREATION SUPERINTENDENT'S REPORT ON LISTED ITEMS (ANDREW BINZ)**

[07-0298](#)

#### Monthly Update on Current Programs and Services - Year End Report

- 1) Upcoming Events
  - Night on the Town
    - May 17
    - May 24
  - Tiki Tri at Hawaiian Falls, May 18
  - Chamber 5k at Rose Park
  - Camp Out in the City, May 24
  - Rockin' 4th of July, July 3
  - Festival Week, October 13 - 19
  - MAC Halloween Carnival, October 25
  - Fall Fest, October 26
- 2) Oliver Nature Park Programming Update  
Field Trips:  
Elizabeth Smith Elementary = 150 kids over two days  
Alice Ponder Elementary = 80 kindergardners over two days

*Mary Orr Intermediate = 440 5th graders over four days  
Glenn Harmon Elementary = 150 kids in one day  
Grandview Elementary = 20 kids in one day  
Annette Perry Elementary = 9 special needs children  
Walnut Creek Private School scheduled for May 19th*

*Public Programs:  
34 programs offered  
193 registrations*

*Miscellaneous:  
Career days  
Girl Scouts  
Boy Scouts  
Teachers  
Clubs, societies, churches  
June 11, MISD Summer Teacher Conference, 35 teachers registered*

*3) The Summer catalog is now available.*

*4) Andrew presented the 2nd Quarter Report.*

## **6. OLD BUSINESS**

### **13-0579**

Consider Adopting the On-Street Bicycle Master Plan and Fund the Initial Implementation Plan (Years 1 - 3) in the Amount of \$100,000 per Year for the First Three Years for a Total of \$300,000

*James Fish, Sr. Park Planner reported revisions to the On-Street Bicycle Master Plan have been finalized based on the input from the MPFDC and City Council. The plan includes an initial three year implementation and a funding option of \$100,000 per year for the first three years. In addition, it states that this plan is not a funding document, but it provides a recommended implementation strategy that may be applied as funding is made available and as demand and interest for on-street bicycling increases. The plan is on the City Council's May 12 agenda for their consideration.*

**A motion was made by Lee, seconded by Collini, that this matter be Approved .  
The motion carried by the following vote.**

**Aye:** 6 - Harold Bell; Wendy Collini; Sandra Hightower; Wayne Lee; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 1 - Dan Sides

**Abstain:** 0

### **14-0854**

Update; Existing Park Improvements for FY2013/2014 Previously Approved

*Hillary Bueker, Park Planner, reported the bollard installation is complete at Hardy Allmon parking lots and staff is working with Tarrant County to complete the paving process. Staff has begun evaluating playgrounds to best utilize the budgeted funds for playground improvements. No action was taken.*

7. **NEW BUSINESS**

[14-0909](#)

Update; Mansfield Sports Complex Improvements

*James Fish, Sr. Park Planner, reported that In the spring of 2013, Staff met with all the youth sports associations in reference to facility improvements. Each association prioritized their requested improvements. Mansfield Soccer Association (MSA) requested a second referee shelter located at the southern end of the complex. Mansfield Youth Baseball Association (MYBA) requested a restroom facility for fields 7, 8 and 9 and to relocate storage from the back location to a location up front and in a permanent facility instead of a temporary storage container. The MPFDC approved these facility improvements for existing parks in the current FY 2013-14 budget. Staff is presently looking at options to procure and install a restroom building, storage facility and referee shelter. Staff will continue to work with the associations to determine what the needs are for the buildings and what will provide the best solution to satisfy the associations and city requirements as well as the budget and time schedules. James stated he will bring more information to the Board as the project progresses. No action was taken.*

[14-0910](#)

Update; McClendon Park West Improvements

*James Fish, Sr. Park Planner, reported that In 2006 improvements were made to McClendon Park West including the addition of a basketball court, additional parking and ball field improvements. Due to funding limitations the existing parking lot was only restriped and a flume added to direct the runoff which in turn became a walk to the existing playground. During an accessibility review the inspector noted that the parking lot, walk and restroom were not in compliance with ADA. Staff recommended to make these improvements and replace the play structure during the FY 2013-14 budget process. The MPFDC approved these improvements for existing parks in the current FY 2013-2014 budget. Staff is presently looking at concepts and options for the project. Staff retained The DFL group to provide the Professional Landscape Architectural services for the project incorporating the engineered documents previously prepared to address the ADA issues related to the walks and parking lot. Staff will work with our internal and external partners and will conduct neighborhood input meetings as necessary to include the neighbors in the process for designing the new playground that provides the best end solution for the users, meets staff requirements and satisfies the community. James will provide updates as the project progresses. No action was taken.*

[14-0911](#)

Update; Walnut Creek Linear Park Phase II Design

*Hillary Bueker, Park Planner, reported the 2009 Parks, Recreation, Trails and Open Spaces Master plan included a spine trail phasing and prioritization plan. The first priority on this plan was trail segment "I" which is 2.75 miles from Oliver Nature Park through Philip Thompson to Loyd Park on Joe Pool Lake, which is a continuation of the existing Walnut Creek Linear Park. Dunaway was hired in summer 2013 to help staff formulate conceptual trail plans that could be used for future land acquisition and trail development. Dunaway has presented preliminary concept drawing to staff for review and comment. Staff will work with Dunaway to finalize the concepts for future public presentations. No action was taken.*

[14-0914](#)

Update; Chandler Park, Phase II Design

*Hillary Bueker, Park Planner, reported the 2009 Parks, Recreation, Trails and Open Spaces Master plan approved by the MPFDC and City Council in January of 2010 included the continued need for a community park in the northeast quadrant of the City. The first phase renovation of Chandler Park was completed in 2003 and included a new restroom/concession/announcer's area, two new football fields with lights, four new t-ball fields, entry/drop off area, accessible parking, pavilion, landscaping, irrigation and fencing. The existing Colt baseball field was left intact at that time.*

*Phase II renovations are scheduled to include community park amenities. As outlined in the strategic business plan, Chandler Park Phase II is scheduled for design in FY2013-2014 and construction in FY2014-2015. Phase II design and construction will complete the park renovation. The intent is to utilize the entire park for these elements and to relocate the Colt baseball field simultaneously to the Sports Complex.*

*Hillary presented a proposal from la terra studios for professional services for the schematic design of Chandler Park, Phase II. Services will include research, data collection, public input meetings, rendered conceptual plans finalized with schematic design plans ready for initial City review. La terra studios, inc. was one of the original designers of Chandler Park, Phase I and has previously provided studies for the Colt field relocation.*

**A motion was made by Davey, seconded by Hightower, that this matter be Approved . The motion carried by the following vote.**

**Aye:** 6 - Harold Bell; Wendy Collini; Sandra Hightower; Wayne Lee; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 1 - Dan Sides

**Abstain:** 0

## **8. RECESS INTO EXECUTIVE SESSION**

*Harold Bell, President, recessed the Regular Meeting into Executive Session at 8:03 pm.*

### **A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

1. Seek Advice of City Attorney Regarding Pending Litigation - Cause No. 348-270155-14

### **B. Discussion Regarding Possible Purchase, Exchange, Lease or Value of Real Property Pursuant to Section 551.072**

1. Possible Land Acquisition for Future Park Use
  - a. Property #01-14-02
  - b. Property #01-14-03

2. Possible Linear Park Expansion
  - a. Property #12-13-10
  - b. Property #03-14-04

**C. Personnel Matters Pursuant to Section 551.074**

**9. RECONVENE INTO REGULAR SESSION**

*Harold Bell, President, reconvened the Regular Meeting at 9:26 pm.*

**10. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**

*None.*

**11. BOARD ANNOUNCEMENTS**

*Dee Davey stated she is enjoying the extraordinary weather we are having and suggested we all do the same.*

**12. INFORMATIONAL ITEMS**

[14-0917](#) Informational Items

**13. ADJOURNMENT**

*With no further business, Harold Bell, President, adjourned the Regular Meeting at 9:29 pm.*

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Harold Bell, President

ATTEST:

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Nancy Cardinale, Administrative Assistant  
Community Services