



# CITY OF MANSFIELD

620 S. Wisteria Street  
Mansfield, TX 76063

## Meeting Agenda

### Keep Mansfield Beautiful Commission

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Monday, January 13, 2020

6:00 PM

Chris Burkett Service Center

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1. **CALL TO ORDER**

3. **APPROVAL OF MINUTES**

Keep Mansfield Beautiful Commission Dec 2019 Minutes

*Attachments:* [KMB Dec 2019 Meeting Minutes.docx](#)

4. **TREASURER'S REPORT**

5. **ROUTINE BUSINESS**

6. **OLD BUSINESS**

Update on Survey - Karen

Update on Plaques - Jan

Update on Mansfield Now Magazine - Leon

7. **NEW BUSINESS**

EDM - vendor applications, rain barrel auction, fishing, children's area,  
etc.

Keep Texas Beautiful Conference June 15-17

8. **ADJOURNMENT**

**CERTIFICATION**

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Friday, Jan. 10, 2020.

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Rebecca Sales  
Public Education Specialist

This building is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. To make arrangements, call 817-728-3610.



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## STAFF REPORT

File Number: 20-3419

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**Agenda Date:** 1/13/2020

**Version:** 1

**Status:** Approval of Minutes

**In Control:** Keep Mansfield Beautiful Commission

**File Type:** Meeting Minutes

**Agenda Number:**

Meeting Minutes Draft  
Keep Mansfield Beautiful Commission  
Monday, December 9, 2019  
6:00 p.m.  
El Primo's Mexican Grill and Cantina

**ATTENDANCE** - Sarah Zink, Sharon Roberts, Carla Green, Jacqueline Conley, Jennifer Evans, Karen Williams, Kenneth Chalk, Leon Williams, Jan Hurlbut, Gary Mills

**CITY STAFF PRESENT** – Becca Sales

**CALL TO ORDER** at 6:05 p.m.

**APPROVAL OF MINUTES** – Evans motioned to approve November 19 meeting minutes with change of spelling to Prater on page 2. Hurlbut seconded. Motion passed.

**TREASURER'S REPORT** – Balance as of December 9 is \$7,887.37. Board discussed only accepting cash at Earth Day Mansfield for rain barrel auction. Verify that cash is not an option on AAS application or renewal letter.

**ROUTINE BUSINESS**

AAS Update

Letter to nonrenewable participants and thank you notes prepared. Sales will mail the letters.

A column added to spreadsheet will track who has picked up supplies. K. Williams sending out reminder emails to 26 participants. Zink motioned to accept application from CBD Plus USA. Green seconded. Motion passed.

Earth Day Mansfield (EDM)

Zink motioned to use survey created by K. Williams. Roberts seconded. Motion passed. Link survey to our Facebook page and KMB page on the city's website. Use 2019 EDM video to accompany survey. Place save the date card in water bill. Chalk and L. Williams will work on sending information to HOAs and Next Door.

L. Williams motioned to order 500 save the dates cards. Each board member will take 25. Evans will attach the rest to seed packets to be passed out at the Historical Development Business Association 3<sup>rd</sup> Thursday. Mills seconded. Motion passed.

#### EDM Logistics

Mills asked that the board review the layout and let him know if anything needs moving.

#### **OLD BUSINESS**

##### AAS Awards

Board voted for big logo wording style. City is going through process to own the rights to Love Your City logo. Zink asked that board members delivery plague when ready in January 2020. Hurlbut, Roberts, and K. Williams will determine the number of plates needed. Board will vote to approve number by email.

#### **NEW BUSINESS**

##### Sarah's Bag Ladies

Board discussed adding bag project an initiative of KMB. Suggested uses for bags are at Farmer's Market and animal shelter. A board member must be present at service center during meetings. KMB will use bag project as service initiative not for fundraising. L. Williams motioned to accept Sarah's Bag Ladies. Green seconded. Motion passed.

**ADJOURNMENT** – Evans motioned to adjourn meeting at 6:54. L. Williams seconded. Motion passed.