



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### Historic Landmark Commission

Thursday, March 9, 2023

5:30 PM

City Hall Council Chambers

#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff:*

*Art Wright, Principal Planner/HPO*

*Jennifer Johnston, Development Coordinator*

*Commissioners:*

**Absent** 1 - Allan Hudson

**Present** 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

#### 2. APPROVAL OF MINUTES

[23-5237](#)

Minutes - Approval of the February 9, 2023 Historic Landmark Commission Meeting Minutes

*Chairman Smith called for approval of the minutes of the February 9, 2023 meeting.*

**Commissioner Leach made a motion to approve the minutes as presented.**

**Commissioner Kowalski seconded the motion which carried by the following vote:**

**Aye:** 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 1 - Allan Hudson

**Abstain:** 0

#### 3. CITIZENS COMMENTS

*None*

**4. DISCUSSION ITEMS**

[23-5172](#)

HLC#23-001: Discussion on possible Historic Properties deemed deserving of official recognition although not designated as historic landmarks

*The Commission nominated the following locations for official recognition:*

- 200 Cotton Drive -1925 front gabled bungalow
- 918 Cook Street – 1925 front gabled bungalow
- 936 Noah Street- modified L-Plan house with Queen Anne styling
- 3517 St. Paul Road – modified L-Plan constructed around 1895
- 140 N Mitchell Road – Stephens Family Cemetery
- 941 W Debbie Lane – Grimsley Cemetery
- 4200 Britton Road – United Methodist Church
- 4239 Britton Road – Britton Co-Op Cotton Gin
- 4350 Britton Road- 1915 commercial building

*Mr. Wright was authorized to contact the owners to verify agreement with being nominated for recognition. The properties will be presented to the Commission at the next regularly scheduled meeting for public hearing and a formal vote.*

**5. PRESERVATION MONTH SUB-COMMITTEE REPORT AND DISCUSSION**

*Vice-Chairman Littlefield reported on the Sub-Committee meeting held on February 15, 2023 and presented an overview of the events for Preservation Month 2023.*

[23-5238](#)

Minutes - Approval of the February 15, 2023 Historic Landmark Commission Sub Committee Meeting Minutes

*Vice-Chairman Littlefield called for approval of the minutes of the February 15, 2023 meeting.*

**Commissioner Leach made a motion to approve the minutes as presented. Commissioner Walker seconded the motion which carried by the following vote:**

**Aye:** 3 - Mark Walker; David Littlefield and Thomas Leach

**Nay:** 0

**Absent:** 1 - Allan Hudson

**Abstain:** 0

**Non-Voting:** 3 - Amanda Kowalski; Robert Smith and Bob Klenzendorf

**6. HISTORIC PRESERVATION OFFICER'S REPORT**

*Mr. Wright provided an online tour of the Historic Preservation Month website with links to each event.*

7. **COMMISSION ANNOUNCEMENTS**

*Vice Chairman Littlefield presented Chairman Smith with a card in recognition of being the Grand Marshall in the up and coming Pickle Parade.*

8. **STAFF ANNOUNCEMENTS**

*None*

9. **ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:11 p.m.

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Dr. Robert A. Smith, Chairman

ATTEST:

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Jennifer Johnston, Development Coordinator