

**Special Event Application**

Organization/Group: <u>Eubank's Snow cones</u>		Date: <u>6/11/19</u> 06/04/19
Applicant: <u>Will Eubank's</u>		
Applicant's Address: <u>6056 Bennett Lawson, Mansfield</u>		Phone No. <u>972-768-0840</u>
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up		Email: <u>will@eubank'sappraisals.com</u>
Address of Event: <u>138 N. Main St.</u>		
Description & Activities: <u>Vintage Airstream making snowcones for downtown Mansfield.</u>		
Date of Event: <u>June 11th</u>		Hours of Event: <u>10am 8pm</u>
Public Invited or Private Party? <u>Public</u>		Estimated Number of Attendees: <u>100/day</u>
Is the event in a Mansfield Park? <u>no</u>		*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? <u>no</u>		*If yes, Insurance is required
Is the event on Private Property other than your own? <u>no</u>		*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>no</u>		
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.		
Will you be using generators? <u>no</u>		*If yes, show location on the site plan
Do you plan to have any Tents? <u>no</u>		*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>no</u>		
Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>no</u>		*If yes, a separate permit is required
City of Mansfield Assistance Requested: <u>no</u>		
Barricades/ Street Closure? <u>no</u>		*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>no</u>		*If yes, attach an explanation and the name of the person you are working with
<p style="text-align: center;"><b>Please Read and Include the Following Information With This Application</b></p> <ul style="list-style-type: none"> <li>For all outdoor activities, a site plan must be attached. One can be provided if requested. <u>You need to show where all items will be located on the site plan.</u></li> <li>If Insurance is required, the City of Mansfield must be listed as "Additional Insured".</li> <li>All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event.</li> </ul>		
Applicant's Printed Name:		Applicant's Signature:
<u>Will Eubank's</u>		<u>Will Eubank's</u>



