

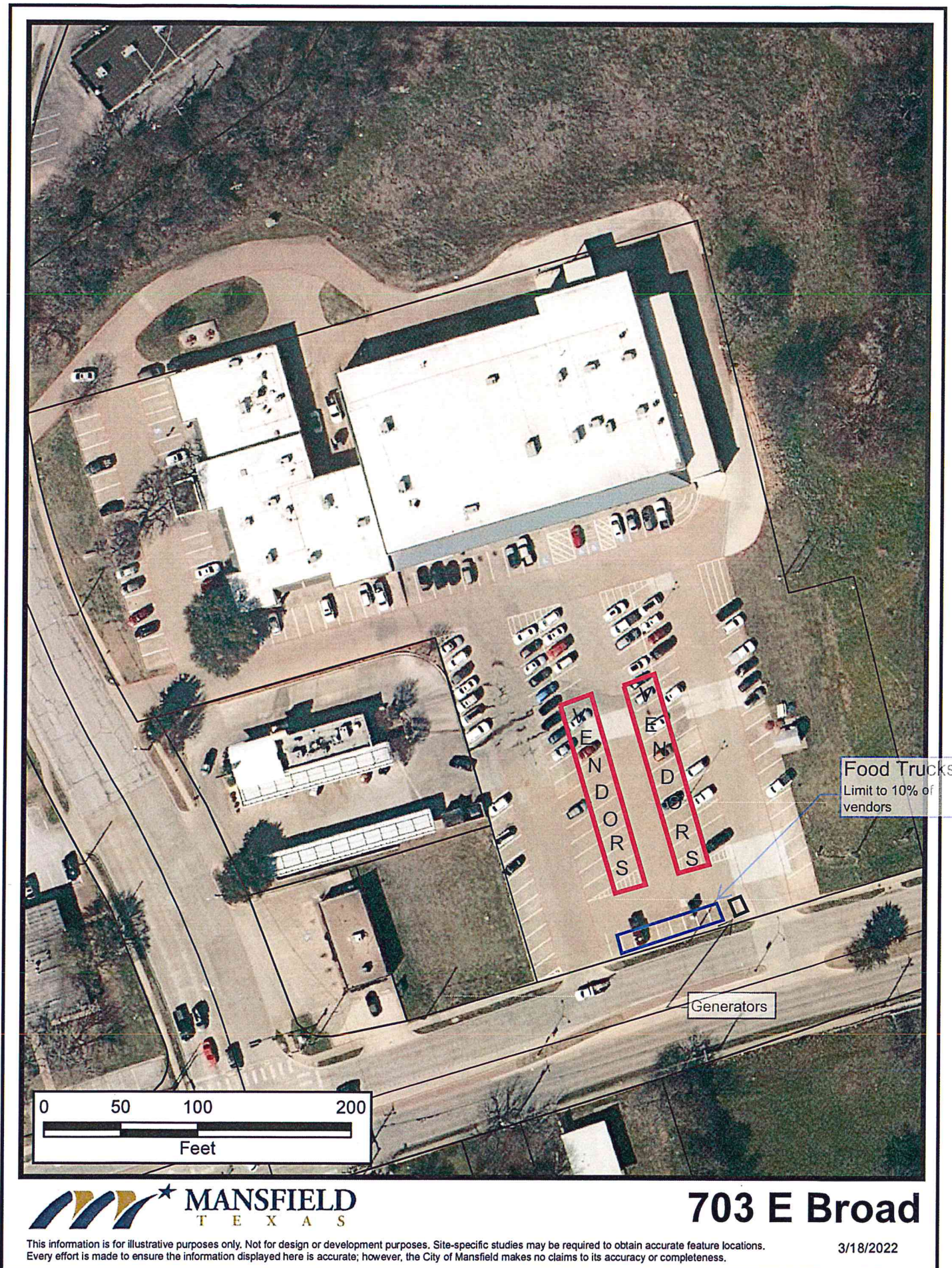


1200 East Broad Street, Mansfield, TX 76063

www.mansfieldtexas.gov Email: jennifer.johnston@mansfieldtexas.gov

Special Event Application

Organization/Group: <u>The Local Farmer</u>	Date: <u>3/11/22</u>
Applicant: <u>Caleb Back</u>	
Applicant's Address: <u>1791 Newt Patterson RD</u>	Phone No. <u>817-889-2773</u>
Name of the Event: <u>The Local Farmers Market</u>	Email: <u>the.local.farmer.tx@gmail.com</u>
Address of Event: <u>703 E Broad St</u>	
Description & Activities: <u>Farmers Market + April 16th (Apr 16th - Oct 29th)</u>	
Date of Event: <u>Every Sat Apr 8 / Oct 29th</u>	Hours of Event: <u>8^{am} - 12^{pm}</u>
Public Invited or Private Party? <u>Public</u>	Estimated Number of Attendees <u>100 - 150</u>
Is the event in a Mansfield Park? <u>NO</u>	*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? <u>NO</u>	*If yes, Insurance is required
Is the event on Private Property other than your own? <u>Yes</u>	*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>NO</u>	*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.
Will you be using generators? <u>Yes</u>	*If yes, show location on the site plan
Do you plan to have any Tents? <u>NO</u>	*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>Yes # on the plan</u>	
Do you plan to have any Promotional Signs? (banners, streamers, balloons)	*If yes, a separate permit is required
City of Mansfield Assistance Requested:	
Barricades/ Street Closure? <u>NO</u>	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>NO</u>	*If yes, attach an explanation and the name of the person you are working with
Please Read and Include the Following Information With This Application	
- For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. - If Insurance is required, the City of Mansfield must be listed as "Additional Insured". - All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event.	
Applicant's Printed Name:	Applicant's Signature:
<u>Caleb Back</u>	<u>Caleb Back</u>



PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT

(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

The Local Farmer / Farmers Market permission to have their special event on said property.
(Person, group or business name)

Property address 703 E Broad St

Please check all that apply:

- ☒ Entire Special Event, including all activities listed, are approved be held at this location.
- ☐ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (Note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☐ Misc. Approved: _____

Tammy Lusinger

Signature of Property Owner or Property Management Company

Tammy Lusinger, Director of Athletics

Printed Name/ Job Title

3700 East Broad Street, Mansfield, Tx 76063

Mailing Address

817-276-5200

Contact Phone Number

tammylusinger@misdmail.org

Email Address