



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Agenda

City Council

Monday, January 27, 2025

3:00 PM

Council Chambers

REGULAR MEETING

1. 3:00 P.M. - CALL MEETING TO ORDER

2. WORK SESSION

Review and Discussion of the January 27, 2025 Posted Agenda Items

3. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Consultation with City Attorney to Seek Advice About Pending or Contemplated Litigation, a Settlement Offer, or on a Matter in Which the Duty of the City Attorney to the City's Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with Chapter 551 of the Texas Government Code Pursuant to 551.071

Seek Advice of City Attorney Regarding Pending Litigation - Case No. 2024-005630-2

Seek Advice of City Attorney Regarding Special Event Permit

Seek Advice of City Attorney Regarding Appraisal District Board Nominations

Seek Advice of City Attorney Regarding Legal Issues Pertaining to Economic Development Projects Listed in Section 3.D of the Agenda

B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072

Land Acquisition for Future Development

C. Personnel Matters Pursuant to Section 551.074

City Manager Quarterly Update

D. Deliberation Regarding Commercial or Financial Information Received From or the Offer of a Financial or Other Incentive Made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is Conducting Economic Development Negotiations Pursuant to Section 551.087

Economic Development Project #15-02

Economic Development Project #21-33

Economic Development Project #25-02

Economic Development Project #25-03

4. 6:00 PM OR IMMEDIATELY FOLLOWING EXECUTIVE SESSION - RECONVENE INTO REGULAR BUSINESS SESSION

5. INVOCATION

6. PLEDGE OF ALLEGIANCE

7. TEXAS PLEDGE

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God; One and Indivisible"

8. PRESENTATION

Tourism Friendly Texas Certified Community

Music Friendly Texas Certified Community

9. CITIZEN COMMENTS

Citizens wishing to address the Council on non-public hearing agenda items and items not on the agenda may do so at this time. Due to regulations of the Texas Open Meetings Act, please do not expect a response from the Council as they are not able to do so. THIS WILL BE YOUR ONLY OPPORTUNITY TO SPEAK UNLESS YOU ARE SPEAKING ON A SCHEDULED PUBLIC HEARING ITEM. After the close of the citizen comments portion of the meeting only comments related to public hearings will be heard. All comments are limited to five (5) minutes.

In order to be recognized during the "Citizen Comments" or during a Public Hearing (applicants included), please complete a blue or yellow card located at the entrance of the Council Chambers. Please present the card to the Assistant City Secretary prior to the start of the meeting.

10. COUNCIL ANNOUNCEMENTS**11. STAFF COMMENTS**

In addition to matters specifically listed below, Staff comments may include updates on ongoing or proposed projects and address of posted agenda items.

A. City Manager Report or Authorized Representative

Current/Future Agenda Items

B. Communications and Outreach Report

[24-6367](#) Departmental Quarterly Reports

Attachments: [Mansfield Quarterly Q1 FY25](#)

12. TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**13. CONSENT AGENDA**

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are considered to be routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff's recommendation.

ITEMS TO BE REMOVED FROM THE CONSENT AGENDA

[24-6365](#) Resolution - A Resolution of the City Council of the City of Mansfield, Texas Approving a Professional Services Contract Between the City of Mansfield, Texas and Parkhill, Inc. in an Amount Not to Exceed \$250,000 for Landscape Architecture Services at the Hardy Allmon Soccer Complex; Finding That the Meeting at Which This Resolution is Passed is Open to the public as Required by Law; And Declaring an Effective Date (MPFDC Fund)

Presenters: Matt Young

Attachments: [Resolution](#)

[Professional Services Agreement](#)

[Exhibit A](#)

[25-6385](#) Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving the Purchase of a 2026 Western Star 47x Dump Truck from Lonestar Truck Group through the Interlocal Purchasing System TIPS in an amount not to exceed \$155,758; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; And Declaring an Effective Date (Utility Fund)

Presenters: Jeff Price

Attachments: [Resolution](#)
[Proposal](#)
[Pricing Form](#)

[25-6387](#) Resolution - A Resolution of the City of Mansfield, Texas Calling for a General Election to be held on May 3, 2025; Calling for a Special Election to fill a Vacancy to be Held on May 3, 2025; Designating Polling Places; Establishing Precincts Within the City; Establishing Other Procedures for Conduct of the Election; and Providing an Effective Date

Presenters: Susana Marin

Attachments: [Resolution](#)
[Resolution \(Spanish\)](#)

[25-6389](#) Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Awarding a Construction Contract to Humphrey & Morton Construction Company, Inc. in an Amount Not to Exceed \$2,576,156.60 for Construction of Phase 3B of the Walnut Creek Linear Park Trail; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; And Declaring an Effective Date (GO Bonds)

Presenters: Matt Young

Attachments: [Resolution](#)
[Bid Tab](#)

[25-6391](#) Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Supporting the Application for, Receipt of, and Expenditure of Grant Funding from the First Responder Mental Health Program, FY 2026, Under The Victims of Crime Act (VOCA) Grant Program, Administered by the Office of the Governor of the State of Texas. The Total Amount of the Grant Shall Not Exceed \$151,400.00 and a 20% Matching Contribution, Either in Cash or In-Kind Services, Is Required; Finding that the Meeting at which this Resolution is Passed is Open to the Public as Required by Law; And Declaring an Effective Date

Presenters: Mike Ross

Attachments: [Resolution](#)

[25-6396](#) Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Endorsing the Implementation of a Continuing Pretreatment Program as Required by 40 CFR 403 for the Central Regional Wastewater System; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; and Declaring an Effective Date

Presenters: Jeff Price

Attachments: [Resolution](#)

[25-6397](#) Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Accepting a Petition for Calling a Public Hearing on the Advisability of the Improvements and Creation of the City of Mansfield Staybolt Public

Improvement District Within the Corporate Limits of the City of Mansfield Pursuant to Chapter 372, Texas Local Government Code, and Authorizing the Mailing and Publication of Notice of Public Hearing

Presenters: Matt Jones

Attachments: [Resolution](#)

[Exhibit 1](#)

[Exhibit 2](#)

[25-6386](#)

Minutes - Approval of the January 13, 2025 Regular City Council Meeting Minutes

Presenters: Susana Marin

Attachments: [1-13-25 DRAFT Minutes](#)

END OF CONSENT AGENDA

14. PUBLIC HEARING CONTINUATION AND SECOND AND FINAL READING

[25-6368](#)

Ordinance - Public Hearing and Second and Final Reading on an Ordinance Approving a Historic Landmark Overlay District Designation for the First Methodist Church Parsonage, 1945, located at 105 North 1st Avenue; Matt Crocker of 105 N. 1st Avenue LLC, owner (HLC#24-010)

Presenters: Art Wright

Attachments: [Ordinance](#)

[Exhibit A](#)

[Maps and Supporting Information](#)

[Photographs of Parsonage](#)

[25-6369](#)

Ordinance - Public Hearing Continuation and Second and Final Reading on an Ordinance Approving a Change of Zoning from 2F, Two-Family Residential District and SF-7.5/12, Single-Family District to D, Downtown District, D-1, Sub-Urban Zone, situated on Lots 1R and 2R of Block 37 and Lots 1R and 2R of Block 36, Original Town of Mansfield, Tarrant County, TX, generally located near the intersection of S. 4th Avenue and W. Kimball Street, and addressed as 501, 502, 503, and 504 W. Kimball Street.; City of Mansfield, Applicant (ZC#24-015)

Presenters: Arty Wheaton-Rodriguez

Attachments: [Ordinance](#)

[Maps and Supporting Information](#)

[Exhibit A](#)

15. NEW BUSINESS

[25-6388](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving a Third Amendment to the Professional Services Agreement with Perkins and Will for the Multi-Purpose Sports Venue in an

amount not to exceed \$364,850; Finding that the Meeting at which this Resolution is Passed is Open to the Public as Required by Law; and Declaring an Effective Date (General Fund, TIRZ #4)

Presenters: Jason Moore

Attachments: [Resolution](#)

[Third Amendment to PSA](#)

[Exhibit A](#)

[25-6393](#)

Request for Special Event Permit: Mansfield Pickle Parade and Palooza

Presenters: Faith Morse

Attachments: [2025 Pickle Parade Application](#)

[25-6395](#)

Request for Downtown Activation Grant Funding: Mansfield Pickle Parade and Palooza

Presenters: Faith Morse

Attachments: [Community Activation Grant Application](#)

[2025 Sponsorship List](#)

[2024 Budget vs. Actual](#)

16. **ADJOURN**

CERTIFICATION

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the January 27, 2025 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, mansfieldtexas.gov, on Thursday, January 23, 2025 prior to 5:00 p.m., in compliance with Chapter 551, Texas Government Code.

Susana Marin, City Secretary

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call (817) 276-4207 at least three (3) business days in advance. Reasonable accommodation will be made to assist your needs.



CITY OF MANSFIELD

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STAFF REPORT

File Number: 24-6367

Agenda Date: 1/27/2025

Version: 1

Status: To Be Presented

In Control: City Council

File Type: Consideration Item

Agenda Number:

Title

Departmental Quarterly Reports

Requested Action

Review Departmental Quarterly Reports

Recommendation

Review Departmental Quarterly Reports

Description/History

1st Quarter Update for FY 2025

Justification

Provide an Update to City Council

Funding Source

N/A

Mansfield Quarterly

FISCAL YEAR 2025

QUARTER 1



Ann Beck
2024 Jesse Fernandez Front Line
Leadership Award Recipient



Mansfield Quarterly

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UPDATE FROM THE CITY MANAGER'S OFFICE

We are thrilled to bring you the latest edition of the City of Mansfield newsletter, where we aim to keep you informed about the exciting projects and initiatives happening in our vibrant community.

As we recently wrapped the first quarter of our fiscal year, we have a lot to share with you about the remarkable work being undertaken by our dedicated departments on behalf of the residents of Mansfield.

In this edition, we'll delve into a variety of projects that are shaping the future of our city and enhancing the quality of life for all who call Mansfield home. From infrastructure developments to community events, our departments have been working tirelessly to make Mansfield an even better place to live, work, and play.

Stay tuned as we highlight the great work being done throughout our city and showcase the collective efforts driving positive change in Mansfield. We hope you enjoy this edition of the departmental Quarterly and find it informative and inspiring.

Thank you for being a part of our wonderful community.



JOE SMOLINSKI City Manager, Mansfield Texas



City Council Strategic Priorities

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Haunt the Block



The Fleetwood Show



Volunteers at Founders' Day



Boo Bash

True **NORTH** |



The City of Mansfield's GUIDING PRINCIPLES

Noteworthy Essentials

The City of Mansfield will continue to deliver high-quality essential services to its residents, businesses, and visitors.

Organizational Excellence

The City of Mansfield will foster a healthy environment for its own employees to maximize productivity, boost morale, attract high-quality candidates and establish itself as a destination employer.

Remarkable Experiences

The City of Mansfield will find creative and innovative ways to provide its residents, businesses and visitors with world-class amenities and experiences - above and beyond essential functions and services.

Together As One

The City of Mansfield will remain a close-knit community as growth continues. The City of Mansfield will provide world-class social infrastructure and opportunities for all its residents to connect and enjoy remarkable experiences together.

Healthy Economy

The City of Mansfield will support and strengthen its economy in all strategic decision-making and will leverage its assets to preserve its economic vitality.



BUILDING SAFETY

The Building Safety Department ensures the safe and lawful use of buildings and properties by education and compliance with adopted construction codes. We facilitate safe development in permitting, plan examination, and inspections with professional customer service.

Building Safety Activity Oct. 1 to Dec. 31

Inspected and Completed

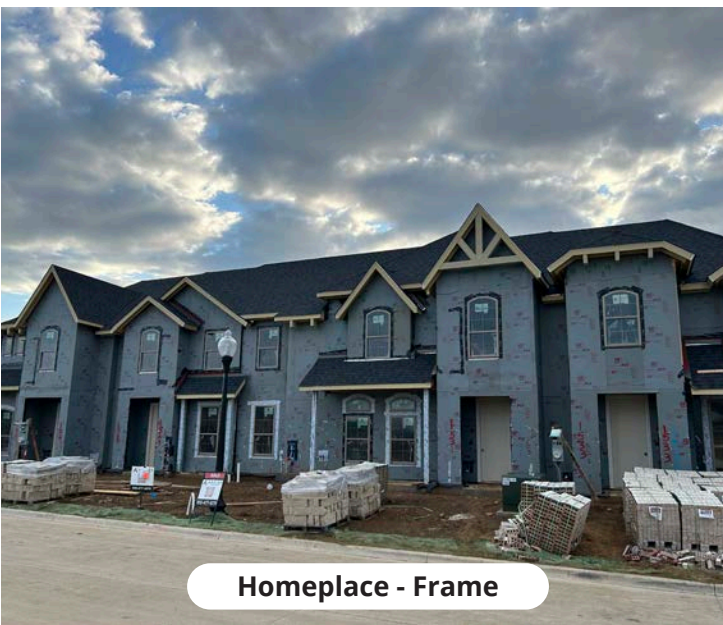
- 1601 Heritage Parkway – Police Headquarters
- 1320 S. U.S. 287 – Medical Building
- 2301 E. Broad Street - Retail Shell Building #100 & #200

Approved and Under Construction

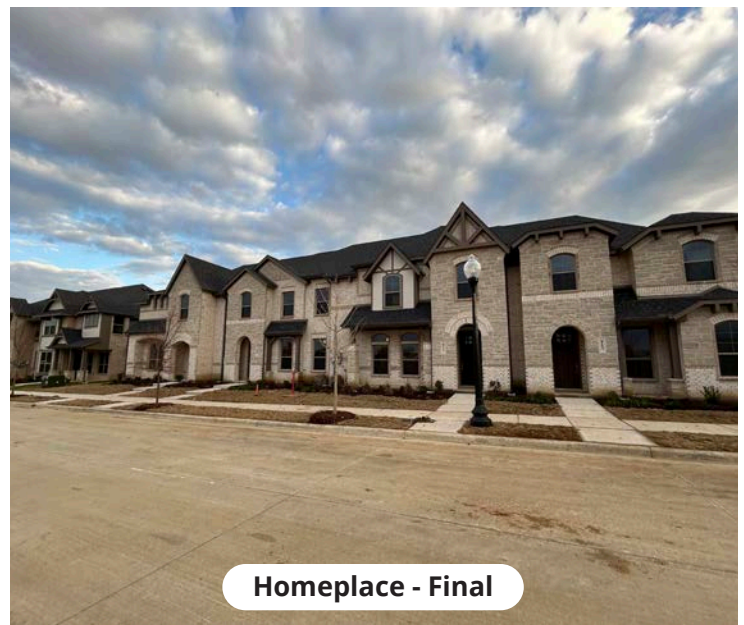
- 1725 E Broad St - The Alexander Apartments
- 213 E Debbie Lane – Sonie Eyecare Medical Office
- 700 E. Debbie Lane - Retail and Showroom
- 945 Trinity – Ferguson Warehouse
- 2300 Reserve Way – Leasing and Amenities Center
- 1855 Lone Star Rd. – NRG Phase II Volleyball
- 3801 Britton Rd. – Data Center
- 1100 S. Main St. – Texas Collision
- 620 Wisteria St. – Animal Care & Control Center
- 1195 W. Debbie Ln. – 7-11 Convenience Store & Fuel
- 203 S Walnut Dr – Fire Station 1
- 2199 Matlock Rd – Matlock Dentistry
- 971 Matlock – Serotonin Office
- 1935 FM 157 – Dr. Azer Veterinarian Practice
- 1061 N SH 360 – Texas Trust
- 701 Staybolt – High Five Entertainment Complex
- 605 E Broad St – Geyer Commons Center



Data Center at 3801 Britton Rd.



Homeplace - Frame



Homeplace - Final

BUILDING SAFETY

Spotlight on Morris Cowden,

Senior Building Inspector

Morris recently celebrated his 20 year anniversary of serving the citizens of Mansfield.

Morris enjoys spending time with his family and watching sports. He is very handy and he fixes things big and small, as long as it is not computerized (Computers and Morris do not get along)!

Morris has a great attitude and is a joy to work alongside. There is no one more kind and reliable to have on the team. This year, Morris achieved his Multipurpose Fire Sprinkler Endorsement on his Texas Plumbing Inspector's License.



Morris Cowden

Fees Collected
\$3,093,060.91



Elevator Tower of the Alexander

BY THE NUMBERS OCT. 1 to DEC. 31

Received applications, reviewed plans, and issued over 1,344 permits including:

- 186 New single-family
- 26 New commercial
- 173 Additions, remodels, etc.
- 56 Other/Miscellaneous
- 61 Cert. of Occupancy
- 413 Single-trade permits
- 249 Garage sale permits
- 20,725 Inspections conducted



Wood Front of the Alexander

COMMUNICATIONS & OUTREACH

The Communications and Outreach (C&O) team creates and delivers external communications for the City of Mansfield to maintain transparency and engagement with its residents. This department also oversees the website, social media and media relations on behalf of the city. Additionally, this team is responsible for creating engagement opportunities through annual outreach events, My Mansfield Muni-Versity and the Mansfield Volunteer Program.

The Communications & Outreach (C&O) team kicked off a busy first quarter for the fiscal year 2025. Here's a peek at what the C&O team accomplished over the past quarter.

The C&O team welcomed team member Eliana Pires-Janssen to the newly created content creator position. Eliana's work experience includes time in the film industry and political campaign work, notably for Robert F. Kennedy Jr.'s presidential run. A decade of major film productions has shaped her still photography, video and graphic design. Her work as the social media manager in Kennedy's campaign, sparked a desire to channel her creativity to serve a bigger purpose. Eliana's focus will be on continuing to bring fresh and exciting content to the city's social media channels. With all the growth going on in the city, the team is excited about her addition to the team.

The C&O team covered several exciting groundbreaking and ribbon-cuttings, including the upcoming Mansfield Stadium as part of the new Staybolt Street Entertainment District. Mansfield Stadium will be the new home for MLS NEXT Pro champion, North Texas Soccer Club. The team will move into the 7,500-seat facility when it opens in 2026! REV Entertainment and FC Dallas will serve as the multi-sport venue's main operator with a focus on bringing events and sports programming year-round including youth soccer and international tournaments. Mansfield is shaping up to become the southern gateway to soccer in the Metroplex. Staybolt Street Entertainment District will also feature destination fun for the whole family with a High 5 Entertainment, conference center, and hotels.

Additionally, C&O covered the opening of the new Police Headquarters located at 1601 Heritage Parkway. The new facility covers about 55,000 square feet, allowing the department to centralize its divisions including patrol, administration, communications, jail, evidence, and more in one location to allow for greater efficiency and collaboration. Additional support buildings surround the main building, providing convenient access to training resources and further fostering teamwork. Check out the Mansfield PD for pictures from the day's celebratory event.

Staff continues to partner with other city departments like Mansfield Fire and Animal Care & Control for holiday safety tips. Fire team members helped create a guide explaining how to safely fry a turkey and concerning fireworks safety for the New Year. Animal Care & Control created a video detailing what to feed/not feed your furry family members during holiday celebrations.

C&O staff kicked off the biannual community satisfaction survey. The city partners with Kansas-based ETC Institute, to conduct the city-wide survey every two years. The survey is mailed to a select number of residents across the community to ensure a representative and statistical study.

City Council and staff use the results to improve existing programs and services and to help determine long-range planning and investment decisions. As a direct result of feedback received from the 2020 and 2022 Community Satisfaction Surveys, the City Council has increased street funding by 53% over the last four years and has prioritized providing the entertainment and retail projects residents have requested. Construction began on a new Animal Care & Control facility, and our investment to support a safe community continues by adding 13 positions between police and fire for the 2025 fiscal year.

And last, but not least, the C&O team prepared to produce the 2025 State of the City. This year's event took place on January 23 featuring a presentation by Mayor Michael Evans and City Manager Joe Smolinski alongside a departmental open house. A video release will be provided via the city's YouTube channel and website in the event you were unable to attend the free community-wide gathering.





Muni-Versity Class 5 Service Project

Neighborhood Services

The C&O team partnered with the Community Engagement team to support the annual Veterans Day Parade & Salute and Hometown Holiday festivities, ensuring these hallmark events had volunteer support.

Additionally, C&O introduced first-time Veterans Day Pick Up Parties for local veterans to pick up their yard signs while enjoying an opportunity to fellowship with area veterans. These gatherings featured an afternoon coffee and a breakfast hosted at Mansfield City Hall.

Mansfield's faith-based community partners showed up to serve in several large-scale fall serve days completing # projects throughout the community.

My Mansfield Muni-Versity's Class #5 also finished out their class with a service project and recognition at the October 28 City Council meeting. Congratulations to our graduates!

C&O was also happy to end the year with some cheer with a small thank you in the form of a cup of coffee from local coffee companies. We are ever grateful for the servant hearts that live in Mansfield. Mansfield truly shows what it means to live Together as One.



• Nextdoor Members - 38,070 (+616)



• Facebook Followers - 29,007 (+285)



• Youtube Subscribers - 822 (+13)



• LinkedIn Members - 1,876 (+143)



• Instagram Members - 1,834 (+116)

BY THE NUMBERS
OCT 1. to DEC. 31

Top Posts by Reach

20.3k	Rabies Notification
14.5k	Trick or Tree
10.3k	US 287 Traffic Advisory
10k	Free Tree Giveaway
8.4k	West Nile Update
8.4k	Haunt the Block Road Closure

Website - MansfieldTexas.Gov

545k	Total Page Views
158k	Total Users

Top Pages by Views

52k	Homepage
37k	Search
25k	Job Opportunities
18k	Elections & Voting
16k	Library



Veterans Pick Up Party 2024



Veterans Pick Up Party 2024



Muni-Versity Class 5 Service Project

CULTURAL ARTS



Farr Best Theater

Our team produced 59 events by 12 cultural incubator partners, 3 city-produced events, and 7 rental events. The Farr Best Theatre was utilized for 86 days during the period from the beginning of October to the end of December.

Grants and Scholarships

The Mansfield Commission for the Arts funded grant projects from 4 organizations and 1 scholarship request totaling \$8,965 for projects occurring between January and June of 2025. The recipients included Mansfield Philharmonic Orchestra, Mini-Film, Mike Guinn Entertainment, Chloe Williams, and Roberta Tipps STEAM Academy.



Hispanic Heritage Talent Show

Art Truck

The new Art Truck went into the field with its first two exhibits: "The Fluxum Experience" in October and early November and "Santa's Workshop" in December. Both exhibits were visited by hundreds of guests and residents. A small listing of places and events we took the vehicle to:

- Haunt the Block
- Town Park
- Flying Squirrel Coffee
- Local Trunk or Treats
- Toys for Tots
- Hometown Holidays
- White Rhino Coffee
- The Candy Cane Hunt



ECONOMIC DEVELOPMENT

The Mansfield Economic Development Corporation's (MEDC) mission is to increase the City of Mansfield's tax base by attracting desirable new development to the community and assisting with the retention and expansion of existing businesses. MEDC engages in a variety of marketing initiatives to attract new businesses and works with existing businesses to help them grow and expand.

Life Science & Healthcare Innovation Summit - Oct. 3

MEDC attended the Life Science & Healthcare Innovation Summit in Arlington, Texas to engage in discussion and learn best-practices on funding, market strategy and scaling.

Crystal Window Groundbreaking - Oct. 21

Located near Heritage Parkway and U.S. 287, this facility will create 504 new jobs and features more than \$121 million in capital investment. "Crystal was thrilled to choose Texas and the strategic location of Mansfield as our next step in expansion and to be part of the economic growth of Texas," says Bill Renaud, general manager. "We appreciate the support and encouragement Crystal has received from every level of government in Texas, including the city of Mansfield."

High 5 Groundbreaking - Oct. 21

This project will feature a 45,000-square-foot facility, combining bowling, laser tag, virtual reality experiences, an arcade, and a full-service restaurant and bar. Designed as a community hub, the venue offers a comprehensive entertainment experience, with an anticipated opening in early 2026.

YMCA Ribbon Cutting - Oct. 24

MEDC and members of City Council were on hand to celebrate the renovation and expansion of the YMCA.

BD Trusted Advisors Event - Nov. 14

This panel promoted developments in Mansfield, giving details on succeeding business strategies. Natalie Phelps was a featured panelist alongside members of McAdams, Bliss & Nyitray, Merriman Anderson Architects, and Admiral Legacy.



Crystal Window Groundbreaking



High 5 Groundbreaking



Life Science & Healthcare Summit



BD Trusted Advisors Event



YMCA Renovation and Expansion

ECONOMIC DEVELOPMENT



Mansfield Stadium Groundbreaking - Dec 18
Construction has started on the centerpiece of Mansfield's new Staybolt Street Entertainment District: a stadium with 7,000 + capacity that will be the new home for Champion team, North Texas SC. The stadium will anchor the \$1.5 billion entertainment district, which is planned to eventually also feature a hotel and conference center.

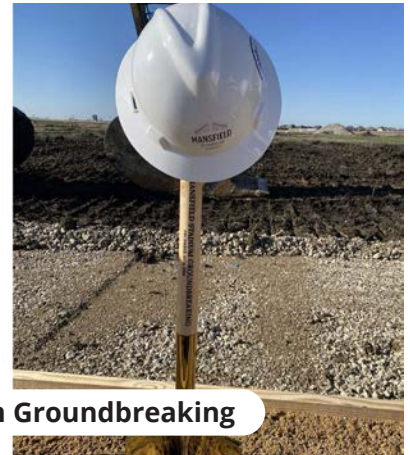
Mansfield Ladies in CRE Breakfast Group
MEDC continues to host the Mansfield Ladies in CRE Breakfast Group once a month to network and promote development in Mansfield..

Thank You Bags during Thanksgiving
MEDC went to visit local businesses the week of Thanksgiving to say thank you for choosing to be in Mansfield.

Hometown Holidays Tree Decoration Contest
MEDC partnered with CVB to visit local businesses and extend an invite to participate in the Hometown Holidays Tree Decoration Contest. These trees were donated to local families after the event.



Mansfield Stadium Groundbreaking



Mansfield Ladies in CRE Breakfast



Thanksgiving Thank You Bags



Hometown Holidays Tree Decoration Contest

ENGINEERING REPORT

This Quarterly Road Report includes street projects currently under construction or in the design phase in the City of Mansfield. For the most up-to-date information about street projects in the City of Mansfield, please see our [Roadway Capital Projects Dashboard](#).

Street Projects Under Construction

Day Miar Road (East Broad Street to Seeton Road) Street Bond Fund, Tarrant County Transportation Bond Fund, Grand Prairie

Day Miar Road is being improved to a four-lane undivided concrete roadway. Roadway drainage will be curb and gutter with inlets and piping draining to a parallel open channel on the west side of the road. The open channel will extend from Grand Meadow Boulevard to the detention area north of Lake Ridge High School. The project includes sidewalks along both sides of the roadway, two pedestrian crossings at the MISD school sites, and traffic signals at the intersections with Grand Meadow Boulevard and Seeton Road enhancements. Project construction is being coordinated with the MISD and City of Grand Prairie.

Traffic Signals Testing is complete, and the project is substantially complete, except for street light foundations, sidewalk, hand rail related to street light locations. The contractor is expected to be completed in the next 30 days, allowing Oncor to finish the remaining work.

Gertie Barrett Road (Country Meadow Drive to Wildwood Court) Street Bond Fund

This project will reconstruct Gertie Barrett Rd. as a 3-lane undivided 36-foot-wide asphalt roadway with a turn lane where appropriate.

Construction suspended due to conflicts with AT&T utilities. We anticipate these issues will be resolved by late January, after which we will provide an update from the utility construction team regarding the timeline. Once the conflicts are addressed, construction will resume promptly. Our staff is working closely with the utility provider to ensure a quick resolution.

Matlock Road Left Turn Lanes (SB at Cannon Drive & NB at Country Club Drive) Street Bond Fund

Extension of southbound and northbound left turn lane at Matlock Rd. & Cannon Dr. to provide more storage.

Construction anticipated to begin 1/6/25.

South Holland Road (Stonebriar Trail to Garden Path Lane) Street Bond Fund

South Holland Road will be improved to a four-lane divided thoroughfare. This includes completing the north side of National Parkway west of Holland Road and several hundred feet to the east. It includes a traffic signal at Holland Road and National Parkway and roadway sidewalks and a sidewalk along the east to Elizabeth Smith Innovative Learning. Detour pavement required on the east side of the roadway to accommodate construction.

Street lights installation in the median of Holland Rd. by Oncor begins after the first of 2025. The construction is substantially complete. Final vegetation establishment, irrigation and punch list items are being completed, and HOA coordination has started for returning maintenance to the respective owners.

US 287 Frontage Roads-TxDOT (UPRR to Lone Star Road) TxDOT

This includes construction of the northbound and southbound frontage roads of US 287 between the Union Pacific Railroad and Lone Star Rd. and additional lanes at the Lone Star Rd. bridge and a southbound to northbound U-Turn. This includes traffic signals at the Heritage Parkway/Northbound US 287 jug handle intersection and signals at the intersections of the Northbound and Southbound US 287 Frontage Roads at Lone Star Rd. and US Business 287 at Lone Star Rd.

Roadway construction began 7/5/22, design changes and construction delays have been addressed, adding to the construction time. Signal construction to be completed at month's end, but delays of electrical service installation from the energy provider will delay the go live of traffic signals. Project completion is June 2025.

Staybolt-Lone Star Road and Stadium Development Streets Street Bond Fund, TIRZ#4

This reconstructs Lone Star Road to a 4-lane roadway with a roundabout at the Heritage Parkway intersection. This includes new streets that serve the stadium north of Lone Star Road.

Construction in progress, anticipating completion by the end of 2025.

East Broad Street & Wisteria Street Intersection Improvements Street Bond Fund

The intersection improvements consist of widening the northbound approach, extending storage for eastbound and westbound left turns, installing pedestrian accommodations, and installing a traffic signal.

Construction starts at the end of January, weather permitting. Traffic notifications will be communicated before construction begins.

Street Projects Under Design

Cardinal Road NB Right Turn Lane at FM 1187 Street Bond Fund

Design and construction of a northbound right turn lane at FM 1187. Cardinal Road is an improved roadway with a traffic signal at FM 1187. It is a minor collector serving Mary Jo Sheppard Elementary School and residential traffic onto FM 1187. The northbound approach currently accommodates a left turn lane and a combination through and right-turn lane. To assure safety the improvement will necessitate improving the traffic signal, median nose and pedestrian route at the intersection.

100% plans have been received and under TX Dot review. ROW acquisition is beginning. The project is anticipated to bid early 2025. ROW documents have been sent to property owners.

Broad Street (Fire Station to Holland Road) Street Bond Fund

This provides improvements around the TX-360 intersection to maximize vehicle throughput, especially eastbound to northbound movement. Creating dual-left turn lanes on the bridge and extending west is anticipated. Right-of-way acquisition at the southwest corner of the intersection will be considered if necessary. Limits may extend west to Cannon Dr. and east to Holland Rd. to maximize vehicle throughput. This project will likely utilize asphalt pavement as is existing to the west. A traffic signal at Fire Station 3 will be included.

60% design plans are expected to be complete and ready for review by mid to late January. The subsurface utility data for the existing utilities is being worked on and will be included in this submittal.

ENGINEERING REPORT

West Broad Street (Lillian to Retta) Street Bond Fund

Design phase. West Broad Street will be improved to a four-lane, divided concrete roadway from its current two-lane, asphalt rural section in this immediate area. This project reconfigures the West Broad Street intersections with both Retta Road and Lillian Road, improving their safety.

60% design plans are expected to be complete and ready for review by mid-January.

Debbie Lane Median Opening (Walmart/ Kroger Driveways) Street Bond Fund

The project eliminates left egress from driveways by constructing protected offset left turn lanes from Debbie Lane into shopping centers. Left turn outs will be prohibited.

30% plans have been submitted for review.

Elizabeth Lane - 49th Year CDBG Community Development Block Grant

Elizabeth Lane to be reconstructed in asphalt with sidewalks on both sides of the street. Utilities will remain with minor upgrades. A creek crossing will be installed with a turnaround configured on the south side of the creek. This project funded in part by the Tarrant County Block Grant.

Project will be bid by Tarrant County later this month.

Fort Worth Street (WCD to Willow), Live Oak Street (Dayton to FW) Street Bond Fund

This project includes the reconstruction of the existing streets and the addition of new sidewalks. The project also incorporates a drainage analysis to add additional storm drain to facilitate better drainage function in the street.

Design is complete and awaiting final review from the City. An off-site drainage channel is being coordinated with the downstream property owner. Project is scheduled to be advertised 1/13/25.

Cannon Drive South (Conifer Street to Miller Road) TIRZ #1

Cannon Drive South is shown on the thoroughfare plan as a minor collector roadway with a 70' ROW. The roadway is anticipated to be a 37' section with bike lanes and sidewalks. The

parkway will accommodate two rows of street trees. The existing pavement adjacent to the Rustic Meadow subdivision will be removed.

Plans are complete. This project will be constructed by a developer for projects adjacent to the roadway. A schedule for the construction has not been determined.

Heritage Parkway Eastbound Lanes (South Main Street to Commerce Drive) Street Bond Fund

Reconstruction of existing eastbound lanes and addition of third eastbound lane. Extension of Heritage Parkway/South Main Street westbound to northbound turn lane to provide more storage.

The 30% design plans are expected to be complete and ready for review by late January. City staff and the consultant have coordinated on sidewalk alignment and other aspects of the project as it progresses toward the submittal.

Staybolt-Heritage Parkway (Lone Star Road to National Parkway) Street Bond Fund, TIRZ #4

Reconstruction of Heritage Parkway to a 4-lane divided thoroughfare with an 8-ft sidewalk at National Parkway and will taper to a 2-lane divided roadway at the railroad crossing. From the railroad crossing, Heritage Parkway will be extended as a 2-lane divided roadway with an 8-foot sidewalk to Lone Star Road. The railroad crossing is anticipated to be realigned and constructed as a quiet zone crossing.

Construction plans and design coordination with Union Pacific for the railroad crossing are in progress.

Staybolt-Heritage Parkway (South of Lone Star Road) Street Bond Fund, TIRZ #4

Heritage Parkway will be extended as a 2-lane roadway south of Lone Star Road to serve the future developments south of the unnamed tributary that drains toward Joe Pool Lake. The project includes a bridge to span the tributary, a roundabout south of the tributary, and a 2-lane divided roadway that extends to the southern end of the future development.

Bridge design is underway with Dunaway. The southern portion of Heritage Parkway beyond the bridge is under design by Spiars Engineering. Both engineering firms are working on 60% design plans.

North Main Street to FM 157 Connector Street Bond Fund

The proposed connector is a four-lane undivided roadway that will provide a connection from North Main Street to FM 157. This roadway will be located a half mile north of Mouser Way and will align with Watson Branch Lane. The connector will reduce traffic along the frontage of Legacy High School and at the intersection of Main and FM 157. This project will eliminate the current skewed intersection of Russell Road and FM 157 and will reduce flooding potential of Watson Branch upstream of Russell Road.

This project is advancing toward a 100% plan submission, with easement acquisition set to begin following coordination with TxDOT for surplus property. Franchise utilities are working on relocations, and construction anticipated to start in mid-2025.

Main Street at Heritage Parkway Intersection Street Bond Fund

This project adds northbound and southbound right-turn lanes and pedestrian improvements to the intersection of South Main Street/Heritage Parkway. Sidewalks to be added on the east side of South Main Street from the Forest Brook Subdivision to Price Road. This project involves coordination with TxDOT.

This project is advancing toward a 100% plan submission after recent modifications. It is pending franchise relocations and the acquisition of easements from adjacent property owners, with construction expected to commence in mid-2025.

Railroad Quiet Zones (Walnut Creek Drive, Broad Street, Wisteria Street) Street Bond Fund

This project includes the reconstructing of the railroad crossings at Walnut Creek Drive, East Broad Street, and Wisteria Street. This project will reconstruct these crossings to meet the Union Pacific Railroad standards for Quiet Zone Crossings that will no longer require trains to sound their horns at the crossings.

60% design plans have been reviewed. City staff will be contacting affected property owners to present the concepts and solicit feedback. A meeting with the railroad is required for further coordination regarding the design. Following this coordination and the incorporation of comments, the project will advance toward 90% plan submission.

ENGINEERING REPORT

North Street (Oak Street to North Side of Walnut Creek) Street Bond Fund, TxDOT

Reconstruction of existing bridge over Walnut Creek and roadway improvements south to Oak Street.

The city has terminated its advance funding agreement with TxDOT, and the consultant is progressing toward 60% design plans. Coordination has occurred between city departments regarding the trail system, with additional coordination planned with railroad agencies.

Seeton Road Bridge Schematic Design Street Bond Fund

This project will improve the bridge and pedestrian connection of Seeton Road across Joe Pool Lake. Anticipated to construct a 2-lane roadway with a hike and bike trail from the southern Lake Ridge High School driveway south across Joe Pool Lake to south of Edgewater Drive.

Conceptual design and cost estimates completed. Estimated cost is significantly higher than anticipated. The study considered different alternatives which will be revisited to determine if there are more feasible cost options. A meeting was held with Joe Pool Lake USACE staff to confirm acceptable alternatives. The consultant will complete conceptual study for the project to move forward to design and construction when funding is available.

US 287 On-Ramp (North of Walnut Creek Drive) Street Bond Fund

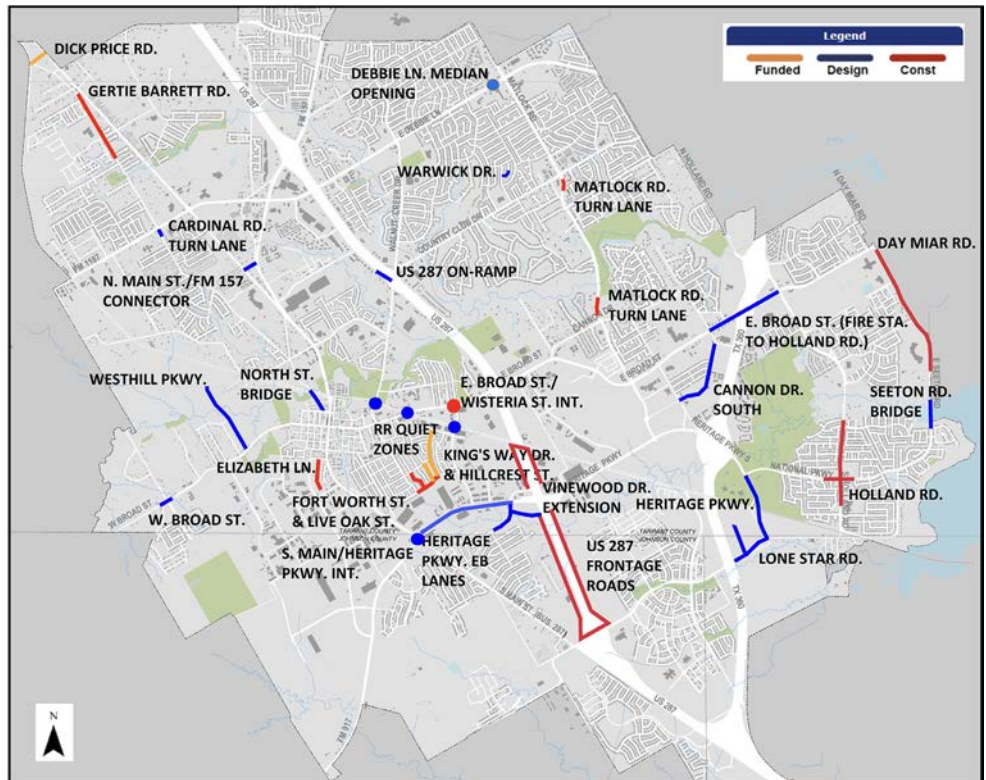
This project will construct an on-ramp from the southbound US 287 frontage road to US 287 just north of Walnut Creek Drive. A schematic design will be prepared and submitted to TxDOT for review. Upon approval, design will be completed followed by construction of the ramp. Depending on the complexity of the final design and required processes of the TxDOT review, the project will take approximately two to three years to complete.

The consultant is processing the required traffic data and preparing the corresponding report for submission to TxDOT. An Advanced Funding Agreement (AFA) between TxDOT and the City has been drafted and is under review, expecting to be presented at the January council meeting for approval.

For additional information on street projects currently under construction or in the design phase in the City of Mansfield, contact:

Raymond Coffman, Director of Engineering Services
817-276-4238 raymond.coffman@mansfieldtexas.gov

Bryan Ahumada, Project Engineer
817-276-4208 bryan.ahumada@mansfieldtexas.gov



Vinewood Drive (to Heritage Parkway) and US 287 Connector Street Bond Fund

This project will extend Vinewood Drive across Low Branch to Heritage Parkway with pedestrian and signal improvements at the intersection. It will also include a separate extension to the US 287 Southbound Frontage Road.

Design is continuing towards a 30% submittal.

Warwick Drive (Concord Drive to East) Street Bond Fund

Reconstruct existing pavement.

Waiting for 100% plans.

Westhill Parkway (Westhill Parks to Broad Street) Street Bond Fund

The proposed project is an approximately 2,900 long, 29' wide (back of curb to back of curb) roadway from West Broad Street to and including the proposed roundabout at the intersection of preliminarily designated streets of Delta and Charlie in the proposed Westhill Parks subdivision. The project does include an approximately 500' bridge crossing Walnut Creek, and a 6' wide concrete sidewalk along one side of the roadway and bridge.

Design is progressing towards a 60% submittal in January.

HISTORIC DOWNTOWN MANSFIELD

Haunt the Block Activation Grant

Mansfield Business Alliance was awarded a grant for the 2024 Haunt the Block event in Historic Downtown. This event brought 5,200 visitors to the historic downtown district for an evening of Fall family entertainment and fun!

Groundbreaking for Geyer Commons

Historic charm and modern living will come together to create Geyer Commons, Mansfield's dynamic new shopping and lifestyle destination. Built on the site of the city's first ballfield, Geyer Commons will serve as the eastern gateway to Historic Downtown Mansfield. The development will include diverse shops and restaurants in relocated and/or reconstructed historic homes, an artisan market and business incubator, and one-of-a-kind, remarkable experiences for gathering and play.



Haunt the Block



Haunt the Block



Geyer Commons Groundbreaking



Geyer Commons

HISTORICAL SERVICES

Founders' Day Festival - Oct. 5

The Man House Museum held the 4th annual Founders' Day Festival, designed to show visitors what life was like when Mansfield was founded in 1890. The day was fun for everyone involved.

There were a number of artisans and historical demonstrators who performed tasks that would have been done in the 19th century and spoke with visitors about their work: a blacksmith, potter, laundress, quilter, spinner, and beekeeper. There was also a petting zoo and musicians. Hands-on activities for participants included: quill pen writing, a selfie station, candle dipping, dancing, and old-fashioned games.

Also present were local historical organizations and other area non-profits that have partnered with the museum. The Mansfield Garden Club, Daughters of the American Revolution, Historic Landmark Commission, and Mansfield Historical Society all had tables where they sold items or informed visitors about their organizations work within the community.

The event had help from sponsors: the Mansfield Historical Society, North Texas Civilian Historians and Mansfield Record. Volunteer participation from local schools helped the event enormously. High school students volunteered their time, including the Timberview Basketball Team which helped with event setup.

Next year's Founders' Day Festival is scheduled for October 4, 2025.

Halloween at the House - Oct. 25

The Man House Museum hosted our annual Halloween at the House event. This year, attendees of the event participated in games, crafts had an assortment of treats. They also watched a performance of Aunt Matilda's Wake, a short play written by one of the museum's volunteers.

Barn Quilt Donation

The Quanah Parker Chapter of the Daughters of the American Revolution donated a barn quilt to the Man House Museum. These barn quilts were painted or hung on the signs of barns to identify the property owner. The tradition developed in Europe and was brought to the United States by immigrants. The quilt is on display in the Information Center at the Man House Museum.

The next Historical Preservation Advisory Board meeting will take place at 6 p.m. on Feb. 23 at the Mansfield Historical Museum.



Silhouette Portrait



Quilting at History Camp



Holiday at the House - Dec. 7

The Man House Museum hosted our 4th annual Holiday at the House event, featuring an ornament-making station and hand-made gifts. The house was decorated for Christmas in the style that was common in the late 1800s and volunteers gave tours of the home. The rain didn't keep nearly 100 visitors from enjoying their day.



Holiday at the House



Barn Quilt Donation

INTERN CORNER

This fall we had six interns spread across our city. Between the City Manager's Office, Communications, Health, Building Safety, Mansfield Convention and Visitors Bureau, and Courts, and you could say these interns immediately dove into the unique projects and opportunities within their department.

It's easy to think internships are all about students learning from us, but the truth is, we learn just as much from them. Their energy, dedication, and fresh perspectives have been nothing short of inspiring. Whether it was brainstorming new ideas, tackling projects with determination, or simply sharing their insights, these interns made a real impact on everyone they worked with.

In many ways, they've helped shape the future—not just for their own careers, but for our city as well. They reminded us why we do what we do and gave us a new perspective. We're so grateful for everything the interns brought to the table and can't wait to see all the amazing things they'll achieve next. We're already looking forward to our spring semester and all it has in store for our new slate of interns!



Recognition During Council Meeting

On Dec. 9, the City Council recognized the 2024 fall internship class with certificates and challenge coins. With over 90 applications submitted for the fall class, these exceptional interns were thankful to be accepted and had glowing words to share. The City Manager's Office intern, Brandon Boten, said, "I've learned so much about the city itself and my potential. I feel so much more confident now going out and engaging in my community. This experience has been vital to all of our development."

Ali Morales, the Municipal Court intern, declared, "I was able to really interact with our community, and also get into the operations of the City. This has been an incredible process."

Eligible applicants are encouraged to visit MansfieldTexas.Gov/Jobs to learn more about this exciting program!



Fall 2024 Intern Class



MANFIELD PUBLIC LIBRARY

Food for Fines 2024

Mansfield Public Library participated in the annual Food for Fines drive from Nov. 1-30. Patrons had the opportunity to bring in non-perishable food and pet items to help clear library fines or to donate to the community. All donations received during this time benefited the Mansfield Mission Center and the Mansfield Animal Shelter. With over 55lbs of food donated the library patrons were able to directly help the community.

Mansfield reads! Kick off

The Annual One City, One Book event returned, featuring *We Were the Lucky Ones* on March 6 at TapHouse Sixteen in Market Street. This powerful novel, based on the true story of author Georgia Hunter's family, chronicles their resilience and survival during World War II.

Award-winning author Georgia Hunter held a discussion for 2025 Reads on May 2. The book, recently adapted into a Hulu series in 2024, offers a deeply moving narrative sure to inspire meaningful conversations.

New Library Staff

The Mansfield Library is pleased to welcome two new part-time staff members:

Jenette McDonnell

Jenette joins the Mansfield Public Library Staff after being a stay-at-home Mom for 21 years. She volunteered with the library for two years and enjoyed the environment so much she jumped at the chance to be a part of the team. Jenette graduated with her Bachelors in Business Management from West Texas A&M University. She is looking forward to offering programs to the community involving paper crafting, sewing, and other skills.

Hannah McReynolds

Hannah is a recent graduate of Texas Tech University, where she earned her undergraduate degree in communication. She is currently pursuing a Masters degree in Library Science with a certification in Archival Studies at the University of North Texas. Hannah also interns at Heritage Auctions in Dallas, where she focuses on cataloging and records management for their historical department. Hannah is excited to be serving the Mansfield community and lending a helping hand!

SAVE THE DATES

Mansfield Reads! One City, One Book 2025

Kick-Off Celebration
6 PM ON THURSDAY, MARCH 6
 TapHouse 16 inside Market Street

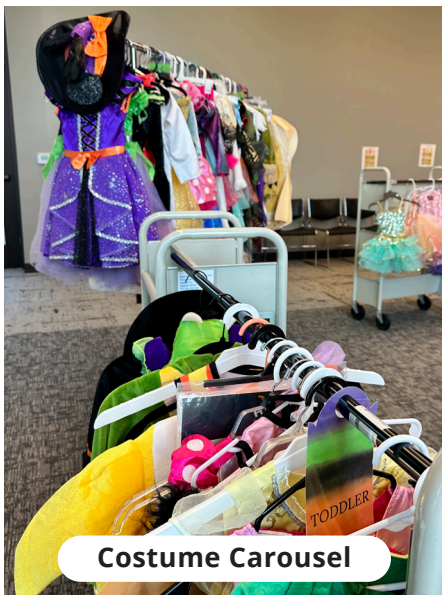
Evening with Georgia Hunter
7 PM ON FRIDAY, MAY 2
 Mansfield Public Library



Jenette McDonnell



Hannah McReynolds



Costume Carousel

BY THE NUMBERS
OCT. 1 to DEC. 31

20,581	Number of Library visitors
6,289	Number of Program attendance
1,309	Number of meeting room reservations

Social Media

Facebook Followers	3.5k followers
Facebook Reach	51.6k
Instagram Followers	1.1k
Instagram Reach	1.9k

MANSFIELD PUBLIC LIBRARY

Letters to Santa

The Mansfield Public Library hosted a successful Letters to Santa program, which drew more than 270 attendees from the community. This heartwarming event was made possible through a partnership with the Mansfield Police Department and the Mansfield Police Citizen Academy, who helped bring the magic of the season to life. Children and families had the opportunity to write letters to Santa, participate in festive activities, and enjoy the holiday spirit together.



Hometown Holidays

The Mansfield Public Library proudly participated in this year's Hometown Holidays celebration, bringing the joy of books, learning, and also community engagement to the heart of the festivities. Library staff and volunteers welcomed an impressive 607 visitors to their booth, eager to learn more about the library's programs, resources, and services.

Costume Carousel

Mansfield Public Library hosted its first community-wide costume swap. The event, titled Costume Carousel, relied on community member donations, which totaled nearly 85 costumes. Patrons who attended the swap were encouraged to bring a gently-used costume to "swap" with one of our donations, which garnered even more costumes received. Later in the week, families attending MPL's weekly Family Place Playtime and those who came to the library's Ghouls' Gala had the opportunity to rummage through the donations and choose a costume that worked for them. The final total for outgoing costumes reached 68!



For future library events and additional details, visit www.mansfieldtexas.gov/library



PARKS & RECREATION



Department Workplan

Parks and Recreation kicked off the new fiscal year with a more comprehensive approach to strategic goals, now following a shared department work plan that includes over 40 individual initiatives to be tackled this year by cross-divisional teams. Tasks were identified based on current and future needs, staff recommendations, and connection to department and city strategic goals and priorities. The program includes an emphasis on collaboration and communication, and while ambitious, it should improve overall productivity and progress towards the goals outlined in the 2020 Master Plan.

Staffing News

Join us in welcoming these new employees to the City of Mansfield:

- Tim Duncan, Landscape Technician



Walktober Challenge

This October, the department held its second annual WALKtober Challenge, inviting residents to earn a prize for walking or running at least one mile each day in the month. Over 400 residents and 88 dogs met the goal, walking over 24,000 miles by the 31st. Unique and engaging initiatives like this not only help us build deeper relationships with residents, but also promote our core departmental goals of improving health and wellness as well as city strategies like building strong neighborhoods and focusing on the future.



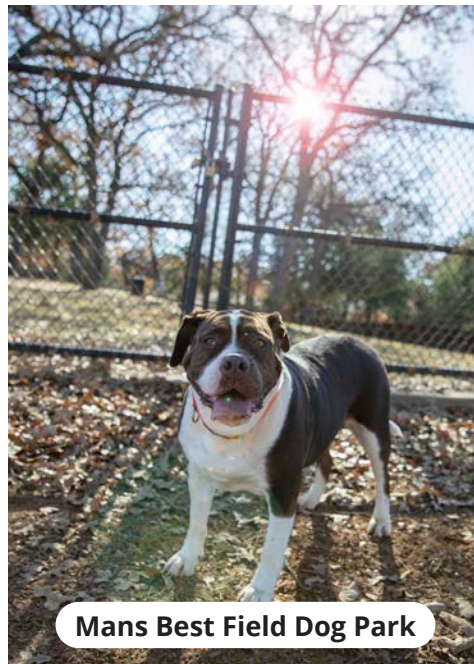


Snowman Run

Rose Park Playground

How many pecans does it take to feed a 12-foot-tall, 5,000-pound squirrel? We're about to find out! This October, Katherine Rose Memorial Park was named the first park in the world to host a cutting-edge style of playground sculpture by the creators and manufacturers, Landscape Structures Inc., and Whirlix Design Inc. at the American Society of Landscape Architects conference. The stainless steel structure measures 24-ft long and has over 75,000 perforations laser cut along the outside to create a fur pattern while also allowing for plenty of airflow. Little ones can climb inside to find more seating or climbing activities before sliding out on the giant, almost-fluffy tail.

As the centerpiece of Rose Park's new adaptive and inclusive playground, it's a seamless combination of modern, cutting-edge design and the natural environment...perfectly encapsulating our goal for the entire park renovation!



Mans Best Field Dog Park



Walktober Challenge

Walktober Challenge

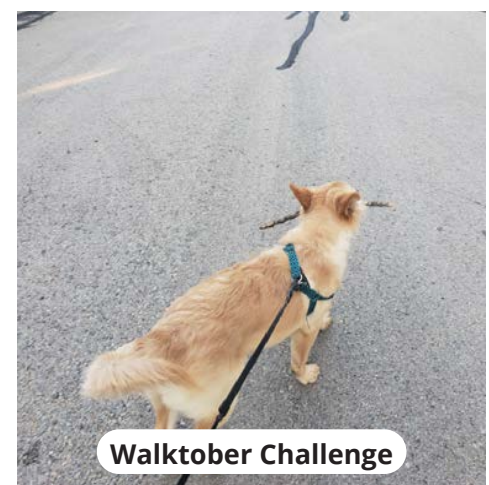
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Julian Feild Groundbreaking

Mayor Michael Evans and the Mansfield City Council were joined this November by State Representative David Cook and Rep. Jake Ellzey for an official groundbreaking ceremony at Julian Feild Park for improvements that include a pavilion, Serenity Gardens updates, a pond with bridges and overlook, and a large event plaza with tiered seating. Most notably, the park will have an open plaza with granite pylons representing each of the military branches, which was designed in a partnership with the Mansfield Veterans Memorial and Tribute Foundation. This remarkable re-imagining of our oldest park is completely fitting its namesake, Julian Feild, who was himself a military veteran. As we focus on the future of our city, including its parks, we are always looking for ways to honor our history, and this is planned as an excellent blend of both.



Hometown Holidays



Walktober Challenge



Boo Bash



Snowman Run



Peek A Boo



Family Pickleball



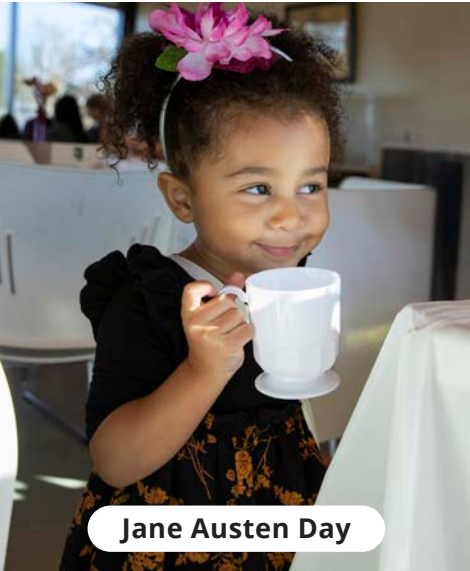
Fall Nature Class



Boo Bash



Jane Austen Day



Jane Austen Day



Walktober Challenge



Candy Cane Hunt

Project Updates

Katherine Rose Memorial Park					
STATUS	Phase 1A complete; construction on Phase 1B to begin in January; Phase 2 design to begin in February				
BUDGET	\$10M	SOURCE	GF CO, MPFDC, ARPA	TARGET	Fall 2025
Walnut Creek Linear Trail Phase 3B					
STATUS	Bid advertised in December; Construction expected to begin in March				
BUDGET	\$3M	SOURCE	General Fund CO	TARGET	Winter 2025
Julian Field Park					
STATUS	Groundbreaking held in Nov.; Construction to begin in January				
BUDGET	\$5M	SOURCE	TIRZ #1	TARGET	Winter 2025
McClendon Park East					
STATUS	Advertising for bid in January; Construction expected to begin in April				
BUDGET	\$600k	SOURCE	MPFDC	TARGET	Fall 2025
Mans Best Field Dog Park					
STATUS	Advertising for bid in January; Construction expected to begin in April				
BUDGET	\$400k	SOURCE	MPFDC	TARGET	Fall 2025
James McKnight Park West					
STATUS	Infrastructure preparation underway, disc golf design to begin soon				
BUDGET	\$2.1M	SOURCE	TPWD Grant, MPFDC	TARGET	Spring 2026



Peek A Boo

MANSFIELD PARKS & RECREATION



Candy Cane Hunt

Fall Events

October is always scary-good fun, and this year was no exception! Parks and Recreation held or participated in a number of Halloween-themed events, including the citywide Haunt the Block, Boo Bash and SUPER Boo Bash for children with sensory or accessibility limitations, and Peek-a-Boo, where toddlers trick-or-treated to the senior citizens at the MAC.

It's SNOW much fun to run, especially in Mansfield! The annual Snowman Run 5k was another huge hit, with nearly 200 runners braving the chilly weather for a quick fun run followed by hot cocoa and s'mores by the campfire.

We're not sure if world-renowned author Jane Austen was thinking of Oliver or Rose when she wrote Mansfield Park, her 5th novel, but it's a good enough reason to celebrate her birthday with the annual Jane Austen Day Tea Party, a collaborative event with the Man House Museum.

For the final event of 2024, about 300 elves showed up at James McKnight Park East for the annual Candy Cane Hunt, a free scavenger hunt-style day of games, crafts and holiday cheer.



Boo Bash

BY THE NUMBERS OCT 1. to DEC. 31

Park Operations

48	Playground inspections
97	Pavilion and/or amphitheater rentals
171	Athletic field rentals

Recreation

33,358	MAC Visitors
1,703	Recreation program participants
215	Nature Education participants
2,379	Senior meals served
377	MAC memberships sold

Social Media

Facebook

15,101 Followers; 98k total reach

Instagram

4,534 Followers; 61k total impressions

Email News

6,621 Subscribers; 33% open rate



Jane Austen Day

PLANNING & ZONING

The Planning Department administers land use and subdivision regulations designed to encourage the development of safe, accessible and attractive properties, and to enhance property values in Mansfield. We provide technical assistance on zoning and development matters that go before the Planning and Zoning Commission and the City Council.

CITY COUNCIL

The following cases were approved by the City Council during the first quarter:

ZC#24-013:

A zoning change from PD, Planned Development District to PD, Planned Development District for a car wash and other commercial uses on 2 acres located at 1850 Cannon Drive was remanded to the Planning and Zoning Commission for further review.

ZC#24-008:

A zoning change from PD, Planned Development District to S, South Mansfield Form Based Development District (BV Mitchell) on 57.95 acres located at 101 S. U.S. Highway 287 and at 20 and 24 North Mitchell Road was tabled.

OA#24-007:

Proposed amendments of Chapter 155 of the Mansfield Code of Ordinances related to regulations for Package Stores were approved at first and final reading.

ZC#23-008:

A zoning change from C2, Community Business District to PD, Planned Development District for C-2, Community Business District uses including flex-office use on approximately 1.998 acres located on property addressed at 2480 North U.S. Highway 287 was approved at second and final reading.

OA#24-009:

Proposed amendments of Chapter 155 of the Mansfield Code of Ordinances to the regulations in Section 155.099 to revise Subsections (B)(40)(c)(2) and (B)(40)(c)(7) related to donation boxes were approved at first and final reading.

The Planning and Zoning Commission will review the following development cases during the next quarter:

HLC#24-010:

A request for a Historic Landmark Overlay District designation for the 1945 First Methodist Church Parsonage located at 105 North 1st Avenue is pending review.

ZC#24-012:

A zoning change from PR, Pre-development District and PD, Planned Development District to PD, Planned Development District for Mixed Lot Residential and Commercial Uses (Cottages at Birdsong) on 63.75 acres located at 1400 Flying L Lane is pending review.

ZC#24-005:

A zoning change from SF-7.5/12, Single-Family Residential District to PD, Planned Development District for office and warehouse uses (Second Avenue Business Park) on 1.57 acres at 604 Elizabeth Lane and 611 and 613 South Second Avenue is pending review.



Steve, Caleb, and Lindsey at Holly for the Holidays

ZC#23-017:

A zoning change from PD, Planned Development District to S, South Mansfield Form-Based Development District (Mansfield Lonestar - Trike) on 46.04 acres located at 1401 South Main Street and 1416 South U.S. Highway 287 is pending review.

ZC#23-016:

A zoning change from PD, Planned Development District for single-family residential uses to PD, Planned Development District for town-home and single-family residential use on 5.481 acres (Retta Road Development) located at 801 Lillian Road was tabled.

ZC#23-002:

A zoning change from C-2, Community Business District to PD, Planned Development District with for C-2, Community Business District uses including Flex Office Warehouse on 1.998 acres located at 2480 North U.S. Highway 287 was tabled.

Gas Well Drilling and Production

There were no drilling activities during the first quarter. Each drill site in Mansfield is inspected monthly by the Gas Well Inspector for compliance with the City's drilling and production regulations.

Zoning Board of Adjustments

The Board did not hear any cases during the first quarter.

PLANNING & ZONING

DOWNTOWN DISTRICT PROJECTS

Staff is reviewing the projects for these properties in the D, Downtown District:

ZC#24-011:

A zoning change from SF-7.5/12, Single-Family Residential District to D, Downtown District, on 1.489 acres located at 702 East Broad Street was approved by the City Council.

DS#24-007:

A detailed site plan for Water Mill, Phase 1, a mixed-use development on 1.72 acres located at 100 S. Main Street, is under review.

SD#24-038:

A plat for the new Fire Station No. 1 on approximately 1.478 acres located at 203 South Walnut Creek Drive was approved.



BY THE NUMBERS OCT. 1 to DEC. 31

25	Single-family residential lots final platted
3.113	Commercial/industrial acres final platted
5	Zoning changes, SUPs and amendments approved and/or reviewed by Council

HISTORIC LANDMARK COMMISSION

The Commission acted on the following items during the fourth quarter:

HLC#24-001:

The Preservation Plan Advisory Committee continued its work on an update of the 1999 Historic Preservation Plan. The committee is developing goals and recommendations to guide Mansfield's historic preservation program over the next ten years.

HLC#24-007:

The Commission adopted a Heritage Tree Program to encourage the preservation of trees with historical significance.

HISTORIC LANDMARK COMMISSION OUTREACH PROGRAM

The Historic Landmark Commission engaged with residents at two special events this quarter. Founders' Day, celebrating Mansfield's incorporation as a town, provided a unique look into the community's early years. In December, the Commission also helped kick off the holiday season at Hometown Holidays. Both events offered residents a chance to learn more about the Commission's efforts to preserve Mansfield's rich heritage.



Art at Hometown Holidays

PLANNING & ZONING

LANDSCAPE DIVISION ACTIVITIES

This quarter, Planning's Landscape team, Caleb Tandy and Steve Olinski, hosted two events to foster a greener community. In October, they marked Texas Arbor Day with a "Trick or Tree" giveaway at the Chris Burkett Service Center, encouraging tree planting and environmental awareness. In December, they spread holiday cheer at the Mansfield Public Library with the "Holly for the Holidays" event, gifting holly trees to our residents. These initiatives reflect the team's ongoing commitment to creating a more sustainable and vibrant community.



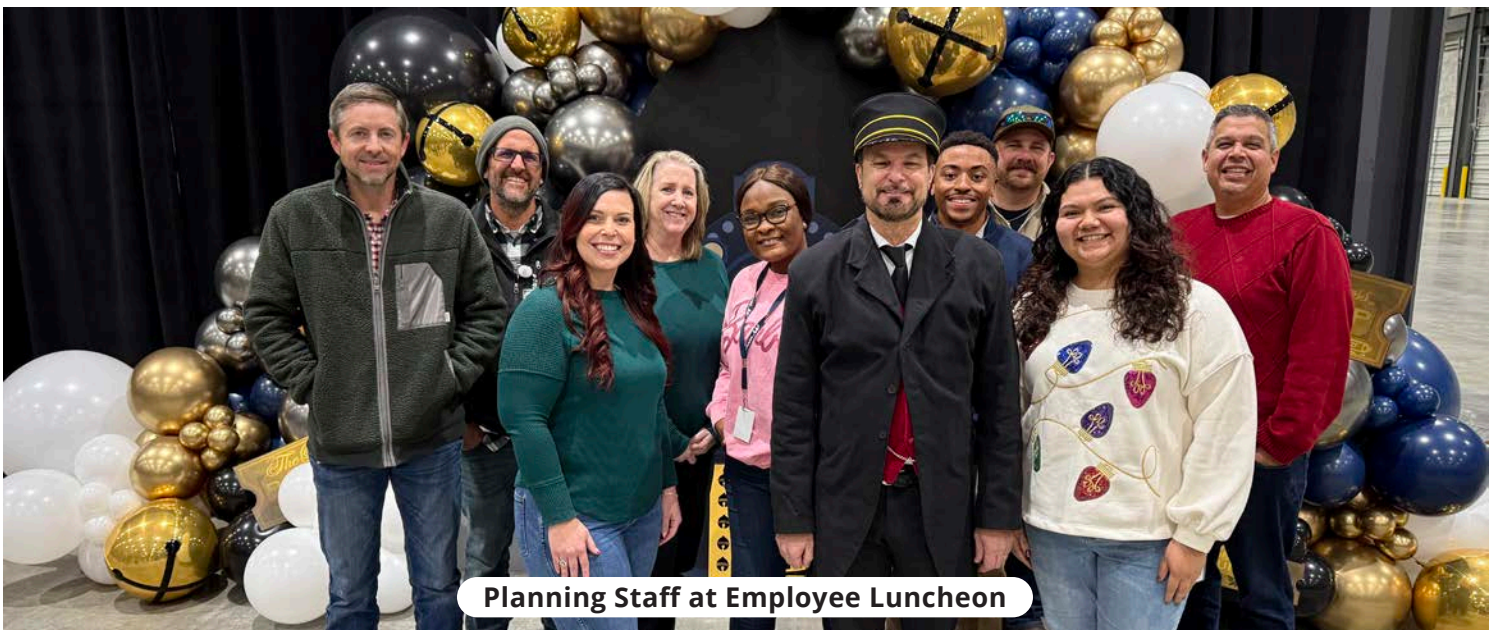
David at Founders' Day



Steve at Trick or Tree

PHOTOS

The top photo shows Commissioner David Littlefield manning the Mansfield Historic Landmark Commission booth at Founders' Day on Oct. 5. To the left, Steve Olinski promotes Trick or Tree during the Halloween festivities. At the bottom, the Planning Staff is seen at the Employee Appreciation Luncheon held in mid-December.



Planning Staff at Employee Luncheon

PUBLIC WORKS

The Public Works Division consists of separate departments, all contributing to the daily functions of the division: Environmental Services, Streets/Traffic Operations, and Water Utilities.

Environmental Services

Household Hazardous Waste Totals

Recycled Materials:

- Grease: 2,304 lbs
- Paint: 7,729 lbs
- Tires: 4.29 tons
- Motor Oil: 2,685 lbs

Total Households Served per Monthly HHW Event:

- October: 226
- November: 212
- December: 230

Chunk Your Junk - Oct. 5, 2024 -

199 Total Households Served

Miles Swept - 281 miles (Street Sweeper)

Street Sweeper

The City's Environmental Field Crew sweeps all 714 miles of city streets in Mansfield twice a year, helping remove debris that can clog storm drains and pollute waterways. Looking to help protect our local lakes and creeks? Rake the leaves in your yard so they don't end up in the street and ultimately our creeks and lakes. Consider composting your leaves, which puts valuable nutrients back into the soil.

New SWMP

The City of Mansfield will start a new Stormwater Management Program (SWMP) in 2025 in accordance with updates from TCEQ. Communities like Mansfield are required to reduce the discharge of pollutants from the drainage system to protect water quality, and to meet the appropriate water quality requirements of the Clean Water Act.



Eberardo Mowing



Sod on Country Meadows

Public Education

Video Tour Filming

• The outreach team partnered with the city's communication department to produce videos of Holiday Grease Roundup information and footage for a water treatment plant video tour.

Mansfield Garden Club

• Mansfield Garden Club partners with the city to help manage and care for the demonstration gardens at the service center, butterfly gardens at the library, historic gardens at the Man House, and the gazebo at Geyer Field. This quarter, they worked with the education team and volunteers from Lake Ridge High School to clean up the demonstration gardens to prepare for the winter.

Hometown Holidays

The education team brought out the van and played the video produced by the communications department about Holiday Grease Roundup along with a demonstration of what happens when fats, oils, grease, and solids (FOGS) are poured down the drain. Remember that only the three P's should be flushed in the toilet (Pee, Poop, and toilet Paper), no wipes or other hygiene products.

Frank and Alexis with the water utilities division brought out the demonstration trailer, camera van, and toilet toss game. They taught residents about what happens when things are flushed down pipes that shouldn't be and demonstrated pipes that can be found in the water distribution system in Mansfield and in home irrigation systems.



Group of Volunteers



Hometown Holidays

Jacob with environmental services brought out the street sweeper for a touch-a-truck at Hometown Holidays to talk to residents about proper leaf disposal and the importance of protecting our stormwater infrastructure and natural water resources.

MAC Senior Group

• The MAC senior group got crafty with Lindsey Tashman. They learned about holiday items that are not recyclable, like fabric, gift wrap, and things with glitter, and made ornaments from nonrecyclable materials to divert common household items from the landfill.



Grease in Pipe Demonstration



Lindsey, Julie, and Laura



Retta at Washington

Mansfield Area Art Association

• Artists from the Mansfield Area Art Association started working on their rain barrels for the upcoming Earth Day celebration. The rain barrels painted by local artists will be part of a silent auction on Earth Day, April 26. We are looking forward to sharing the FUNdamentals of sustainability at the event.

Volunteers

• Volunteers from First Methodist Church Mansfield's Included Group volunteered at the service center, cleaning and prepping the compost bin area. We are looking forward to future composting classes!

Upcycling

• Did you know that t-shirts are not recyclable? Our upcycling classes focused on how to reuse t-shirts, especially shirts with holes and tears that prevent them from being donated. We made monster wreaths in our classes at the MAC and service center using the t-shirts as our base and old ribbons and yarn for bows and accessories.



Mansfield Activities Center Senior Group



Upcycling class - Monster wreaths

Mansfield Area Art Association

• Artists from the Mansfield Area Art Association started working on their rain barrels for the upcoming Earth Day celebration. The rain barrels painted by local artists will be part of a silent auction on Earth Day, April 26. We are looking forward to sharing the FUNdamentals of sustainability at the event.

Mural

• The new mural at Rose Park was painted using supplies from the reuse room at the Environmental Collection Center. During Household Hazardous Waste events, the reshare room is open to Mansfield residents to utilize free, donated resources.

Streets/Traffic Operations

Streets Report for Oct. 1-Dec. 30 2024:

889 Potholes were filled around Mansfield. In addition, 42 Street work orders were completed which include grinding concrete, sidewalk repairs, concrete road repairs, and asphalt repairs.

BY THE NUMBERS
OCT 1. to DEC. 31

Street Work Orders Completed	42
Potholes Filled	889
After Hours Emergency Callouts*	15

*After Hours Emergency Call Outs include anything outside of normal operating conditions on roadways when street operations get a call. This can include after car accidents to clean up the street, tree limbs in the road, miscellaneous debris in the road, road damage, and emergency saw cuts for the Water Utilities Division.

Street work orders include projects such as grinding concrete, sidewalk repairs, concrete road repairs bigger than potholes, and asphalt repairs.



Jose and Harvin's Crew

PUBLIC WORKS

1st QTR, 2024-2025 Data			
Parameter	FY 2023-24, Q1	FY 2024-25, Q1	% Change
Average Raw (purchased)	15.37	16.82	9.43
Average Pumpage	15.81	16.04	1.45
Peak Pumpage	24.46	25.90	5.89



Water Treatment Plant Tour

Tarrant Regional Water District and City of Mansfield employees/interns on a tour



Worley Middle School - Plant Tour

Worley Middle School's Gifted and Talented students received the full tour of the water treatment plant from plant manager, David Hinshaw.

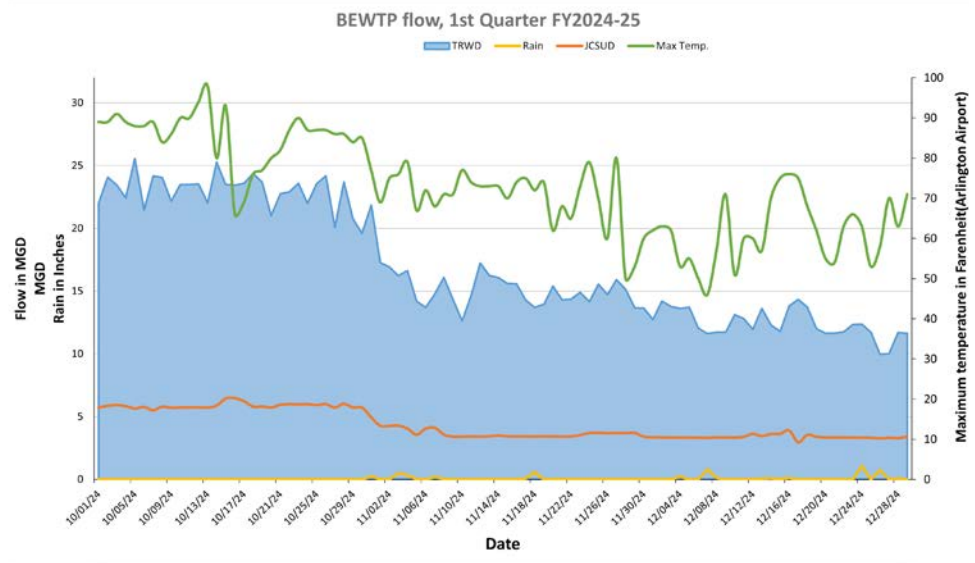
Water Utilities

Weather Information

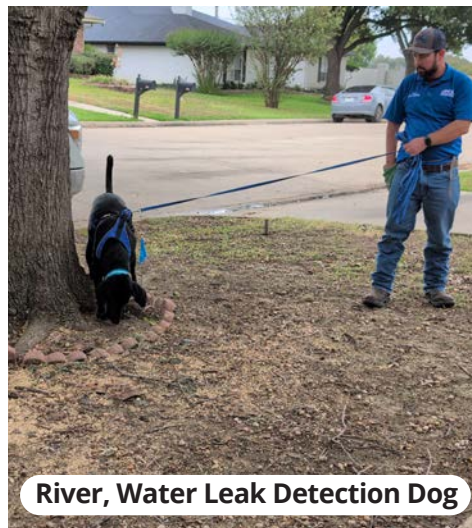
The Mansfield area received 5.4" of rainfall in FY25 1st Q (October-December), which is 45% below normal (6.9"). Mansfield (Tarrant, Johnson, and Ellis counties) expects to sustain a D0 drought classification (abnormally dry).

Statewide reservoir capacity is 74%.
 Richland Chambers is 94% full.
 Cedar Creek is 86% full.
 Benbrook is 79% full.

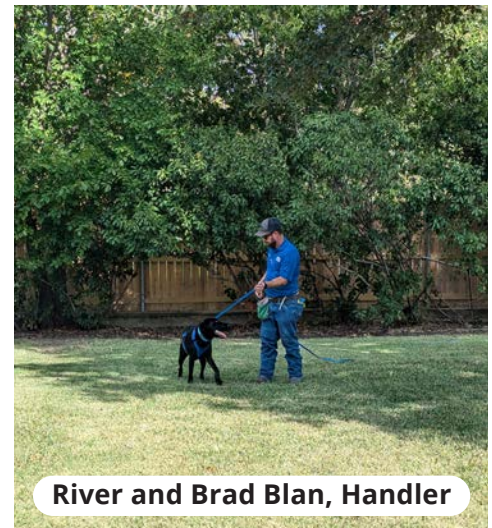
October through December were warmer and drier overall, and the Mansfield area is abnormally dry. The La Niña Watch will persist through January, with a probable development into the Spring. Seasonal outlooks for January through March are leaning above average temperatures and below-normal precipitation.



Staff removing bleach generator reaction column



River, Water Leak Detection Dog



River and Brad Blan, Handler

REGULATORY COMPLIANCE

The Regulatory Compliance Department enforces all city ordinances to protect property owners' investments and promote the health and welfare of the community. Compliance officers are committed to providing compliance through a professional, efficient and due process approach for residents of Mansfield. The Regulatory Compliance houses four programs: Code Compliance, Health Inspections, Animal Care & Control and Rental Inspections.

Short-Term Goals | Department News

Regulatory Compliance continues its role in keeping Mansfield citizens and businesses in compliance by educating our citizens through one-on-one communication, visiting our citizens to address issues and complaints, helping our citizens when needed through coordination with our MVP, and keeping our inspectors and officers up to date on the latest training and technologies.

We are excited that Code Compliance Field Supervisor, Jarred Mason, has joined the Regulatory Compliance team! Jarred brings with him a wealth of knowledge and is already proving to be a huge asset to the team.

We are also excited to welcome a new Code Compliance Officer to the team. We hope you'll join us in welcoming Code Compliance Officer Chase Tripp! Chase comes to us after 8 years with Animal Care and Control. We are excited to see what the future holds for him.



Jarred Mason



Chase Tripp

Compliance Activity Oct. 1 to Dec. 31	
Type of Case.....	# of Cases
Accessible Parking.....	0
Accessory Structure Setback Violation.....	0
Address Identification.....	3
Boats.....	8
Building Permit Required.....	8
Certificate of Occupancy Required.....	0
Chickens/Poultry.....	3
Commercial Vehicles.....	4
Commercial Window Signage.....	0
Dangerous Structures.....	0
Donation Boxes.....	0
Dumpster Violations.....	0
Fence Violations.....	36
Garage Sales.....	0
Graffiti.....	0
High Grass and Weeds.....	116
Home Occupations.....	9
Illegal Dumping.....	0
Illegal Signs.....	2
Junked Motor Vehicles.....	11
Landscape Maintenance.....	1
Miscellaneous.....	13
Nuisance - Tree, shrub or similiar plant.....	0
Outside Placement of Airtight Appliance.....	1
Outside Storage.....	26
Overhanging Tree Limbs.....	13
Parking Lot Maintenance.....	2
Parking on the Grass.....	11
PODS Permit.....	4
Property Maintenance.....	33
Referred to Environmental.....	1
Residential Outdoor Lighting Nuisance.....	4
Right-of-Way Obstruction.....	7
ROW Obstruction: Basketball Goal.....	1
RV.....	6
Section 4400 Illegal Land Use - Residential.....	0
Sign Maintenance.....	2
Smoking Ordinance.....	0
Stagnant Swimming Pool.....	2
Street Parking Violation – Referred to PD.....	0
Substandard Structures.....	1
Trailer.....	22
Trash and Debris.....	75
Vacant Building Registration.....	0
Vacation Rental/Short Term Rental.....	2
Vehicles on Blocks/Jack Stands.....	0
Visibility Obstruction – Shrubs, bushes.....	2
TOTALS.....	440

REGULATORY COMPLIANCE

Health Department Activities

Food Establishment Inspections	124
Mobile Food Inspections	5
Daycare Inspections	16
Pool Inspections	8
Temp Event Food Inspections	7
Permits for New Food Establishment	7
Permits for New Facilities	1
Food Establishment Closures**	7
Food Borne Illness Complaint	1

**Food Establishments that are closed due to a verified health violation or a failed annual health inspection are authorized to reopen as soon as the violations have been resolved and verified through our Health Department and during the follow up inspection.

BY THE NUMBERS OCT 1. to DEC. 31

Abatements*	15
Citations Issued	13
Illegal Signs Picked Up Oct.	238
Illegal Signs Picked Up Nov.	319
Illegal Signs Picked Up Dec.	220
Online Complaints: Code Compliance	1,436
Online Complaints: Health Inspections	6
Online Complaints: Rental Inspections	3

*(Forced Mowing, Overhanging Limbs, Trash Removal, Visibility Issues)



Code Compliance - Before



Code Compliance - After



Code Compliance - Before



Code Compliance - After

ANIMAL CARE & CONTROL



The Mansfield Animal Care & Control Facility is a City shelter to hold, care for and adopt out impounded strays and owner released animals. Our purpose is to promote safe neighborhoods for people and their pets.

Department News

This quarter, Animal Care and Control celebrated several successes and milestones. A total of 58 adoptions brought new beginnings to animals in need, while the Lucky Fund raised \$3,200 to provide essential medical care for stray animals. We also expanded our team with the addition of three talented new members: Josh, Allison, and Lucy, who are already making a positive impact.

In November, Animal Care and Control created a video informing residents what Thanksgiving food would be safe for pet consumption. Shanna Hart also discussed the foods to avoid feeding dogs and cats.

In December, Animal Care and Control spread festive cheer in the Toys for Tots Parade, and with our much-loved "Santa Paws" event! Pet owners from across the community brought their furry friends to meet the big man himself—Santa Claus. From wiggly puppies to stoic cats (and even a curious lizard!) pets posed for holiday photos that were equal parts adorable and hilarious. Santa says he's already looking forward to next year's guest list!



BY THE NUMBERS	
OCT 1. to DEC. 31	
Doggy Day Out	171
Citizens - Pet Food Assistance	170
TCAP Sterilization	94
Calls for Service	1,037
Total Animal Intake	553
Adoptions	58
Rescues	44
Reclaims	51
City Licenses Issued	87

SPECIAL EVENTS



Haunt the Block



Veterans Day Parade

Haunt the Block - Oct. 17

Haunt the Block 2024 was the largest ever with over 5,000 people in attendance in Historic Downtown. Major stakeholders included the city, Visit Mansfield, Mansfield Commission for the Arts, Mansfield Business Alliance, Mariposas de Mansfield and, of course, the downtown businesses and others who joined.

Veterans Day - Nov. 9

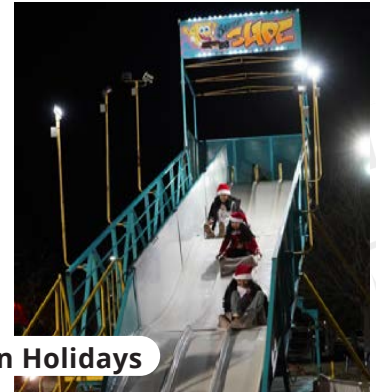
The annual Veterans Day Parade was again successful with hundreds of people in attendance for what has become a wonderful tradition in the city. A new route and performance area down Broad St. and in front of City Hall went off without a hitch thanks to the hard work of the special events team and public safety. Over 40 local organizations made up of schools, churches, business and veterans groups were represented within the parade and musical salute.

Hometown Holidays - Dec. 6

Mansfield's annual holiday extravaganza returned to its original home at City Hall for 2024 and was the highest attended event ever hosted at the city's complex. The event was highlighted by performances from 11 different local groups, a holiday drone show presented by H-E-B and a dazzling light display around City Hall presented by Baylor, Scott & White Orthopedic & Spine Hospital of Arlington, which remained up throughout the entire month.



Hometown Holidays



Santa Paws

MANSFIELD
ANIMAL CARE & CONTROL

Santa Paws!

SAT | 14 DEC | 12 - 2 P.M.

Bring your pet for a picture with Santa Paws! Support your local shelter with a \$10 donation to the Lucky Fund OR help our pet food pantry by bringing a bag of dog or cat food.

407 INDUSTRIAL BLVD, MANSFIELD, TX



Hometown Holidays



Veterans Day Parade

VISIT MANSFIELD

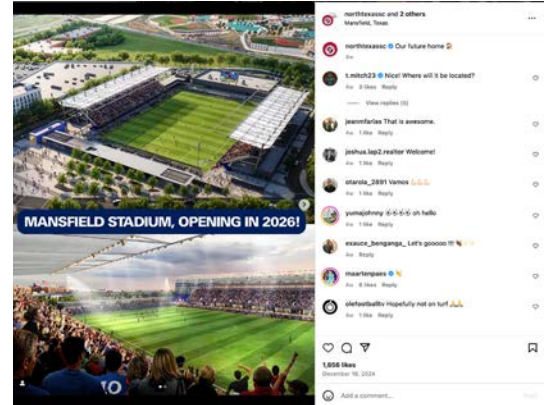


*Come for the location.
Stay for the fun.*

Social Media

Mansfield's reach continues to grow on social media with Visit Mansfield crossing 11,000 Facebook followers and 6,000 Instagram followers

Cooperative posts made between Visit Mansfield and North Texas SC regarding the move of the soccer team to the city in 2026 reached over 160,000 people on Instagram.



Outside Media

Tourism Manager, Tim Roberts, appeared on the Outdoor Adventure Series podcast in December to talk about the city and its nature and history based tourism attractions.



Awards and Recognition

On October 30, 2024 the City of Mansfield was officially declared a Tourism Friendly community in the state of Texas by Governor Greg Abbott. Mansfield is just the sixth city to receive this designation with the state's new program.

At the 2024 Texas Festivals & Events Association convention, one of Visit Mansfield's photos for Hometown Holidays received the Silver Award for best event promotional photo.



BEST EVENT PROMOTION
"HOLIDAY JOY"

Hometown Holidays - Silver Award Winner Photo





CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 24-6365

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas Approving a Professional Services Contract Between the City of Mansfield, Texas and Parkhill, Inc. in an Amount Not to Exceed \$250,000 for Landscape Architecture Services at the Hardy Allmon Soccer Complex; Finding That the Meeting at Which This Resolution is Passed is Open to the public as Required by Law; And Declaring an Effective Date (MPFDC Fund)

Requested Action

Consider Approving Professional Services Contract

Recommendation

Approve Resolution

Description/History

Katherine Rose Memorial Park, a former pecan orchard named after the wife of the previous land owner, is a 31.29-acre park located at the intersection of Walnut Creek Drive and Smith Street. The park land was purchased in 1992 by the Mansfield Park Facilities Development Corporation (MPFDC) with proceeds from the half cent sales tax. The park was then developed and opened in 1996, in part with grant funding from the Texas Parks and Wildlife Department. Hardy Allmon Soccer Complex is a 9.43-acre sports facility opened in 1984, and is located across Walnut Creek Drive from Rose Park. This park includes two soccer fields, two parking areas, and serves as a trail head for Walnut Creek Linear Trail (WCLT), which connects the two parks, via a crossing under Walnut Creek Drive Bridge.

Due to growing residential development, population growth, location along the WCLT, and proximity to Downtown Mansfield, these two parks are increasingly being utilized. To support this increased usage, these parks require rehabilitation and overall improvement of park amenities. The master plan for these parks was created and produced by Parkhill, Inc. in 2023. It outlines the future development of these parks, addressing needed infrastructure and recreational amenities within the combined 40.72-acre area of parkland. Parkhill performed a site opportunities evaluation, facilitated community input, and prepared the phased, master development plan.

A professional services contract was executed with Parkhill, Inc. in May 2023 in the amount of \$711,563 for phase 1 improvements, including a new inclusive playground, pavilion and restroom facilities, along with realigned pedestrian and vehicular access points and parking areas, while maintaining the essence of the original park setting. Design work for these improvements has been completed, with \$95,255.69 remaining on that contract.

The purpose of the attached proposal from Parkhill, Inc. is to provide design, engineering, and construction documents for the second phase of the park's master planned redevelopment. The improvements will include basketball, sand volleyball, tennis and pickleball courts, as well as restrooms and pavilions on the south side of Magnolia Street. On the north side, the improvements will include a fitness plaza, 40-yard straight track, looped walking trail, restrooms and pavilions. The design phase is expected to take six months to complete. Following bidding and award, the construction of this phase of improvements is expected to take nine months.

Justification

Existing park amenities require updating, relocation, and renovation due to increased usage, flooding events, and for added safety. A master plan of Katherine Rose Memorial Park and Hardy Allmon Soccer Complex was finalized in February 2023. The approval of this professional services agreement is the next step in the redevelopment/renovation of the parks. The results of this agreement will provide direction and forward progression towards the design, engineering, and construction of proposed master planned amenities.

Funding Source

MPFDC 1/2 cent sales tax

Prepared By

Matt Young, Executive Director of Community Services

Matt.Young@mansfieldtexas.gov

817-728-3397

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS APPROVING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF MANSFIELD, TEXAS AND PARKHILL, INC. IN AN AMOUNT NOT TO EXCEED \$250,000 FOR LANDSCAPE ARCHITECTRE SERVICES AT THE HARDY ALLMON SOCCER COMPLEX; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (MPFDC FUND)

WHEREAS, the City of Mansfield (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City Council and Mansfield Park Facilities Development Corporation (MPFDC) approved the Parks, Recreation, Open Space & Trails Master Plan in October 2020; and,

WHEREAS, the MPFDC has determined that constructing the proposed improvements at Katherine Rose Memorial Park and Hardy Allmon Soccer Complex will fulfill the highest priority project in the southwest quadrant as indicated in the Master Plan; and,

WHEREAS, funding for this project is available in the FY2024-2025 MPFDC Operating Budget; and,

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and,

WHEREAS, the City Council deems the adoption of this resolution to be in the best interest of public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

A professional services contract with Parkhill, Inc. in an amount not to exceed Two Hundred Fifty Thousand and no/100 dollars (\$250,000) for professional services for improvements at Hardy Allmon Soccer Complex in substantially the same form as Exhibit A, attached, is hereby approved.

SECTION 3.

The City Manager, or his designee, is authorized to execute any documents necessary and take such actions as are necessary to implement this Resolution.

SECTION 4.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD THIS 27TH DAY OF JANUARY, 2025.

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary

**THE STATE OF TEXAS §
 §
COUNTY OF TARRANT §**

**PROFESSIONAL SERVICES CONTRACT
FOR THE
CITY OF MANSFIELD, TEXAS**

This Professional Services Contract, hereinafter referred to as “Contract” is entered into between the **CITY OF MANSFIELD, TEXAS**, a municipal corporation of the State of Texas, hereinafter referred to as "CITY", and **Parkhill, Inc.** hereinafter referred to as "PROFESSIONAL". CITY and PROFESSIONAL are each a “Party” and are collectively referred to herein as the “Parties”.

**ARTICLE I.
EMPLOYMENT OF PROFESSIONAL**

For and in consideration of the covenants herein contained, PROFESSIONAL hereby agrees to perform professional services in connection with the project as set forth below, and CITY agrees to pay, and PROFESSIONAL agrees to accept fees as set forth in this Contract as full and final compensation for all services performed under this Contract. PROFESSIONAL shall provide professional services, as further described in Exhibit “A”, within the City of Mansfield, Tarrant County, Texas, and hereinafter referred to as the “Project.”

**ARTICLE II.
PAYMENT FOR SERVICES**

In consideration of the services to be performed by PROFESSIONAL under the terms of this Contract, CITY shall pay PROFESSIONAL for services actually performed, a fee, not to exceed Two Hundred Fifty Thousand Dollars and 00/100 (\$250,000.00) as stated in Exhibit “A”, unless other conditions necessitate additional services, which must be authorized in advance in writing by CITY and shall be billed based on rates as agreed upon by the Parties. PROFESSIONAL shall invoice the City monthly for services actually performed, and subject to Article X, CITY shall pay within thirty (30) days of the receipt of said invoice. Notwithstanding the foregoing, services invoiced that were performed ninety (90) days or more before the invoice date shall not be billed without prior CITY authorization. In the event of a conflict between Exhibit “A” and this Contract, this Contract shall control. Nothing contained in this Contract shall require CITY to pay for any work that is unsatisfactory as determined by CITY or which is not submitted in compliance with the terms of this Contract. CITY will not be required to make any payments to PROFESSIONAL when PROFESSIONAL is in default under this Contract, nor shall this paragraph constitute a waiver of any right, at law or in equity, which CITY may have if PROFESSIONAL is in default, including the right to bring legal action for damages or for specific performance under this Contract. Waiver of any default under this Contract shall not be deemed a waiver of any subsequent default.

**ARTICLE III.
CHARACTER AND EXTENT OF SERVICES**

PROFESSIONAL, and its employees or associates, jointly shall perform all the services under this Contract in a manner consistent with the degree of professional skill and care and the orderly progress of the work ordinarily exercised by members of the same profession currently

practicing under similar circumstances. PROFESSIONAL represents that all its employees who perform services under this Contract shall be qualified and competent to perform the services described in Exhibit "A". The scope of services includes the following:

- A. Services as further described in Exhibit "A".
- B. PROFESSIONAL shall be responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by PROFESSIONAL under this Contract, and CITY may look solely to PROFESSIONAL for performance of these services.
- C. It is agreed and understood that this Contract contemplates the full and complete services for the Project including changes necessary to complete the Project as outlined herein. PROFESSIONAL acknowledges by the execution of this Contract that all contingencies known to PROFESSIONAL at the date of this Contract, as may be deemed necessary and proper to complete the assignment, have been included in the fee stated herein. PROFESSIONAL will advise CITY as to the necessity of CITY's providing or obtaining from others special services and data required in connection with the Project (which services and data PROFESSIONAL is not to provide hereunder). Nothing contained herein shall be construed as authorizing additional fees for services to complete the plans, specifications, inspections, tests, easements and permits necessary for the successful completion of the Project.

ARTICLE IV. **TIME FOR COMPLETION**

The term of this Contract shall begin on the last date of execution of this Contract. PROFESSIONAL understands and agrees that time is of the essence. All services, written reports, and other data are to be completed and delivered to CITY as shown on Exhibit "A".

This contract shall terminate when CITY has accepted the plans as being final. No extensions of time shall be granted unless PROFESSIONAL submits a written request, and CITY approves such request in writing.

ARTICLE V. **REVISIONS OF SCHEMATIC DRAWINGS**

CITY reserves the right to direct substantial revision of the deliverables after acceptance by CITY as CITY may deem necessary and CITY shall pay PROFESSIONAL equitable compensation for services rendered for the making of any such revisions. In any event, when PROFESSIONAL is directed to make substantial revisions under this Section of the Contract, PROFESSIONAL shall provide to CITY a written proposal for the entire costs involved in the revisions. Prior to PROFESSIONAL undertaking any substantial revisions as directed by CITY, CITY must authorize in writing the nature and scope of the revisions and accept the method and amount of compensation and the time involved in all phases of the work.

If revisions of the deliverables are required by reason of PROFESSIONAL's error or omission, then such revisions shall be made by PROFESSIONAL without additional compensation to the fees herein specified, and in a time frame as directed by CITY.

It is expressly understood and agreed by PROFESSIONAL that any compensation not specified in Article II may require City Council approval and is subject to funding limitations.

ARTICLE VI.
PROFESSIONAL'S COORDINATION WITH OWNER

PROFESSIONAL shall be available for conferences with CITY so that Project can be designed with the full benefit of CITY's experience and knowledge of existing needs and facilities and be consistent with current policies and construction standards. CITY shall make available to PROFESSIONAL all existing plans, maps, field notes, and other data in its possession relative to the Project. PROFESSIONAL may show justification to CITY for changes in design from CITY standards due to the judgement of said PROFESSIONAL of a cost savings to CITY and/or due to the surrounding topographic conditions. CITY shall make the final decision as to any changes after appropriate request by PROFESSIONAL.

ARTICLE VII.
TERMINATION

This Contract may be terminated at any time by CITY, with or without cause, without penalty or liability except as may otherwise be specified herein upon thirty (30) days written notice. Upon receipt of written notice by CITY, PROFESSIONAL shall immediately discontinue all services and PROFESSIONAL shall immediately terminate placing orders or entering into contracts for supplies, assistance, facilities or materials in connection with this Contract and shall proceed to cancel promptly all existing contracts insofar as they are related to this Contract. As soon as practicable after receipt of notice of termination, PROFESSIONAL shall submit a statement, showing in detail the services performed but not paid for under this Contract to the date of termination. CITY shall then pay PROFESSIONAL promptly the accrued and unpaid services to the date of termination; to the extent the services are approved by CITY.

This Contract may be terminated by PROFESSIONAL, with mutual consent of CITY, at any time for any cause without penalty or liability except as may otherwise be specified herein upon thirty (30) days written notice. PROFESSIONAL shall submit written notice to terminate Contract and all completed or partially completed studies, reports, drawings, documents, and material prepared under this Contract shall then be delivered to City which it, its agents, or contractors, may use without restraint for the purpose of completing the Project. All rights, duties, liabilities, and obligations accrued prior to such termination shall survive termination. PROFESSIONAL shall be liable for any additional cost to complete the project as a result of PROFESSIONAL's termination of this Contract without cause.

ARTICLE VIII.
OWNERSHIP OF DOCUMENTS

Upon completion of PROFESSIONAL services and receipt of payment in full, the Project drawings, specifications, and other documents or instruments of professional services prepared or assembled by PROFESSIONAL under this Contract shall become the sole property of CITY and shall be delivered to CITY, without restriction on future use. PROFESSIONAL shall retain in its files all original drawings, specifications, documents or instruments of professional services as well as all other pertinent information for the Project. PROFESSIONAL shall have no liability for changes made to the drawings and other documents by other professionals subsequent to the completion of the Contract. CITY shall require that any such change be sealed, dated, and signed by the professional making that change and shall be appropriately marked to reflect what was changed or modified.

ARTICLE IX.
INSURANCE

- A. PROFESSIONAL shall, at its own expense, purchase, maintain and keep in force during the term of this Contract such insurance as set forth below. PROFESSIONAL shall not commence work under this Contract until PROFESSIONAL has obtained all the insurance required under this Contract and such insurance has been approved by CITY, nor shall the PROFESSIONAL allow any subcontractor to commence work on its own subcontract until all similar insurance of the subcontractor has been obtained and approved. All insurance policies, except for professional liability, provided under this Contract shall be written on an "occurrence" basis. The insurance requirements shall remain in effect throughout the term of this Contract.
1. Worker's Compensation Insurance, as required by law; Employers Liability Insurance of not less than \$100,000 for each accident, \$100,000 disease-each employee, \$500,000 disease-policy limit.
 2. Commercial General Liability Insurance, including Independent Contractor's Liability, Completed Operations and Contractual Liability, covering, but not limited to the indemnification provisions of this Contract, fully insuring PROFESSIONAL'S liability for injury to or death of employees of CITY and third parties, extended to include personal injury liability coverage and for damage to property of third parties, with a combined bodily injury and property damage minimum limit of \$1,000,000 per occurrence.
 3. Comprehensive Automobile and Truck Liability Insurance, covering owned, hired and non-owned vehicles, with a combined bodily injury and property damage limit of \$1,000,000 per occurrence; or separate limits of \$500,000 for bodily injury (per person), \$500,000 for bodily injury (per accident), and \$500,000 for property damage. This clause does not apply to personal owned vehicles.
 4. Professional Liability Insurance: PROFESSIONAL shall obtain and maintain at all times during the prosecution of the work under this Contract professional liability insurance. Limits of liability shall be \$1,000,000 per claim.
- B. Each insurance policy to be furnished by PROFESSIONAL shall include the following conditions by endorsement to the policy:
1. Name CITY as an additional insured as to all applicable coverage(s) except Worker's Compensation and Employer's Liability Insurance and Professional Liability Insurance;
 2. Each policy will require that thirty (30) days prior to the expiration, cancellation, nonrenewal or any material change in coverage, a notice thereof shall be given to CITY to:

Risk Manager
City of Mansfield
1200 E. Broad St.
Mansfield, Texas 76063

If the policy is canceled for nonpayment of premium, only ten (10) days advance written notice to CITY is required;

3. The term "Owner" or "CITY" shall include all authorities, boards, bureaus, commissions, divisions, departments and offices of CITY and the individual members, employees and agents thereof in their official capacities, and/or while acting on behalf of CITY;
4. The policy phrase "other insurance" shall not apply to CITY where CITY is an additional insured on the policy; and
5. All provisions of the Contract concerning liability, duty and standards of care, together with the indemnification provision, shall be underwritten by contractual liability coverage sufficient to include such obligations within applicable policies.

C. Concerning insurance to be furnished by PROFESSIONAL, it is a condition precedent to acceptability thereof that:

1. Any policy submitted shall not be subject to limitations, conditions or restrictions deemed inconsistent with the intent of the requirements to be fulfilled by PROFESSIONAL. The CITY's decision thereon shall be final.
2. All policies are to be written through companies duly approved to transact that class of insurance in the State of Texas; and

D. PROFESSIONAL agrees to the following:

1. PROFESSIONAL hereby waives subrogation rights for loss or damage to the extent same are covered by insurance. Insurers shall have no right of recovery or subrogation against CITY, it being the intention that the insurance policies shall protect all Parties to the Contract and be primary coverage for all losses covered by the policies;
2. Companies issuing the insurance policies and PROFESSIONAL shall have no recourse against CITY for payment of any premiums, or assessments for any deductible, as all such premiums are the sole responsibility and risk of PROFESSIONAL;
3. Approval, disapproval, or failure to act by CITY regarding any insurance supplied by PROFESSIONAL (or any subcontractors) shall not relieve PROFESSIONAL of full responsibility or liability for damages and accidents as set forth in the Contract documents. Neither shall the insolvency or denial of liability by the insurance company exonerate PROFESSIONAL from liability;
4. No special payments shall be made for any insurance that PROFESSIONAL and subcontractors, if any, are required to carry; all are included in the Contract price and the Contract unit prices; and

5. Any of the insurance policies required under this section may be written in combination with any of the others, where legally permitted, but none of the specified limits may be lowered thereby. CITY's Risk Manager reserves the right to review the insurance requirements stated in this Contract during the effective period.

**ARTICLE X.
MONIES WITHHELD**

When CITY has reasonable grounds for believing that:

- A. PROFESSIONAL will be unable to perform this Contract fully and satisfactorily within the time fixed for performance; or
- B. A claim exists or will exist against PROFESSIONAL or CITY arising out of the negligence of the PROFESSIONAL or the PROFESSIONAL's breach of any provision of this Contract; then CITY may withhold payment of any amount otherwise due and payable to PROFESSIONAL under this Contract. Any amount so withheld may be retained by CITY for that period of time as it may deem advisable to protect CITY against any loss and may, after written notice to PROFESSIONAL, be applied in satisfaction of any claim described herein. This provision is intended solely for the benefit of CITY by reason of CITY'S failure or refusal to withhold monies. No interest shall be payable by CITY on any amounts withheld under this provision. This provision is not intended to limit or in any way prejudice any other right of CITY.

**ARTICLE XI.
NO DAMAGES FOR DELAYS**

Notwithstanding any other provision of this Contract, PROFESSIONAL shall not be entitled to claim or receive any compensation as a result of or arising out of any delay, hindrance, disruption, force majeure, impact or interference, foreseen or unforeseen.

**ARTICLE XII.
PROCUREMENT OF GOODS AND SERVICES FROM MANSFIELD BUSINESSES
AND/OR HISTORICALLY UNDERUTILIZED BUSINESSES**

In performing this Contract, PROFESSIONAL agrees to use diligent efforts to purchase all goods and services from Mansfield businesses whenever such goods and services are comparable in availability, quality and price.

As a matter of policy with respect to CITY projects and procurements, CITY also encourages the use, if applicable, of qualified contractors, subcontractors and suppliers where at least fifty-one percent (51%) of the ownership of such contractor, subcontractor or supplier is vested in racial or ethnic minorities or women. In the selection of subcontractors, suppliers, or other persons in organizations proposed for work on this Contract, the PROFESSIONAL agrees to consider this policy and to use its reasonable and best efforts to select and employ such company and persons for work on this Contract.

ARTICLE XIII.
RIGHT TO INSPECT RECORDS

PROFESSIONAL agrees that CITY shall have access to and the right to examine any directly pertinent books, documents, papers and records of PROFESSIONAL involving transactions relating to this Contract. PROFESSIONAL agrees that CITY shall have access during normal working hours to all necessary PROFESSIONAL's facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. CITY shall give PROFESSIONAL reasonable advance notice of intended audits.

PROFESSIONAL further agrees to include in subcontract(s), if any, a provision that any subcontractor or PROFESSIONAL agrees that CITY shall have access to and the right to examine any directly pertinent books, documents, papers and records of such PROFESSIONAL or subcontractor involving transactions to the subcontract, and further, that CITY shall have access during normal working hours to all PROFESSIONAL's or subcontractor facilities, and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with the provisions of this paragraph. CITY shall give the PROFESSIONAL or subcontractor reasonable advance notice of intended audits.

ARTICLE XIV.
NO THIRD-PARTY BENEFICIARY

For purposes of this Contract, including its intended operation and effect, the Parties (CITY and PROFESSIONAL) specifically agree and contract that: (1) the Contract only affects matters/disputes between the Parties to this Contract, and is in no way intended by the Parties to benefit or otherwise affect any third person or entity, notwithstanding the fact that such third person or entities may be in a contractual relationship with CITY or PROFESSIONAL or both; and (2) the terms of this Contract are not intended to release, either by contract or operation of law, any third person or entity from obligations owing by them to either CITY or PROFESSIONAL.

ARTICLE XV.
SUCCESSORS AND ASSIGNS

CITY and PROFESSIONAL each bind themselves, their successors, executors, administrators and assigns to the other Party of this Contract and to the successors, executors, administrators and assigns of such other Party in respect to all covenants of this Contract. Neither CITY nor PROFESSIONAL shall assign or transfer its interest herein without the prior written consent of the other.

ARTICLE XVI.
PROFESSIONAL'S LIABILITY

Acceptance of the receivables by CITY shall not constitute nor be deemed a release of the responsibility and liability of PROFESSIONAL, its employees, associates, or agents for the accuracy and competency of their designs, working drawings, specifications or other documents and work; nor shall such acceptance be deemed an assumption of responsibility or liability by CITY for any negligent error, omission or inconsistencies in the designs, working drawings,

specifications or other documents and work prepared by said PROFESSIONAL, its employees, subcontractors, and agents subject to §271.904 of the Texas Local Government Code

**ARTICLE XVII.
INDEMNIFICATION**

To the extent allowed under Texas law (in particular §271.904 of the Texas Local Government Code), PROFESSIONAL agrees to indemnify and hold CITY, its officers, agents and employees, harmless against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought and suffered by any person or persons, to the extent caused by PROFESSIONAL's breach of any of the terms or provisions of this Contract, or by any other negligent act or omission of PROFESSIONAL, its officers, agents, associates, employees or subcontractors, in the performance of this Contract; and in the event of joint and concurrent negligence of both PROFESSIONAL and CITY, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without, however, waiving any governmental immunity available to CITY under Texas law and without waiving any defense of the Parties under Texas law. The provisions of this Paragraph are solely for the benefit of the Parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

**ARTICLE XVIII.
SEVERABILITY**

If any of the terms, sections, subsections, sentences, clauses, phrases, provisions, covenants or conditions of this Contract are for any reason held to be invalid, void or unenforceable, then these provisions shall be stricken from the Contract and the remainder of the terms, sections, subsections, sentences, clauses, phrases, provisions, covenants, conditions or any other part of this Contract shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

**ARTICLE XIX.
INDEPENDENT CONTRACTOR**

PROFESSIONAL covenants and agrees that it is an independent contractor and not an officer, agent, servant or employee of CITY; that PROFESSIONAL shall have exclusive control of and the exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and professionals; that the doctrine of respondent superior shall not apply as between CITY and PROFESSIONAL, its officers, agents, employees, contractors, subcontractors and professionals and nothing herein shall be construed as creating a partnership or joint enterprise between CITY and PROFESSIONAL.

**ARTICLE XX.
DISCLOSURE**

By signature of this Contract, PROFESSIONAL acknowledges to CITY that he/she has made full disclosure in writing of any existing conflicts of interest or potential conflicts of interest, including personal financial interests, direct or indirect, in property abutting the proposed Project

and business relationships with abutting property owners. PROFESSIONAL further agrees that he/she will make disclosure in writing of any conflicts of interest, which develop subsequent to the signing of this Contract and prior to final payment under the Contract.

ARTICLE XXI.
VENUE

The Parties to this Contract agree and covenant that this Contract will be enforceable in Mansfield, Texas; and that if legal action is necessary to enforce this Contract, exclusive venue will lie in Tarrant County, Texas, or for federal actions in the U.S. District Court Northern District of Texas.

ARTICLE XXII.
ENTIRE CONTRACT

This Contract embodies the complete agreement of the Parties hereto, superseding all oral or written previous and contemporaneous agreements between the Parties relating to matters herein, and except as otherwise provided herein, cannot be modified without written agreement of the Parties, including Exhibits. In the event of conflicting provisions between this Contract and any attachments or exhibits, this Contract shall be controlling. If there are Amendments and there are any conflicts between the Amendment and a previous version, the terms of the Amendment will prevail.

ARTICLE XXIII.
APPLICABLE LAW

This Contract is entered into subject to the Mansfield City Charter and ordinances of CITY, as same may be amended from time to time, and is subject to and is to be construed, governed, and enforced under all applicable State of Texas and Federal laws. Situs of this Contract is agreed to be Tarrant County, Texas, for all purposes, including performance and execution.

ARTICLE XXIV.
DEFAULT

If at any time during the term of this Contract, PROFESSIONAL shall fail to commence the work in accordance with the provisions of this Contract or fail to diligently provide services in an efficient, timely and careful manner and in strict accordance with the provisions of this Contract, or fail to use an adequate number or quality of personnel or equipment to complete the work or fail to perform any of its obligations under this Contract, then CITY shall have the right, if PROFESSIONAL shall not cure any such default after thirty (30) days written notice thereof, to terminate this Contract and complete the work in any manner it deems desirable, including engaging the services of other Parties therefor. Any such act by CITY shall not be deemed a waiver of any other right or remedy of CITY. If after exercising any such remedy, the cost to CITY of the performance of the balance of the work is in excess of that part of the Contract sum, which has not therefore been paid to PROFESSIONAL hereunder, PROFESSIONAL shall be liable for and shall reimburse CITY for such excess.

**ARTICLE XXV.
HEADINGS**

The headings of this Contract are for the convenience of reference only and shall not affect in any manner any of the terms and conditions hereof.

**ARTICLE XXVI.
NON-WAIVER**

It is further agreed that one (1) or more instances of forbearance by CITY in the exercise of its rights herein shall in no way constitute a waiver thereof.

**ARTICLE XXVII.
REMEDIES**

No right or remedy granted herein or reserved to the Parties is exclusive of any right or remedy herein by law or equity provided or permitted; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Contract may be waived without written consent of the Parties. Forbearance or indulgence by either Party shall not constitute a waiver of any covenant or condition to be performed pursuant to this Contract.

**ARTICLE XXVIII.
EQUAL EMPLOYMENT OPPORTUNITY**

PROFESSIONAL shall not discriminate against any employee or applicant for employment because of race, age, color, religion, sex, disability, ancestry, national origin or place of birth. PROFESSIONAL shall take action to ensure that applicants are employed and treated without regard to their race, age, color, religion, sex, disability, ancestry, national origin or place of birth. This action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training including apprenticeship. Upon final determination by a court of competent jurisdiction that the PROFESSIONAL has violated this section, this Contract shall be deemed terminated and PROFESSIONAL's further rights hereunder forfeited.

**ARTICLE XXIX.
CONSTRUCTION OF CONTRACT**

Both Parties have participated fully in the review and revision of this Contract. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply to the interpretation of this Contract.

**ARTICLE XXX.
NOTICES**

All notices, communications, and reports required or permitted under this contract shall be personally delivered or mailed to the respective Parties by depositing same in the United States mail, postage prepaid, at the addresses shown below, unless and until either Party is otherwise notified in writing by the other Party, at the following addresses. Mailed notices shall be deemed communicated as of five (5) days after mailing regular mail.

If intended for City, to: City of Mansfield
Attn.: Matt Young
Executive Director of Community Services
1164 Matlock Rd.
Mansfield, Texas 76063

If intended for Professional, to: Parkhill
Attn: Chad Davis, ASLA
Director of Landscape Architect
225 N. Central Street, Ste. 100
Arlington, TX 76011

ARTICLE XXXI.
PRIVATE LAND ENTRY

No entry onto any property of others by PROFESSIONAL on behalf of CITY to survey, or for other reasons related to the performance of services within this Contract shall be made until PROFESSIONAL has secured the landowners' permission to enter and perform such activities, and PROFESSIONAL shall hold CITY harmless from any and all damages arising from activities of PROFESSIONAL on land owned by others.

ARTICLE XXXII.
VERIFICATIONS AND CERTIFICATIONS REQUIRED BY LAW

PROFESSIONAL agrees to execute, simultaneously with this Contract, CITY's Verification and Certifications Required by Law form.

[Signature Page Follows]

EXECUTED this the ____ day of _____, 20____, by CITY, signing by and through its City Manager, or designee, duly authorized to execute same and by PROFESSIONAL, acting through its duly authorized officials.

“CITY”
City of Mansfield

By: _____
Matt Young
Executive Director of Community Services

ATTEST:

Susana Marin, City Secretary

APPROVED AS TO FORM:

Vanessa Ramirez, Assistant City Manager/
Deputy City Attorney

“PROFESSIONAL”
Parkhill, Inc.

By: _____
Name: _____
Title: _____

CITY OF MANSFIELD

STATE OF TEXAS §

COUNTY OF TARRANT §

This instrument was acknowledged before me on the _____ day of _____, 20____, by Matt Young, Executive Director of Community Services of the City of Mansfield.

Notary Public in and for the State of Texas

PROFESSIONAL

STATE OF TEXAS §

COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 20____, by _____, _____ of Parkhill, Inc.

Notary Public in and for the State of Texas

EXHIBIT – A

January 17, 2025

Mr. James Fish
Park Planning Manager
Parks & Recreation Department
City of Mansfield
1164 Matlock Road
Mansfield, Texas 76063

RE: Agreement for Professional Services
Hardy Allmon Sports Complex - Park Improvements
Project Address: Hardy Allmon Sports Complex - 310 N. Walnut Creek Drive

Dear Mr. Fish:

Parkhill (AE) is pleased to have the opportunity to provide Design Services to the City of Mansfield (Owner) for improvements to the Hardy Allmon Sports Complex (Project).

We understand the Basic Services (Scope of Work) you require to be as follows:

- Two (2) Conceptual studies and one (1) Revised Concept for the existing park North and South of Magnolia Street.
- Construction Documents of the selected Revised Conceptual Study.

PROJECT UNDERSTANDING:

The project consists of park improvement to the existing Hardy Allmon Sports Complex - North (HAN) and Hardy Allmon Sports Complex – South (HAS). These improvements are north and south of Magnolia Street and east of North Walnut Creek Drive.

Hardy Allmon - North (HAN)

- Improvements include the following elements:
 - Improvements to existing parking as needed.
 - Drainage improvements at channel (armoring drainage channel with natural aesthetic).
 - 40-yard straight track with 10-yard runouts on each end - 4 lanes.
 - 8 ft wide concrete loop trail measuring 1/4 mile (lighted).
 - Octagonal or Hexagonal shaped pavilion (lighted).
 - Restroom Building:
 - Restroom Building design to be provided by others and is considered a standard for City of Mansfield parks.
 - Restroom to include a Men's Restroom (one low urinal, one accessible stall, and one sink), Women's Restroom (one accessible stall, one standard stall, and sink)
 - Restroom plans and specifications to be provided by others.
 - Restroom site location and utilities to be coordinated through A.E.

- Park furnishings per city standard (tables, benches, receptacles, and drinking fountains).
- Landscape and irrigation.
- Accessible pedestrian pavement.
- Utilities and infrastructure are required to support these Scope items.
- Exercise circuit (Greenfields or Ninja style course).

Hardy Allmon - South (HAS)

- Improvements include the following elements:
 - Improvements to existing parking as needed.
 - Drainage improvements at channel (armoring drainage channel with natural aesthetic).
 - Potential underground drainage structure to capture existing channel drainage. *(If selected, this item will be an Additional Service)*
 - Four (4) Tennis Courts – (lighted).
 - Four (4) Pickleball Courts – (lighted).
 - Three (3) Sand Volleyball Courts – (lighted).
 - Two (2) full Basketball Courts striped for two half courts– (lighted).
 - 24' Hexagonal or Octagonal Pavilion (lighted).
 - Restroom Building:
 - Restroom Building design to be provided by others and is considered a standard for City of Mansfield parks.
 - Restroom to include a Men's Restroom (one low urinal, one accessible stall, and one sink), Women's Restroom (one accessible stall, one standard stall, and sink)
 - Restroom plans and specifications to be provided by others.
 - Restroom site location and utilities to be coordinated through A.E.
 - Retaining Walls.
 - Park furnishings per city standard (tables, benches, receptacles, and drinking fountains).
 - Landscape and irrigation.
 - Pedestrian lighting.
 - Accessible pedestrian pavement.
 - Utilities and infrastructure are required to support these Scope items.
 - Erosion control / SWPPP plan sheet).

DESIGN AND CONSTRUCTION PHASE SCOPE OF SERVICES

The A/E shall provide the following Basic Services described:

A. - REVIEW TOPOGRAPHIC SURVEY - *(Topographic Survey Provided by Owner)*

A/E shall review the Topographic Survey supplied by Owner to determine if all required areas of survey are provided.

B. - REVIEW GEOTECHNICAL INVESTIGATION & REPORT – *(Geotech Report Provided by Owner)*

A/E shall review the Geotechnical Report provided by Owner to inform decisions in the Construction Documents for items related to, but not limited to, the following: vehicular/pedestrian paving, light pole footings, building foundations, tennis/pickleball court slab design, pier depths, retaining wall footings east of Walnut Creek Drive and adjacent to the tennis and pickleball courts.

C. – CONCEPTUAL DESIGN PHASE

This phase of the project will serve to develop (2) two concepts based on incorporating the items listed in the Project Understanding. In addition, one of the concepts will incorporate a way to take the drainage

underground at the (HAS) portion of the site. A/E shall prepare drawings and other documents to fix and describe the size and character of the Project with regard to site, civil, and electrical systems, materials to be used, and specific site amenities/furnishings as may be appropriate.

Deliverables: two (2) Concept Plans with Opinion of Probable Construction Cost (OPCC), one (1) Concept Revision based on staff comments with OPCC. Informal digital submittals for review/comment by Owner, three (3) Meetings, as necessary.

D. - DESIGN DEVELOPMENT PHASE

Owner has established the desired program elements for this phase of improvements to the Park. This phase of development will serve as a continuation of that effort, offering a deeper exploration into the details of the site design. A/E shall prepare drawings and other documents to fix and describe the size and character of the Project with regard to site, civil, and electrical systems, materials to be used, and specific site amenities/furnishings as may be appropriate. A/E shall coordinate with governmental authorities, as required, and provide information requested for compliance with applicable codes, ordinances, and laws. A/E shall coordinate with local utility companies, as necessary, to obtain information regarding impacts and how those impacts may affect Project cost.

Deliverables: 100% Design Development Submittal includes- preliminary site plan, preliminary grading plan, preliminary hardscape plan, preliminary softscape plan, preliminary storm drainage layout, preliminary utility layout, preliminary site lighting plan, preliminary restroom and pavilion plan, Opinion of Probable Construction Cost (OPCC), Informal digital submittals for review/comment by Owner, two (2) Meetings as necessary. (The 100% DD set will incorporate a 50% Construction Documentation)

E. - CONSTRUCTION DOCUMENTS PHASE

Any comments provided by staff for the Design Development phase will be incorporated into the Construction Document Phase. Based on the Owners' comments, the A/E shall further develop the plans, coordinate the various Park elements and systems, develop construction details, and prepare the material/Technical Specifications setting forth in detail the requirements for construction. A/E shall meet applicable City of Mansfield design and construction standards, coordinate plans with City Departments, meet applicable state regulations, and submit Construction Documents to the Owner for development review.

Deliverables: 90% CD Design Review Submittal, 100% CD Design Review Submittal, Permit Set Submittal, Bid Issue Construction Documents, Project Manual (Bid Proposal and Technical Specifications), updated Opinion of Probable Construction Cost (OPCC), Three (3) meetings, as necessary.

F. - BIDDING & NEGOTIATIONS PHASE

The A/E shall provide/perform the following services during the Bidding and Negotiations Phase: answer questions from Bidders, prepare addenda as necessary, review substitution requests from Contractor(s), attend pre-bid meeting (if desired), attend bid opening (if desired), assist Owner in pre-qualification of bidders, Issue for Construction set capturing all addenda and permit comments, assist the Owner in a pre-construction conference.

G. - RECORD DRAWINGS

A/E shall transfer information provided by the Contractor's mark-ups/as-built drawings after construction is complete to digital files (AutoCAD and PDF) and provide these files to the Owner.

H. - CONSTRUCTION ADMINISTRATION / CONSTRUCTION OBSERVATION PHASE

Construction Administration / Construction Observation to be set with a separate contract.

ADDITIONAL SERVICES

Additional Services are services that are not specifically included in this Proposal include, but are not limited to the following:

- Underground drainage structure to capture existing channel drainage.
- Construction Administration / Construction Observation.
- Public meetings.
- Additional meetings beyond those described above.
- Conditional Letter of Map Revision (CLOMR).
- Letter of Map Revision (LOMR).
- Waters of the US Delineation.
- Section 404/Nationwide Permit Assessment.
- Cultural Resources Desktop Analysis and THC Coordination.
- Flood Studies beyond study completed in phase 1 - K. Rose Park development.
- Flood plain permit application for (HAS / HAN) development. Permit application to be completed by a Floodplain Engineer.

Said Services shall be described, and compensation established and authorized by the Owner in writing prior to A/E providing said Services. Additional Services, beyond those identified by a task, shall be attached to this Proposal as an Amendment.

EXCLUSIONS

The intent of this Scope of Services is to include only the Services specifically listed herein for this Project. Services specifically excluded from our Scope of Work include, but are not limited to, the following:

- Topographic Survey.
- Geotechnical Report.
- Fees for permits and advertising.
- Storm Water Pollution Prevention Plan (SWPPP).
- Preparation of Plats or Boundary Survey documents.
- Field Surveying or production of related maps for purposes of determining off-site utility location or construction control and layout.
- Design of off-site utility services or drainage facilities to distance of 100 feet or more from the Project site boundary.
- Traffic Engineering Reports or Studies.
- Third-Party Independent Construction Inspection Services.
- Construction Material Testing.
- Full-time, or otherwise more frequent than provided as Basic Services, observation of the Contractor's Work in Progress.

ITEMS AND SERVICES TO BE PROVIDED BY THE OWNER

The Owner will provide the following services to A/E in the performance of the Project upon request:

- Existing data the Owner has on file concerning the Project, if available.
- As-Built plans for the existing facilities and/or utilities, if available.
- Assist the Consultant in obtaining any required data and/or information from the local utility companies, as necessary.
- City of Mansfield standard details and specifications in digital format.

- Assist the Consultant in requiring appropriate utility companies to expose underground utilities within rights-of-way and/or easements when required.
- Architectural Plans, Specifications and Estimates (Seal in the State of Texas) to be used for the Construction Documents. If City elects not to provide the Architectural PS&E an Additional Services Allowance is available.
- Topographic Survey –
 - *The Survey will provide a minimum contour interval of one foot, show the existing facilities, nearby utilities, trees with a 3-inch caliper or greater, adjacent parking lots/drive aisles/stripping, adjacent streets, boundary lines, and other miscellaneous items. This Survey will comply with standard City of Mansfield requirements and should be provided in ACAD, NAD83, and PDF.*
- Geotechnical Investigation and Report
 - *Owner to confirm boring locations and depths with A/E.*

COMPENSATION (Fee Schedule)

Our fee for the Basic Services described above will be based on a lump sum amount of \$250,000.00 and will be billed on a percentage complete method. Should the Scope of Services described above change during the Project, the lump sum amount will be adjusted either up or down by a mutually agreed upon amount or based on an hourly rate method using A/E’s standard Hourly Rate Schedule.

Existing Contract (PO #22300359 – Katherine Rose and Hardy Allmon Soccer Complex – Phase 1A & 1B) has been closed with an outstanding balance of \$95,255.69 that can be applied to the compensation for services of this proposed project.

	Selected Services	Services Not Selected
Basic Services: (HAN & HAS) – Park Improvements		
A. Conceptual Design Phase	\$ 15,000.00	-
B. Design Development Phase	\$ 78,000.00	-
C. Construction Documents Phase	\$ 143,000.00	-
D. Bidding & Negotiation Phase	\$ 6,000.00	-
E. Record Drawings	\$ 5,000.00	-
Total Basic Services	\$ 247,000.00	-
Reimbursable Expenses		
A. Reimbursable Expenses	\$ 3,000.00	-
Total - Approved Tasks	\$ 250,000.00	-

REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to A/E Compensation for Basic Professional Services and will be billed at invoice cost plus a 15% markup for handling costs. Reimbursable Expenses include, but are not limited to travel, postage/shipping, reproductions/copies, color plots/prints, accessibility plan review and inspection fees and reproduction of reports. These expenses shall be invoiced to a Not-To-Exceed Allowance of \$3,000.00.

Optional Supplemental Services may include “fly-through” animations, video presentations, exterior and interior renderings (photo-realistic), printed brochures, and fundraising collateral. These costs will be determined based on the desired level of presentation materials required and billed as Reimbursable Expenses.

Invoices will be sent to:

Mr. James Fish
Park Planning Manager
Parks & Recreation Department
City of Mansfield
1164 Matlock Road
Mansfield, Texas 76063

A/E will also send invoices via the email address- james.fish@mansfieldtexas.gov

If this proposal meets your expectations, you may indicate your acceptance by returning one signed copy to our office. Upon receipt, we will wait to receive your Agreement. We will not proceed until an Agreement has been executed by both parties.

We appreciate the opportunity to continue to serve the City of Mansfield in Building Community together and look forward to the successful completion of your Project. If you have any questions, please do not hesitate to call us.

Sincerely,

PARKHILL (A/E)

CITY OF MANSFIELD (OWNER)

By 
Clint Wofford, RLA
Senior Associate / Landscape Architecture

Accepted By: _____

Title: _____

By 
Chad Davis, ASLA
Principal / Director of Landscape
Architecture

Date: _____

"The Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas 78711-2337, (512) 305-9000, www.tbae.state.tx.us has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas."

Parkhill
Hourly Rate Schedule
 January 1, 2025 through December 31, 2025

Client: City of Mansfield

Hardy Allmon Sports Complex
 Project: Park Improvements

Agreement Date: _____

Location: 310 N. Walnut Creek Drive

CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE
SUPPORT STAFF I	\$79.00	PROFESSIONAL LEVEL III		PROFESSIONAL LEVEL VI	
SUPPORT STAFF II	\$92.00	Architect	\$196.00	Architect	\$306.00
SUPPORT STAFF III	\$127.00	Civil Engineer	\$239.00	Civil Engineer	\$332.00
SUPPORT STAFF IV	\$136.00	Electrical Engineer	\$233.00	Electrical Engineer	\$331.00
SUPPORT STAFF V	\$150.00	Interior Designer	\$174.00	Interior Designer	\$248.00
SUPPORT STAFF VI	\$163.00	Landscape Architect	\$188.00	Landscape Architect	\$266.00
		Mechanical Engineer	\$223.00	Mechanical Engineer	\$315.00
		Structural Engineer	\$231.00	Structural Engineer	\$297.00
		Survey Tech	\$179.00	Professional Land Surveyor	\$238.00
		Other Professional	\$172.00	Other Professional	\$258.00
PROFESSIONAL LEVEL I		PROFESSIONAL LEVEL IV		PROFESSIONAL LEVEL VII	
Architect	\$160.00	Architect	\$239.00	Architect	\$390.00
Civil Engineer	\$173.00	Civil Engineer	\$279.00	Civil Engineer	\$400.00
Electrical Engineer	\$177.00	Electrical Engineer	\$273.00	Electrical Engineer	\$393.00
Interior Designer	\$151.00	Interior Designer	\$191.00	Interior Designer	\$284.00
Landscape Architect	\$151.00	Landscape Architect	\$204.00	Landscape Architect	\$341.00
Mechanical Engineer	\$166.00	Mechanical Engineer	\$261.00	Mechanical Engineer	\$373.00
Structural Engineer	\$166.00	Structural Engineer	\$266.00	Structural Engineer	\$393.00
Survey Tech	\$141.00	Survey Tech	\$218.00	Professional Land Surveyor	\$238.00
Other Professional	\$149.00	Other Professional	\$203.00	Other Professional	\$326.00
PROFESSIONAL LEVEL II		PROFESSIONAL LEVEL V			
Architect	\$173.00	Architect	\$291.00		
Civil Engineer	\$194.00	Civil Engineer	\$331.00		
Electrical Engineer	\$200.00	Electrical Engineer	\$328.00		
Interior Designer	\$159.00	Interior Designer	\$230.00		
Landscape Architect	\$159.00	Landscape Architect	\$248.00		
Mechanical Engineer	\$191.00	Mechanical Engineer	\$313.00		
Structural Engineer	\$188.00	Structural Engineer	\$294.00		
Survey Tech	\$153.00	Professional Land Surveyor	\$233.00		
Other Professional	\$157.00	Other Professional	\$226.00		



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6385

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving the Purchase of a 2026 Western Star 47x Dump Truck from Lonestar Truck Group through the Interlocal Purchasing System TIPS in an amount not to exceed \$155,758; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; And Declaring an Effective Date (Utility Fund)

Requested Action

Consider the resolution authorizing funds in the amount of One Hundred Fifty-Five Thousand Seven Hundred Fifty-Eight dollars and no/100 cents (\$155,758) and approval of a purchase with Lonestar truck Group for a 2026 Western Star 47X Dump Truck.

Recommendation

Staff recommends approval.

Description/History

The purchase of this dump truck is to replace existing Unit 5513, which is a 2018 Ford F-750 single axle dump truck. Over the past few years, this unit has become undependable and expensive to maintain.

Funding for this purchase would not constitute an increase in our current budget. We plan to purchase a smaller Front-End Loader and the savings will be used to fund this purchase.

Justification

The unit was most recently diagnosed as needing a complete engine replacement at a cost of \$26,591. Considering the cost and frequency of recent repairs, we opted to not move forward with the engine replacement and instead pursue the purchase of a replacement vehicle.

Recent repairs and costs include:

- July 2023 - Electrical Repairs - \$3,945
- August 2023 - DPF Replacement - Warrantied
- October 2023 - Transmission Replacement - \$8,182
- December 2023 - Shifting Issues - \$1,525
- January 2024 - ABS Issue - \$1,858
- March 2024 - Transmission Replacement - Warrantied
- April 2024 - Turbocharger Replacement - \$16,659
- December 2024 - Suggested Engine Replacement - \$26,591 (Opted Out)

Funding Source

Utility Operations Fund

Prepared By

Adam Stark, Assistant Director, Public Works Department
817-728-3615

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING THE PURCHASE OF A 2026 WESTERN STAR 47X DUMP TRUCK FROM LONESTAR TRUCK GROUP THROUGH THE INTERLOCAL PURCHASING SYSTEM TIPS IN AN AMOUNT NOT TO EXCEED \$155,758; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (UTILITY FUND)

WHEREAS, The City of Mansfield (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, Lonestar Truck Group has provided a proposal for the purchase of a 2026 Western Star 47X Dump Truck in an amount not to exceed One Hundred Fifty-Five Thousand Seven Hundred Fifty-Eight dollars and no/100 cents. (\$155,758); and,

WHEREAS, after review of the proposal, City staff recommends approving the purchase of a 2026 Western Star 47X Dump Truck from Lonestar Truck Group; and,

WHEREAS, funding for this purchase is available from the Utility Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

A Purchase of a 2026 Western Star 47X Dump Truck from Lonestar Truck Group in an amount not to exceed One Hundred Fifty-Five Thousand Seven Hundred Fifty-Eight dollars and no/100 cents (\$155,758), is hereby approved.

SECTION 3.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 4.

This Resolution shall be effective from and after its passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
MANSFIELD THIS 27TH DAY OF JANUARY, 2025.**

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary

Prepared for:
TIMOTHY MAY
MANSFIELD CITY OF
1200 E Broad St
Mansfield, TX 76063
Phone: 817-276-3634

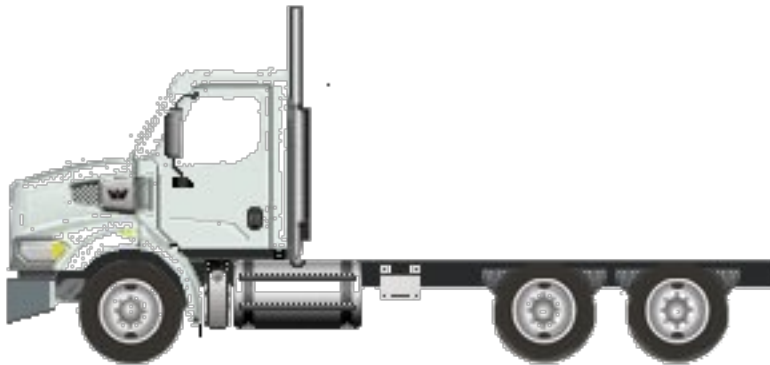
Prepared by:
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Phone: 254-752-9735

A proposal for
MANSFIELD CITY OF

Prepared by
LONESTAR TRUCK GROUP WACO
jason wade

Nov 21, 2024

Western Star 47X



Components shown may not reflect all spec'd options and are not to scale

Application Version 12.0.009
Data Version PRL-29X.018
1124 47X L9 3000RDS Dump

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S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-29X	WST 47X/49X PRL-29X (EFF:MY26 ORDERS)		
Data Version			
DRL-018	SPECPRO21 DATA RELEASE VER 018		
Vehicle Configuration			
001-470	WESTERN STAR 47X	9,050	6,525
004-226	2026 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-006	TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560	10	10
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-003	TRUCK/TRAILER CONFIGURATION		
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
99D-027	EPA EMISSIONS CERTIFICATION FOR REGISTRATION IN EPA OR ACT STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)		
A85-011	CONSTRUCTION SERVICE		
A84-1CO	CONSTRUCTION BUSINESS SEGMENT		
AA4-010	DIRT/SAND/ROCK COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1A5	WESTERN STAR VOCATIONAL WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 14000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs		

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Data Code	Description	Weight Front	Weight Rear
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 54000.0 lbs		
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs		
Truck Service			
AA3-004	END DUMP BODY		
AF3-2CP	DEALER STOCK TRUCK - UPFIT UNDETERMINED		
Tractor Service			
AA2-005	FLATBED TRAILER		
AH6-001	SINGLE (1) TRAILER		
Engine			
101-3BT	CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-FT @ 1200 RPM	-850	-70
Electronic Parameters			
79A-075	75 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM		
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM		
79S-010	PTO MODE CANCEL VEHICLE SPEED - 3 MPH		
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND		
79V-001	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY		
79W-025	CRUISE CONTROL BUTTON PTO CONTROL AND ONE REMOTE PTO SPEED		
79X-007	PTO SPEED 1 SETTING - 1000 RPM		
80G-002	PTO MINIMUM RPM - 700		
80J-001	REGEN INHIBIT SPEED THRESHOLD - 0 MPH		
80L-004	ENABLE DPF REGEN STAY WARM		
80S-004	PTO 1, DASH SWITCH, ENGAGE WHILE DRIVING		
80V-004	ENGINE MOUNT PTO, TEM SUPPLIED REQUEST		
Engine Equipment			
99C-024	EPA 2010/GHG 2024 CONFIGURATION		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		

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Data Code	Description	Weight Front	Weight Rear
014-116	SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED AIR CLEANER		
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE	-10	
292-222	(3) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 2775CCA, 570RC, THREADED STUD BATTERIES		
290-1CD	BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL	-50	10
282-003	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-020	UNPOLISHED ALUMINUM WST BATTERY BOX COVER		
293-058	NON-ESSENTIAL POSITIVE LOAD DISCONNECT, IN CAB CONTROL SWITCH MOUNTED OUTBOARD OF DRIVER SEAT	2	
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-1AR	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF WITH BRAKE LAMPS	20	
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE		
28F-015	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH		
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-027	8 GALLON DIESEL EXHAUST FLUID TANK		
23Z-005	UNPOLISHED ALUMINUM WST DIESEL EXHAUST FLUID TANK COVER		

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Data Code	Description	Weight Front	Weight Rear
43X-001	LH HEAVY DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD		
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH		
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED		
122-1H3	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	10	
110-003	CUMMINS SPIN ON FUEL FILTER		
118-001	FULL FLOW OIL FILTER		
266-107	1400 SQUARE INCH VOCATIONAL RADIATOR		
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
261-001	STANDARD CHARGE AIR COOLER PLUMBING		
270-016	RADIATOR DRAIN VALVE		
168-002	LOWER RADIATOR GUARD		
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4	
166-002	PHILLIPS-TEMRO 150 WATT/115 VOLT OIL PREHEATER	4	
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
132-004	ELECTRIC GRID AIR INTAKE WARMER		
155-060	DELCO 12V 39MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH	-45	

Transmission

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	-230	-130
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Transmission Equipment

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV		
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES		

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Data Code	Description	Weight Front	Weight Rear
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84E-013	S1 PERFORMANCE PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84F-012	S1 PERFORMANCE SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
84G-014	2200 RPM PRIMARY MODE SHIFT SPEED		
84H-014	2200 RPM SECONDARY MODE SHIFT SPEED		
84N-011	NEUTRAL AT STOP ENABLED		
353-076	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH BLUNTCUTS		
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
362-823	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO		
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
370-006	WATER TO OIL TRANSMISSION COOLER		
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

400-1A8	DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE		
418-058	CONMET PRESET PLUS PREMIUM ALUMINUM FRONT HUBS		
402-049	MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
403-002	NON-ASBESTOS FRONT BRAKE LINING		
419-003	MOTOR WHEEL CENTRIFUSE FRONT BRAKE DRUMS	-35	

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Data Code	Description	Weight Front	Weight Rear
427-998	NO FRONT BRAKE DUST SHIELDS		
409-006	FRONT OIL SEALS		
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
536-103	SINGLE HIGH CAPACITY POWER STEERING GEAR, BENDIX, 14.6-18K	-18	
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension			
620-010	14,600# TAPERLEAF FRONT SUSPENSION	90	
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-1K3	MERITOR MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE		10
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		60
421-529	5.29 REAR AXLE RATIO		
424-003	IRON REAR AXLE CARRIER WITH OPTIONAL HEAVY DUTY AXLE HOUSING		40
386-074	MXL 176T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	-50	-50
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
878-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AND REAR-REAR AXLE VALVE		
87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH		
87B-008	INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH		
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-002	NON-ASBESTOS REAR BRAKE LINING		

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Data Code	Description	Weight Front	Weight Rear
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		
425-998	NO REAR BRAKE DUST SHIELDS		
440-006	REAR OIL SEALS		
426-101	WABCO TRISTOP D LONGSTROKE 2-DRIVE AXLE SPRING PARKING CHAMBERS		
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
42T-001	STANDARD REAR AXLE BREATHER(S)		
Rear Suspension			
622-297	TUFTRAC GEN2 40,000# REAR SPRING SUSPENSION		410
621-108	9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)		
431-003	AXLE CLAMPING GROUP		
624-025	55 INCH AXLE SPACING		
623-006	FORE/AFT AND TRANSVERSE CONTROL RODS		
439-001	REAR SHOCK ABSORBERS - ONE AXLE		
Pusher / Tag Equipment			
429-998	NO PUSHER/TAG BRAKE DUST SHIELDS		
Brake System			
490-1AU	WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-086	BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER		
479-006	AIR DRYER MOUNTED OUTBOARD ON RH RAIL		
460-001	STEEL AIR BRAKE RESERVOIRS		
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)		
Trailer Connections			
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS	5	5
296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION		

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Data Code	Description	Weight Front	Weight Rear
303-025	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME		
310-998	NO TRAILER ELECTRICAL CABLE	-10	
Wheelbase & Frame			
545-482	4825MM (190 INCH) WHEELBASE		
546-118	9.5MM X 89.0MM X 304.0MM STEEL FRAME (0.37X3.50X11.97 INCH) 120 KSI	-50	210
552-029	1575MM (62 INCH) REAR FRAME OVERHANG		
55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH	-30	60
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 124.8 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 297.12 in		
ZF1-99D	FRAME HEIGHT TOP FRONT UNLADEN : 35.08 in		
ZF2-99D	FRAME HEIGHT TOP FRONT LADEN : 32.27 in		
ZF3-99D	FRAME HEIGHT TOP REAR UNLADEN : 42.96 in		
ZF4-99D	FRAME HEIGHT TOP REAR LADEN : 40.65 in		
553-001	SQUARE END OF FRAME		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
561-015	STANDARD CAST ALUMINUM CROSSMEMBER BACK OF TRANSMISSION	-15	
562-063	STANDARD CAST ALUMINUM MIDSHIP		
572-082	STANDARD CAST ALUMINUM REARMOST CROSSMEMBER		
565-001	STANDARD SUSPENSION CROSSMEMBER		20
568-012	CAST ALUMINUM REAR SUSPENSION CROSSMEMBER		
Chassis Equipment			
025-001	UNPOLISHED ALUMINUM WST EQUIPMENT COVERS		
556-127	BRIGHT STEEL 1/8 INCH VOCATIONAL BUMPER		
558-070	REMOVABLE FRONT TOW/RECOVERY DEVICE, STORED ON CHASSIS FRAME		
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
551-034	CLASS 10.9 THREADED METRIC FASTENERS		
44Z-002	EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE		
Fuel Tanks			
204-156	100 GALLON/378 LITER ALUMINUM FUEL TANK - LH	10	10

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Data Code	Description	Weight Front	Weight Rear
218-006	25 INCH DIAMETER FUEL TANK(S)		
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
212-007	FUEL TANK(S) FORWARD		
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
216-020	EQUIFLO INBOARD FUEL SYSTEM		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires			
093-2KX	BRIDGESTONE L315 385/65R22.5 18 PLY RADIAL FRONT TIRES	166	
094-2EA	BRIDGESTONE M799 11R22.5 16 PLY RADIAL REAR TIRES		88
Wheels			
502-566	MAXION WHEELS 10035 22.5X12.25 10-HUB PILOT 4.75 INSET 5-HAND STEEL DISC FRONT WHEELS	102	
505-545	MAXION WHEELS 90260 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		160
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
Cab Exterior			
829-053	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB		
82A-028	STAINLESS STEEL CAB ACCENT MOLDING		
667-001	FRONT FENDERS		
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10	
678-066	INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES		
65X-010	BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN, WITH LED ACCENT LIGHTS		
640-016	X-SERIES STEEL REINFORCED ALUMINUM CAB		
644-048	X-SERIES VOCATIONAL HOOD		
67U-001	HOOD OPENING ASSIST WITH LOCKING STRUT		
652-016	WESTERN STAR NAMEPLATES		

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Data Code	Description	Weight Front	Weight Rear
727-012	DUAL HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS		
726-001	SINGLE ELECTRIC HORN		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-095	DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM		
302-073	VISOR MOUNTED LED MARKER LIGHTS		
315-007	WHITE LED FOG LIGHTS RECESSED IN BUMPER WITH ROCK GUARDS	6	
311-001	DAYTIME RUNNING LIGHTS		
294-1AY	INTEGRAL LED STOP/TAIL/BACKUP LIGHTS		
300-043	LED SIDE TURN SIGNAL		
744-106	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BLACK C-BAR		
796-001	102 INCH EQUIPMENT WIDTH		
743-209	LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS		
74A-001	RH DOWN VIEW MIRROR		
729-001	STANDARD SIDE/REAR REFLECTORS		
677-098	UNPOLISHED ALUMINUM WST AFTERTREATMENT SYSTEM COVER		
275-061	PARK BRAKE REMINDER WARNING SYSTEM		
776-998	NO SLEEPER VENT	-10	
764-020	STAINLESS STEEL EXTERIOR SUN VISOR WITH INTEGRAL MARKER LIGHTS	16	
768-064	SINGLE SOLAR TINTED REAR WINDOW, (1) 31 INCH X 20 INCH	-10	
663-019	1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD		
659-006	8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR		
Cab Interior			
055-015	X-SERIES BASE INTERIOR TRIM LEVEL PACKAGE		
707-1C3	CHARCOAL BLACK VINYL BASE LEVEL INTERIOR		
70K-016	CARBON WITH BASE BLACK ACCENT		
772-001	BLACK MATS		

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WACO
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WACO, TX 76705
Phone: 254-752-9735

Data Code	Description	Weight Front	Weight Rear
785-014	(2) DASH MOUNTED POWER OUTLETS AND COIN TRAY		
691-001	FORWARD ROOF MOUNTED CONSOLE		
693-019	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS		
741-015	(2) COAT HOOKS ON BACKWALL OF CAB		
745-998	NO UPPER BUNK	-50	-50
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY		
170-015	STANDARD HEATER PLUMBING		
698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER		
739-033	STANDARD INSULATION		
324-1B3	STANDARD LED CAB LIGHTING		
787-004	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS	2	
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
78G-002	KEY QUANTITY OF 2		
655-028	LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION		
64C-003	BLACK DOOR HANDLES		
740-998	NO MATTRESS	-20	-15
756-1J5	BASIC 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 1 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND TILT		
760-1J4	BASIC 2.0 HIGH BACK NON SUSPENSION PASSENGER SEAT		
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS		
758-135	BLACK MORDURA CLOTH DRIVER SEAT COVER WITH EMBROIDERED LOGO		
761-135	BLACK MORDURA CLOTH PASSENGER SEAT COVER WITH EMBROIDERED LOGO		
763-1AA	3 POINT ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING RETRACTOR PASSENGER SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

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Data Code	Description	Weight Front	Weight Rear
Instruments & Controls			
185-004	STANDARD FOOT PEDAL SYSTEM		
106-002	ELECTRONIC ACCELERATOR CONTROL		
870-001	BLACK GAUGE BEZELS		
734-018	STANDARD CENTER INSTRUMENT PANEL		
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE		
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS		
721-001	97 DB BACKUP ALARM		3
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
160-045	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR WITH DUST CAP LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
148-072	ENGINE REMOTE INTERFACE WITH ONE OR MORE SET SPEEDS		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
854-998	NO ENGINE OIL TEMPERATURE GAUGE		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
864-022	DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER DISPLAY		
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
736-998	NO OBSTACLE DETECTION SYSTEM		
72J-998	NO DR ASSIST SYSTEM		
49B-004	ELECTRONIC STABILITY CONTROL		
73B-998	NO LANE DEPARTURE WARNING SYSTEM		

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Data Code	Description	Weight Front	Weight Rear
35M-010	1 QUICKFIT PROGRAMABLE MODULE (QPM/XMC)	10	
6TS-005	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
746-143	7" B-PANEL INTERACTIVE TOUCHSCREEN DISPLAY RADIO W/ USB-C, APPLE CARPLAY, ANDROID AUTO, BLUETOOTH/AM/FM/SXM/WB, WITH MICROPHONE		
747-001	DASH MOUNTED RADIO		
750-041	STANDARD SPEAKER SYSTEM		
753-998	NO AM/FM RADIO ANTENNA		
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD		
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		
751-001	SINGLE REMOTE SPEAKER WITH LEAD FOR 2-WAY RADIO		
752-004	SINGLE FIBERGLASS LH MIRROR MOUNTED CB ANTENNA WITH BRACKET AND LEAD		
75W-001	HEADLINER MULTI-BAND ANTENNA: AM/FM/WEATHERBAND, WIFI/BLUETOOTH, GNSS/GPS		
78C-003	INTEROPERABLE SDAR ANTENNA		
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
812-032	ELECTRONIC 2500 RPM TACHOMETER		
813-1C8	DETROIT CONNECT PLATFORM HARDWARE		
8D1-315	5 YEARS DAIMLER CONNECTIVITY BASE PACKAGE (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES		
8DE-998	NO ASE DATA SVCE EXTENSION		
RDE-998	NO EXTENSIONS		
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		
329-127	TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO UNDER CAB, BLUNTCUT		
4C1-007	HARDWIRE SWITCH #1,ON/OFF/ON LATCHING, 20 AMPS IGNITION POWER		
4C2-007	HARDWIRE SWITCH #2,ON/OFF/ON LATCHING, 20 AMPS IGNITION POWER		
81Y-005	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY		

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Data Code	Description	Weight Front	Weight Rear
482-001	BW TRACTOR PROTECTION VALVE		
883-001	TRAILER HAND CONTROL BRAKE VALVE	2	
842-006	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
882-021	TWO VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR		
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		
48H-001	QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH CAPS		
48C-001	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) BETWEEN SEATS WITH CAP		

Design

065-000 PAINT: ONE SOLID COLOR

Color

980-5F6 CAB COLOR A: L0006EY WHITE ELITE EY
986-020 BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
962-972 POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
966-972 POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)

Certification / Compliance

996-001 U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS

TOTAL VEHICLE SUMMARY

Weight Summary

Weight Front	Weight Rear	Total Weight
--------------	-------------	--------------

Application Version 12.0.009
Data Version PRL-29X.018
1124 47X L9 3000RDS Dump

11/21/2024 9:25 AM

Page 15 of 18

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Factory Weight ⁺	8038 lbs	7336 lbs	15374 lbs
<hr/>			
Total Weight ⁺	8038 lbs	7336 lbs	15374 lbs

(+) Weights shown are estimates only.

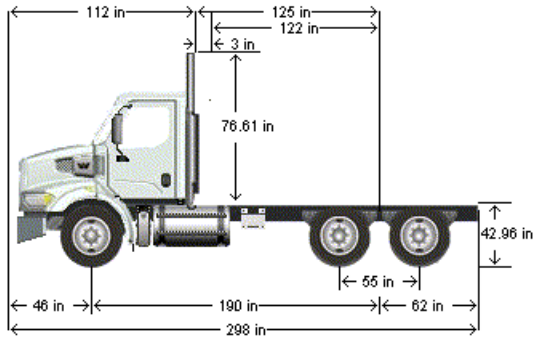
If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

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D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	47X
Wheelbase (545)	4825MM (190 INCH) WHEELBASE
Rear Frame Overhang (552).....	1575MM (62 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in).....	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in).....	0
Slide Increment (in).....	0
Desired Slide Position (in).....	0.0
Cab Size (829).....	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB
Sleeper (682).....	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS

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Dimensions	Inches
Bumper to Back of Cab (BBC)	111.6
Bumper to Centerline of Front Axle (BA)	46.5
Front Axle to Back of Cab (AC)	65.2
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	124.8
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	121.8
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	186.8
Cab Height (CH)	76.6
Wheelbase (WB)	190.0
Frame Overhang (OH)	62.0
Overall Frame Length	297.1
Overall Length (OAL)	298.4
Rear Axle Spacing	55.0
Unladen Frame Height at Centerline of Rear Axle	43.0

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

TIPS CONTRACT PRICING FORM

LONESTAR FREIGHTLINER GROUP, LLC; DBA LONESTAR TRUCK GROUP

2051 Hughes Rd
Grapevine TX 76051

(254) 752-9735 * (800) 299-3250 * Fax (254) 754-4393

Sales Rep: Jason Wade



11/21/2024 **CITY OF MANSFIELD TIPS QUOTE - CONTRACT # 221001 HEAVY DUTY EQUIP**

	Item Description	List Price
	2026 WESTERN STAR 47X	\$91,626
	PUBLISHED OPTIONS	
	CUM L9 350 HP @ 2000 RPM, 2200 GOV RPM, 1050 LB/FT @ 1400 RPM	\$7,500
	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	\$9,212
	DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE	\$802
	14,600# TAPERLEAF FRONT SUSPENSION	\$524
	MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE	\$1,310
	TUFTRAC 40,000# REAR SPRING SUSPENSION	\$5,200
	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES	\$1,499
	100 GALLON/378 LITER ALUMINUM FUEL TANK - LH	\$412
	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSH	\$212
	RH AND LH ELECTRIC POWERED WINDOWS	\$218
	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER S	\$206
	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH	\$823
	TRAILER TOWING PROVISION AT END OF FRAME FOR TRUCK	\$1,083
	SUBTOTAL PUBLISHED OPTIONS	\$120,627
	UNPUBLISHED OPTIONS	
	9.5MM X 89.0MM X 304.0MM STEEL FRAME (0.37X3.50X11.97 INCH) 120 KSI	\$1,566
	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL CONV	\$1,215
	2026 MODEL YEAR INCREASE	\$4,750
	TOTAL CHASSIS SALES PRICE WITH UNPUBLISHED OPTIONS	\$128,158
	WARREN 12-14 YRD DUMP BODY	\$27,600
	TOTAL PRICE	\$155,758
	QUANTITY	1
	FINAL INVOICE AMOUNT	\$155,758



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6387

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City of Mansfield, Texas Calling for a General Election to be held on May 3, 2025; Calling for a Special Election to fill a Vacancy to be Held on May 3, 2025; Designating Polling Places; Establishing Precincts Within the City; Establishing Other Procedures for Conduct of the Election; and Providing an Effective Date

Requested Action

Approval of the Resolution Calling the May 3, 2025 General and Special Election for the City of Mansfield.

Recommendation

City staff recommends the City Council order the General and Special Election to be held on May 3, 2025 and June Runoff Election, if necessary, by approving the resolution outlining the election procedures.

Description/History

Pursuant to Section 41.001 of the Texas Election Code and the Home Rule Charter, the city is required to conduct its General Election on the first Saturday in May. Pursuant to Section 201.052 of the Texas Election Code the city is required to conduct a Special Election to fill a vacancy upon the resignation of a member of Council.

The city will be holding a General Election on May 3, 2025, for the purpose of electing the following:

- Mayor, Place 1
- Council Member, Place 2

The city will be holding a Special Election to fill a vacancy on May 3, 2025, for the purpose of electing the following:

- Council Member, Place 5

The City Secretary's Office is distributing candidate packets upon request. Candidate packets may also be found on the city's website.

Justification

General and Special Elections are to be held in accordance with the Home Rule Charter and State Law.

Funding Source

Funds are allocated in the City Council budget (001-8806-11-01) for this expenditure.

Prepared By

Susana Marin, TRMC, City Secretary
817-276-4203

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MANSFIELD (“CITY”), TEXAS, CALLING FOR A GENERAL ELECTION TO BE HELD ON MAY 3, 2025; CALLING FOR A SPECIAL ELECTION TO FILL A VACANCY TO BE HELD ON MAY 3, 2025; APPROVING JOINT ELECTION AGREEMENTS WITH TARRANT, JOHNSON AND ELLIS COUNTIES TO FURNISH ELECTION SERVICES AND EQUIPMENT; DESIGNATING POLLING PLACES; ESTABLISHING ELECTION PRECINCTS WITHIN THE CITY; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 41.001 of the Texas Election Code (the “Code”) specifies that the first Saturday in May shall be a “uniform election date” and that a general election of a City may be held on such day; and,

WHEREAS, state law and the charter of the City of Mansfield require that a general election be held; and,

WHEREAS, Council Member Julie Short filed an application to run for Mayor, Place 1, hereby creating a vacancy in the office of Council Member, Place 5; and,

WHEREAS, state law and the charter of the City of Mansfield require that a special election be held; and,

WHEREAS, by this Resolution, it is the intention of the City Council to officially establish the election precincts within the City, to designate polling places for the election, to establish and set forth procedures for conducting the election, and to authorize the City to enter into agreements with Tarrant County, Johnson County and Ellis County to conduct the election.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

GENERAL ELECTION CALLED: A general election shall be held in the City of Mansfield, Texas, on Saturday, May 3, 2025, between the hours of 7:00 a.m. and 7:00 p.m. at which the following officers will be elected:

**MAYOR, PLACE 1
COUNCIL MEMBER, PLACE 2**

SECTION 2.

SPECIAL ELECTION CALLED: In conjunction with the general election, a special election will be held in the City of Mansfield on Saturday, May 3, 2025, between the hours of 7:00 a.m. and 7:00 p.m. to fill the following unexpired terms:

COUNCIL MEMBER, PLACE 5

SECTION 3.

TERMS OF OFFICE: In accordance with the City charter, the candidate for each office to be filled in the general election receiving the majority of votes for such office shall be elected to a three (3) year term beginning May 2025 and ending May 2028, or until a successor is duly elected and qualified. The candidate in the special election to fill the unexpired terms in the office of Council Member, Place 5 receiving the majority of votes shall be elected to complete the three-year term ending May 2027.

SECTION 4.

ELIGIBILITY FOR CANDIDACY: In accordance with the City’s charter, no person shall be eligible for the Office of Councilmember until he/she is a qualified voter of the State of Texas and has resided in the City for at least twelve (12) months preceding the election at which he/she is to be elected.

SECTION 5.

APPLICATION FOR A PLACE ON THE BALLOT: Any eligible and qualified person shall have his name printed upon the official ballot as a candidate for the offices herein set by filing his sworn application with the City Secretary not earlier than January 15, 2025, and not later than 5:00 p.m. February 14, 2025 for the general election; and not earlier than January 28, 2025 and not later than March 3, 2025 for the special election to fill a vacancy. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary. Notice of the time and place for such drawing shall be given in accordance with the Code.

SECTION 6.

JOINT ELECTION AGREEMENTS WITH TARRANT COUNTY, JOHNSON COUNTY, AND ELLIS COUNTY AUTHORIZED: The City Secretary is hereby authorized to contract for joint election services with Tarrant County, Johnson County, and Ellis County (the “Agreements”) and the City Manager, or designee, is authorized to sign the Agreements. At the time the Agreements and its attachments are finalized, they shall be a part of this resolution. In the event of a conflict between this Resolution and the Agreements, the Agreements shall control.

SECTION 7.

(a) **ELECTION DAY POLLING PLACE – TARRANT COUNTY:** The polling places for Election Day in the City of Mansfield, Precinct 1, Tarrant County shall be as follows:

Dr. Jim Vaszauskas Center for the Performing Arts
1110 West Debbie Lane
Mansfield, Texas 76063

J.L. Boren Elementary School
1401 Country Club Drive

Mansfield, Texas 76063

Mansfield Sub-Courthouse
1100 East Broad Street
Mansfield, Texas 76063

Vernon Newsom Stadium
3700 East Broad Street
Mansfield, Texas 76063

- (b) **ELECTION DAY POLLING PLACE – JOHNSON COUNTY:** The polling places for Election Day in City of Mansfield, Precinct 2, Johnson County shall be as follows:

Alma Martinez Intermediate School
2001 Julian Field Street
Mansfield, TX 76063

Johnson County Elections
103 S. Walnut Street
Cleburne, TX 76033

- (c) **ELECTION DAY POLLING PLACE – ELLIS COUNTY:** The polling place for Election Day in the City of Mansfield, Precinct 3, Ellis County shall be as follows:

Midlothian Conference Center (Ballroom/Foyer)
1 Community Circle Drive
Midlothian, TX 76065

SECTION 8.

APPOINTMENT OF ELECTION JUDGES AND ALTERNATE ELECTION JUDGES – TARRANT COUNTY, JOHNSON COUNTY AND ELLIS COUNTY: Election judges for the general election shall be appointed by Tarrant County, Johnson County, and Ellis County as authorized by Chapter 271, of the Texas Election Code.

SECTION 9.

- (a) **EARLY VOTING – TARRANT COUNTY:** Clinton Ludwig, Elections Administrator, is designated the Early Voting Clerk. Additional Deputy Early Voting Clerks may be appointed, as provided in the Agreement.

Early Voting by personal appearance shall be conducted beginning on April 22, 2025, and continuing through April 29, 2025, in Mansfield at the Mansfield Sub-Courthouse, 1100 East Broad Street, Mansfield, Texas 76063 at the following times:

April 22 – 25	Tuesday - Friday	8:00 a.m. – 5:00 p.m.
April 26	Saturday	7:00 a.m. – 7:00 p.m.
April 27	Sunday	10:00 a.m. – 4:00 p.m.

April 28 – 29 Monday – Tuesday 7:00 a.m. – 7:00 p.m.

Additional early voting will be conducted throughout Tarrant County as established by the Agreement. If there is any discrepancy between this resolution and the Agreement as to early voting locations or times, the Agreement shall control.

- (b) **EARLY VOTING – JOHNSON COUNTY:** Joy Adams, Elections Administrator, is designated the Early Voting Clerk. Additional Deputy Early Voting Clerks may be appointed, as provided in the Agreement.

Early Voting by personal appearance shall be conducted beginning on April 22, 2025, and continuing through April 29, 2025, in Mansfield at Alma Martinez Intermediate School, 2001 Julian Field St., Mansfield, TX 76063 at the following times:

April 22 - 25	Tuesday - Friday	8:00 a.m. – 5:00 p.m.
April 26	Saturday	7:00 a.m. – 7:00 p.m.
April 28 - 29	Monday – Tuesday	7:00 a.m. – 7:00 p.m.

- (c) **EARLY VOTING – ELLIS COUNTY:** Jana Onyon, Elections Administrator, is designated the Early Voting Clerk. Additional Deputy Early Voting Clerks may be appointed, as provided in the Agreement.

Early Voting by personal appearance shall be conducted beginning on April 22, 2025, and continuing through April 29, 2025, in Midlothian at the Midlothian Conference Center (Ballroom/Foyer), 1 Community Circle Dr., Midlothian, TX 76065 at the following times:

April 22 - 25	Tuesday - Friday	8:00 a.m. – 5:00 p.m.
April 26	Saturday	8:00 a.m. – 4:00 p.m.
April 28 - 29	Monday – Tuesday	7:00 a.m. – 7:00 p.m.

Additional early voting will be conducted throughout Ellis County as established by the Agreement. If there is any discrepancy between this resolution and the Agreement as to early voting locations or times, the Agreement shall control.

- (d) Applications for early voting by mail may be delivered to the Early Voting Clerk for each county no later than the close of business on April 22, 2025. Early Voting ballots for Tarrant County shall be mailed to Clinton Ludwig, Early Voting Clerk, P.O. Box 961011, Fort Worth, Texas, 76161-0011. The City Secretary is directed to forward the applications and ballots to the Election Administrator as provided in the Agreement. Early Voting ballots for Johnson County shall be mailed to Joy Adams, Early Voting Clerk, P.O. Box 895, Cleburne, Texas 76033. Early Voting ballots for Ellis County shall be mailed to Jana Onyon, Early Voting Clerk, 204 E. Jefferson Street, Waxahachie, TX 75165.

- (e) Early voting both by personal appearance and by mail for Tarrant County shall be by electronic voting machines and shall be canvassed by Early Voting Ballot Board, which is hereby created. The Presiding Election Judge and the Alternate Presiding Judge appointed herein shall serve as the presiding officer and the alternate presiding officer, respectively, of the Early Voting Ballot Board. The other election officers serving at the election shall serve

as the other members of the Early Voting Ballot Board for the election. The Central Count/Ballot Board Judge and additional personnel shall be appointed as stated in the Agreement.

Early voting both by personal appearance and by mail for Johnson County shall be by paper ballot and an ES&S AutoMark approved by the Secretary of State in accordance with the Texas Election Code by HAVA compliance and shall be canvassed by Early Voting Ballot Board, which is hereby created. The Presiding Election Judge and the Alternate Presiding Judge appointed herein shall serve as the presiding officer and the alternate presiding officer, respectively, of the Early Voting Ballot Board. The other election officers serving at the election shall serve as the other members of the Early Voting Ballot Board for the election.

Early voting both by personal appearance and by mail for Ellis County shall be by paper ballot and an ES&S Express Vote Marking Device approved by the Secretary of State in accordance with the Texas Election Code by HAVA compliance and shall be canvassed by Early Voting Ballot Board, which is hereby created. The Presiding Election Judge and the Alternate Presiding Judge appointed herein shall serve as the presiding officer and the alternate presiding officer, respectively, of the Early Voting Ballot Board. The other election officers serving at the election shall serve as the other members of the Early Voting Ballot Board for the election.

SECTION 10.

METHOD OF VOTING: The Hart InterCivic Verity System v. 2.3.1 shall be used for voting by personal appearance on Election Day and the Hart InterCivic Verity System v. 2.3.1 for early voting by personal appearance and Election for the Tarrant County portion of the election. The City Council hereby adopts the Hart InterCivic Verity System v. 2.3.1 for early voting and Election Day. All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized and shall be conducted in accordance with the Election Code.

The ES&S AutoMark shall be used for voting by personal appearance on Early Voting by personal appearance and Election Day for the Johnson County portion of the election. The City Council hereby adopts the ES&S AutoMark for early voting and Election Day. All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized and shall be conducted in accordance with the Election Code.

The ES&S Express Vote Marking Device shall be used for voting by personal appearance on Early Voting by personal appearance and Election Day for the Ellis County portion of the election. The City Council hereby adopts the ES&S Express Vote Marking Device for early voting and Election Day. All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized and shall be conducted in accordance with the Election Code.

SECTION 11.

PUBLICATION AND POSTING OF NOTICE OF ELECTION: Notice of the election shall be published in accordance with Chapter 4 of the Election Code.

SECTION 12.

RUN-OFF ELECTION: In the event no candidate receives a majority of votes for an office, there shall be a run-off election held on Saturday, June 7, 2025.

SECTION 13.

PASSED, APPROVED AND EFFECTIVE on this 27th day of January, 2025.

Michael Evans, Mayor on behalf of City Council

ATTEST:

Susana Marin, City Secretary

RESOLUCIÓN NO. _____

UNA RESOLUCIÓN DE LA CIUDAD DE MANSFIELD ("CIUDAD"), TEXAS, QUE PIDE QUE SE LLEVE ACABO UNA ELECCION GENERAL EL 3 DE MAYO DEL 2025; Y PIDE QUE SE LLEVE ACABO UNA ELECCION ESPECIAL PARA LLENAR UNA VACANTE EL 3 DE MAYO DEL 2025; APROBAR ACUERDOS ELECTORALES CONJUNTOS CON LOS CONDADOS DE TARRANT, JOHNSON Y ELLIS PARA PROPORCIONAR SERVICIOS Y EQUIPOS ELECTORALES; DESIGNAR LOS LUGARES DE VOTACIÓN; ESTABLECER PRECINTOS ELECTORALES DENTRO DE LA CIUDAD; ESTABLECER OTROS PROCEDIMIENTOS PARA LA REALIZACIÓN DE LA ELECCIÓN; Y PROPORCIONAR UNA FECHA DE ENTRADA EN VIGOR

CONSIDERANDO QUE, la Sección 41.001 del Código Electoral de Texas (el "Código") especifica que el primer sábado de mayo será una "fecha de elección uniforme" y que una elección general de una Ciudad puede llevarse a cabo en ese día; y,

CONSIDERANDO QUE, la ley estatal y la carta de la Ciudad de Mansfield requieren que se celebren elecciones generales; y,

CONSIDERANDO QUE, el Miembro del Consejo Julie Short presento una solicitud para postularse para alcaldesa, Lugar 1 así creado una vacante a la oficina de Miembro del Consejo Lugar 5; y,

CONSIDERANDO QUE, la ley estatal y la carta de la Ciudad de Mansfield requieren que se lleve a cabo una elección especial; y,

CONSIDERANDO QUE, por esta Resolución, es la intención del Concejo Municipal establecer oficialmente los precintos electorales dentro de la Ciudad, designar lugares de votación para la elección, establecer procedimientos para llevar a cabo la elección, y autorizar a la Ciudad a entrar en Acuerdos con los Condados de Tarrant, Johnson, y Ellis para llevar a cabo la elección.

AHORA, POR LO TANTO, SEA RESUELTO POR EL CONSEJO DE LA CIUDAD DE MANSFIELD, TEXAS, QUE:

SECCIÓN 1.

ELECCION GENERAL CONVOCADA: Se llevará a cabo una elección general en la Ciudad de Mansfield, Texas, el sábado 3 de mayo de 2025, entre las 7:00 a.m. y las 7:00 p.m. en las que se elegirán los siguientes oficiales:

**ALCALDE, LUGAR 1
MIEMBRO DEL CONSEJO, LUGAR 2**

SECCIÓN 2.

ELECCION ESPECIAL CONVOCADA: Se llevará a cabo una elección general en la Ciudad de Mansfield, Texas, el sábado 3 de mayo de 2025, entre las 7:00 a.m. y las 7:00 p.m. en las que se elegirán los siguientes oficiales:

MIEMBRO DEL CONSEJO, LUGAR 5

SECCIÓN 3.

TÉRMINOS DE CARGO: De acuerdo con los estatutos de la Ciudad, el candidato para cada cargo que se llenará en las elecciones generales que reciba la mayoría de los votos para dicho cargo será elegido para un período de tres (3) años a partir de mayo de 2025 y hasta mayo de 2028, o hasta que un sucesor sea debidamente elegido y calificado. El candidato en la elección especial para ocupar los términos no vencidos en el cargo de Miembro del Consejo Lugar 5 que reciba la mayoría de los votos será elegido para completar el periodo de tres años que finaliza en mayo del 2027.

SECCIÓN 4.

ELEGIBILIDAD PARA LA CANDIDATURA: De acuerdo con los estatutos de la Ciudad, ninguna persona será elegible para el cargo de concejal hasta que sea un votante calificado del Estado de Texas y haya residido en la Ciudad durante al menos doce (12) meses antes de la elección en la que será elegido.

SECCIÓN 5.

SOLICITUD DE UN LUGAR EN LA BOLETA: Cualquier persona elegible y calificada deberá tener su nombre impreso en la boleta oficial como candidato para los cargos aquí establecidos al presentar su solicitud jurada ante la secretaria de la Ciudad no antes del 15 de enero de 2025 y no más tarde de las 5:00 p.m. el 14 de febrero de 2025 para la elección general; y no antes del 28 de enero del 2025 y no más tarde de las 5:00 p.m. el 3 de marzo del 2025 para la elección especial. El orden en que los nombres de los candidatos deben imprimirse en la boleta se determinará mediante un sorteo del secretaria de la Ciudad. La notificación de la hora y el lugar de dicho dibujo se dará de conformidad con el Código.

SECCIÓN 6.

ACUERDOS ELECTORALES CONJUNTOS CON LOS CONDADOS DE TARRANT, JOHNSON Y ELLIS SON AUTORIZADOS: Por la presente se autoriza a la secretaria de la Ciudad a contratar servicios electorales conjuntos con los condados de Tarrant, Johnson y Ellis (los “Acuerdos”) y el Administrador de la Ciudad, o su designado, esta autorizado a firmar los Acuerdos. En el momento en que se finalicen los Acuerdos y sus anexos, estos formaran parte de esta resolución. En caso de conflicto entre esta resolución y los Acuerdos, prevalecerán los Acuerdos.

SECCIÓN 7.

(a) **LUGAR DE VOTACIÓN DEL DÍA DE LAS ELECCIONES – CONDADO DE TARRANT:** Los lugares de votacion para el dia de las elecciones en la Ciudad de Mansfield, Precinto 1, Condado de Tarrant seran los siguientes:

Dr. Jim Vaszauskas Centro para las Artes Escénicas
1110 West Debbie Lane
76063, Mansfield, Texas

Escuela Primaria J.L. Boren
1401 Country Club Drive
76063, Mansfield, Texas

Sub-Palacio de Justicia de Mansfield
1100 East Broad Street
76063, Mansfield, Texas

Estadio De Vernon Newsom
3700 East Broad Street
76063, Mansfield, Texas

- (b) **LUGAR DE VOTACIÓN DEL DÍA DE LAS ELECCIONES – CONDADO DE JOHNSON:** Los lugares de votación para el día de las elecciones en la Ciudad de Mansfield, Precinto 2, Condado de Johnson serán los siguientes:

Alma Martinez Intermediate School
2001 Julian Field Street
Mansfield, TX 76063

Johnson County Elections
103 S. Walnut Street
Cleburne, TX 76033

- (c) **LUGAR DE VOTACIÓN DEL DÍA DE LAS ELECCIONES – CONDADO DE ELLIS:** El lugar de votacion para el dia de las elecciones en la Ciudad de Mansfield, Precinto 3, Condado de Ellis sera el siguiente:

Centro de Conferencias Midlothian (Salón de Baile/Vestíbulo)
1 Community Circle Drive
Midlothian, TX 76065

SECCIÓN 8.

NOMBRAMIENTO DE JUECES ELECTORALES Y JUECES ELECTORALES ALTERNOS – CONDADO DE TARRANT Y CONDADO DE ELLIS: Los jueces electorales para las elecciones generales serán nombrados por el Condado de Tarrant, Johnson, Ellis según lo autorizado por el Capítulo 271 del Código Electoral de Texas.

SECCIÓN 9.

VOTACIÓN TEMPRANA – CONDADO TARRANT: Clinton Ludwig, Administrador de Elecciones, es designado como el secretario de Votación Temprana. Secretarios Adicionales de Votación Temprana podrán ser nombrados, según lo dispone en el Contrato.

La votación temprana en persona se llevará a cabo a partir del 22 de abril, 2025 hasta el 29 de abril del 2025 en Mansfield Sub-Courthouse, 1100 East Broad Street, Mansfield, Texas 76063 en los siguientes horarios:

April 22 - 25
April 26

Martes - Viernes
Sabado

8:00 a.m. – 5:00 p.m.
7:00 a.m. – 7:00 p.m.

April 27	Domingo	10:00 a.m. – 4:00 p.m.
April 28 - 29	Lunes - Martes	7:00 a.m. – 7:00 p.m.

Votaciones tempranas adicionales se llevarán a cabo en diferentes lugares del Condado de Tarrant según lo establecido por el Contrato. Si hay alguna discrepancia entre esta resolución y el Contrato sobre lugares de votación temprana o los horarios, el Contrato deberá dar control.

VOTACIÓN TEMPRANA – CONDADO JOHNSON: Joy Adams, Administrador de Elecciones, es designado como el secretario de Votación Temprana. Secretarios Adicionales de Votación Temprana podrán ser nombrados, según lo dispone en el Contrato.

La votación temprana en persona se llevará a cabo a partir del 22 de abril, 2025 hasta el 29 de abril del 2025 en Alma Martinez Intermediate School, 2001 Julian Field St., Mansfield, TX 76063 en los siguientes horarios:

April 22 - 25	Martes - Viernes	8:00 a.m. – 5:00 p.m.
April 26	Sabado	7:00 a.m. – 7:00 p.m.
April 28 - 29	Lunes - Martes	7:00 a.m. – 7:00 p.m.

VOTACIÓN TEMPRANA – CONDADO ELLIS: Jana Onyon, Administrador de Elecciones, es designado como el secretario de Votación Temprana. Secretarios Adicionales de Votación Temprana podrán ser nombrados, según lo dispone en el Contrato.

La votación temprana en persona se llevará a cabo a partir del 22 de abril, 2025 hasta el 29 de abril del 2025 en Midlothian Conference Center (Ballroom/Foyer), 1 Community Circle Drive, Midlothian, TX 76065 en los siguientes horarios:

April 22 - 25	Martes - Viernes	8:00 a.m. – 5:00 p.m.
April 26	Sabado	8:00 a.m. – 4:00 p.m.
April 28 - 29	Lunes - Martes	7:00 a.m. – 7:00 p.m.

Votaciones tempranas adicionales se llevarán a cabo en diferentes lugares del Condado de Ellis según lo establecido por el Contrato. Si hay alguna discrepancia entre esta resolución y el Contrato sobre lugares de votación temprana o los horarios, el Contrato deberá dar control.

Las aplicaciones para votar temprano por correo pueden ser entregadas al secretario de votación Temprana para cada condado, no más tarde del cierre de las actividades laborales el 22 de abril del 2025. Las boletas de votación temprana para el Condado de Tarrant deberán ser enviadas a Clinton Ludwig, P.O. Box 961011, Fort Worth, TX 76161-0011. La secretaria de la Ciudad está dirigida a enviar las aplicaciones y las boletas al Administrador de la Elección como proporcionado en el Contrato. Las boletas de votación temprana para el Condado de Johnson deberán ser enviadas a Joy Adams, P.O. Box 895, Cleburne, TX 76033. Las boletas de votación temprana para el Condado de Ellis deberán ser enviadas a Jana Onyon, 204 E. Jefferson Street, Waxahachie, TX 75165.

La votación temprana por correo y en persona para el Condado de Tarrant será por máquinas electrónicas y será captado por la Mesa de Votación Temprana por Boleta, que por la presente es creada. El Juez presidente de la Elección y el Juez presidente Alterno aquí designados servirán como el oficial presidente y el oficial presidente alterno, respectivamente, de la Mesa de Votación Temprana

por Boleta. Los otros oficiales de la elección sirviendo en la elección servirán como los otros miembros de la Mesa de Votación Temprana por Boleta para la elección. El Juez Central de la Mesa de Votación Temprana de Conteo/Boleta y el personal adicional serán designados como indicado en el Contrato.

La votación temprana por correo y en persona para el Condado de Johnson será por boletas de papel y una unidad de equipo de accesibilidad de ES&S AutoMark aprobados por la secretaria del Estado en acuerdo con el Código de Elección de Tejas para la conformidad de HAVA y serán captado por la Mesa de Votación Temprana por Boleta, que por la presente es creada. El Juez presidente de la Elección y el Juez presidente Alterno aquí designados servirán como el oficial presidente y el oficial presidente alternativo, respectivamente, de la Mesa de Votación Temprana por Boleta. Los otros oficiales de la elección sirviendo en la elección servirán como los otros miembros de la Mesa de Votación Temprana por Boleta para la elección.

La votación temprana por correo y en persona para el Condado de Ellis será por boletas de papel y una unidad de equipo de accesibilidad de ES&S Express Vote Marking Device aprobados por la secretaria del Estado en acuerdo con el Código de Elección de Tejas para la conformidad de HAVA y serán captado por la Mesa de Votación Temprana por Boleta, que por la presente es creada. El Juez presidente de la Elección y el Juez Presidente Alterno aquí designados servirán como el oficial presidente y el oficial presidente alternativo, respectivamente, de la Mesa de Votación Temprana por Boleta. Los otros oficiales de la elección sirviendo en la elección servirán como los otros miembros de la Mesa de Votación Temprana por Boleta para la elección.

SECCIÓN 10.

MÉTODO DE VOTACIÓN: El Hart InterCivic Verity System v. 2.3.1 será utilizado para votar en persona el día de las elecciones y el Hart InterCivic Verity System v. 2.3.1 para votar temprano en persona y el día de la elección para la porción del Condado de Tarrant de la elección. El Consejo por lo presente adopta el Hart InterCivic Verity System v. 2.3. para votar temprano y el día de la elección. Todos los gastos necesarios para conducir la elección, la compra de materiales, por lo tanto, y el empleo de todos los funcionarios de elección por lo presente son autorizados, y será realizado de acuerdo con el Código de Elección.

El equipo de votación de accesibilidad de ES&S AutoMark será utilizado para votar en persona la votación temprana y el día de la elección para la porción del Condado de Johnson de la elección. El Consejo por lo presente adopta el ES&S AutoMark para la votación temprana y el día de la elección. Todos los gastos necesarios para conducir la elección, la compra de materiales, por lo tanto, y el empleo de todos los funcionarios de elección por la presente son autorizados, y será realizado de acuerdo con el Código de Elección.

El equipo de votación de accesibilidad de ES&S Express Vote Marking Device será utilizado para votar en persona la votación temprana y el día de la elección para la porción del Condado de Ellis de la elección. El Consejo por lo presente adopta el ES&S Express Vote Marking Device para la votación temprana y el día de la elección. Todos los gastos necesarios para conducir la elección, la compra de materiales, por lo tanto, y el empleo de todos los funcionarios de elección por la presente son autorizados, y será realizado de acuerdo con el Código de Elección.

SECCIÓN 11.

PUBLICACIÓN Y PUBLICACIÓN DE AVISO DE ELECCIÓN: El aviso de la elección se publicará de acuerdo con el Capítulo 4 del Código Electoral.

SECCIÓN 12.

ELECCIÓN DE SEGUNDA VUELTA: En el caso de que ningún candidato reciba la mayoría de los votos para un cargo, habrá una segunda vuelta electoral el sábado 7 de junio de 2025.

SECCIÓN 13.

APROBADO, APROBADO Y EFECTIVO a partir de este día 27 de enero del 2025.

Michael Evans, alcalde en nombre del Concejo Municipal

ATESTIGUAR:

Susana Marín, secretaria municipal



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6389

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Awarding a Construction Contract to Humphrey & Morton Construction Company, Inc. in an Amount Not to Exceed \$2,576,156.60 for Construction of Phase 3B of the Walnut Creek Linear Park Trail; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; And Declaring an Effective Date (GO Bonds)

Requested Action

Discuss and Approve a Resolution to Award Construction Contract

Recommendation

Approve Resolution

Description/History

The 2020 Parks, Recreation, Open Space and Trails Master Plan included a spine trail phasing and prioritization plan. Trail segment "M" represents phase 3 of the Walnut Creek Linear Park system from James McKnight Park East to Elmer W. Oliver Nature Park. For planning and implementation purposes, this 2.25-mile segment was broken into two phases. Phase 3A extended the trail system from James McKnight Park East to Carlin Road as it winds through the Shops at Broad development and was completed in 2022. Phase 3B will begin at Carlin Road and run along Cannon Drive and Matlock Road into Elmer W. Oliver Nature Park.

Kimley Horn and Associates Inc., was retained to formulate the conceptual trail plan, analyze the street adjacency on Cannon Drive and Matlock Road and then develop the construction documents for advertisement and bidding for phase 3B trail development. Following site survey work and base data collection, construction and bidding documents were completed earlier this year.

On January 14, 2025, eight bids were received and publicly opened. Humphrey & Morton Construction Company, Inc. was selected as the lowest qualified and responsive bidder. The bid tab is attached. After analyzing the bids, meeting with the apparent low bidder and checking references, staff recommends awarding the construction contract to Humphrey & Morton Construction Company, Inc. in the amount of \$2,576,156.60. This contract amount includes \$250,000 in project contingency costs to be able to address any changes in site conditions, existing site drainage and possible utility relocation. Construction is scheduled to begin in March with completion expected in the winter of 2025.

Justification

This project will extend the city's linear trail system from Carlin Road into Elmer W. Oliver Nature Park following the city's trail master plan.

Funding Source

General Obligation Bonds

Prepared By

Matt Young, Executive Director of Community Services

Matt.Young@mansfieldtexas

817-728-3397

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, AWARDED A CONSTRUCTION CONTRACT TO HUMPHREY & MORTON CONSTRUCTION COMPANY, INC. IN AN AMOUNT NOT TO EXCEED \$2,576,156.60 FOR CONSTRUCTION OF PHASE 3B OF THE WALNUT CREEK LINEAR PARK TRAIL; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (GO BONDS)

WHEREAS, the City of Mansfield (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City Council and Mansfield Park Facilities Development Corporation (MPFDC) approved the Parks, Recreation, Open Space & Trails Master Plan in 2020; and,

WHEREAS, the City Council and MPFDC determined that constructing Phase 3B improvements of the Walnut Creek Linear Park will fulfill the need as indicated in the Master Plan for a park of this type; and,

WHEREAS, City staff has reviewed and considered a bid proposal from Humphrey & Morton Construction Company, Inc. for construction of Phase 3B of the Walnut Creek Linear Park Trail and recommends approval of a construction contract for said services; and,

WHEREAS, funding for this contract is available from General Obligation Bonds approved by voters in May 2022; and,

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and,

WHEREAS, the City Council deems the adoption of this resolution to be in the best interest of public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

A construction contract with Humphrey & Morton Construction Company, Inc. in an amount not to exceed Two Million Five Hundred Seventy-Six Thousand One Hundred Fifty-Six

and 60/100 dollars (\$2,576,156.60) for construction of Phase 3B Walnut Creek Linear Park Trail is hereby approved.

SECTION 3.

The City Manager, or his designee, is authorized to execute any documents necessary and take such actions as are necessary to implement this Resolution.

SECTION 4.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD THIS 27TH DAY OF JANUARY, 2025.

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary



BID OPENING FORM

Owner: City of Mansfield

Bid No.: 2024-23-01-14

Project: 2024-23-01-14 Walnut Creek Linerar Park Trail 3B Improvements Rebid

Date: 1/14/2024 @ 1:30 p.m.

Name of Bidder	Bid Type	Bid Bond Attached	Bid Amount	Comments
Klutz Construction LLC		<input checked="" type="checkbox"/> Yes	\$3,791,879.00	Received on 1/14/25 @ 8:45 a.m. by KB
P.O. Box 185		<input type="checkbox"/> No		
Kennedale, TX 76060				
Humphrey & Morton Construction Company Inc.		<input checked="" type="checkbox"/> Yes	\$2,576,156.60	Received on 1/14/25 @ 12:38 p.m. by KB
P.O. Box 8057		<input type="checkbox"/> No		
Fort Worth, TX 76124				
Ken-Do Contracting LP		<input checked="" type="checkbox"/> Yes	\$3,388,415.00	Received on 1/14/25 @ 12:45 p.m. by KB
3653 Greathouse Rd.		<input type="checkbox"/> No		
Waxahachie, TX 75167				
CGC General Contractors, Inc.		<input checked="" type="checkbox"/> Yes	\$2,754,375.00	Received on 1/14/25 @ 12:53 p.m. by KB
3212 Friendly Ln.		<input type="checkbox"/> No		
Haltom City, TX 76117				
Austin Filter Systems, Inc.		<input checked="" type="checkbox"/> Yes	\$4,335,955.00	Received on 1/14/25 @ 12:58 p.m. by KB
2812 N. Bagdad Road		<input type="checkbox"/> No		
Leander, TX 78641				
Construction Solutions USA, LLC		<input checked="" type="checkbox"/> Yes	\$2,175,833.51	Received on 1/14/25 @ 12:59 p.m. by KB
1452 Halsey Way		<input type="checkbox"/> No		
Carrollton, TX 75007				
A&C Construction, Inc.		<input checked="" type="checkbox"/> Yes	\$3,214,500.00	Received on 1/14/25 @ 1:04 p.m. by KB
1400 Irving Blvd. Ste. 201		<input type="checkbox"/> No		
Irving, TX 75061				
2L Construction, LLC		<input checked="" type="checkbox"/> Yes	\$2,688,934.00	Received on 1/14/25 @ 1:15 p.m. by KB
PO Box 397		<input type="checkbox"/> No		
Rhome, TX 76078				



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6391

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Supporting the Application for, Receipt of, and Expenditure of Grant Funding from the First Responder Mental Health Program, FY 2026, Under The Victims of Crime Act (VOCA) Grant Program, Administered by the Office of the Governor of the State of Texas. The Total Amount of the Grant Shall Not Exceed \$151,400.00 and a 20% Matching Contribution, Either in Cash or In-Kind Services, Is Required; Finding that the Meeting at which this Resolution is Passed is Open to the Public as Required by Law; And Declaring an Effective Date

Requested Action

Approve the Resolution supporting the application and acceptance of the Victims of Crime Act (VOCA) Grant Program.

Recommendation

Staff recommends the approval of the Resolution.

Description/History

The purpose of this program is to provide services and assistance directly to first responders to address direct and indirect trauma that occurs in the course of their normal duties either as the result of the commission of crimes by other persons or in response to an emergency. If the City is awarded the Grant, the City Council would further agree to a 20% matching contribution, either in cash or in-kind services.

Justification

The VOCA Victims of Crime Act Grant Program would allow first responders to receive mental health support through Crisis Services (emotional, psychological, and physical health), Peer Support Groups, Professional Therapy and Counseling, and Legal Advocacy. Approving the Resolution is in the best interest of the health, safety, and general welfare of the first responders of the City.

Funding Source

Fire Department Wellness Account FY2026

Prepared By
Michael Ross, Fire Chief

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, SUPPORTING THE APPLICATION FOR, RECEIPT OF, AND EXPENDITURE OF GRANT FUNDING FROM THE FIRST RESPONDER MENTAL HEALTH PROGRAM, FY 2026, UNDER THE VICTIMS OF CRIME ACT (VOCA) GRANT PROGRAM, ADMINISTERED BY THE OFFICE OF THE GOVERNOR OF THE STATE OF TEXAS. THE TOTAL AMOUNT OF THE GRANT SHALL NOT EXCEED \$151,400.00 AND A 20% MATCHING CONTRIBUTION, EITHER IN CASH OR IN-KIND SERVICES, IS REQUIRED; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE

WHEREAS, The City of Mansfield (the “City”) is a home-rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City of Mansfield is a unit of local government that meets the eligibility criteria established by the FY26 First Responder Mental Health Program and the State of Texas to apply for and receive grant funds under this program; and,

WHEREAS, the City of Mansfield is seeking an amount not to exceed \$151,400.00, with a 20% local match required; and,

WHEREAS, the City of Mansfield agrees to comply with all program rules as outlined in the grant program guidelines; and,

WHEREAS, the City of Mansfield agrees that, in the event of loss or misuse of the First Responder Mental Health Program funds, the City of Mansfield assures that the funds will be returned to the First Responder Mental Health Grant Program in full; and,

WHEREAS, the City of Mansfield designates the authorized official or designee with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the City; and,

WHEREAS, the City Council desires to ratify and authorize the City Manager and the City of Mansfield to apply for, receive, and expend the above-mentioned grant allocation, if awarded.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

The City Manager, or authorized designee, is authorized to execute all necessary documents and submit an application for state funds from the First Responder Mental Health Program, FY2026, under the Victims of Crime Act (VOCA) grant program, administered by the Office of the Governor of the State of Texas to fund a mental health program for First Responders.

SECTION 2.

The City Manager, or authorized designee, is hereby authorized to receive and expend the grant funds, if awarded, from the State of Texas under this grant program.

SECTION 3.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place and purpose of said meeting was given as required.

SECTION 4.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD THIS 27TH DAY OF JANUARY, 2025.

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6396

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Endorsing the Implementation of a Continuing Pretreatment Program as Required by 40 CFR 403 for the Central Regional Wastewater System; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; and Declaring an Effective Date

Requested Action

Consider the attached resolution authorizing the continuation of a Pretreatment Program with the Trinity River Authority (TRA).

Recommendation

Staff Recommends approval.

Description/History

At the January 13th City Council meeting, The City Council adopted an ordinance amending chapters 51.010 through 51.024 of the Industrial Wastewater Regulations.

Justification

This resolution is required by the TRA and our contract with them to meet the requirements of 40 CFR 403 in establishing support from the local authority to enforce the previously adopted ordinance.

Funding Source

N/A

Prepared By

Jeff Price, Executive Director of Public Works

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, ENDORSING THE IMPLEMENTATION OF A CONTINUING PRETREATMENT PROGRAM AS REQUIRED BY 40 CFR 403 FOR THE CENTRAL REGIONAL WASTEWATER SYSTEM; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE

WHEREAS, The City of Mansfield (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and

WHEREAS, on June 26, 1978, the United States Environmental Protection Agency published a rule (Amended January 28, 1981) which established mechanisms and procedures for enforcing National Pretreatment Standards controlling the introduction of wastes from non-domestic sources into Publicly Owned Treatment Works (POTWs); and,

WHEREAS, rule 40 CFR 403, requires that a Pretreatment Program be developed for the Regional Wastewater System, and,

WHEREAS, the Trinity River Authority of Texas, as the owner and operator of a POTW, must comply with rule 40 CFR 403; and,

WHEREAS, the City, as a contracting party of the Central Regional Wastewater System, has entered into an Amendatory Wastewater Contract with the Trinity River Authority of Texas whereby the City has enacted ordinances that are necessary to implement and enforce the National Pretreatment Standards; and,

WHEREAS, 40 CFR 403.9(b) requires a statement or resolution reflecting the endorsement or approval of the local boards or councils responsible for supervising and/or funding the POTW;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

That the findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

That the City of Mansfield, Texas, hereby endorses the implementation of a pretreatment program as required by 40 CFR 403 for the Regional Wastewater System with such program to continue as long as 40 CFR 403 remains in effect.

SECTION 3.

That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 4.

That this Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD THIS 27TH DAY OF JANUARY 2025.

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6397

Agenda Date: 1/27/2025

Version: 1

Status: Consent

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Accepting a Petition for Calling a Public Hearing on the Advisability of the Improvements and Creation of the City of Mansfield Staybolt Public Improvement District Within the Corporate Limits of the City of Mansfield Pursuant to Chapter 372, Texas Local Government Code, and Authorizing the Mailing and Publication of Notice of Public Hearing

Requested Action

Accept the petition for the creation of the Staybolt Public Improvement District and call a Public Hearing for February 24, 2025.

Recommendation

Staff recommends approval.

Description/History

Staybolt Street is the entertainment district identified in the 2040 Future Land Use Plan. The developer intends to develop approximately 615 residential units as part of the overall Staybolt Entertainment District.

Justification

The Public Improvement District (PID) and its use in the district is in alignment with the Mansfield Economic Incentives Policy. The PID funding is required for the construction of the public infrastructure and public amenities within the district, whereas the development would not be possible without the PID creation.

Funding Source

N/A

Prepared By

Matt Jones, Assistant City Manager

RESOLUTION NO. _____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, ACCEPTING A PETITION FOR AND CALLING A PUBLIC HEARING ON THE ADVISABILITY OF THE IMPROVEMENTS AND CREATION OF THE CITY OF MANSFIELD STAYBOLT PUBLIC IMPROVEMENT DISTRICT WITHIN THE CORPORATE LIMITS OF THE CITY OF MANSFIELD PURSUANT TO CHAPTER 372, TEXAS LOCAL GOVERNMENT CODE, AND AUTHORIZING THE MAILING AND PUBLICATION OF NOTICE OF THE PUBLIC HEARING.**

WHEREAS, the City of Mansfield (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and

WHEREAS, the City Council (the "City Council") of the City of Mansfield, Texas (the "City") has received a petition (the "Petition") requesting creation of the City of Mansfield Staybolt Public Improvement District (the "PID") under Chapter 372 of the Texas Local Government Code, as amended (the "Act"), from the record owners of taxable real property representing more than fifty percent ("50%") of the appraised value of the real property liable for assessment (as determined by the most recent certified appraisal roll for Tarrant County) in the proposed PID and the record owners of taxable real property that constitute more than 50% of all of the area of all taxable real property that is liable for assessment in the proposed PID; and

WHEREAS, the Petition, a copy of which is attached hereto as Exhibit 1, has been examined, verified, and found to meet the requirements of Sections 372.005(a) and 372.005(b) of the Act and to be sufficient for consideration by the City Council; and

WHEREAS, the boundaries of the proposed PID are described in Exhibit A to the Petition ("Property"), said area for the PID located wholly within the corporate limits of the City; and

WHEREAS, the City Council accepts the Petition and desires to schedule a public hearing to consider the creation of the PID to finance the following public improvements (collectively, the "Authorized Improvements"): (i) landscaping; (ii) erection of fountains, distinctive lighting, and signs; (iii) acquiring, constructing, improving, widening, narrowing, closing, or rerouting of sidewalks or of streets, any other roadways, or their rights-of-way; (iv) construction or improvement of pedestrian malls; (v) acquisition and installation of pieces of art; (vi) acquisition, construction, or improvement of libraries; (vii) acquisition, construction, or improvement of off-street parking facilities; (viii) acquisition, construction, improvement, or rerouting of mass transportation facilities; (ix) acquisition, construction, or improvement of water, wastewater, or drainage facilities or improvements; (x) the establishment or improvement of parks; (xi) projects similar to those listed in Subdivisions (i)-(x); (xii) acquisition, by purchase or otherwise, of real property in connection with an authorized improvement; (xiii) special supplemental services for improvement and promotion of the district, including services relating to advertising, promotion, health and sanitation, water and wastewater, public safety, security, business recruitment, development, recreation, and cultural enhancement; (xiv) payment of expenses incurred in the establishment, administration, and operation of the district; (xv) the development, rehabilitation, or expansion of affordable housing; and (xvi) payment of expenses associated with financing such

public improvement projects, which may include but are not limited to, costs associated with the issuance and sale of revenue bonds secured by assessments levied against the Property within the District. These Authorized Improvements shall promote the interests of the City and confer a special benefit upon the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

That the findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The City Council finds the Petition complies with the Act.

SECTION 3.

The City Council hereby calls a public hearing for 6:00 P.M. on February 24, 2025 in the Council Chambers of Mansfield City Hall, 1200 E. Broad St., Mansfield, Texas 76063 to receive public comment on the creation of the PID in the area described in Exhibit A to the Petition pursuant to the Act.

SECTION 4.

That notice of said hearing, in the substantially final form set forth in Exhibit 2 attached hereto, with such changes as may be approved by the City Attorney, or designee, shall be published in a newspaper of general circulation in the corporate limits of the City 15 days prior to the hearing as required by the Act.

SECTION 5.

That written notice, in the substantially final form set forth in Exhibit 2 attached hereto with such changes as may be approved by the City Attorney, or designee, shall be mailed to each property owner, as reflected on the tax rolls, of property subject to assessment within the PID, 15 days prior to the date set for the hearing.

SECTION 6.

That if any portion of this Resolution shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the City Council hereby determines that it would have adopted this Resolution without the invalid provision.

SECTION 7.

That this Resolution shall be effective from and after its passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
MANSFIELD THIS 27TH DAY OF JANUARY, 2025.**

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary

PETITION FOR THE CREATION OF A
PUBLIC IMPROVEMENT DISTRICT WITHIN
THE CITY OF MANSFIELD, TEXAS
(Staybolt Public Improvement District)

THE STATE OF TEXAS §
 §
COUNTY OF TARRANT §

The undersigned petitioner (the "Petitioner"), acting pursuant to the provisions of Chapter 372, Texas Local Government Code, as amended (the "Act"), hereby petitions and requests the City Council of the City of Mansfield, Texas (the "City") create a public improvement district (the "District") encompassing the approximately 134.3 acres described in Exhibit A attached hereto ("Property") located [within the corporate limits/outside of the corporate limits of the City, and in support of this petition the Petitioner would present the following:

Section 1. Standing of Petitioner. The Petitioner is (1) the owner of taxable real property representing more than 50 percent of the appraised value of taxable real property liable for assessment under the proposal, as determined by the current roll of the appraisal district in which the property is located; and (2) record owner of real property liable for assessment under the proposal who: (a) constitutes more than 50 percent of all record owners of property that is liable for assessment under the proposal; or (b) owns taxable real property that constitutes more than 50 percent of the area of all taxable real property that is liable for assessment under the proposal.

Section 2. General nature of the proposed public improvements. The proposed public improvements (collectively, the "Authorized Improvements") include : (i) landscaping; (ii) erection of fountains, distinctive lighting, and signs; (iii) acquiring, constructing, improving, widening, narrowing, closing, or rerouting of sidewalks or of streets, any other roadways, or their rights-of-way; (iv) construction or improvement of pedestrian malls; (v) acquisition and installation of pieces of art; (vi) acquisition, construction, or improvement of libraries; (vii) acquisition, construction, or improvement of off-street parking facilities; (viii) acquisition, construction, improvement, or rerouting of mass transportation facilities; (ix) acquisition, construction, or improvement of water, wastewater, or drainage facilities or improvements; (x) the establishment or improvement of parks; (xi) projects similar to those listed in Subdivisions (i)-(x); (xii) acquisition, by purchase or otherwise, of real property in connection with an authorized improvement; (xiii) special supplemental services for improvement and promotion of the district, including services relating to advertising, promotion, health and sanitation, water and wastewater, public safety, security, business recruitment, development, recreation, and cultural enhancement; (xiv) payment of expenses incurred in the establishment, administration, and operation of the district; (xv) the development, rehabilitation, or expansion of affordable housing; and (xvi) payment of expenses associated with financing such public improvement projects, which may include but are not limited to, costs associated with the issuance and sale of revenue bonds secured by

assessments levied against the Property within the District. These Authorized Improvements shall promote the interests of the City and confer a special benefit upon the Property.

Section 3. Estimated cost of the proposed Authorized Improvements: Petitioner estimates the cost to design, acquire and construct the Authorized Improvements is \$40,000,000.

Section 4. Boundaries. The proposed boundaries of the District are described in Exhibit A.

Section 5. Method of assessment. The City shall levy assessments on each lot or parcel within the District in a manner that results in imposing equal shares of the costs on property similarly benefitted.

Section 6. Apportionment of cost. The proposed apportionment of cost between the District and the City as a whole is as follows:

The City will not be obligated to provide any funds to finance the Authorized Improvements. All of the costs of the Authorized Improvements will be paid from assessments levied on properties in the District and from other sources of funds, if any, available to the Petitioner.

Section 7. Management of the District. The management of the District will be the ultimate responsibility of the City; provided that, to the extent allowed by law, the City may contract with a private company to carry out all or a part of such City responsibilities, as well as the day-to-day management and administration of the District.

Section 8. Concurrence of the Petitioner. The Petitioner signing this petition concurs in and requests the establishment of the District.

Section 9. Advisory board. An advisory board is not required but may be established by the City to develop and recommend an improvement plan to the City Council of the City.

The undersigned requests that the City Council grant its consent as stated above.

RESPECTFULLY SUBMITTED, on this 22nd day of January, 2025.

[Signature on following page]

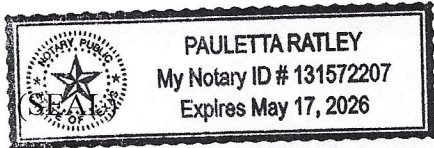
PETITIONER:

Arcadia Staybolt Land Investments, LLC,
a Texas Limited Liability Company

By: [Signature]
Name: John Hodge
Title: Manager

THE STATE OF TEXAS §
 §
COUNTY OF DALLAS §

This instrument was acknowledged before me on this the 20th day of January, 2025, by John Hodge, Manager of Arcadia Staybolt Land Investments, LLC, a Texas Limited Liability Company, on behalf of said entity.



[Signature]
Notary Public in and for the
State of T E X A S

Exhibit A
LEGAL DESCRIPTION OF BOUNDARIES

Tract 1:

BEING a tract at land situated in the H. Henderson Survey, Abstract No. 432, City of Mansfield, Ellis County, Texas, being all of a tract conveyed to Myrna P. Abrams by deed recorded in Volume 2566, Page 1485, Deed Records, Ellis County, Texas (DIRECT), with the subject tract being more particularly described as follows:

BEGINNING at a 1/2" Iron rod with plastic cap stamped "SPIARSENG" set on the south line of Britton Road, a public road, for the northwest corner of the Original Town of Britton Addition, recorded in Volume 158. Page 45 DIRECT;

THENCE along the west line of the Original Town of Britton, the following:

S 00°21'10" E, 200.00 feet;

N 89°38'50" E. 288.00 feet;

And S 35°45'13" E, 983.60 feet to a point In Noah Street, a public road;

THENCE S 04°10'57" W, 393.69 feet along the approximate center of Noah Street to the north corner the Britton Cemetery;

THENCE along the common line thereof, the following:

S 76°15'34" W, 292.73 feet to a fence post;

S 12°33'45" E, 383.45 feet to a fence post;

And N 71°36'31" E, 302.63 feet to a 1/2" iron rod with plastic cap stamped "SPIARSENG" set on the west line of a U.S. Army Corps of Engineers property;

THENCE S 01°26'36" E, 470.00 feet along the west line thereof to a 5/8" iron rod with plastic cap found far a westerly corner of a tract conveyed to Central Thesis LLC, recorded in Instrument No. 2337548 DIRECT;

THENCE S 01°57'38" W, 457.97 feet along the west line thereof to a 1/2" iron rod found:

THENCE S 89°58'28" W, 777.35 feet departing said property to a fence post found for the east corner of a tract conveyed to Fred Ballard, Jr., et al, recorded in Volume 1811, Page 1338 DIRECT;

THENCE N 29°56'58" W, 2150.43 feet along the northeast line thereof to a 1/2" iron rod with plastic cap stamped "SPIARSENG" set for the most southerly corner of Lot 1-R, Block 1, Maranatha Ranch Addition, recorded in Cabinet H, Slide 640, Plat Records, Ellis County, Texas;

THENCE along the east line thereof, the following:

N 64°52'41" E, 694.60 feet to a 1/2" iron rod with plastic cap stamped "SPIARSENG" set;

N 16°34'19" W, 125.68 feet;

N 20°11'41" E. 195.03 feet;

N 69°48'19" W, 15.00 feet;

N 00°48'19" W, 106.45 feet;

N 44°11'41" E, 77.78 feet;

And N 01°28'02" W, 36.94 feet to a 1/2" iron rod with plastic cap stamped "SPIARSENG" set in the south line of Britton Road;

THENCE S 89°50'15" E, 235.22 feet along the south line thereof to the POINT OF BEGINNING with the subject tract containing 2,920,374 square feet or 67.043 acres of land.

Tract 2:

BEING a tract of land situated in the M. Gregg Survey, Abstract No. 385, the H. Henderson Survey, Abstract No. 432, and the J. Lawrence Survey, Abstract No. 616, City of Mansfield, Ellis County, Texas, being all of a tract conveyed to Fred Ballard, Jr., et al, by deed recorded in Volume 1811, Page 1338 of the Deed Records, Ellis County, Texas (DRECT), with the subject tract being more particularly described as follows:

BEGINNING at a MAG nail found at the intersection of Lonestar Road, a public road, Heritage Parkway, a public road, and Britton Road, a public road;

THENCE N 89°59'37" E, 277.56 feet along the approximate center of Britton Road to a MAG nail found;

THENCE S 89°46'58" E, 1219.40 feet continuing along the approximate center of Britton Road to the most northerly northwest corner of Lot 1-R, Block 1, Maranatha Ranch Addition, recorded in Cabinet H, Slide 640, Plat Records, Ellis County, Texas;

THENCE along the common line thereof, the following:

S 00°48'19" E, 212.90 feet;

S 20°1'14" W, 181.44 feet;

N 64°48'19" W, 192.67 feet;

S 64°52'41" W, 578.74 feet;

And S 29°56'58" E, passing the south corner of Lot 1-R, being a westerly corner of a tract conveyed to Myrna P. Abrams, recorded in Volume 2566, Page 1485 DRECT, and continuing along the southwest line thereof a total distance of 2470.49 feet to a fence post found for corner;

THENCE S 88°45'41" W, 311.94 feet to a point being the northwest corner of a tract conveyed to the Greenway Trails Owners Association, recorded in Instrument No. 2122809 DRECT, and being the north corner of a tract conveyed to Sunbelt Land Investments/360, Ltd., recorded in Volume 2746, Page 1136 DRECT;

THENCE S 62°59'54" W, 749.88 feet along the common line thereof to the south corner of a tract conveyed to Judith Phillips, recorded in Volume 1106, Page 599 DRECT;

THENCE N 29°58'46" W, 2326.69 feet along the northeast line thereof to a railroad spike found on the southeast line of a tract conveyed to the City of Mansfield, recorded in Document No. 2245479 DRECT;

THENCE N 61°09'21" E, 652.09 feet along the common line thereof to a point for corner;

THENCE N 29°28'34" W, continuing along the common line of said City tract, passing into and along the approximate center of Lonestar Road, a total distance of 814.71 feet to the POINT OF BEGINNING with the subject tract containing 3,067,309 square feet or 70.416 acres of land.

SAVE AND EXCEPT:

BEING a tract of land situated in the J. Lawrence Survey, Abstract No. 616, City of Mansfield, Ellis County, Texas, being part of a tract conveyed to Fred Ballard, Jr., et al, by deed recorded in Volume 1811, Page 1338 of the Deed Records, Ellis County, Texas (DRECT), with the subject tract being more particularly described as follows:

BEGINNING at a railroad spike found on the southeast line of a tract conveyed to the City of Mansfield, recorded in Document No. 2245479 DRECT, for the northeast corner of a tract conveyed to Judith Phillips, recorded in Volume 1106, Page 599 DRECT;

THENCE N 61°09'21" E, 617.68 feet along the southeast line of said Mansfield tract;

THENCE S 03°57'13" E, 1407.46 feet into and through said Ballard tract to the west line thereof, being the east line of said Phillips tract;

THENCE N 29°58'46" W, 1276.98 feet along the common line thereof to the POINT OF BEGINNING with the subject tract containing 394,306 square feet or 9.052 acres of land.

Tract 3:

BEING a tract of land situated in the J. Lawrence Survey, Abstract No. 616, City of Mansfield, Ellis County, Texas, being part of Tract I, conveyed to Judith Phillips by deed recorded in Volume 1106, Page 599 of the Deed Records, Ellis County, Texas (DRECT), with the subject tract being more particularly described as follows:

BEGINNING at a 1/2" iron rod found on a north line of a tract conveyed to Sunbelt Land Investments/360, Ltd., recorded in Volume 2746, Page 1136 DRECT, for the southeast corner of a tract conveyed to Tarrant County Water Control, recorded in Volume 531, Page 538 DRECT;

THENCE N 52°42'23" W, 123.90 feet along the common line thereof;

THENCE N 03°57'13" W, 1017.91 feet into and through Tract II to a point on the west line of a tract conveyed to Fred Ballard, Jr. et al., recorded in Volume 1811, Page 1338 DRECT;

THENCE S 29°58'46" E, 1049.71 feet along the common line thereof to the north line of said Sunbelt tract;

THENCE S 62°59'54" W, 399.30 feet along the common line thereof to the POINT OF BEGINNING with the subject tract containing 256,707 square feet or 5.893 acres of land.

EXHIBIT 2

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF MANSFIELD TO CONSIDER THE ADVISABILITY OF THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT WITHIN THE CITY TO MAKE CERTAIN IMPROVEMENTS OVER CERTAIN PROPERTIES LOCATED WITHIN THE CITY.

NOTICE IS HEREBY GIVEN THAT the City Council (the “City Council”) of the City of Mansfield, Texas (the “City”), pursuant to Chapter 372 of the Texas Local Government Code, as amended (the “Act”), will hold a public hearing at 6:00 P.M. on February 24, 2025 in the Council Chambers of Mansfield City Hall, 1200 E. Broad St., Mansfield, Texas 76063 for the purpose of considering the establishment by the City of a public improvement district to be located within the corporate limits of the City.

In accordance with the Act, the City Council has received a petition (the “Petition”) from a certain property owner within the City (the “Petitioner”), that requests the creation of the City of Mansfield Staybolt Public Improvement District (the “PID”) to include property owned by the Petitioner. The Petition and the legal description of the property to be included in the PID (“Property”) are on file and open for public inspection in the office of the City Secretary at Mansfield City Hall, 1200 E. Broad St., Mansfield, Texas 76063. The public hearing is being held with respect to the advisability of creating the PID and the improvements to be made therein.

GENERAL NATURE OF THE AUTHORIZED IMPROVEMENTS: The proposed public improvements (collectively, the “Authorized Improvements”) include: (i) landscaping; (ii) erection of fountains, distinctive lighting, and signs; (iii) acquiring, constructing, improving, widening, narrowing, closing, or rerouting of sidewalks or of streets, any other roadways, or their rights-of-way; (iv) construction or improvement of pedestrian malls; (v) acquisition and installation of pieces of art; (vi) acquisition, construction, or improvement of libraries; (vii) acquisition, construction, or improvement of off-street parking facilities; (viii) acquisition, construction, improvement, or rerouting of mass transportation facilities; (ix) acquisition, construction, or improvement of water, wastewater, or drainage facilities or improvements; (x) the establishment or improvement of parks; (xi) projects similar to those listed in Subdivisions (i)-(x); (xii) acquisition, by purchase or otherwise, of real property in connection with an authorized improvement; (xiii) special supplemental services for improvement and promotion of the district, including services relating to advertising, promotion, health and sanitation, water and wastewater, public safety, security, business recruitment, development, recreation, and cultural enhancement; (xiv) payment of expenses incurred in the establishment, administration, and operation of the district; (xv) the development, rehabilitation, or expansion of affordable housing; and (xvi) payment of expenses associated with financing such public improvement projects, which may include but are not limited to, costs associated with the issuance and sale of revenue bonds secured by assessments levied against the Property within the District. These Authorized Improvements shall promote the interests of the City and confer a special benefit upon the Property.

ESTIMATED COST OF THE AUTHORIZED IMPROVEMENTS: The estimated cost to design, acquire and construct the Authorized Improvements is \$40,000,000.

PROPOSED METHOD OF ASSESSMENT: The City shall levy assessments on each lot or parcel within the PID in a manner that results in imposing equal shares of the costs on property similarly benefitted.

PROPOSED APPORTIONMENT OF COSTS BETWEEN THE CITY AND THE PID: The City will not be obligated to provide any funds to finance the Authorized Improvements. All of the costs of the Authorized Improvements will be paid from assessments levied on properties in the PID and from other sources of funds, if any, available to the Petitioner.

BOUNDARIES OF THE PROPOSED PID: Approximately 134.3 acres of land within the City of Mansfield, Tarrant County, Texas, said property being generally located east of Hwy Texas 360 Toll, west of Lakeview Dr., and south of Lone Star Rd. A metes and bounds description is available for inspection at the offices of the City Secretary at the location described above.

All interested persons are invited to attend such public hearing to express their views with respect to the establishment of the PID and the Authorized Improvements to be made therein.

This Notice of Public Hearing is given, and the public hearing is being held pursuant to the requirements of the Act.

THE CITY OF MANSFIELD, TEXAS



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6386

Agenda Date: 1/27/2025

Version: 1

Status: Approval of Minutes

In Control: City Council

File Type: Meeting Minutes

Agenda Number:

Title

Minutes - Approval of the January 13, 2025 Regular City Council Meeting Minutes

Requested Action

Action to be taken by the Council to approve the minutes.

Recommendation

Approval of the minutes by the Council.

Description/History

The minutes of the January 13, 2025 Regular City Council Meeting are in DRAFT form and will not become effective until approved by the Council at this meeting.

Justification

Permanent Record

Funding Source

N/A

Prepared By

Susana Marin, TRMC, City Secretary

817-276-4203



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

City Council

Monday, January 13, 2025

2:30 PM

Council Chambers

REGULAR MEETING AMENDED AGENDA

2:30 P.M. - CALL MEETING TO ORDER (Amendment to Agenda)

Mayor Evans called the meeting to order at 2:30 p.m.

Present 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

RECOGNITION

Jesse Fernandez Award

Assistant City Manager Vanessa Ramirez and City Council recognized Ann Beck, Marketing and Communications Manager for Parks and Recreation, for being chosen as the recipient of the Jesse Fernandez Award.

WORK SESSION

Discussion Regarding the January 13, 2025 Posted Agenda Items

Agenda items 25-6375 and 25-6374 were discussed.

RECESS INTO EXECUTIVE SESSION

In accordance with Texas Government Code, Chapter 551, Mayor Evans recessed the meeting into executive session at 2:41 p.m. Mayor Evans called the executive session to order in the Council Conference Room at 2:46 p.m. Mayor Evans recessed the executive session at 5:35 p.m.

Consultation with City Attorney to Seek Advice About Pending or Contemplated Litigation, a Settlement Offer, or on a Matter in Which the Duty of the City Attorney to the City's Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with Chapter 551 of the Texas Government Code Pursuant to 551.071

Seek Advice of City Attorney Regarding the Enforcement of Certain Zoning Entitlements

Seek Advice of City Attorney Regarding Potential Change Order (Amendment to Agenda)

Seek Advice of City Attorney Regarding Zoning Provisions for Retail Sales of Alcohol (Amendment to Agenda)

Seek Advice of City Attorney Regarding Legal Issues Pertaining to Economic Development Projects Listed in Section 3.D of the Agenda

Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072

Land Acquisition for Future Development

Personnel Matters Pursuant to Section 551.074

Deliberation Regarding Commercial or Financial Information Received From or the Offer of a Financial or Other Incentive Made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is Conducting Economic Development Negotiations Pursuant to Section 551.087

Economic Development Project #15-02

Economic Development Project #21-10

Economic Development Project #21-33

6:00 PM OR IMMEDIATELY FOLLOWING EXECUTIVE SESSION - RECONVENE INTO REGULAR BUSINESS SESSION

Mayor Evans reconvened the meeting into regular business session at 6:00 p.m.

INVOCATION

Pastor Andrew Hayward with Central Baptist Church gave the Invocation.

PLEDGE OF ALLEGIANCE

Council Member Broseh led the Pledge of Allegiance.

TEXAS PLEDGE

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God; One and Indivisible"

Council Member Bounds led the Texas Pledge.

RECOGNITION

K9 Officer Walley and Retiring K9 Stache

Police Chief Tracy Aaron recognized K9 Officer Walley and retiring K9 Stache.

CITIZEN COMMENTS

There were no citizen comments.

COUNCIL ANNOUNCEMENTS

There were no Council announcements.

SUB-COMMITTEE REPORTS

[25-6367](#)

Minutes - Approval of the December 9, 2024 Tax Increment Reinvestment Zone #4 Board Meeting Minutes

Mayor Evans gave a brief report of the meeting.

A motion was made by Council Member Short to approve the minutes of the December 9, 2024 Tax Increment Reinvestment Zone #4 Board Meeting as presented. Seconded by Council Member Bounds. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

STAFF COMMENTS

City Manager Report or Authorized Representative

Current/Future Agenda Items

There were no staff comments.

TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

A motion was made by Council Member Bounds to authorize the City Manager or his designee to negotiate, finalize, and execute contract documents for purchase of the property located at 106 Pond, Mansfield, Texas, as discussed in executive session. Seconded by Council Member Fresquez. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

A motion was made by Council Member Newsom to take action on Economic Development Project #15-02, to authorize the City Manager to negotiate, finalize, and execute an economic development agreement between the City of Mansfield and Trez Shops LP, based on the terms presented during executive session, not to exceed \$175,000.00. Seconded by Council Member Broseh. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

CONSENT AGENDA

[24-6352](#)

Ordinance - An Ordinance of the City of Mansfield, Texas, Amending Chapter 90 "Animal Control" of Title IX "General Regulations" of the Code of Mansfield, Texas, to Amend Sections 90.01, 90.55, 90.57, 90.59, 90.60, and 90.62 Regarding Dangerous Animals, Determinations, Requirements, Appeals, and Hearings Add Section 90.66 "Registration" and Section 90.67 "Declassification of Level 1, 2, or 3 Dangerous Dog," and Renumber Sections; Providing That This Ordinance Shall Be Cumulative of All Ordinances; Providing a Severability Clause; Providing a Penalty for Violations Hereof; Providing for Publication in the Official Newspaper as Required By Law; and Providing an Effective Date

A motion was made by Council Member Broseh to approve the following ordinance:

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, AMENDING CHAPTER 90 "ANIMAL CONTROL" OF TITLE IX "GENERAL REGULATIONS" OF THE CODE OF MANSFIELD, TEXAS, TO AMEND SECTIONS 90.01, 90.55, 90.57, 90.59, 90.60, 90.61, AND 90.62 REGARDING DANGEROUS ANIMALS, DETERMINATIONS, REQUIREMENTS, APPEALS, AND HEARINGS ADD SECTION 90.66 "REGISTRATION" AND SECTION 90.67 "DECLASSIFICATION OF LEVEL 1, 2, OR 3 DANGEROUS DOG," AND RENUMBER SECTIONS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE

(Ordinance in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following

vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: OR-2402-25

[25-6370](#)

Ordinance - An Ordinance of the City Council of the City of Mansfield, Texas, Approving a Request to Abandon a Right-of-Way Easement Located within the Retta Estates Subdivision

A motion was made by Council Member Broseh to approve the following ordinance:

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS AUTHORIZING THE VACATING, ABANDONMENT AND CONVEYANCE OF AN APPROXIMATE 10-FOOT SANITARY SEWER EASEMENT LOCATED ON AN APPROXIMATE 11.49 ACRE TRACT OF LAND WITHIN THE THOS. J. HANKS SURVEY, ABSTRACT 644, TARRANT COUNTY, TEXAS AND LOCATED WITHIN THE RETTA ESTATES SUBDIVISION (VOLUME 3483, PAGE 19 DRTCT), SUCH SANITARY SEWER EASEMENT BEING IDENTIFIED AS "RIGHT-OF-WAY EASEMENT" AND RECORDED AT VOLUME 7290, PAGES 68 AND 69 OF THE TARRANT COUNTY LAND RECORDS ("EASEMENT"); DECLARING THAT SUCH EASEMENT IS UNNECESSARY FOR USE BY THE PUBLIC; AUTHORIZING THE MAYOR OF THE CITY OF MANSFIELD, TEXAS, TO EXECUTE ANY DOCUMENTS NECESSARY TO CONVEY SAID EASEMENT; AND PROVIDING FOR AN EFFECTIVE DATE

(Ordinance in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: OR-2403-25

[25-6376](#)

Ordinance - An Ordinance of the City of Mansfield, Texas, Amending Chapter 51 "Sewer and Water Service" of Title V "Public Works" of the Code of Mansfield, Texas by Amending Sections 51.010 Through 51.024, "Industrial Wastewater Regulations" in their Entirety; Providing that this Ordinance Shall be Cumulative of All Ordinances; Providing a Severability Clause; Providing a Savings Clause; Providing a Penalty for Violations Hereof up to \$2,000.00 and Each Day a Violation Exists Shall Be a Separate Offense; Providing for Publication; and Providing an Effective Date

A motion was made by Council Member Broseh to approve the following ordinance:

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, AMENDING CHAPTER 51 “SEWER AND WATER SERVICE” OF TITLE V “PUBLIC WORKS” OF THE CODE OF MANSFIELD, TEXAS BY AMENDING SECTIONS 51.010 THROUGH 51.024, “INDUSTRIAL WASTEWATER REGULATIONS” IN THEIR ENTIRETY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF UP TO \$2,000.00 AND EACH DAY A VIOLATION EXISTS SHALL BE A SEPARATE OFFENSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

(Ordinance in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: OR-2404-25

[25-6371](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving Professional Services Contracts with Freese and Nichols, Inc. for Design Services and Brittain and Crawford, LLC for Surveying Services, and Approving Funding in an Amount not to Exceed \$169,400.00 for the Country Club Walnut Creek Crossing Repair; Finding That the Meeting at Which This Resolution Is Passed Is Open to the Public as Required by Law; And Declaring an Effective Date (Utility Fund)

A motion was made by Council Member Broseh to approve the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING PROFESSIONAL SERVICES CONTRACTS WITH FREESE AND NICHOLS, INC AND BRITTAIN & CRAWFORD, LLC, AND APPROVING FUNDING IN AN AMOUNT NOT TO EXCEED \$169,400.00 FOR THE COUNTRY CLUB WALNUT CREEK CROSSING REPAIR; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (UTILITY FUND)

(Resolution in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: RE-4296-25

[25-6372](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving Professional Services Contracts with Parkhill Smith & Cooper, Inc. for Design Services and Brittain and Crawford, LLC for Surveying Services, and Approving Funding in an Amount not to Exceed \$198,700.00 for the US287 Crossing Sewer Repair; Finding That the Meeting at Which This Resolution Is Passed Is Open to the Public as Required by Law; And Declaring an Effective Date; Finding That the Meeting at Which This Resolution Is Passed Is Open to the Public as Required by Law; And Declaring an Effective Date (Utility Fund)

A motion was made by Council Member Broseh to approve the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING PROFESSIONAL SERVICES CONTRACTS WITH PARKHILL SMITH & COOPER, INC. AND BRITTAIN & CRAWFORD, LLC, AND APPROVING FUNDING IN AN AMOUNT NOT TO EXCEED \$198,700.00 FOR THE US287 CROSSING SEWER REPAIR; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (UTILITY FUND)

(Resolution in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: RE-4297-25

[25-6373](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving an Advance Funding Agreement Between the City of Mansfield, TX and The Texas Department of Transportation for the Design and Construction of the US 287 Southbound Entrance Ramp from the US 287 Frontage Road near North Walnut Creek Drive; Finding That the Meeting at Which This Resolution Is Passed Is Open to the Public as Required by Law; And Declaring an Effective Date (Street Bond Fund)

A motion was made by Council Member Broseh to approve the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, AUTHORIZING THE CITY TO ENTER AN ADVANCE FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR LOCAL GOVERNMENT CONTRIBUTIONS FOR THE US 287 SOUTHBOUND ENTRANCE RAMP FROM THE US 287 FRONTAGE ROAD NEAR NORTH WALNUT CREEK DRIVE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (STREET BOND FUND)

(Resolution in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: RE-4298-25

[25-6374](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Authorizing Funding in an Amount Not to Exceed \$643,540 and Approval of a Professional Services Contract Between the City of Mansfield, TX and Wier and Associates, Inc. in an Amount Not to Exceed \$393,540 for the Design of Dick Price Road East of UPRR to N. Main St.; Finding That the Meeting at Which This Resolution Is Passed Is Open to the Public as Required by Law; And Declaring an Effective Date (Street Bond Fund, Tarrant County Transportation Bond Program)

A motion was made by Council Member Broseh to approve the following resolution:

A RESOLUTION AUTHORIZING FUNDING IN AN AMOUNT NOT TO EXCEED \$643,540 AND APPROVAL OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF MANSFIELD, TX AND WIER AND ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$393,540 FOR THE DESIGN OF DICK PRICE ROAD EAST OF UPRR TO N. MAIN STREET. FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (STREET BOND FUND, TARRANT COUNTY TRANSPORTATION BOND PROGRAM)

(Resolution in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: RE-4299-25

[25-6375](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving a Professional Services Contract Between the City of Mansfield, TX and GMcivil, in an Amount Not to Exceed \$204,812.50 for Design of the Rockwood Addition Regional Lift Station; Finding That the Meeting at Which This Resolution Is Passed Is Open to the Public as Required by Law; And Declaring an Effective Date (Utility Fund)

A motion was made by Council Member Broseh to approve the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF MANSFIELD, TX AND GMCIVIL IN AN AMOUNT NOT TO EXCEED \$204,812.50 FOR DESIGN OF THE ROCKWOOD ADDITION REGIONAL LIFT STATION AND SEWER LINE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (UTILITY FUND)

(Resolution in its entirety located in the City Secretary's Office)

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: RE-4300-25

[24-6360](#)

Minutes - Approval of the December 9, 2024 2:00 p.m. Regular City Council Meeting Minutes

A motion was made by Council Member Broseh to approve the minutes of the December 9, 2024 2:00 p.m. Regular City Council Meeting as presented.

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

[24-6361](#)

Minutes - Approval of the December 9, 2024 6:00 p.m. Regular City Council Meeting Minutes

A motion was made by Council Member Broseh to approve the minutes of the December 9, 2024 6:00 p.m. Regular City Council Meeting as presented.

Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

END OF CONSENT AGENDA

PUBLIC HEARING

[24-6001](#)

Public Hearing and Consideration of a Specific Use Permit for an Automotive Tire Service on 0.734 acres being Lot 1R, Block 3, Oakdale Addition, Tarrant Co., TX, located at 700 W Debbie Ln; Texas Tires, Owner; Nationwide Construction Applicant (SUP#24-001)

Assistant Director of Planning Arty Wheaton-Rodriguez presented the item.

Mayor Evans opened the public hearing at 6:22 p.m. With no one wishing to speak, Mayor Evans closed the public hearing at 6:22 p.m.

A motion was made by Mayor Pro Tem Tonore to approve the Specific Use Permit with staff recommendations. Seconded by Council Member Bounds. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

PUBLIC HEARING AND FIRST AND FINAL READING

[24-6322](#)

Ordinance - Public Hearing and First and Final Reading of an Ordinance of the City Council of the City of Mansfield, Texas, Approving an Amended and Restated Project and Finance Plan for Tax Increment Financing Reinvestment Zone Number One, City of Mansfield, Texas; Making Certain Findings; Providing that this Ordinance shall be Cumulative of all Ordinances; Providing a Severability Clause; Providing an Effective Date

Assistant City Manager Matt Jones presented the item.

Mayor Evans opened the public hearing at 6:24 p.m. With no one wishing to speak, Mayor Evans closed the public hearing at 6:24 p.m.

A motion was made by Council Member Short to approve the first and final reading of the following ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING AN AMENDED AND RESTATED PROJECT AND FINANCE PLAN FOR TAX INCREMENT FINANCING REINVESTMENT ZONE NUMBER ONE, CITY OF MANSFIELD, TEXAS; MAKING CERTAIN FINDINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE

(Ordinance in its entirety located in the City Secretary's Office)

Seconded by Council Member Broseh. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: OR-2405-25

PUBLIC HEARING AND FIRST READING

25-6368

Ordinance - Public Hearing and First Reading on an Ordinance Approving a Historic Landmark Overlay District Designation for the First Methodist Church Parsonage, 1945, located at 105 North 1st Avenue; Matt Crocker of 105 N. 1st Avenue LLC, owner (HLC#24-010)

Arty Wheaton-Rodriguez presented the item and answered Council questions.

Mayor Evans opened the public hearing at 6:31 p.m. With no one wishing to speak, Mayor Evans continued the public hearing at 6:31 p.m.

A motion was made by Council Member Short to approve the first reading of the following ordinance:

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, AMENDING CHAPTER 155 (“ZONING”) OF THE CODE OF ORDINANCES OF THE CITY OF MANSFIELD, AS HERETOFORE AMENDED, TO GRANT A HISTORIC LANDMARK OVERLAY DISTRICT CLASSIFICATION FOR THE FIRST METHODIST CHURCH PARSONAGE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

Seconded by Council Member Bounds. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

25-6369

Ordinance - Public Hearing and First Reading on an Ordinance Approving a Change of Zoning from 2F, Two-Family Residential District and SF-7.5/12, Single-Family District to D, Downtown District, D-1, Sub-Urban Zone, situated on Lots 1R and 2R of Block 37 and Lots 1R and 2R of Block 36, Original Town of Mansfield, Tarrant County, TX, generally located near the intersection of S. 4th Avenue and W. Kimball Street, and addressed as 501, 502, 503, and 504 W. Kimball Street.; City of Mansfield, Applicant (ZC#24-015)

Arty Wheaton-Rodriguez presented the item and answered Council questions.

Mayor Evans opened the public hearing at 6:36 p.m. With no one wishing to speak, Mayor Evans continued the public hearing at 6:37 p.m.

A motion was made by Council Member Broseh to approve the first reading of the following ordinance:

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF MANSFIELD, AS HERETOFORE AMENDED, SO AS TO CHANGE THE ZONING ON THE HEREINAFTER DESCRIBED PROPERTIES TO A D, DOWNTOWN DISTRICT, D-1, SUB-URBAN ZONE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

Seconded by Mayor Pro Tem Tonore. The motion CARRIED by the following vote:

Aye: 6 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom and Juan Fresquez

Nay: 0

Abstain: 1 - Julie Short

NEW BUSINESS

[24-6366](#)

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving A Proposal for Certain Facility Renovations by the Ellis Appraisal District; Making Findings of Fact; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; and Declaring an Effective Date

Deputy City Manager Troy Lestina presented the item.

A motion was made by Council Member Short to approve the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING A PROPOSAL FOR CERTAIN FACILITY RENOVATIONS BY THE ELLIS APPRAISAL DISTRICT; MAKING FINDINGS OF FACT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE

(Resolution in its entirety located in the City Secretary's Office)

Seconded by Council Member Newsom. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

Enactment No: RE-4301-25

ADJOURN

A motion was made by Council Member Newsom to adjourn the meeting at 6:39 p.m. Seconded by Council Member Short. The motion CARRIED by the following vote:

Aye: 7 - Larry Broseh; Todd Tonore; Michael Evans; Tamera Bounds; Brent Newsom; Juan Fresquez and Julie Short

Nay: 0

Abstain: 0

ATTEST: Michael Evans, Mayor

Susana Marin, City Secretary



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6368

Agenda Date: 1/27/2025

Version: 2

Status: Second Reading

In Control: City Council

File Type: Ordinance

Agenda Number:

Title

Ordinance - Public Hearing and Second and Final Reading on an Ordinance Approving a Historic Landmark Overlay District Designation for the First Methodist Church Parsonage, 1945, located at 105 North 1st Avenue; Matt Crocker of 105 N. 1st Avenue LLC, owner (HLC#24-010)

Requested Action

To consider the proposed Historic Landmark Overlay District designation.

Recommendation

The Planning and Zoning Commission met on January 6, 2025, and voted 7 to 0 to recommend approval of the Historic Landmark Overlay District designation.

Vote:

Ayes: 7 - Mainer, Axen, Bennett, Godin, Moses, Thompson, and Walker
Nays: 0
Absent: 0

The Historic Landmark Commission met on December 12, 2024, and voted 6 to 0 (with one absence) to recommend approval of the Historic Landmark Overlay District designation.

Vote:

Ayes: 6 - Smith, Littlefield, Johnston, Leach, Walker and Weydeck
Nays: 0
Absent: 1 - Klenzendorf

The Historic Preservation Officer recommends approval of the Historic Landmark Overlay District designation.

First Reading

The City Council met on January 13, 2025, and voted 7 to 0 to approve the zoning change at First Reading.

Description/History

The property owner has requested a Historic Landmark Overlay District classification for the historic First Methodist Church Parsonage located at 105 North 1st Avenue. The parsonage is one of two related church buildings on North 1st Avenue. The other building

is the First Methodist Church building of 1944. The property is zoned D, Downtown District and is currently used for offices.

This building is categorized as a Medium priority resource in the 1998 Historic Resources Survey Update. Medium priority resources typically have lower architectural and physical integrity compared to High priority or Selected Medium priority properties. They are often marked by alterations or material deterioration that have removed, altered, or obscured original design elements, but are considered contributing to a historic district.

Historic Background

Mansfield's Methodists established a congregation in 1872, merging with two rural congregations. Wyatts Chapel and Poindexter Methodist Church, A circuit preacher conducted services. Although town co-founder Julian Feild donated a 100 X 100 foot lot on Water (Main) Street in the heart of Mansfield for a church, none was built due to lack of funds. The Methodists continued to worship at the Mansfield Congregation until 1891 when they exchanged the Feild lot for another on North First Street. just west of the central business district in an established residential neighborhood and built a one-room frame church. When the church building was destroyed by a fire in 1942, a new brick building was constructed with the parsonage next door.

The First Methodist Church Parsonage was constructed in 1945 to replace the 1895 parsonage that was about to fall down. Lumber from the old parsonage was salvaged for use in the new building, but the original square nails could not be used again.

While the parsonage was being rebuilt, Reverend S.W. Reynolds and his wife lived with the Rosier family across the street. The new pastor, Reverend W.E. Gordon and his wife lived in the church Fellowship Hall until the parsonage was completed.

Although the brick exterior is painted today, the parsonage was given a yellow brick veneer to match the church building on the adjoining lot. The parsonage exhibits Minimal Traditional influences such as minimal eave overhangs, front-facing gable and minimal detailing.

The First Methodist Church Parsonage is an officially recognized historic resource of the City of Mansfield.

Designation Criteria

The Historic Landmark Overlay District designation should be considered in light of the following criteria:

1. *Relationship to other distinctive buildings, sites or areas which are eligible for preservation based on architectural, historic or cultural motif.* The 1944 Methodist Church and the 1945 parsonage are the oldest remaining religious buildings in Mansfield listed in the Historic Resources Survey Update. While many of the city's oldest congregations are still active, the original buildings that once served these churches no longer exist or have been extensively modified.

2. *A building, structure, or place that because of its location has become of historic or cultural value to a neighborhood or community.* The rebuilding of the parsonage was a community affair led by Reverend Wayne Reynolds, who donated the first \$100 toward the project. Funding and work on the parsonage were provided by the church members and friends of the church in Mansfield. In addition to serving as the residence of the pastor, the parsonage was also used for meetings of civic groups such as the Garden Club, weddings, and other smaller religious gatherings.

Prepared By

Art Wright, AICP
Planning Manager/HPO
817-276-4226

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, AMENDING CHAPTER 155 (“ZONING”) OF THE CODE OF ORDINANCES OF THE CITY OF MANSFIELD, AS HERETOFORE AMENDED, TO GRANT A HISTORIC LANDMARK OVERLAY DISTRICT CLASSIFICATION FOR THE FIRST METHODIST CHURCH PARSONAGE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Mansfield, Texas, in compliance with the laws of the State of Texas with reference to the amendment of the Chapter 155 (“Zoning”) of the Code of Ordinances of the City of Mansfield, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing opportunity to all property owners generally and to owners of the affected properties, the governing body of the City is of the opinion and finds that the Code of Ordinances and Zoning Map should be amended.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS:

SECTION 1.

That Chapter 155 (“Zoning”) of the Code of Ordinances of the City of Mansfield, Texas, be, and the same is hereby, amended by amending the Zoning Map of the City of Mansfield, to give the hereinafter described property a Historic Landmark Overlay District Classification, said property being described in Exhibit “A” attached hereto and made a part hereof for all purposes.

SECTION 2.

That all ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby, repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3.

That should any paragraph, sentence, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional, and shall not affect the validity of Chapter 155 (“Zoning”) of the Code of Ordinances of the City of Mansfield, Texas, as a whole.

SECTION 4.

That any person, firm or corporation violating any of the provisions of this ordinance or Chapter 155 (“Zoning”) of the Code of Ordinances of the City of Mansfield, Texas, as amended hereby, shall be deemed guilty of a misdemeanor and, upon conviction in the Municipal Court of the City of Mansfield, Texas, shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day any such violation shall continue shall be deemed to constitute a separate offense.

SECTION 5.

That this ordinance shall take effect immediately from and after its passage on second and final reading and the publication of the caption, as the law and charter in such cases provide.

FIRST READING APPROVED ON THE 13TH DAY OF JANUARY, 2025.

DULY PASSED ON THE SECOND AND FINAL READING BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THIS 27TH DAY OF JANUARY, 2025.

Michael Evans, Mayor

ATTEST:

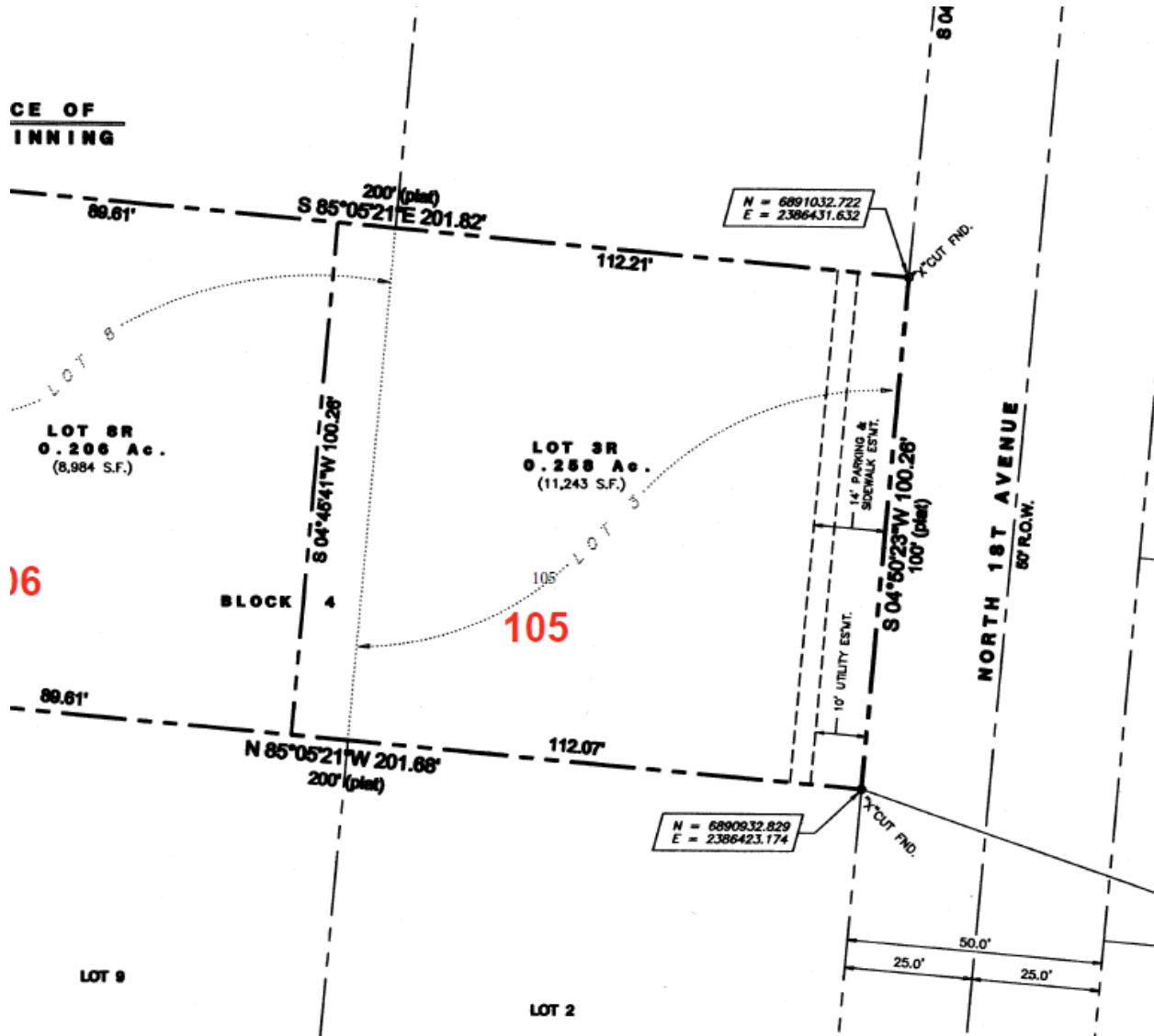
Susana Marin, City Secretary

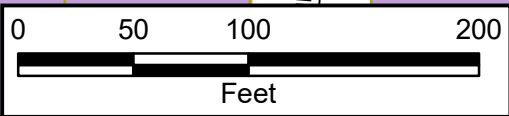
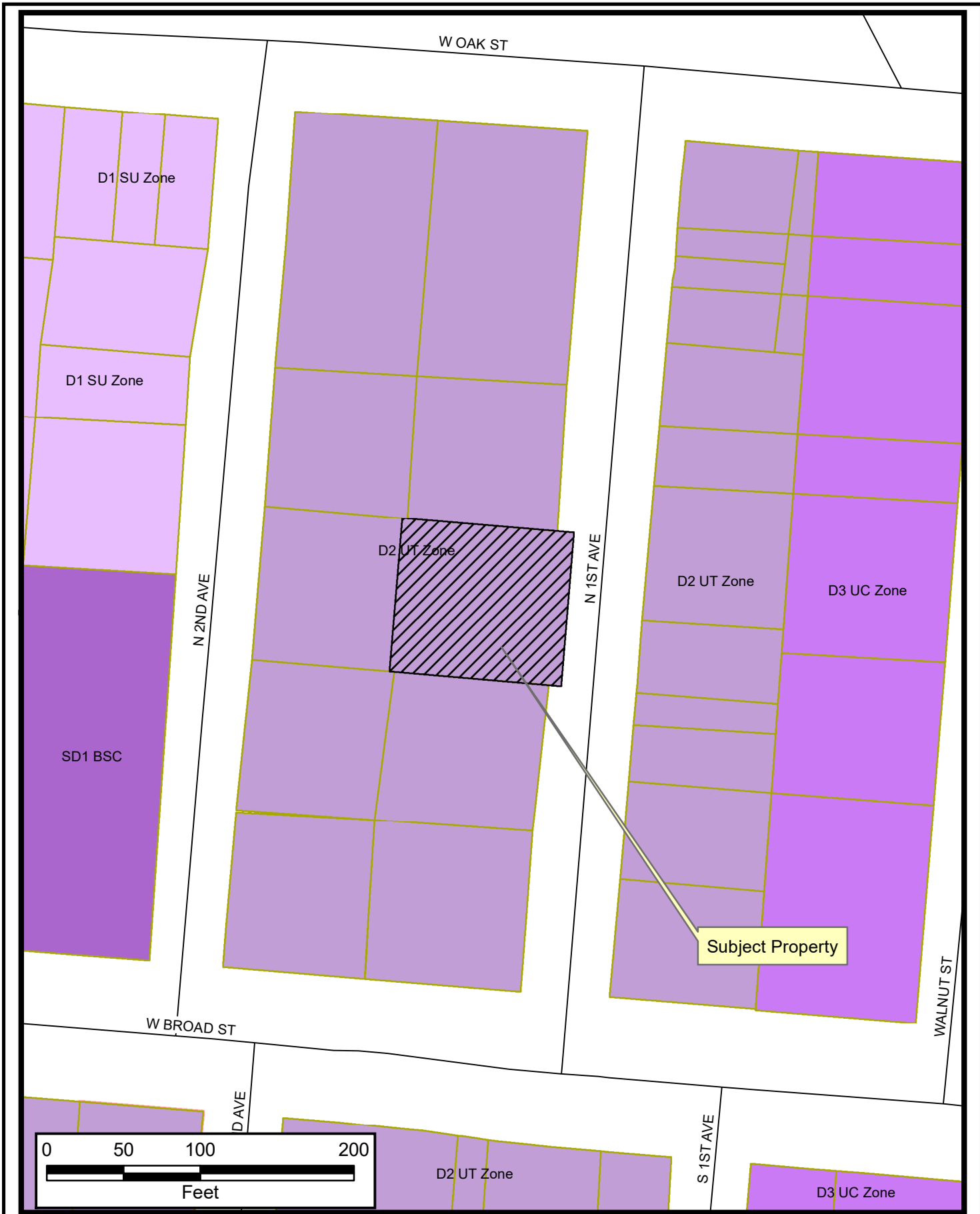
APPROVED AS TO FORM:

Patricia Adams, City Attorney

EXHIBIT "A"

Being Lot 3R, Block 4, Original Town of Mansfield, according to the plat filed in Instrument No. D221046845, Plat Records, Tarrant County, Texas.





HLC#24-010

This information is for illustrative purposes only. Not for design or development purposes. Site-specific studies may be required to obtain accurate feature locations. Every effort is made to ensure the information displayed here is accurate; however, the City of Mansfield makes no claims to its accuracy or completeness.

11/21/2024



HLC#24-010

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11/21/2024

First Methodist Church Parsonage, c. 1945

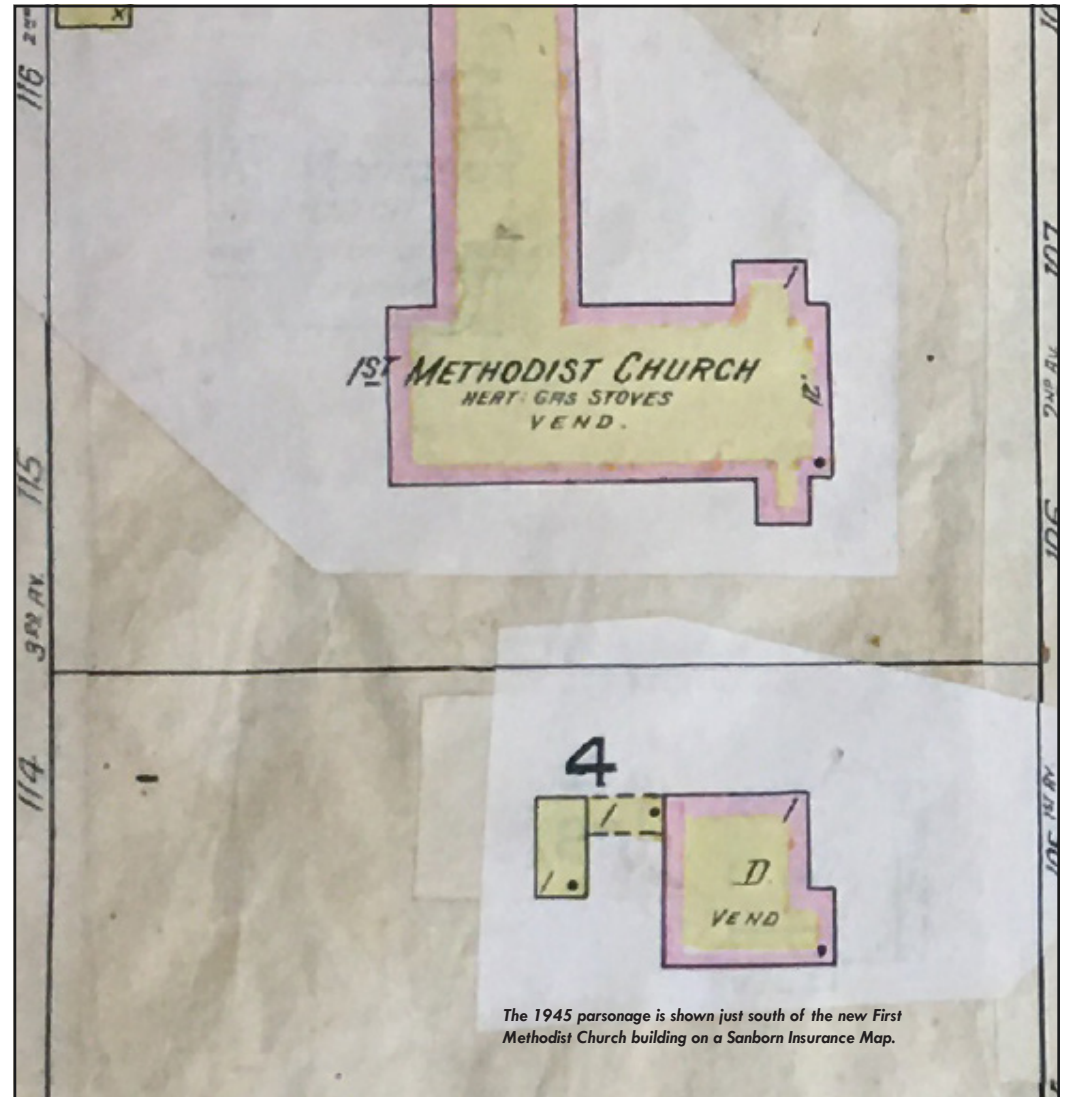
105 N. 1st Avenue

The First Methodist Church parsonage was constructed in 1945 to replace an old parsonage that was about to fall down. Lumber from the old parsonage was salvaged for use in the new building, but the original square nails could not be used again.

While the parsonage was being rebuilt, Reverend S.W. Reynolds and his wife lived with the Rosier family across the street. The new pastor, Reverend W.E. Gordon and his wife lived in the church Fellowship Hall until the parsonage was completed.

The parsonage was given a yellow brick veneer to match the church building on the adjoining lot. The parsonage exhibits Minimal Traditional influences such as minimal eave overhangs, front-facing gable and minimal detailing.

This building is an officially recognized historic resource of the City of Mansfield.



The 1945 parsonage is shown just south of the new First Methodist Church building on a Sanborn Insurance Map.





CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6369

Agenda Date: 1/27/2025

Version: 2

Status: Second Reading

In Control: City Council

File Type: Ordinance

Agenda Number:

Title

Ordinance - Public Hearing Continuation and Second and Final Reading on an Ordinance Approving a Change of Zoning from 2F, Two-Family Residential District and SF-7.5/12, Single-Family District to D, Downtown District, D-1, Sub-Urban Zone, situated on Lots 1R and 2R of Block 37 and Lots 1R and 2R of Block 36, Original Town of Mansfield, Tarrant County, TX, generally located near the intersection of S. 4th Avenue and W. Kimball Street, and addressed as 501, 502, 503, and 504 W. Kimball Street.; City of Mansfield, Applicant (ZC#24-015)

Requested Action

To consider the subject zoning change request.

Recommendation

The City Council met on January 13, 2025, and voted 7 to 0 to approve the zoning change at First Reading

The Planning and Zoning Commission met on January 6, 2025, and voted 6 to 1 to recommend approval of the zoning change request.

Vote:

- Ayes: 6 - Mainer, Bennett, Goodwin, Shaw, Axen, and Thompson
- Nays: 1 - Moses
- Absent: 0

The Department of Planning and Development Services recommends approval of the zoning change as presented.

Description/History

Existing Uses: Vacant and residential structures

Existing Zoning: 2F, Two-Family Residential District and SF-7.5/12, Single-Family District

Mansfield 2040 Land Use Designation: Urban Neighborhood within the Downtown District Special Area Plan

Surrounding Land Use & Zoning:

North - Residential Homes, SF-7.5/12, Single-Family District & D, Downtown District, D-1, Sub-Urban Zone

South - Residential Homes, 2F, Two-Family Residential District & SF-7.5/12, Single-Family District

East - Residential Homes, D, Downtown District, D-1, Sub-Urban Zone

West - Residential Homes, D, Downtown District, D-1, Sub-Urban Zone

Thoroughfare Plan Specification:

West Kimball Street - 2-lane undivided residential

Synopsis

The City of Mansfield (the “City”) is initiating a zoning change on situated on Lots 1R and 2R of Block 37 and Lots 1R and 2R of Block 36, Original Town of Mansfield from the 2F, Two-Family Residential District and SF-7.5/12, Single-Family District to D, Downtown Zoning District, D-1, Sub-Urban Zone. This zoning extension will support development by closing gaps within the Downtown District.

Mansfield 2040 Plan

Land Use Designation(s)

The land use designation for this property is designated as Urban Neighborhood within the Downtown District Special Area Plan.

Analysis

The primary goal of the proposed zoning change is to align the zoning designation with neighboring properties, ensuring a cohesive land use pattern and enabling future development opportunities. In 2023, the City Council rezoned properties adjacent to the subject properties (ZC 22-020) to D1. At the time this was done at the request of an adjacent property owner seeking to allow flexibility on their lots. The rezoning, though, left a gap of non-D, Downtown District zoned property. The proposal expands the Downtown Zoning District to encompass these lots, addressing existing zoning gaps and enhancing a more cohesive and unified district.

While the current residential uses remain unaffected by this change, the zoning modification allows greater flexibility for future development, accommodating a broader range of uses. This adjustment supports ongoing efforts to close zoning inconsistencies, contributing to the overall long-term sustainability of the Downtown area.

Summary

The D, Downtown Zoning District offers a diverse range of permitted uses and promotes the redevelopment of the area. This initiative aims to create a more cohesive urban environment in line with the goals outlined in the Mansfield 2040 Plan, which focuses on sustainable growth, improved infrastructure, and fostering a vibrant, mixed-use community. The change aligns zoning regulations with long-term planning, supports economic growth and improves the overall quality of the downtown area.

Prepared By

Katasha Smithers, AICP Candidate

Planning Manager - Current Planning
817-276-4235

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF MANSFIELD, AS HERETOFORE AMENDED, SO AS TO CHANGE THE ZONING ON THE HEREINAFTER DESCRIBED PROPERTIES TO A D, DOWNTOWN DISTRICT, D-1, SUB-URBAN ZONE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Mansfield, Texas, in compliance with the laws of the State of Texas with reference to the amendment of Chapter 155 of Code of Ordinances, "Zoning," have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing opportunity to all property owners generally and to owners of the affected properties, the governing body of the City is of the opinion and finds that Chapter 155 of the Code of Ordinances, "Zoning," and Zoning Map should be amended;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS:

SECTION 1.

That Chapter 155 of the Code of Ordinances, "Zoning" of the City of Mansfield, Texas, be, and the same is hereby, amended by amending the Zoning Map of the City of Mansfield, to give the hereinafter described property a new zoning district classification of D, Downtown District, D-1, Sub-Urban Zone; said property being described in Exhibit "A" attached hereto and made a part hereof for all purposes.

SECTION 2.

That all ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby, repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3.

That the above-described properties shall be used only in the manner and for the purposes provided for in Chapter 155 of the Code of Ordinances, "Zoning," of the City, as amended herein by the granting of this zoning classification.

SECTION 4.

That should any paragraph, sentence, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect

the validity of this ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional, and shall not affect the validity of Chapter 155 of the Code of Ordinances, "Zoning," as a whole.

SECTION 5.

That any person, firm or corporation violating any of the provisions of this ordinance or Chapter 155 of the Code of Ordinances, "Zoning," as amended hereby, shall be deemed guilty of a misdemeanor and, upon conviction in the Municipal Court of the City of Mansfield, Texas, shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day any such violation shall continue shall be deemed to constitute a separate offense.

SECTION 6.

That this ordinance shall take effect immediately from and after its passage on third and final reading and the publication of the caption, as the law and charter in such cases provide.

FIRST READING APPROVED ON THE 13TH DAY OF JANUARY, 2025.

DULY PASSED ON THE SECOND AND FINAL READING BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THIS 27TH DAY OF JANUARY, 2025.

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary

APPROVED AS TO FORM:

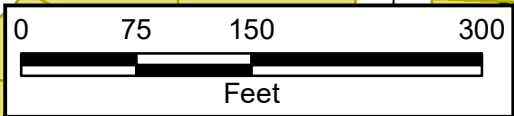
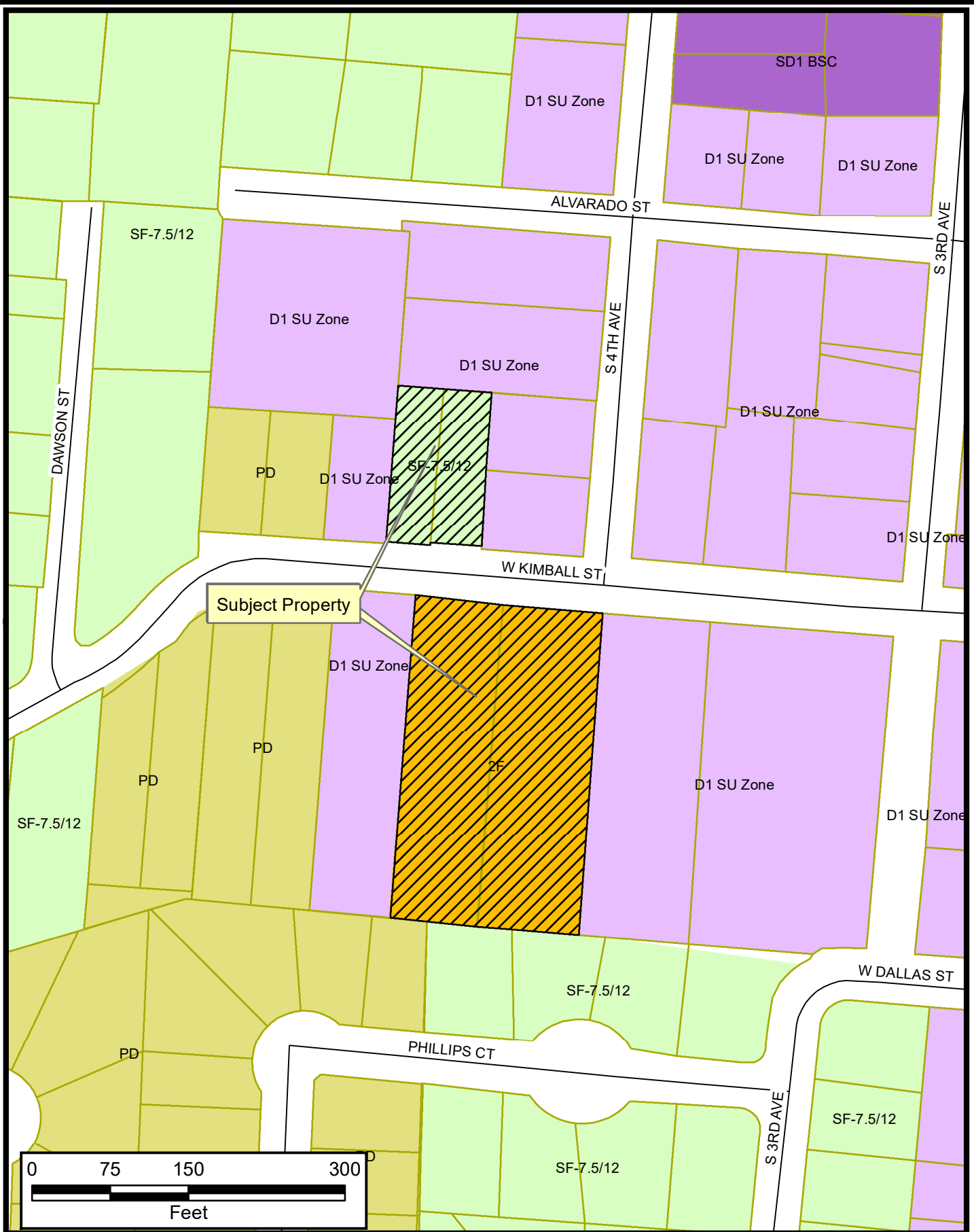
Patricia Adams, City Attorney



ZC#24-015

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12/17/2024



ZC#24-015

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12/17/2024

Property Owner Notification for ZC#24-015

LEGAL DESC 1	LEGAL DESC 2	OWNER NAME	OWNER ADDRESS	CITY	ZIP
			*** NO ADDRESS ***	*** NO CITY ***	* NO ZIP *
			*** NO ADDRESS ***	*** NO CITY ***	* NO ZIP *
			*** NO ADDRESS ***	*** NO CITY ***	* NO ZIP *
BASTIAN ADDITION	BLK 1	MORGA, HUGO	605 W KIMBALL ST	MANSFIELD, TX	76063
HANKS, THOMAS J SURVEY	A 644	MAXWELL, SALLIE GRAY	600 ALVARADO ST	MANSFIELD, TX	76063-1939
HANKS, THOMAS J SURVEY	A 644	GUPTON, DAVID	606 W KIMBALL ST	MANSFIELD, TX	76063-1962
MANCHESTER HEIGHTS	BLK 1	MCGEE, MATTHEW EDWARD	501 PHILLIPS CT	MANSFIELD, TX	76063
MANCHESTER HEIGHTS	BLK 2	PINKERTON, JESSE M	410 PHILLIPS CT	MANSFIELD, TX	76063
MANCHESTER HEIGHTS	BLK 2	HUTTON, LLOYD	412 PHILLIPS CT	MANSFIELD, TX	76063
MANCHESTER HEIGHTS	BLK 2	ROBERTS, KEB	414 PHILLIPS CT	MANSFIELD, TX	76063
MANCHESTER HEIGHTS	BLK 2	LARICCHIA, ASHLEY	500 PHILLIPS CT	MANSFIELD, TX	76063
MANCHESTER HEIGHTS	BLK 2	FOSTER, ANITA	502 PHILLIPS CT	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 32	POHLMAN, P A	405 W KIMBALL ST	MANSFIELD, TX	76063-1957
MANSFIELD, CITY OF	BLK 32	CATO, KEVIN	403 W KIMBALL ST	MANSFIELD, TX	76063-1957
MANSFIELD, CITY OF	BLK 33	JAMES, JACKIE R	407 ALVARADO ST	MANSFIELD, TX	76063-1935
MANSFIELD, CITY OF	BLK 33	TORRES, MARCO ANTONIO	404 W KIMBALL ST	MANSFIELD, TX	76063-1958
MANSFIELD, CITY OF	BLK 33	RAMIREZ, JESUS R	402 W KIMBALL ST	MANSFIELD, TX	76063-1958
MANSFIELD, CITY OF	BLK 33	MEDVEDNIK, OLGA	582 BRANTLEY TERRACE WAY UNIT	ALTAMONTE SPRINGS, FL	32714
MANSFIELD, CITY OF	BLK 35	HARTMAN, BENJAMIN	509 ALVARADO ST	MANSFIELD, TX	76063

Property Owner Notification for ZC#24-015

LEGAL DESC 1	LEGAL DESC 2	OWNER NAME	OWNER ADDRESS	CITY	ZIP
MANSFIELD, CITY OF	BLK 35	HARTMAN, BENJAMIN	509 ALVARADO ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 35A	GARCIA, DORA ALICIA	504 ALVARADO ST	MANSFIELD, TX	76063-1976
MANSFIELD, CITY OF	BLK 36	HARTMAN, BEN	509 ALVARADO ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	MUTTI, LYNN	510 E KIMBALL ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	HARTMAN, BEN	509 ALVARADO ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	WOOD, CURTIS D	504 W KIMBALL ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	FEMCA PROPERTIES INC	155 SOUTHWOOD DR	BURLESON, TX	76028
MANSFIELD, CITY OF	BLK 36	RAMIREZ, ANGELICA	204 S 4TH AVE	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	CIRCLE W HOME INVESTMENTS LLC	841 GREEN VALLEY CIR W	BURLESON, TX	76028-1365
MANSFIELD, CITY OF	BLK 36	NALL, JEFFREY	818 YELLOWSTONE DR	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	NALL, JEFFREY	818 YELLOWSTONE DR	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 36	OSMUS, MIKE	508 W KIMBALL ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 37	HARTMAN, BEN	509 ALVARADO ST	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 37	RICK & KENDRA LARKIN REVOCABLE	1403 NORWEGIAN WOOD CT	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 37	172 HOLDINGS LLC	PO BOX 1927	MANSFIELD, TX	76063
MANSFIELD, CITY OF	BLK 37	172 HOLDINGS LLC	PO BOX 1927	MANSFIELD, TX	76063
WEBB ADDITION (MANSFIELD)	BLK 1	CHAWLA, KUMUD	2317 STARLIGHT CT	ARLINGTON, TX	76016-6425
WEBB ADDITION (MANSFIELD)	BLK 1	HANNUSH, NAN T	406 PHILLIPS CT	MANSFIELD, TX	76063-1969
WEBB ADDITION (MANSFIELD)	BLK 1	DURRETT, CYNTHIA D	404 PHILLIPS CT	MANSFIELD, TX	76063-1969

Property Owner Notification for ZC#24-015

LEGAL DESC 1	LEGAL DESC 2	OWNER NAME	OWNER ADDRESS	CITY	ZIP
WEBB ADDITION (MANSFIELD)	BLK 1	JENKINS, CAMILLE	7129 COUNTY ROAD 526	MANSFIELD, TX	76063
WEBB ADDITION (MANSFIELD)	BLK 1	DESANTIAGO, EFREN	407 PHILLIPS CT	MANSFIELD, TX	76063-1990
WEBB ADDITION (MANSFIELD)	BLK 1	GUTIERREZ, EDUVIGES C	405 PHILLIPS CT	MANSFIELD, TX	76063-1990
WEBB ADDITION (MANSFIELD)	BLK 1	BALDWIN, TOMMY JOE	1203 HYDE PARK BLVD	CLEBURNE, TX	76033-6543
WEBB ADDITION (MANSFIELD)	BLK 1	HOLMAN, WADE N	PO BOX 244	MANSFIELD, TX	76063-0244

EXHIBIT "A"

Being two parcels of land on Block 36 addressed at 502 and 504 West Kimball Street, and two parcels of land on Block 37 addressed at 501 and 503 West Kimball Street, in the Original Town of Mansfield, according to the plat filed in Volume 63, Page 53, Plat Records, Tarrant County, Texas, and being more particularly described as follows:

502 West Kimball Street:

Being a portion of Block 36, Town of Mansfield, Tarrant County, Texas, according to the deed filed in Instrument No, D222213331, Deed Records, Tarrant County, Texas, described by metes and bounds as follows:

Beginning at a point in the north line of Kimball Street 100 feet north 85° west from its intersection with the west line of 4th Avenue;

Thence north 5° east 150 feet;

Thence north 85° west 45 feet;

Thence south 5° west 150 feet;

Thence south 85° east 45 feet to the point of beginning.

504 West Kimball Street:

Being a portion of Block 36, Town of Mansfield, Tarrant County, Texas, according to the deed filed in Volume 13129, Page 333, Deed Records, Tarrant County, Texas, described by metes and bounds as follows:

Beginning at a point in the north line of Kimball Street 145 feet north 85° west from its intersection with the west line of 4th Avenue;

Thence north 5° east 150 feet;

Thence north 85° west 45 feet;

Thence south 5° west 150 feet;

Thence south 85° east 45 feet to the point of beginning.

501 and 503 West Kimball Street:

Being all of Lots 1-R and 2-R, Block 37, Original Town of Mansfield, an addition to the City of Mansfield, Tarrant County, Texas, according to the plat filed in Volume 388-194, Page 86, Plat Records, Tarrant County, Texas



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6388

Agenda Date: 1/27/2025

Version: 1

Status: New Business

In Control: City Council

File Type: Resolution

Agenda Number:

Title

Resolution - A Resolution of the City Council of the City of Mansfield, Texas, Approving a Third Amendment to the Professional Services Agreement with Perkins and Will for the Multi-Purpose Sports Venue in an amount not to exceed \$364,850; Finding that the Meeting at which this Resolution is Passed is Open to the Public as Required by Law; and Declaring an Effective Date (General Fund, TIRZ #4)

Requested Action

To Consider the Resolution.

Recommendation

To Approve the Resolution.

Description/History

The City previously entered into an agreement with Perkins & Will for architectural and design services for the Multi-Purpose Sports Venue on January 22, 2024 in an amount of \$4,350,000. Then, an amendment, approved at the staff level for additional civil engineering work as part of the surrounding infrastructure was added in an amount of \$46,500. A second amendment, in an amount of \$449,00, was approved by city council at their September 23, 2024 council meeting due to the initial delay in bringing on the Construction Manager at Risk, Moss Construction, causing an accelerated project timeline and the need for phased delivery of construction documents through five separate bid packages. Since that time, the Council approved a Guaranteed Maximum Price with Moss Construction and in order to deliver the project within available budget, the slab system has to be redesigned by the structural engineer, for \$167,775 and the other budget control log items provided by Moss, caused the redesign of several other elements within the project, at an additional cost of \$152,075. Finally, design of the food service equipment was not included in the original scope and thus a final cost of \$45,000 is included to finalize those construction plans and details.

The additional service request, attached, totals \$364,850.

This amendment will bring the total value of the contract with Perkins and Will to \$5,211,250.

- Original Amount: \$4,350,000
- 1st Amendment: \$46,500
- 2nd Amendment: \$449,900
- 3rd Amendment: \$364,850
- New Total: \$5,211,250

Justification

Per the City Council meeting on January 22, 2024, the initial agreement with Perkins & Will for this project was approved. The scope of the original agreement did not anticipate the complexities introduced by the structural slab design nor the budget control log items provided by Moss Construction. Therefore, this additional service agreement is necessary to ensure timely delivery of construction-ready documents in order to maintain the project schedule for a stadium opening of spring 2026.

Funding Source

General Fund & TIRZ #4

Prepared By

Jason Moore, Economic Development

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, APPROVING A THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH PERKINS AND WILL FOR THE MULTI-PURPOSE SPORTS VENUE IN AN AMOUNT NOT TO EXCEED \$364,850; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE (GENERAL FUND, TIRZ #4)

WHEREAS, The City of Mansfield (the “City”) is a home-rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the Parties entered into a Professional Services Agreement for Architectural Services on January 17th, 2024, as amended by that Professional Services Agreement (the “Agreement”); and,

WHEREAS, the Parties executed a First Amendment to the Agreement to provide for additional survey and roadway design related to the Project in the amount of \$46,500.00; and,

WHEREAS, the Parties executed a Second Amendment to the Agreement to provide for the accelerated project timeline and the need for phased delivery of construction documents through five separate bid packages related to the Project in the amount of \$449,900.00; and,

WHEREAS, the Parties desire to amend the Agreement to increase the scope of work as set forth in this Third Amendment; and,

WHEREAS, City staff has reviewed and evaluated the amendment and recommends the approval of the 3rd Amendment to the Agreement; and,

WHEREAS, funding for this contract is available from the General Fund with future reimbursement by TIRZ #4.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

A Third Amendment to Professional Services Agreement for Architectural Services for the multipurpose sports venue is hereby approved.

SECTION 3.

The City Manager or his designee is authorized to execute said amendment.

SECTION 4.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5.

This Resolution shall be effective from and after its passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
MANSFIELD THIS 27TH DAY OF JANUARY, 2025.**

Michael Evans, Mayor

ATTEST:

Susana Marin, City Secretary

**THIRD AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
FOR ARCHITECTURAL SERVICES**

This Third Amendment to Professional Services Agreement for Architectural Services (“Third Amendment”) is entered into as of the _____ day of _____, 2025 (the “Amendment Effective Date”), by and between the City of Mansfield, a Texas home-rule municipality (the “City” or the “Owner”), and Perkins&Will, Inc. (the “Architect”) (the “City” and “Architect” may sometimes be referred to individually as a “Party” or collectively as the “Parties”).

WHEREAS, the Parties entered into a Professional Services Agreement for Architectural Services on January 17th, 2024, as amended by that First & Second Amendment (the “Agreement”); and

WHEREAS, the Parties executed a First Amendment to the Agreement to provide for additional survey and roadway design related to the Project in the amount of \$46,500.00; and a Second Amendment to the Agreement to provide a non-traditional & expediated Deliverable schedule for \$449,900.00; and

WHEREAS, the Parties desire to amend the Agreement to increase the scope of work as set forth in this Third Amendment; and

WHEREAS, the recitals, terms, and conditions of the Agreement are incorporated into this Third Amendment as if fully set forth herein, and defined terms shall have the meaning as assigned to such terms in the Agreement, unless otherwise defined herein.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Additional Service Request:** The Parties agree that the Agreement is hereby amended as provided in the attached **Exhibit A** (“Additional Service Request”), which identifies the additional scope of services needed to provide Slab on grade changes, budget control log items which help reduce the final GMP and the fee for the Food & Beverage consultant and the agreed upon not-to-exceed cost for the additional services is **\$364,850.00**, as more fully shown in **Exhibit A**.
2. Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. This Third Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The execution of this Third Amendment may be accomplished by facsimile or electronic signatures and shall be deemed fully executed upon the exchange among the parties of signed facsimile or electronic copies of this Third Amendment.

IN WITNESS WHEREOF, the Parties hereto have caused this Third Amendment to be executed by their duly authorized officers and to be effective as of the Amendment Effective Date.

CITY:
CITY OF MANSFIELD, TEXAS

ARCHITECT:
PERKINS&WILL, INC.

By:

By:

ATTEST:

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
ADDITIONAL SERVICE REQUEST



Date: 12.17.2024

Madison SanFilippo
Perkins&Will

Re: Additional Service No. 3

Dear Madison,

Adjusting from Slab-on-void to slab on grade has been a redirection to the design team from the client. To make this adjustment will require an additional 6 weeks and resources on the Design team as a whole. We submit the following items for Additional Service No. 3 as listed below.

Timeline extension: Documents were issued for pricing on 9/26/2024 which initiated a pricing and costing effort that Moss has been leading. Our team has been working directly with REV, Moss, and the City to establish a final GMP. As a supplement to the 9/26 Pricing Set, we provided a Permit Package that was further developed and included all the content necessary for the City to begin their permit process. During this process, there were several discussions about the slab on void design and the soil conditions on site that lead to this design. The design team along with REV and Moss discussed the high cost of the slab on void and the option to move to a slab on grade design. It was decided by the City, and communicated on 9/9/24, to continue forward with the slab on void knowing the cost impact would be significant.

Document Revision: Our efforts over the past several weeks have been focused on finding value by adjusting the design, scope, and systems from what was designed and represented in the GMP package. Part of these cost-saving options is changing the slab on void design to a slab on grade. Changing the slab design requires changes to the previously completed document and heavily impacts every consultant in some way. Along with document changes, this effort requires full team coordination and effort to re-design and resubmit. Please refer to the detailed breakdown below which provides more information on the amount of staff and hours needed for this effort.

Scope Modifications: Revisions to the scope in this process have been minimal and there is a limited impact on our efforts for any change or addition related to scope. No expense is anticipated in our ASR currently.

Increased Construction Budget: Our contract was written for a project scope of \$56.7M and revised to include the additional scope requested by the City to \$86.5M on 6/24/2024. Additional services associated with that modification were rejected.

The current construction budget now includes \$88.275M GMP for Stadium scope and roughly \$10M for infrastructure, \$1.3M for Food Service, \$2M for FFE, and \$2M for Graphics and Wayfinding. This project total is \$ \$101.7M and a design fee associated with this additional budget is clearly described in our contract as

Absent negligence on the part of the Architect that cause the bids to exceed Guaranteed Maximum Price, providing such modifications and revisions in the Construction Documents Phase shall be the limit of the Architect's responsibility arising from the establishment of such fixed limitation of construction costs, and having done so, the Architect shall be entitled to Additional Service compensation for

**EXHIBIT A
ADDITIONAL SERVICE REQUEST**

Date: 12.17.2024

Re: Additional Service No. 3

all other services performed necessitated by subsequent cost estimates or bids that exceed the Guaranteed Maximum Price, in accordance with this Agreement.

As we move forward, the Design Team is committed to providing continued support and effort to provide quality service to you and the City. To avoid further delays and to continue our efforts to meet the new schedule, the design team will need approval of this ASR by Friday, Dec. 20th. Thank you for your time and consideration.

Detailed Breakdown

Company	Role	Hours	Hours per Week for 6 Weeks	Employee
Perkins&Will	Proj Manager	50	8.33	Sophie
	Sr. Proj Arch	70	11.67	Matthew
	Arch III	45	7.50	Emily
	Arch III	45	7.50	Kenneth
	Arch III	0	0.00	Ryan
	Arch III	0	0.00	Bridget

Martin & Martin	Principal	75	12.50	Nick
	Proj Eng	100	16.67	Scott
	Tech III	240	40.00	Staff

ME Engineers	Proj Eng	83	13.75	Ed
	Proj Eng	83	13.75	Matt
	Eng	67	11.10	Elec
	Eng	67	11.10	Mech
	Eng	67	11.10	Plumb

Sincerely,

Sophie Lapping
Project Manager
Perkins&Will

EXHIBIT A
ADDITIONAL SERVICE REQUEST



Date: 12.11.2024

Madison SanFilippo - REV
Re: Additional Service Request

Deliverable schedule:

As a result of contractor pricing and budgeting, the Owner has directed the Design Team to revise the stadium concourse and building slabs from a structured slab-on-void system to a slab-on-grade system. This also takes into consideration the geotechnical recommendations and identified soil settlement and heave risks. A structured slab-on-void system was selected by the Owner following discussion with the Design Team covering the costs and risk involved with this system (slab and foundation movement, buried utility risks) with formal direction provided in June and August 2024. The decision to revise the design to a slab-on-grade system is a result of issuance of the GMP and Permit drawing packages and finalization of the overall Project budget. The new floor slab system, revised per Owner acceptance, is a conventional slab bearing on subgrade which, per geotechnical recommendations, will be moisture conditioned and capped with estimated slab settlement and heave in the range of 1 inch to 1.5 inches. This design change will take roughly 4 to 6 weeks to incorporate into the drawings once this additional service request has been approved.

Design services for the system change from slab-on-void to slab-on-grade include:

1. BIM model updates to the stadium slabs, building perimeter grade beams, field/lower bowl slabs, and drilled pier foundations. This includes relocation of drilled piers to center under building columns and revision of grade beam sizes and extents to carry building exterior wall systems.
2. Structural concourse/foundation plan updates for changes to stadium slabs, building perimeter grade beams, field/lower bowl slabs, and drilled pier foundations.
3. Detail revisions to replace structural slab-on-void details with conventional slab-on-grade details and modification to grade beam and column pilaster details. Significant revision to the lower stadia slab systems is required by this change in system and support condition from the subgrade.
4. Re-design of grade beams to remove structured slab-on-void loads and update grade beam sizes and spans based on support of exterior wall systems and new spans between drilled piers.
5. Re-tabulation of drilled pier foundation loads to remove structured slab-on-void contributions and react to drilled pier relocations and grade beam revisions.
6. Coordination of all slab, grade beam, column pilaster, and drilled pier revisions with architectural, mechanical, plumbing, electrical, and technology disciplines and systems.
7. Re-coordinate all underground plumbing with new structure and update mechanical and plumbing drawing and details
8. Design team coordination continued through duration of design changes
9. Re-issue a Permit Package for City permit review

The approved Budget Control Log is included as Attachment 1. Items needing Additional Services are indicated with an "X". Other budget-driven revisions accepted by the Owner and coordinated with the General Contractor and Design Team are not included in the services

**EXHIBIT A
ADDITIONAL SERVICE REQUEST**

Date: 12.11.2024

Re: Additional Service Request

and fees of this Agreement for additional services. These items will be included in an upcoming additional services request.

Construction Administration services and fees are unchanged by these revisions.

The following table calculates the adjustments to the design fee. Breakdown with hours and rates included.

Slab on Grade			\$ 167,775.00
Company	Role	Hours	Rate
PW			
	Project Manager	50	\$ 240.00
	Sr. Project Arch	70	\$ 250.00
	Arch III	90	\$ 175.00
			\$ 45,250.00
MM			
	Project Eng	175	\$ 160.00
	Tech III	240	\$ 125.00
			\$ 58,000.00
ME			
	Project Eng	165	\$ 185.00
	Eng	200	\$ 170.00
			\$ 64,525.00

In total, the contract amount is requested to be increased by a lump-sum of \$167,775.00 by the execution of this contract amendment, Exhibit B.

Sincerely,

Jeff Sittner
Managing Principal
Perkins&Will

EXHIBIT A
ADDITIONAL SERVICE REQUEST



Date: 12.17.2024

Madison SanFilippo
Perkins&Will

Re: Additional Service No. 4

Dear Madison,

The increased GMP contract of \$88.275M, the additional effort to further reduce \$2M for Owner's contingency, and the ongoing coordination of items related to the overall project scope are creating additional time and a draw on resources for the Design team as a whole and we submit the following items for Additional Service No. 4 as listed below.

Timeline extension: Documents were issued for pricing on 9/26/2024 which initiated a pricing and costing effort that Moss has been leading. Our team has been working directly with REV, Moss, and the City to establish a final GMP. As a supplement to the 9/26 Pricing Set, we provided a Permit Package that was further developed and included all the content necessary for the City to begin their permit process. This information in this document also provided Moss with an enhanced awareness of the design intent, project materials, and scope. We feel that there was limited scope impact that changed from these two submittals.

Moss provided a preliminary GMP cost of \$86.5M on 6/24/2024 and a revised estimate of \$101.9M around Nov. 8th. It is our stance that there was limited design change during that time and the increase in estimate was a result of adjustments in the bidding process, subcontractor selection, subcontractor pricing, and items unrelated to the design effort.

The design team has spent several weeks of additional time and effort working together with the client and Moss to find savings and alternatives that can be implemented so that the project can move forward within the City's budgetary goals.

Document Revision: Our efforts over the past several weeks have been focused on finding value by adjusting the design, scope, and systems from what was designed and represented in the GMP package. Nearly 150 items of consideration have been discussed, vetted, and delivered to Moss for pricing. Nearly two-thirds of those have been accepted and now need to be implemented into the final Issue for Permit Set for the City to review. These items all require changes to the previously completed documents and impact on every consultant in some way and also require full team coordination and effort to resubmit. Please refer to the detailed breakdown below which provides more information on the number of staff and hours used towards this effort.

Scope Modifications: Revisions to the scope in this process have been minimal and there is a limited impact on our efforts for any change or addition related to scope. No expense is anticipated in our ASR currently.

Increased Construction Budget: Our contract was written for a project scope of \$56.7M and revised to include the additional scope requested by the City to \$86.5M on 6/24/2024. Additional services associated with that modification were rejected.

The current construction budget now includes \$88.275M GMP for Stadium scope and roughly \$10M for infrastructure, \$1.3M for Food Service, \$2M for FFE, and \$2M for Graphics and Wayfinding. This project total is \$ \$101.7M and a design fee associated with this additional budget is clearly described in our contract as

**EXHIBIT A
ADDITIONAL SERVICE REQUEST**

Date: 12.17.2024

Re: Additional Service No. 4

Absent negligence on the part of the Architect that cause the bids to exceed Guaranteed Maximum Price, providing such modifications and revisions in the Construction Documents Phase shall be the limit of the Architect's responsibility arising from the establishment of such fixed limitation of construction costs, and having done so, the Architect shall be entitled to Additional Service compensation for all other services performed necessitated by subsequent cost estimates or bids that exceed the Guaranteed Maximum Price, in accordance with this Agreement.

As we move forward, the Design Team is committed to providing continued support and effort to provide quality service to you and the City. To avoid further delays and to continue our efforts to meet the new schedule, the design team will need approval of this ASR by Friday, Dec. 20th.

Thank you for your time and consideration.

Detailed Breakdown

Company	Role	Hours	Hours per Week for 6 Weeks	Employee
Perkins&Will	Associate Principal	20	3.33	Jeff
	Principal	15	2.50	Eurico
	Proj Manager	25	4.17	Sophie
	Sr. Proj Arch	60	10.00	Matthew
	Sr. Proj Designer	10	1.67	Erica
	Arch III	40	6.67	Emily
	Arch I	40	6.67	Kenneth
	Arch II	40	6.67	Ryan
	Arch III	40	6.67	Bridget

Martin & Martin	Proj Eng	45	7.50	Scott
	Tech III	55	9.17	Staff

ME Engineers	Proj Eng	75	12.50	Ed
	Proj Eng	75	12.50	Matt
	Eng	75	12.50	Elec
	Eng	75	12.50	Tech
	Eng	75	12.50	Plumb
	Eng	75	12.50	Mech

Sincerely,

Sophie Lapping
Project Manager
Perkins&Will

EXHIBIT A
ADDITIONAL SERVICE REQUEST



Date: 12.17.2024

Madison SanFilippo - REV
Re: Additional Service Request

Deliverable schedule:

Due to contractor pricing and budgeting, the Owner directed the Design Team to revise various portions of the stadium design listed on the attached Moss managed budget control log. This additional service request includes items from the Approved section of the Budget Control Log. The decision to revise the design for the elements listed below is a result of issuance of the GMP and Permit drawing packages and finalization of the overall Project budget. These design changes will take 4 to 6 weeks to incorporate into the drawings once all items of consideration are approved and the additional service request has been approved.

Design services for the Budget control items include:

1. BIM model updates to the various area's affected by the approved list
2. Design team coordination continued through duration of design changes
3. Re-issue a Permit Package for City permit review
4. Items 54 through 59 and 2A/3A: Removal of isolated shade structures at the Northwest Gate, Southwest Gate, Club, East Concourse, and removal of lengths of "knife edge" eaves. Parts of these elements will be deferred design, turn-key items supplied by others. Reduction in length with all structure above foundations will be provided by others. The design team will retain design and detailing of foundation and other elements to support the shade structure and work with the team to coordinate these systems.
 - a. Revision of these structures to a deferred design delivery necessitates addition of coordination and design services for the foundation elements and primary structures that support the new turn-key shade structures.
5. Item 44B: Reduce North Building loading dock roof area and adjust steel roof framing to match new architectural concept. Structural services include adjustment of structural plans and details and building structural analysis and design models. MEP scope will need to be revised to align with reduced structure. Architectural RCPs will be revised.
6. Items 52 and 72: Revisions (reduction) to building glazing systems at press level and North Building. These revisions will allow more storefront and window systems to be braced by the cold-formed wall stud framing rather than require addition of a long steel header girt and associated backup framing. Design services for this revision include coordination of glazing requirements with the design team, removal of header girts where appropriate, and revision to exterior wall framing details.
7. The Structural & MEPT drawings are currently 100% complete and ready to be issued for permit, which means these changes will impact the team significantly as they are out of sequence and cause staff to continue to charge time to the project.
8. Changes to the railings creates the need for updated details and a re-review of sight lines
9. Other items include reducing or reduction of scope which creates the need for more coordination and time invested in updating the drawings and detailing.

The approved Budget Control Log is included as Attachment 1. Items needing Additional Services are indicated with an "X". The slab on grade changes was captured in a previous ASR. Construction Administration services and fees are unchanged by these revisions.

**EXHIBIT A
ADDITIONAL SERVICE REQUEST**

Date: 12.17.2024

Re: Additional Service Request

The following table calculates the adjustments to the design fee. Breakdown with hours and rates included.

Budget Control Log Items			\$ 152,075.00
Company	Role	Hours	Rate
PW			
	Proj Manager	50	\$ 240.00
	Sr. Proj Arch	80	\$ 250.00
	Arch III	160	\$ 175.00
			\$ 60,000.00
MM			
	Proj Eng	45	\$ 160.00
	Tech	55	\$ 125.00
			\$ 14,075.00
ME			
	Proj Eng	150	\$ 180.00
	Eng	300	\$ 170.00
			\$ 78,000.00

In total, the contract amount is requested to be increased by a lump-sum of \$152,075.00 by the execution of this contract amendment, Exhibit B. We do not anticipate any adjustment to our previously contracted reimbursable expenses.

Sincerely,

Jeff Sittner
Managing Principal
Perkins&Will

EXHIBIT A
ADDITIONAL SERVICE REQUEST

Budget Control Log



A. Current Tracking GMP Estimate		Budget Control Log										\$ 88,275,000	Additional Design/ fee and/or schedule
B. Item	Discipline	CSI Division	Item Description	Status	Total	Pending P	Rejected N	Maybe M	Accepted Y				
1	Structural	03, 22, 31	Provide slab on grade in place of slab on void (includes moisture conditioning subgrade, traditional below grade piping in place of suspended isolated MEP)	Y	\$ (1,981,559)	\$ -	\$ -	\$ -	-	included in GMP	X		
2A	Architectural, Structural	05, 07	Eliminate knife edge at south bar	Y	\$ (201,081)	\$ -	\$ -	\$ -	-	included in GMP	X		
3A	Architectural, Structural	05, 07	Eliminate knife edge at NW Canopy	Y	\$ (146,149)	\$ -	\$ -	\$ -	-	included in GMP	X		
4A	Architectural	04, 07	Replace HPCP at press box w/ EIFS	Y	\$ (525,528)	\$ -	\$ -	\$ -	-	included in GMP			
5A	Architectural	05	Provide steel perforated railings in place of aluminum perforated	Y	\$ (138,895)	\$ -	\$ -	\$ -	-	included in GMP	X		
8	Architectural, MEP, Food Service	06, 11, 12, 22, 26	Add soda stations at concourse (4 each)	Y	\$ 284,954	\$ -	\$ -	\$ -	-	included in GMP			
9B	Architectural	04, 06, 09, 12, 26	Delete casework at loges (casework, masonry veneer, countertop, under-counter lighting)	Y	\$ (128,996)	\$ -	\$ -	\$ -	-	included in GMP			
12B	Architectural	09	Delete SPC3 at north building corridor ceilings (room C165) leaving as painted exposed structure	Y	\$ (130,672)	\$ -	\$ -	\$ -	-	included in GMP			
13B	Architectural	09	Provide SPC1 at locker rooms per revised Issue for Permit (IFP) design	Y	\$ (41,613)	\$ -	\$ -	\$ -	-	included in GMP			
15	Civil	31	Provide 6' moisture condition w/ 1' select fill cap at pitch in place of 12' MC + 2' select fill	Y	\$ (237,940)	\$ -	\$ -	\$ -	-	included in GMP			
16B	Structural	03	Delete casing of piers - slab on grade design	Y	\$ (850,958)	\$ -	\$ -	\$ -	-	included in GMP	X		
18	Security / Electrical	26, 27, 28	Remove ERRCS / PSDAS (assumed not required)	Y	\$ (161,370)	\$ -	\$ -	\$ -	-	included in GMP			
19	Architectural	08	Eliminate transoms integral w/ exterior HM frames, install louvers w/in exterior façade framing (results in all type F1 frames becoming type F0 standard frames (A62-00))	Y	\$ (6,993)	\$ -	\$ -	\$ -	-	included in GMP			
25	Architectural	06, 12	Delete islands at suites	Y	\$ (74,554)	\$ -	\$ -	\$ -	-	included in GMP			
26A	Architectural	06, 12	Delete built-in booth seating at suites per GMP design	Y	\$ (90,344)	\$ -	\$ -	\$ -	-	included in GMP			
29	Technology	27, 28	Technology design-assist target value design (AmpThink)	Y	\$ (537,900)	\$ -	\$ -	\$ -	-	included in GMP	X		
35B	Structural	03	Reduce pier lengths to a 24'd bearing strata in place of stated 33'd - slab on grade design	Y	\$ (232,199)	\$ -	\$ -	\$ -	-	included in GMP	X		
36	Structural	03	Delete 2.5" topping slab at the Concourse level	Y	\$ (702,282)	\$ -	\$ -	\$ -	-	included in GMP			
37	Structural	05	Add stated Allowance: (35) tons structural steel (not drawn)	Y	\$ 291,542	\$ -	\$ -	\$ -	-	included in GMP			
38	Structural	05	Add stated Allowance: (150) lf edge angle (not drawn)	Y	\$ 28,509	\$ -	\$ -	\$ -	-	included in GMP			
39	Structural	05	Add stated Allowance: (15) tons for RTU supports, floor penetration frames, kickers, etc. (not drawn)	Y	\$ 177,507	\$ -	\$ -	\$ -	-	included in GMP			
40	Structural	05	Add stated Allowance: Miscellaneous metals for arch & MEP (stairs, railings, guardrails, MEP equipment supports, MEP service supports, etc.)	Y	\$ 365,772	\$ -	\$ -	\$ -	-	included in GMP			

EXHIBIT A
ADDITIONAL SERVICE REQUEST

Budget Control Log



\$ 88,275,000
Accepted Y

Additional Design/ fee and/or schedule

A. Current Tracking GMP Estimate		Budget Control Log									
B. Item	Discipline	CSI Division	Item Description	Status	Total	Pending P	Rejected N	Maybe M	Accepted Y		
41	Structural	05	Add stated allowance: Missing steel not yet drawn	Y	\$ 311,982	\$ -	\$ -	\$ -	-	included in GMP	
42	Architectural	09	Provide DEFS soffit at south bar in place of SPC5	Y	\$ (101,451)	\$ -	\$ -	\$ -	-	included in GMP	
43B	Architectural	32	Provide 8'-0" 3D-Prism fence in place of 6'-0"	Y	\$ 50,958	\$ -	\$ -	\$ -	-	included in GMP	
44B	Architectural, Structural	04, 05, 07, 22	Reduce roof and soffit at the loading dock, provide soffit as EIFS in place of Taktl Panels based on revised plan. Adjust roof taper and drains as needed (reference sketch 44B).	Y	\$ (103,509)	\$ -	\$ -	\$ -	-	included in GMP	X
45	Architectural	04	Delete glazed brick and provide brick type 1- Ironspot throughout	Y	\$ (137,702)	\$ -	\$ -	\$ -	-	included in GMP	
49	Architectural	04, 07	Provide pre-finished metal coping cap at all roof parapet locations (by roofer) in place of cast stone coping cap (by mason)	Y	\$ (347,182)	\$ -	\$ -	\$ -	-	included in GMP	
50	Architectural	07	Provide 60 Mil Mechanically Fastened TPO ILO Fully Adhered TPO	Y	\$ (88,639)	\$ -	\$ -	\$ -	-	included in GMP	
52	Architectural	04, 07, 08	Replace fixed storefront at press level per PW mark-up drawings - Provide operable windows ILO fixed storefront at A206, B207, B208, B209. Provide solid walls ILO fixed storefront at A201, A202, A204, B201, B202.)	Y	\$ 128,284	\$ -	\$ -	\$ -	-	included in GMP	
54	Architectural, Structural	05, 10	Northwest Entrance Canopy - Remove entire low shade structure consisting of structural steel and alumium trellis per DD docs	Y	\$ (261,279)	\$ -	\$ -	\$ -	-	included in GMP	X
55	Architectural, Structural	05, 10	Club Canopy - Remove entire low shade structure consisting of structural steel and alumium trellis per DD docs	Y	\$ (192,563)	\$ -	\$ -	\$ -	-	included in GMP	X
56	Architectural, Structural	05, 10	East Concourse Canopy - Remove entire low shade structure consisting of structural steel and alumium trellis per DD docs	Y	\$ (441,697)	\$ -	\$ -	\$ -	-	included in GMP	X
57	Architectural, Structural	05, 10	Southwest Entrance Canopy - Remove entire low shade structure consisting of structural steel and alumium trellis per DD docs	Y	\$ (292,440)	\$ -	\$ -	\$ -	-	included in GMP	X
58	Architectural, Structural	05, 10	Southeast Bar Canopy - Remove entire low shade structure consisting of structural steel and alumium trellis per DD docs	Y	\$ (213,338)	\$ -	\$ -	\$ -	-	included in GMP	X
59	Architectural, Structural	04, 10	Add low shade pre-fabricated turnkey aluminum canopies at all locations to include structure, louvers, knife edge (by Avadek) - \$750k ALLOWANCE	Y	\$ 806,850	\$ -	\$ -	\$ -	-	included in GMP	X
64	Architectural	12	Provide alternate type FX-2 seat consisting of 20" fixed seat w/ plastic back and bottom ILO mesh (AS72.10)	Y	\$ (375,154)	\$ -	\$ -	\$ -	-	included in GMP	
72	Architectural	04, 08, 09	North building exterior glazing VE options - Reduce exterior glazing at north building offices to 2'-0" and 3'-0" modules replace w/ exterior wall per PW sketch	Y	\$ (29,526)	\$ -	\$ -	\$ -	-	included in GMP	
74	Architectural	09	Delete AWP1, AWP2, AWP3 wall covering per GMP Docs	Y	\$ (437,574)	\$ -	\$ -	\$ -	-	included in GMP	
76	Electrical	26	Delete grow lights utility boxes, provide infrastructure only	Y	\$ (81,761)	\$ -	\$ -	\$ -	-	included in GMP	X
77	Electrical	26	Eliminate NETA certified testing	Y	\$ (12,910)	\$ -	\$ -	\$ -	-	included in GMP	
78	Electrical	26	Provide aluminum at larger feeders in place of copper	Y	\$ (222,691)	\$ -	\$ -	\$ -	-	included in GMP	
85	Plumbing	22	Below grade storm and sanitary piping to be PVC in place of cast iron	Y	\$ (170,778)	\$ -	\$ -	\$ -	-	included in GMP	
86	Plumbing	22	Above grade storm and sanitary piping to be PVC in place of cast iron	Y	\$ (94,448)	\$ -	\$ -	\$ -	-	included in GMP	

EXHIBIT A
ADDITIONAL SERVICE REQUEST

Budget Control Log



\$ 88,275,000	Additional Design/ fee and/or schedule
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A. Current Tracking GMP Estimate

B. Item	Discipline	CSI Division	Item Description	Status	Total	Pending P	Rejected N	Maybe M	Accepted Y	
87	Plumbing	22	Eliminate all storm water insulation	Y	\$ (70,240)	\$ -	\$ -	\$ -	included in GMP	
92	Mechanical, Electrical	23, 26	Reduce quantity of electric unit heaters in restrooms (per each)	Y	\$ (2,222)	\$ -	\$ -	\$ -	included in GMP	
93	Architectural, Electrical	09, 26	Delete hard lid ceiling and cove above concourse level restroom lavatories	Y	\$ (7,340)	\$ -	\$ -	\$ -	included in GMP	
94	Architectural, Electrical	26	Delete recessed cove lighting and under shelf lighting in suites (ref 8/A43-31.1)	Y	\$ (15,061)	\$ -	\$ -	\$ -	included in GMP	
95	Architectural, MEP	09, 10, 21, 22, 23, 26	Delete restroom C155 within NTSC office area, extend finishes of office C149 in its place (ref 2/A11-13)	Y	\$ (5,128)	\$ -	\$ -	\$ -	included in GMP	X
97	Architectural	04, 32	Delete all brick accent walls w/ CMU back-up along the perimeter fence line (wall type WA-04), replace w/ continuation of fencing	Y	\$ (111,351)	\$ -	\$ -	\$ -	included in GMP	
99	Architectural	13	Provide PVC-PES membrane at high canopies in place of PTFE fiberglass membrane	Y	\$ (430,320)	\$ -	\$ -	\$ -	included in GMP	
101	Architectural	11	Provide two undercounter refrigerators in each suite, assumes not having to add additional electrical outlet (18 total) (BOD: True, 24" overlay panel)	Y	\$ 96,822	\$ -	\$ -	\$ -	included in GMP	X
103	Architectural	26	Eliminate power outlets at all locker room lockers (includes coaches and officials LR's)	Y	\$ (25,819)	\$ -	\$ -	\$ -	included in GMP	X
106	Architectural	05	Delete removable drink rail DR-03B at suites only	Y	\$ (14,394)	\$ -	\$ -	\$ -	included in GMP	X
107	Architectural	05	Delete removable guard rail RL-01B at loges and replace w/ fixed guard rail RL-01A	Y	\$ (1,598)	\$ -	\$ -	\$ -	included in GMP	X
118B	Mechanical	23	Trane VE - keep all the mini splits one to one and change from P series cooling to M series cooling	Y	\$ (80,815)	\$ -	\$ -	\$ -	included in GMP	X
119	Food Service	11	Eliminate frozen drink machines at south bar (leave infrastructure to add later) - to be provided by providing partner	Y	\$ (298,392)	\$ -	\$ -	\$ -	included in GMP	
121	Food Service	11	Eliminate dish machines (leave infrastructure) - potential to lease instead (includes conveyor dishwasher at commissary and UC dishwashers at club and south bar)	Y	\$ (116,562)	\$ -	\$ -	\$ -	included in GMP	X
123			South Bar - defer all costs to site infrastructure	Y	\$ (3,000,853)	\$ -	\$ -	\$ -	included in GMP	
124			Perimeter security fence - defer all costs to site infrastructure	Y	\$ (389,762)	\$ -	\$ -	\$ -	included in GMP	
125			Earthwork scope - defer all costs to site infrastructure	Y	\$ (1,465,617)	\$ -	\$ -	\$ -	included in GMP	

**EXHIBIT A
ADDITIONAL SERVICE REQUEST**



Date: 1.22.2025

**Madison SanFilippo - REV
Re: Additional Service Request 5**

Deliverable schedule:

After reviewing the original contract, the Perkins&Will team noticed that it was undecided who the food service consultant would be at the time the contract was signed. The contract shows "TBD" next to the food service consultant number. The overall \$4,145,500 does not reflect the \$90,000 fee that the design team holds for the food service consultant, Camacho. When adding up the fee amounts, the true overall fee should equal to \$4,235,500. The city has agreed to cover half of this discrepancy for a total of \$45,000.00. The below image reflects this discrepancy.

B.2 MNSF - Mansfield Multi-Use Stadium at Harvest Point		
PSA Exhibit B.2 - Fees for Design Disciplines & Activities		
Attached to Architect PSA January 17, 2024		
In general, the scope of the design services to be provided by the Architect, its Engineers and Specialty Design Consultants shall include without limitation the general disciplines and activities listed below to the extent necessary to provide complete, accurate and fully coordinated design documents and construction administration for the Project.		
Discipline and Activity	Firm	Fee Amount
Architect of Record	Perkins & Will	\$2,532,460
Architectural Design, including sports facilities	Perkins & Will	included above
Interior Design	Perkins & Will	included above
Presentation drawings for Owner's use including 3D modeling similar to "Sketch-up"	Perkins & Will	included above
Landscape Design, including hardscape and planting	Kimley Horn	\$94,000
Civil Engineering	Kimley Horn	\$235,500
Structural Engineering	Martin/Martin	\$435,000
HVAC Engineering	ME Engineers	\$635,000
Plumbing Engineering	ME Engineers	included above
Fire Protection Engineering	ME Engineers	included above
Electrical Engineering	ME Engineers	included above
Remaining Engineering and Specialty Design Consultants		
Playing Field Design	Millemum Sports Tech	\$65,000
Vertical Transportation	Perkins & Will	included above
ADA Design	Accessology, Inc	\$5,240
Life Safety and Code Analysis	FSC Inc	\$45,000
Acoustical Design	WJHW	\$98,300
Wayfinding and Signage Design, including exterior and interior signage	Perkins & Will	included above
Graphic Design	Perkins & Will	included above
Branding and Theming, including naming rights and sponsorship signage	Perkins & Will	included above
Building Information Modeling (BIM) for all phases of design	Perkins & Will and All	included above
Food Service and Concessions Design	Camacho or Picora?	TBD (\$90,000)
Merchandising and Retail Design	Perkins & Will	included above
Security Systems Design including intrusion detection, access control and surveillance (CCTV)	ME Engineers	included above
Sound System Design	WJHW	included above
Lighting Design	ME Engineers	included above
Video Displays and Scoreboard Design, including ribbon boards, exterior marquee and advertising displays	WJHW	included above
Broadcast Systems Design, including television, radio and in-house systems	WJHW	included above
Converged Network, including structured cabling and Wi-Fi systems & Telecom	ME Engineers	included above
Furniture, Fixtures & Equipment (per the Project Responsibility Matrix)	Perkins & Will	included above
Construction Administration		
Construction Administration and on-site representation during construction to include appropriate periodic site visits by the Architect, Engineers and Specialty Design Consultants	All as needed	included above
TOTAL FEE		\$4,145,500

Sincerely,

Jeff Sittner
Managing Principal
Perkins&Will

475 Lincoln Street, Suite 100
Denver, Colorado 80203

www.perkinswill.com



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6393

Agenda Date: 1/27/2025

Version: 1

Status: New Business

In Control: City Council

File Type: Special Event

Agenda Number:

Title

Request for Special Event Permit: Mansfield Pickle Parade and Palooza

Requested Action

Approve the Special Event Permit for the Mansfield Pickle Parade and Palooza with the conditions as provided by the various departments.

Recommendation

Staff recommends approval with comments and conditions as presented, while authorizing the City Manager or their designee to make modifications to the special event permit application as seen fit.

Description

This is an annual event hosted by the Pickled Mansfield Society, and it is proposed to occur on March 22, 2025. The event will include a Pickle Parade; 5k; 10k; live music; vendor and food markets; children's area; parking; and shuttles.

Justification

N/A

Funding Source

Downtown Activation Grant

Prepared By

Faith Morse, Chief of Staff
817-276-4273

CITY OF MANSFIELD | Event Questionnaire

Please submit this and all other required forms at least 60 Days before your event date.

Event: Pickle Parade
Date(s): March 22, 2025

Public or Private Event

Will your event be open to the public?

YES If yes, the following is required:
 General Liability Insurance Certificate

Parade, Block Party, City Streets, Parking Lots

Do you plan to close, block, or use a City street, trail, or sidewalk?
Do you plan to close a street that will impact residents & businesses?
Do you plan to use a private parking lot or other private property?

YES If yes, the following is required:
 Street Closure & Notification Form
 Street Closure & Notification Form
 Letter with Written Permission

Attendance, Tents, and Stage

Do you anticipate 1,000+ event attendees or street/sidewalk spectators?
Do you plan to use a tent larger than 400 sq. ft. or a canopy in excess of 700 sq. ft.?

YES If yes, the following is required:
 Fire Operational Permit
 Fire Operational Permit

Food, Drinks, or Merchandise Vendor Booths

Will your vendor(s) serve or sell food, drinks, and/or merchandise?
Will you serve or sell food, drinks, and/or merchandise?
Will you have food truck(s) that will serve or sell food or drinks?

YES If yes, the following is required:
 Vendor List
 Park Vendor and Temp. Food Permit
 Vendor List

Sanitation, Water, Waste Water, and Recycling

Will you need a dumpster and/or ClearStream® container for your event?
Will you or vendors need to dispose of water per Regulatory Compliance?
Will you need assistance developing a Trash and Recycling Plan for your event?

YES If yes, the following is required:
 Solid Waste Service Request
 Temporary Food Permit
 Solid Waste Service Request

Amplified Sound at Outdoor Festivals and/or Event

Will you have amplified sound over 70 dba
Will you have amplified sound Monday-Saturday, after 10 p.m.
Will you have amplified sound anytime on a Sunday
Will you have amplified sound over 65 dba on a Sunday

YES If yes, the following is required:
 A Letter of Request for an exception to the noise ordinance is required and must be submitted 90 days in advance of the event for City Council's consideration.

Alcohol on City-Owned Property

Do you or a vendor plan to serve or sell alcohol in a parking lot or in the street?
Do you or a vendor plan to serve or sell alcohol on City-owned property?
Do you or a vendor plan to serve or sell alcohol in a park?
Do you plan to apply for a temporary TABC permit for your event?
Do you plan to partner with a vendor who is licensed/permitted by TABC?

YES If yes, the following is required:
 TABC License and Health Permit
 City Council's Approval, TABC Permit, Public Safety Request
 Park Board and City Council's Approval, TABC Permit, Police, Lease
 Liquor Liability Insurance is required by the TABC permit holder that is serving or selling the alcohol.

Requests for Services by City Departments

Will you be placing portable restrooms on City property?
Will you need to request an in-kind City service in the form of co-sponsorship?

YES If yes, the following is required:
 Parks Service Request and Approval
 City Council Letter of Request

None of the above apply to my request for a Special Event Permit

None of the above apply

CITY OF MANSFIELD | Special Event Permit Application

Applicant Information:

Applicant Name: Mobile Number:

Street Address: City, State, Zip:

Email Address: HOT Funds or Cash Sponsor Recipient? Yes No

Applicant is, check all that apply: Event Organizer On-site Emergency Contact Organization Representative

Organization Information: Same as Applicant

Organization: Mobile Number:

Street Address: City, State, Zip:

Email Address: Current HOT Funds Recipient? Yes No

Type of Organization, check all that apply: Nonprofit City Board/Committee School Business Volunteer Individual Other

Event Information:

Event Name: Event Date(s):

Event Location: Total Event Attendance:

On Site Contact: Mobile Number:

Select all that apply:

Applicant Booth: Food/Drink (distribute or sell) Alcohol (distribute or sell) Merchandise (distribute or sell)

Vendor Booths: Food/Drink (distribute or sell) Alcohol (distribute or sell) Merchandise (distribute or sell)

Amplified Sound Live Music DJ Music Stage Speech and/or Announcements

Activities: Run/Bike Race Parade Games/Crafts/Arts Inflatable(s) Carnival/Fair

Service Needs: Police Security Fire/EMS Street Closure(s) Parks Solid Waste

Admission: Free Open to the Public Event Fundraising Event Ticketed Private Event

Please provide a brief description of your event:

	Day of the Week	Date and Year	Set-up Time	Start Time	End Time	Take-Down Time Frame	Daily Attendance
DAY 1	Friday	March 21, 2025	12 am			Saturday 3/22/2025	limited to vendors in city parking lots
DAY 2	Saturday	March 22, 2025	4 am	10 am	8pm	Saturday 3/22/2025 8pm-11pm	40,000 estimated
	Saturday	March 22, 2025	5 am	7am	10am or earlier	Saturday 3/22/2025 10am-11am	1,000 estimated (Pickle Run)
DAY 3							
DAY 4							

DAY 5

Additional
Details,
as Needed:

Walnut Street & Smith Street parking lots to be closed by midnight on Friday morning for vendor set up only

Communications and Crowd management

Event Coordinator:	Name: John Pressley	Phone: 817-366-8286	Mobile Number: 817-366-8286
Backup Event Coordinator:	Name: Chris Hall	Phone: 817-706-9054	Number of Event Staff: 15
Safety Officer:	Name: John Pressley	Phone: 817-366-8286	Number of Volunteers: 175
Vendor Liaison:	Name: Melissa Zimmer	Phone: 817-269-7493	Number of Vendors: 80
Weather Monitor:	Name: Tony Zimmer	Phone: 817-308-9946	Total Guest Attendance: 40,000 estimated
Method of Crowd Communication: i.e. PA system, megaphone, etc.	PA system		
Method of Event Staff Communication: i.e. hand-held radios, mobile phone, etc.	ham radio, mobile phones		
Method of Event Staff Identification: i.e. uniforms, event shirts, badges, etc.	event shirts, badges		
Attendance to Event Staff Ratio: i.e. one staff for every 250 attendees			
Crowd Control Measures to be Used:	barricades		

Booth and Mobile Truck Vendors: A list of ALL vendors and their location on the Site Map is required and due at the time of the permit application. Vendors on the list, must match the Site Map and the receipts of Park Vendor Permits obtained prior to the event or thereafter. If changes to the site plan are made, it must be approved by the City of Mansfield staff liaison.

Event Security Management

Event Coordinator and/or Volunteer:	John Pressley	Mobile Number: 817-366-8286
Public Security Service Provider: i.e. City of Mansfield PD, Tarrant County, etc.	City of Mansfield Police Department	Mobile Number:
Private Security Service Provider: i.e. if you plan to use security guards		Mobile Number:

Fire Prevention & Emergency Medical Management

Event Coordinator and/or Volunteer:	John Pressley	Mobile Number: 817-366-8286
--------------------------------------------	---------------	------------------------------------

Confirm the following are identified on the Site Map or Public Safety Map for larger events over 500 people.

- First-aid station(s)
- Fire Lanes
- Fire Extinguishers
- Fire/EMS entry-exit access points

- Public entry-exit access points & parking
- AED Station

Emergency Vehicle Access

1. Access points for emergency vehicles must be maintained at all times.
 - a. Have access points clearly marked on your map.
2. Fire lanes and fire hydrants must not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not obstruct protective features, fire lanes, sidewalks, or public throughways.

Information/Lost Person Tent - For larger events over 500 people

Location of the Information/Lost Person Tent: Children's playground on Smith Street

(Tent should be clearly identified at event site)

Names of people staffing tent: minimum of 2

What Services will be provided: map of event area, access to communication with Police services, log for lost items

Do you have a form to document lost children or items: Yes No

How will you search for a lost child or person: notify police department & event organizers

Weather

The on-site primary event coordinator or their weather monitor designee will be responsible for monitoring the weather conditions before and during the event and will determine if weather conditions are a hazard to staff/patrons at the activity. Choose the safest alternative.

If severe weather is predicted prior to the event, the event coordinator should evaluate the conditions and determine if the event will continue as scheduled. The event coordinator is responsible for the safety of those attending the event. If severe weather occurs during the event, the event coordinator or his/her designee will notify those attending the event that a hazardous weather condition exists and direct them to shelter.

Evacuation Plan - For larger events over 500 people

Identify areas people can seek shelter should bad weather approach:

Identify escape routes for emergencies:

Include a map or plan showing these routes.

Health and Welfare Provisions

Where are the nearest toilets/restrooms porta-potties & hand washing locations will be on Main Street by main stage, Children's playground, Knapp Storage

How do you plan to manage trash: dumpsters and trash cans

Trash receptacle locations: dumpsters will be located in Smith parking lot, trash cans will be in food/vendor areas, playground, beer booth

Cancellation| Missing Person, Weather Emergency, etc.

In the event of extreme weather or other emergencies, the City of Mansfield has the authority to cancel or stop an event, before or during the event, if the conditions required for approval of the event are not being met. In addition, the The City Manager or their designee, or public safety have the authority to cancel or stop an event, or place additional restrictions on the event, if it is deemed that the public health, safety, or welfare is being jeopardized and/or would be better served with additional restrictions or requirements.

City of Mansfield Police and Fire Department will have final approval of your public safety plan. Based on the size of your event, a mandatory training will be hosted by Emergency Management to equip volunteers with information.

CITY OF MANSFIELD | Street Closure Request

Applicant Name: Event Name:

Date of Street Closure Request: Purpose of Request:

Type of Request: Parade Block Party March Run/Walk Bike Street Festival Parking Lot Party Other

Rolling Street Closure Request | Parade, March, Fun Run or Similar; complete all that apply

Assemble Time: <input type="text" value="6am (run)"/>	Assemble Location: <input type="text" value="McKnight park (run)"/>
<input type="text" value="7am (parade)"/>	<input type="text" value="north Main Street (parade)"/>
Start Time: <input type="text" value="7am (run packet pickup - 8:15 run starts)"/>	Disassemble Location: <input type="text" value="McKnight park (run)"/>
<input type="text" value="9am parade entries arrive"/>	<input type="text" value="South Main Street (parade)"/>
End Time: <input type="text" value="10am (run)"/>	Length or Distance of Parade, Fun Run, or Other: <input type="text" value="run distance is 5K, length of parade - approx 1 mile"/>
<input type="text" value="3pm (approximate for parade)"/>	

Estimated Number of Entries: Participants Vehicles Bikes Spectators Animals

Full Street or Parking Lot Closure Request | Complete all that apply

Start Closure Time: <input type="text" value="4am Saturday, March 22, 2025"/>	Street(s) Closure Location: <input type="text" value="downtown Mansfield and surrounding streets"/>
End Closure Time: <input type="text" value="11pm or sooner when vendors are cleared"/>	Parking Lot Location: <input type="text" value="Smith, Walnut, Heritage Baptist"/>

Street Closure and Notification Form is required

ACKNOWLEDGMENT | Check that you have read and understand each requirement:

- I ACKNOWLEDGE that a map of the route is required; hand drawn maps are not accepted.
- I ACKNOWLEDGE that a Traffic Control Plan is required for street closure requests, unless told otherwise.
- I ACKNOWLEDGE that use of a private parking lot will require Written Right of Possession from the property owner.
- I ACKNOWLEDGE that the Street Closure Form and Street Closure Notification Form may be required
- I ACKNOWLEDGE that if the closure requires a detour plan, then the TCP must show the detour route and all traffic control devices
- I ACKNOWLEDGE that all traffic control will be designed and maintained by a professional barricade company
- I ACKNOWLEDGE that all streets closure requests and approvals will need to be approved by David Boski prior to the approval of the Special Event permit.

Applicant Signature Date

CITY OF MANSFIELD | Street Closure Form

Applicant Name: Event Name:
Date of Street Closure Request: Purpose of Request:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From: Start Time:

Cross Street | To: End Time:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From: Start Time:

Cross Street | To: End Time:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From: Start Time:

Cross Street | To: End Time:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From: Start Time:

Cross Street | To: End Time:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Main Street

Cross Street | From: Pleasant Ridge

Start Time: 7am

Cross Street | To: Town Park

End Time: 9pm

CITY OF MANSFIELD | Additional Street Closure Form

Applicant Name: Pickled Mansfield Society

Event Name: Pickle Parade

Date of Street Closure Request: March 22, 2025

Purpose of Request: to secure area for event

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: East & West Kimball

Cross Street | From: Kimball

Start Time: 11am

Cross Street | To: Main

End Time: 3pm (approximate for parade)

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Hunt

Cross Street | From: Hunt

Start Time: 11am

Cross Street | To: Main

End Time: 3pm (approximate for parade)

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: East & West Dallas

Cross Street | From: Dallas

Start Time: 11am

Cross Street | To: Main

End Time: 3pm (approximate for parade)

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From:

Start Time:

Cross Street | To:

End Time:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From:

Start Time:

Cross Street | To:

End Time:

CITY OF MANSFIELD | Street Closure Notification Form

Applicant Name:	<input type="text"/>	Event Name:	<input type="text"/>
Date of Street Closure Request:	<input type="text"/>	Purpose of Request:	<input type="text"/>

First and Last Name	Street Address	Signature	Circle One		Absent
			Favor	Oppose	
			Favor	Oppose	
			Favor	Oppose	
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			Favor	Oppose	

All property owners, business owners, and /or tenants impacted by the Street Closure Request MUST be contacted and informed of the proposed closure and indicate their favor or opposition. If additional sheets are needed, please photocopy this form.

A Traffic Control Plan must also be presented at the time of notification. The event organize business card, flier, or other notification of visit must be provided and left if the resident business owners or tenant is absent.

CITY OF MANSFIELD | Fire Operational Permit Application



Applicant Name: John Pressley	Mobile Number: 817-366-8286
Street Address: 1306 Brittany Lane	City, State, Zip: Mansfield, Texas 76063
Email Address: tan1000@aol.com	Event Date: March 22, 2025
Event Name: World's Only St Paddy's Pickle Parade & Palooza	Estimated Daily Attendance: 40,000
Event Location: Historic Downtown Mansfield	

Select the Permit(s) Required for this Event:

Carnival, Fair, and Festival Permit

Submittal Requirements, check to confirm acknowledgment:

- Public Safety Plan and Site Plan
- Insurance Certificates for Rides

Tents of Temporary Membrane Structure

Submittal Requirements, check to confirm acknowledgment:

- Copy of the flame spread and fire-proofing certificate
- Site Plan showing the location of the tent in relation to lot lines, parked vehicles, and structures.
- Floor plan of the tent showing locations of fire extinguishers, exit signs, and "no smoking" sign

Outdoor Assembly Event

Submittal Requirements, check to confirm acknowledgment

- Submit a public safety plan, and a site plan showing locations of booths, stages, and structures, first aid stations, information and ticket booths, boundaries of event, fire extinguishers, weather shelters, fire/EMS access roads, assembly areas, approximate occupant amounts, and parking

Exhibits and Trade Shows

Submittal Requirements, check to confirm acknowledgment

- Submit a Public Safety Plan and Site Map that shows location of booths, stages, and structures; first aid stations, information and ticket booths, fire extinguishers, marked exits, and parking

Permit Inspection Request (date & time):

Permit Inspection Location Request:

An operational permit shall remain in effect until reissued, renewed, or revoked, or for such a period of time as specified in the permit. Permits are not transferable and any change in occupancy, operation, tenancy, or ownership shall require that a new permit be issued. Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection. Once approved a permit cannot be altered or it will be revoked.

Fireworks and/or pyrotechnics are not allowed at any event (2018 IFC, 5601.1.3 The possession, manufacture, storage, sale, handling, and use of fireworks are prohibited.

By signing, I acknowledge and understand the requirements listed above.

Applicant Signature: John T Pressley, Jr. Date: January 20, 2025

CITY OF MANSFIELD | Public Safety Service Request



Applicant Name:	John Pressley	Mobile Number:	817-366-8286
Street Address:	1306 Brittany Lane	City, State, Zip:	Mansfield, Texas 76063
Email Address:	tan1000@aol.com	Event Date:	March 22, 2025
Event Name:	World's Only St Paddy's Pickle Parade & Palooza	Estimated Daily Attendance:	40,000
Event Location:	Historic Downtown Mansfield		

Select the Service Request(s) for this Event:

Police Officer Event Security

The rate of pay for officers during this type of event will be the current City of Mansfield budgeted regular and/or overtime rates for those officers assigned to work the event.

Emergency Medical Services (EMS) | 2-hour Minimum per EMS Personnel

The rate of pay for Emergency Ambulance Standby, paramedics, patient transport, and other applicable fees are set forth in Ordinance 2254-22.

Examples of objective standards used to determine the number personnel:

- Event alcohol consumption
- Time, date, and length of event
- Impact of adj. residential/commercial areas
- Traffic Control Plan requirement
- Estimated number of attendees
- Vehicular/pedestrian traffic condition

THIS SECTION WILL BE COMPLETED BY CITY STAFF BASED ON THE SELECTION ABOVE AND EVENT LOGISTICS.

Fire and Rescue	# of Personnel		Total Hours	Total Cost	Staff Initial
Total Ambulance Standby @ \$125 per hour		Length of Request and/or Event	=		
Total Paramedics on Standby @ \$50 per hour		Length of Request and/or Event	=		
Total Incident Command Officer @ \$75 per hour		Length of Request and/or Event	=		

Total Due to the Fire Department:

--	--	--

CITY OF MANSFIELD | Temporary Food Permit Application



A Temporary Food Permit Application is required to be completed by each food vendor for your event. You can provide a copy of this application to your vendors, or direct them to www.mansfieldtexas.gov/healthapps to complete the online application and remit their application fee.

PERMIT # _____

Applicant Name: **Pickled Mansfield Society**

Permit Type: Tent / Booth Mobile Unit

Vendor Name:

Sales Tax ID#:

Event Name: **World's Only St Paddy's Pickle Parade & Palooza**

Fire Inspection Certificate: Attached N/A

Event Location: **Historic Downtown Mansfield**

Event Date(s): **March 22, 2025**

Phone Number: **817-366-8286**

Email Address: **pickledmansfieldsociety@gmail.com**

Street Address: **1310 E Debbie Lane, Suite 102 PMB 770**

City, State, Zip: **Mansfield, TX 76063**

Sales Tax ID#

Are You Non-Profit? Yes No

Owner Name

If Yes, Provide Tax Exempt #

Owner Phone

Emergency Name

Owner Email

Emergency Phone

List pre-prepared foods to be Served On-site:

List foods that will be prepared on-site and the equipment to be used to maintain proper temperature control (Fish / Seafood require pre-approval):

	<p>Cooking Equipment: <input type="radio"/> Electrical <input type="radio"/> Charcoal <input type="radio"/> Propane <input type="checkbox"/> Gas Grill</p> <p>Hot or Cold Holding Equipment: <input type="radio"/> Electrical <input type="radio"/> Mechanical</p> <p>Type of Equip. Using:</p>
	<p>Cooking Equipment: <input type="radio"/> Electrical <input type="checkbox"/> Charcoal <input type="radio"/> Propane <input type="radio"/> Gas Grill</p> <p>Hot or Cold Holding Equipment: <input type="radio"/> Electrical <input type="radio"/> Mechanical</p> <p>Type of Equip. Using:</p>
	<p>Cooking Equipment: <input type="radio"/> Electrical <input type="radio"/> Charcoal <input type="radio"/> Propane <input type="radio"/> Gas Grill</p> <p>Hot or Cold Holding Equipment: <input type="radio"/> Electrical <input type="radio"/> Mechanical</p> <p>Type of Equip. Using:</p>

ACKNOWLEDGMENT | Check that you have read and understand each requirement:

- I ACKNOWLEDGE that health permits are approved and issued prior to the event
- I ACKNOWLEDGE that preparation or storage of food in the home is not permitted unless you are a cottage manufacturer.
- I ACKNOWLEDGE that food items served without Regulatory Compliance approval may result in permit suspension.
- I ACKNOWLEDGE that Temporary Food Service Booth Requirements must be in place prior to selling or preparing food. i.e. overhead protection, hand sink and warewashing set up.
- I ACKNOWLEDGE that the \$60 nonrefundable, Temporary Food Permit Application Fee is due with this application.
- I ACKNOWLEDGE that the food booth requirements and understand that failure to comply with City of Mansfield ordinances may result in citations for violations and/or closure of the booth until violations are corrected.
- I ACKNOWLEDGE that the department of Regulatory Compliance may inspect my food establishment during this event for compliance with food safety regulations
- I ACKNOWLEDGE that I have read and understood the Temporary Food Establishment Requirements
- I ACKNOWLEDGE that as a Mobile Food Vendor I must provide a copy of my Fire Inspection Certificate

By signing, I acknowledge that I understand the Temporary Food Service Requirements.

Applicant Signature: *John T Pressley, Jr*

Date: January 21, 2025



Regulatory Compliance | 620 S. Wisteria St. Mansfield, TX 76063 | Phone (817) 276-4221



TEMPORARY FOOD ESTABLISHMENTS - Temporary food establishments are booth/stands that operate from the same location for no more than fourteen (14) consecutive days in conjunction with a single event or celebration. Distribution of opened beverages or any potentially hazardous food requires a permit from the City of Mansfield Regulatory Compliance Department, which will be posted at the serving booth/stand. Open foods include product sampling.

FOOD AND ICE - Food and ice must be in sound condition, clean, safe and from an approved source. Ice will be dispensed by automatic dispenser or by a food handler using a clean, approved ice scoop. All food and utensils will be properly stored at least six (6) inches off the floor.

FOOD PROTECTION - **Storage:** All potentially hazardous foods will be held at 41°F or less or at 135°F or above. Reheat foods to 165°F or more. If approved to serve fish/seafood, it shall be kept at 34°F. Wrapped sandwiches stored on ice will be kept dry. All stored foods will be covered and kept at least six (6) inches off the floor. Ice used to cool food/beverages will be continuously drained. Ice for consumption will also be continuously drained or stored in a freezer. Styrofoam ice containers are prohibited. **Display:** Unprotected food and beverages are not permitted. Lids and sneezeguards are required along with insect protection. **Preparation:** Thaw all foods under refrigeration, cold running water or as part of a continuous cooking process. If refrigerated, hot foods will be cooled less than 41°F in less than four (4) hours. Manual handling will be minimized. Food handlers must wash hands and sanitize utensils between handling several types of food, i.e., chicken, beef, salads, etc. Food temperatures will be measured frequently using a food thermometer that reads from 0°F - 220°F. **Service:** Cream, half & half and non-dairy creamers will be chilled and provided in individual containers or protected pour-type pitchers. Condiments must be provided in single serving packets or from automatic dispensers. All other foods shall be provided using disposable single serving articles including samples. **Transportation:** All food transport vehicles will be covered, protected, and refrigerated, if appropriate, to protect food products.

PERSONNEL - All food handlers will wear clean clothes. Hair restraints will be worn, when applicable. Disposable paper towels must be available for hand drying. Eating, drinking, or smoking will be confined to designated areas away from the food preparation and service areas. Hand jewelry, if worn, must be easily sanitized. Insecure jewelry is not permitted. Sick employees are prohibited. Disposable gloves are not a substitute for proper, frequent hand washing. Hand washing requires running water, soap, and individual paper towels. Hand washing is required prior to handling Ready-to-Eat foods. No animals are permitted inside the booth or stand.

FOOD HANDLER CERTIFICATION - All temporary event workers should obtain a food handler’s certificate before working at a temporary event. Food handler cards will be available for inspection at the booth/stand where the food handler is working.

CLEANING AND SANITIZING - A soapy water wash, clear water rinse and chemical sanitization is required for all food preparation and handling operations. Three (3) separate plastic or stainless-steel containers of sufficient size to completely immerse all utensils are required for the wash > rinse > sanitize operation. Paper test strips to measure sanitizer levels are required.

PROPER SET UP - Floor-concrete, asphalt, tight-fitting plywood, or another smooth constructed surface is required. Overhead-Waterproof ceiling is required, or roof is required. Screening-Screening is required when food preparation involves extensive handling of raw meat, poultry i.e., cutting, forming hamburger patties, etc.





**Parade Starts at
Main/Pleasant Ridge**

**Parade Ends at
FD Station 1**

VENDOR MAPS FROM BROAD



Craft Vendor - MAX 60 Spots
(Example, Truck with Trailer
will count as two spots)



Food Vendor - MAX 20
Spots (Example, Truck with
Food Trailer will count as
two spots)



No Vendor Areas
(100 Foot Buffer from
Intersections and
No Vendors on Oak St.)



Beer Tent Locations



Community Stage



Main Stage



Shenanigans
Stage Show



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 25-6395

Agenda Date: 1/27/2025

Version: 1

Status: New Business

In Control: City Council

File Type: Consideration Item

Agenda Number:

Title

Request for Downtown Activation Grant Funding: Mansfield Pickle Parade and Palooza

Requested Action

Staff is requesting approval of the Downtown Activation Grant.

Recommendation

Staff recommends approval.

Description/History

This is an annual event hosted by the Pickled Mansfield Society, and it is proposed to occur from March 22, 2025. The event will include a Pickle Parade; 5k; 10k; live music; vendor and food markets; children's area; parking; and shuttles.

Justification

N/A

Funding Source

Downtown Activation Grant

Prepared By

Faith Morse, Chief of Staff
817-276-4273



HISTORIC DOWNTOWN MANSFIELD COMMUNITY ACTIVATION GRANT

Approved September 13, 2021

Program Purpose

To subsidize the fees associated with producing special events, live entertainment production through AV/sound equipment upgrades, programs that promote local artists, and other community activation efforts within the Historic Downtown Mansfield area.

Assistance from the City of Mansfield on any event, fundraiser, or community function is intended and expected to help create more walkability and to encourage unique visitors to the downtown area. Funded events are expected to provide unique opportunities for business promotion and experiences for visitors and residents to support the community as a whole.

This program provides grant assistance for organizations, individuals, and/or businesses to incentivize successful events within the Historic Downtown Mansfield area by (1) establishing mutually beneficial partnerships between the City and the community; (2) equitably controlling how the City provides event contributions to eligible organizations; (3) creating visibility for downtown through event publicity and promotion during event activities; and (4) supporting the Downtown Development Strategies adopted by the Mansfield City Council on July 27, 2020.

Grant awards are available to a wide variety of community activation events including sporting, tourism, arts and cultural, general, health and human services, and major community events. Only events/activities hosted within the Historic Downtown Mansfield area may participate in this program.

How will projects be chosen?

Applications can also be accepted on a rolling basis throughout the year within the identified timeframe that is appropriate to the date of the event.

City Staff will determine eligibility based on information provided in the application package, comments from other City departments, and in accordance with the Community Activation Grant Program expectations.

Each applicant may apply for grant funding for the same project no more than three (3) years total. A project is 1) a single event, performance, and/or activity; or 2) a series of events, performances, or activities that are related. All grant monies must go directly to the activities associated with the project. An applicant's event is not eligible for reimbursement if the applicant is receiving funding from the Hotel Occupancy Tax Fund.

Community Activation Grant Requirements

In the case of the Community Activation Grant, recipients must meet the following requirements:

- ❑ Agree to create visibility for the Historic Downtown Mansfield area through prominent acknowledgement of its support and assistance, using event publicity at the event itself (will utilize City-provided logos in all marketing materials). Promotional opportunities will be provided as detailed in the application and require approval from City Staff.
- ❑ Applications must be submitted at least **thirty (30) days prior** to the event, but **no more than one hundred and eighty (180) days prior**.
- ❑ Applicants are required to submit an event summary (proposed event activities, needs, and expected outcomes such as financial goals and estimated attendance), a budget from the prior year's event (if applicable), and a proposed event budget for the current event.
- ❑ Applicants are required to submit a sponsorship plan for review (proposed sponsorship packages and strategic fundraising strategy meant to offset costs associated with event production).
- ❑ Applicants are required to review their event application with City of Mansfield staff prior to the application being considered complete and ready for review and consideration by the City Council for approval. Staff from the Community Engagement Division will provide feedback regarding the event logistics (sponsorship packages, marketing plan, estimated expenditures and revenues, day-of logistics, security plan, etc) and applicants are expected to incorporate suggestions for improved efficiency and production.
- ❑ All recipients receiving grant awards are required to complete an Event Recap Report within 30 days of the event's end. Any organization which does not comply with this will be ineligible for future requests.
 - ❑ The Event Recap Report is a full written Financial Accounting and Evaluation Report. The Report will describe the project and will include copies of programs, brochures, flyers, original press releases, news clippings, photos of events, and related documents. The report will also include a final itemized budget of costs incurred and description of foot traffic/customers served. If after 30 days recipients fail to submit the Event Recap Report, any remaining funds will be automatically forfeited.
 - ❑ If extenuating circumstances occur, it is the responsibility of the organization to contact the City of Mansfield to request a 30-day grace extension.
- ❑ Recipients for community events/activities are required to offer in-kind event participation and other contributions of goods, services, or programs that will benefit Historic Downtown Mansfield and support its mission to provide for unique opportunities for businesses and experiences for visitors and residents.
 - ❑ Examples of such contributions may include: vendor booth/table space at the event, VIP seating, event tickets, etc.
- ❑ Must be open to the public.
- ❑ Provide an economic benefit to the Historic Downtown Mansfield area.
- ❑ May recur annually.
- ❑ For businesses/property owners in the Historic Downtown area, recipients are eligible to use grant funding to reimburse the purchase of site-specific, installed equipment which provides them the opportunity to provide live entertainment (ex: professional quality audio-entertainment systems).

- ❑ For art grants, artists may apply to receive project-based funding, and will be required to include City-provided logos on their website sponsor page, onsite (sponsor signage), and any collateral associated with the grant award.

Eligible Community Activation Grant Projects List

The following is a list of eligible expenditures for reimbursement, including but not limited to:

- Equipment rental (AV, stage, traffic control, etc)
- Expendable supplies/materials required for the production of the event (for example: paint supplies for an art exhibition)
- Marketing, Printing, Publications (which promote the event to the City and surrounding areas)
- Entertainment expenses (e.g. costs for performers, singers, bands, etc.) up to seventy-five (75%) percent of the total cost, with a reimbursement cap of up to twenty-five thousand (\$25,000) dollars
- Public Safety/Policing

The Community Activation Grant program supports community events, such as, *but not limited to:

<ul style="list-style-type: none"> ● Music festivals ● Concerts ● Parades ● Expos ● Art shows or events 	<ul style="list-style-type: none"> ● Food festivals and events ● Holiday events ● Community education events ● Rodeos ● Car Shows
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*An applicant may apply for grant funding for an event other than those listed above. The eligibility of the event for program funds will be determined administratively and/or by City Council.

Ineligible Community Activation Projects

- ❑ Private functions that are not open to the public
- ❑ Lobbying, legislative efforts, political action committees, causes, campaigns or candidates or projects/programs promoting a political agenda
- ❑ Programs, projects, or events promoting a religious doctrine
- ❑ Organizations that discriminate based on race, ethnicity, color, sex, religion, age, national origin, ancestry, citizenship, sexual orientation, gender identity and/or expression, disability, marital status, genetic information, veteran status, or other legally protected factors
- ❑ Multi-year commitments
- ❑ Events that are completed or conducted before the date of the application
- ❑ Projects or organizations that have not satisfactorily fulfilled their obligations to the City
- ❑ Permit fees, media services (for private purposes), and liquor license fees do not qualify for grant reimbursement

Ineligible Community Activation Reimbursement Expenses

- Costs associated with labor and/or staffing
- Costs related to insurance (exception: event liability insurance is eligible)
- Costs to provide ATM (Automated Teller Machines) for event attendees
- Costs associated with providing food/drink to event participants/staff (ex: lunch for volunteers)
- Costs associated with hosting a VIP (private) component or activity of the event
- Costs to purchase prizes, trophies, and similar items
- Costs to design/purchase t-shirts for staff or sale
- Any costs associated with purchasing merchandise for sale at the event
- Costs to provide drinking water at the event, unless the City of Mansfield Water Truck is not available to support consumption and availability of drinking water to event attendees
- Costs to purchase expendable supplies that are required for the production of the event
- Costs to rent a stage *only* in the event that: a) the LOT Downtown stage (located at 110 S. Main St.) is available for first priority use, and/or b) the City of Mansfield portable twenty by twenty-four (20' x 24') foot stage is available for second priority use. If these stages are unavailable or not suitable for the event, a grant recipient may be reimbursed for some or all of stage rental costs, to be determined upon application review

Helpful questions to consider when applying for the Community Activation Grant:

1. Is the event located in Historic Downtown Mansfield?
2. Does the event meet or support the Downtown Development Strategies?
3. Will the event provide a unique experience and be a benefit to the visitors and residents of the City?
4. Is the event open to the public?
5. Will the event proceeds, if any, benefit the community as a whole?
6. If successful, will the event have a meaningful economic impact?
7. Is this the best possible use of the program's limited resources?
8. Has the applicant been awarded an incentive payment in the previous twelve (12) months?

GRANT FUNDS

The funding amount and matching requirement (if any) will be determined upon approval of the application by the Mansfield City Council if the grant request is over five-thousand (\$5,000) dollars. If the grant request is less than five-thousand (\$5,000) dollars, City staff will have the opportunity to approve or deny the grant application and determine award amount if the application is found to be aligned with the goals and priorities of the grant program. Awards will be reimbursed upon receipt of proof of expenditures. Awards are intended for the eligible costs/activities outlined in the Eligible Community Activation Grant Projects list.

Organizations are allowed to request the award in advance of the event when funds are to be used for marketing and promotional purposes. In this instance, an invoice, signed contract, and proof of payment

must be submitted to the City of Mansfield, who may process some or all of the reimbursement request for the grant recipient. In the event that circumstances arise which provide the grant recipient with reimbursement from other funding sources (such as additional grant awards, insurance reimbursement, etc.) the City of Mansfield will not provide reimbursement for a covered expense (i.e. a grant recipient will not be reimbursed for the same cost twice).

Financial updates related to this and other Historic Downtown Mansfield grant programs will be made available in the monthly and quarterly reports provided to City Council by City of Mansfield staff.



HISTORIC DOWNTOWN MANSFIELD COMMUNITY ACTIVATION GRANT APPLICATION

The Historic Downtown Mansfield Community Activation Grant Program is designed to help subsidize the fees associated with producing special events, live entertainment production through AV/sound equipment upgrades, programs that promote local artists, and other community activation efforts within the Historic Downtown Mansfield area. The applications are submitted to the Historic Downtown Coordinator, and upon qualification of eligibility requirements applications will go to City Council for approval. Please contact staff if you have any questions about eligibility or documentation.

Submit Applications to:

Mansfield Economic Development Corporation
Attn: Rachel Bagley
301 S. Main St.
Mansfield, Texas 76063

Office: 817-728-3652

Email: historicdowntown@mansfieldtexas.gov

Date of Application	01/21/2025
Business/Organization Name	Pickled Mansfield Society
Applicant's Name	John Pressley/Sheri Curb
Address	1301 E Debbie Lane, Ste 102, PMB 770 Mansfield Tx 76063
Phone Number	817.366.8286
Email	picklequeensheri@gmail.com
Website	www.pickleparade.org
Tell us about your event (use a separate page if additional space is needed.)	
What specific event or activity is being promoted or marketed?	World's Only St Paddy's Pickle Parade & Palooza March 22, 2025

How will your event help promote community activation in Historic Downtown Mansfield?	Free event for our community, increase exposure to Historic Downtown and boost in local economy
Total amount of funds requested to promote this event or activity	\$66,736.00
Date(s), Time, Location of Event	March 22, 2025 Historic Downtown, downtown parking lots, RL Anderson stadium parking, Legacy High School, Erma Nash, Alice Ponder & Worley elementary schools, James McKnight park east
Total Number of Days of the Event	1 _____ day(s) Consecutive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has the Organization/Applicant applied for funding for this event before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this a one time only event or a recurring event?	<input type="checkbox"/> Singular <input checked="" type="checkbox"/> Recurring
Is one of the goals of this event to raise funds for charity/scholarship?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, what percentage of funds raised will be donated or given away? 2% _____
Choose the category(ies) that applies to your event or activity:	<input checked="" type="checkbox"/> Music festivals <input type="checkbox"/> Concerts <input checked="" type="checkbox"/> Parades <input type="checkbox"/> Expos <input type="checkbox"/> Art shows or events <input checked="" type="checkbox"/> Food festivals and events

	<input type="checkbox"/> Holiday events <input type="checkbox"/> Community education events <input type="checkbox"/> Rodeos <input type="checkbox"/> Car Shows <input type="checkbox"/> Other: _____
Projected Attendance	40,0000
Previous Year's Attendance <i>(put N/A if not applicable)</i>	40,0000
Describe your attendance goals for this event and identify steps used to achieve these goals.	<i>(use a separate page if additional space is needed)</i> Marketed as a Free event
Registration/Entrance fee per visitor (if any)	N/A
Describe the security needs for the event (if any) and identify the plan to provide the necessary security.	<i>(use a separate page if additional space is needed)</i> Police & Fire; accordingly with the City officials to satisfy needs
FUNDING AND MARKETING The organization applying for the grant is expected to make every effort to develop a viable budget and an effective marketing plan that is designed to promote your event to residents and visitors.	
Describe your budget . Please provide a budget list that includes any current expenditures as well as all projected event costs (rentals, entertainment, traffic control, safety, marketing, etc.). The budget should also include projected revenues.	
Item/Description	\$ Amount
<i>I.e. Promotions (brochures, social media ad boosting, posters)</i>	\$3,000
Proposed budget attached	
<i>(use a separate page if additional space is needed)</i>	

Do you have the prior year's event budget attached to the application?

- Yes
 No
 Not Applicable

Do you have a sponsorship plan attached to the application?

- Yes
 No
 Not Applicable

Applicants may be expected to match a certain percentage of the event budget. In regards to **entertainment expenses** (e.g. costs for performers, singers, bands, etc.), an applicant may receive funding that equates to up to 75% of the total cost, with a reimbursement cap of up to \$25,000.

Total costs for event production	\$
Funding requested from Council	\$
Confirmed funds from other sources	\$

Describe your **marketing plan**. Please provide a detailed list of the media used, amount spent, type of product used (brochure, website, print ads, etc). Be prepared to identify the promotional opportunities which will create publicity for the Historic Downtown Mansfield area.

Media/Product Type	Site/Location	Target Audience	\$ Amount	Will the Downtown Program be included in this promo?
<i>I.e. 3,000 brochures</i>	<i>Bicycle shops in DFW</i>	<i>Cycling pros</i>	<i>\$2,000</i>	<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

(use a separate page if additional space is needed)

Total advertising/promotion budget for the specific activity/event for which you are applying:

<p>What is your organization's direct contribution to the activity/event budget?</p>															
<p>What other sources of funding are being used for this activity/event? Sponsorships, Run entry fees, Beer sales, promotional item sales</p>															
<p>Describe your financial goals for this event and identify steps used to achieve these goals: To reach our sponsorship goals</p>															
<p>What impact will funds from the Community Activation Grant Program have on the viability of this event: To provide a FREE event for our community</p>															
<p>Recipients for community events/activities are required to offer in-kind event participation and other contributions of goods, services, or programs that will benefit the Historic Downtown Program and support its mission to provide for unique opportunities for business promotion and experiences for visitors and residents to support the community as a whole. Examples of such contributions may include: free vendor booth/table space at the event, VIP seating, event tickets, etc.</p> <p>Describe the in-kind event participation opportunity you will provide.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Item</th> <th style="width: 25%;">Quantity</th> <th style="width: 25%;">Cost Equivalent</th> </tr> </thead> <tbody> <tr> <td><i>1.e. 10x10 booth space at event</i></td> <td style="text-align: center;">1</td> <td style="text-align: center;">\$50</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Item	Quantity	Cost Equivalent	<i>1.e. 10x10 booth space at event</i>	1	\$50									
Item	Quantity	Cost Equivalent													
<i>1.e. 10x10 booth space at event</i>	1	\$50													
<p>SPECIAL NOTE: Grants from the Historic Downtown Mansfield Community Activation Grant Program must be used only for applicable reimbursements related to community activities. Expenditure of funds for unauthorized reimbursements will impact funding decisions and an applicant's future funding eligibility.</p>															

Applicants agree that they are responsible for ensuring that they comply with all licenses, health and safety considerations, planning regulations, insurance, rents, rates, and other operational requirements. If the applicant will be hosting vendors or selling merchandise on-site, they agree to utilize a Sales Tax I.D. Certificate within the City of Mansfield Zip Code 76063 sales boundary.

Applicants agree to indemnify and hold harmless the City of Mansfield/Historic Downtown Mansfield staff, volunteers, its employees and its agents, and City Council, in connection with any action, claim, lawsuit, charge, or proceeding, including but not limited to any civil action, based upon and/or arising out of the recipient's use of the funds provided by the City of Mansfield pursuant to this contract.

If approved, an offer will be made to the applicant in writing. Funding will be subject to a formal agreement to be signed by both parties. This will include the requirement for robust account-keeping and monitoring of the impact on the business. Applicants should retain evidence of costs/expenses incurred in the form of receipts and other proof of payment instruments.

Failure to comply with these requirements may result in forfeiture of final payments, required reimbursements and/or disqualification from consideration of future applications. If you have any questions regarding any aspect of the Historic Downtown Mansfield Community Activation Grant Program, call 817-276-4264.

APPLICANT

John Pressley

Organization Name

John Pressley

Signature of Authorized Representative

1-21-2025

Date

John Pressley

Printed Name of Authorized Representative

FOR STAFF USE ONLY

Has the grant application been reviewed by the Community Engagement Division?

- Yes
- No

Have supplemental and amended application materials been attached to the completed application?

- Yes
- No

Signature of Downtown Coordinator or their Designee

Printed Name

Application Attachments

In addition to this completed and signed application, include the following attachments when you submit your grant request:

- Itemized budget for proposed project (including estimated expenditures, revenues, and sponsorship strategy)
- Letter from the property owner providing approval for the proposed project
- Any other information deemed necessary by City of Mansfield staff in order to fully understand the project

Please note, any modifications or alterations to the proposed project(s) must be submitted in writing to the City of Mansfield, and is subject to approval by the Mansfield City Council.

Helpful Guidance

Regarding the **marketing plan**, if your project is selected, Historic Downtown Mansfield may require to be listed as an EVENT SPONSOR of your event or activity. Organizations shall comply with the following request for acknowledgement of sponsorship:

1. Include the line "This project was made possible, in part, by a grant from Historic Downtown Mansfield" in press releases and other literature.
2. All use of official logos shall be submitted in writing to Historic Downtown Mansfield.
3. Promotional pieces submitted to media outlets should be submitted simultaneously to Historic Downtown Mansfield. Historic Downtown Mansfield may be reached at 817-276-4264.
4. Each promotional piece must have a telephone number that can be called for more information.
5. Provide a website address for those seeking information.
6. Follow other/additional requirements as put forth in the award notification letter.



World's Only St. Paddy's Pickle Parade & Palooza

March 22, 2025

Specialty Sponsorships:

- Barricade Signs \$2,500 each (4 per side on Main Street)
- Bands \$5,000/ \$2,500 / \$1,500
- Beer Tents 1 @\$2,500
- Pickle Playground \$5,000
- Pickle Run \$5,000 sold
- Shuttles 2@\$5,000
- Golf carts 2@\$3,500
- Community Stage \$3,500- Sold 1/17/25
- Porta-Potties 2@\$2,500
- Baby Parade \$2,500
- Train @ Pickle Playground \$2,500
- Volunteer T-shirts \$1,500
- Petting Zoo \$1,500
- Bounce Houses 3@\$1,000

Sponsorship Opportunities:

Level 1

\$500 Sponsor Benefits

- Business Announced on World's Only St. Paddy's Pickle Parade Facebook Page as Sponsor
- Opportunity to Put Item in Run Bag for Up to 1,000 Runner

Level 2

\$1,000 Sponsor Benefits:

All Benefits from \$500 Sponsor PLUS

- Link to Business from World's Only St. Paddy's Pickle Parade Website
- 1 Entry in World's Only St. Paddy's Pickle Parade (Limited Availability)

Level 3

\$1,500 Sponsor Benefits:

All Benefits from \$1,000 Sponsor PLUS

- Business Name on Main Stage Banner
- 1 Booth 10x10 (Limited Availability)

Level 4

\$2,500 Sponsor Benefits

All Benefits from \$1,500 Sponsor PLUS

- 1 Premium Booth 10x10 with Electric (Limited Availability)

Level 5

\$3,500 Sponsor Benefits

All Benefits from \$2,500 Sponsor PLUS

Business Name on Thank You Billboard after World's Only St. Paddy's Pickle Parade

Level 6

\$5,000 Sponsor Benefits:

All Benefits from \$3,500 Sponsor PLUS

Business Name on Posters

Business Name Announced During Introduction of All Band Performances

All Sponsorships Are Non-Refundable. Payment is due in full by February 17, 2025

The Pickled Mansfield Society is a 501(c)4 non-profit, all-volunteer organization that plans and produces the World's Only St. Paddy's Pickle Parade & Palooza. Admission, parking, and almost all events and activities at the festival are free, thanks to generous sponsors. The festival includes a 5k and fun run, Baby Parade, live music, live entertainment, retail and food vendors, Pickle Playground, Pickle Eating and Pickle Juice Drinking Contests, and Pie Eating Contest.

Since its inception in 2012, the Pickled Mansfield Society has donated more than \$50,000 back into the Mansfield community through donations to the Salvation Army, scholarships for graduating Mansfield ISD seniors, Habitat for Humanity and the Lucky Fund at the Mansfield Animal Shelter.

For information about sponsoring, please contact PickleParadeSponsors@gmail.com

We sincerely appreciate your interest in sponsoring our event and look forward to working with you.

				World's Only St. Paddy's Pickle Parade and Palooza	2024 Budget	2024 ACTUAL	VARIANCE
Ordinary Income/Expense							
Income							
City Contribution							
Hot Funds				135,500.00	26,000.00	-109,500.00	
City Contribution - other				-			
Total City Contribution				135,500.00	26,000.00	-109,500.00	
Donation Received				-	177.50	177.50	
Event Income							
Baby Parade				375.00	280.00	-95.00	
Beer				20,000.00	10,047.00	-9,953.00	
Cornhole Tournament				1,000.00		-1,000.00	
Food Booths				15,000.00	16,930.00	1,930.00	
Keg Race				160.00		-160.00	
Parade Entries				2,500.00	2,242.50	-257.50	
Pet Parade				300.00		-300.00	
Promotional Items				15,000.00	8,033.00	-6,967.00	
Run				25,000.00	24,840.50	-159.50	
Vendor Booths				5,000.00	9,805.00	4,805.00	
Event Income - Other (bank fees)				1,300.00	1,670.18	370.18	
Total Event Income				221,135.00	100,025.68	-121,109.32	
Refund							
Sponsorships							
Individ, Business Contributions				45,000.00	55,820.00	10,820.00	
Sponsorships - Other				-			
Total Sponsorships				45,000.00	55,820.00	10,820.00	
Total Income				266,135.00	155,845.68	-110,289.32	
Gross Profit				266,135.00	155,845.68	-110,289.32	

Expense				
	Administration	-	(21.04)	-21.04
	Accounting Fees	2,000.00		-2,000.00
	ATM	1,000.00		-1,000.00
	Banking	250.00	611.55	361.55
	HMBA/Chamber of Commerce	100.00		-100.00
	Legal Fees	2,500.00	2,250.00	-250.00
	Postage, Mail Service	300.00		-300.00
	Printing and Copying	300.00		-300.00
	Supplies	500.00	162.98	-337.02
	Administration - Other	2,000.00		-2,000.00
	Total Administration	8,950.00	3,003.49	-5,946.51
	Advertising			
	Billboards	8,000.00	6,543.00	-1,457.00
	FB Ads	1,000.00	540.92	-459.08
	Graphic Work	100.00		-100.00
	Magazine	500.00		-500.00
	Map/Schedule/Posters	550.00	66.00	-484.00
	Pickle Queen posters	200.00		-200.00
	Photographer	800.00	843.50	43.50
	Radio	550.00		-550.00
	Thank You Notes	200.00	72.00	-128.00
	Videographer	2,000.00		-2,000.00
	Advertising - Other	-		
	Total Advertising	13,900.00	8,065.42	-5,834.58
	Awards			
	Sponsor Plaques	1,000.00	560.74	-439.26
	Awards - Other	-		
	Total Awards	1,000.00	560.74	-439.26
	Baby Parade			
	Awards	250.00	311.40	61.40
	Signage	-		
	Supplies	50.00		-50.00
	Baby Parade - Other			
	Total Baby Parade	300.00	311.40	11.40
	Bathrooms			
	Port O Lets	7,000.00	6,000.00	-1,000.00
	Signage			
	Bathrooms - Other	-		
	Total Bathrooms	7,000.00	6,000.00	-1,000.00

			Beer							
				Beer		5,000.00		2,305.95		-2,694.05
				Ice		2,200.00		1,235.00		-965.00
				Labor Contract		2,000.00		564.45		-1,435.55
				License		120.00		2,045.52		1,925.52
				Signage		250.00				-250.00
				Supplies						
				Beer - Other		-				
				Total Beer		9,570.00		6,150.92		-3,419.08
				Children's Area						
				Crafts		400.00		169.74		-230.26
				Rides		4,000.00		3,924.00		-76.00
				Signage		250.00				-250.00
				Children's Area - Other		500.00				-500.00
				Total Children's Area		5,150.00		4,093.74		-1,056.26
				Community Stage						
				Wandering Entertainment		350.00				-350.00
				Community Stage - Other		-				
				Total Community Stage		350.00				-350.00
				Contests						
				Prizes		-		30.29		30.29
				Supplies		20.00		16.97		-3.03
				Contests - Other		-				
				Total Contests		20.00		47.26		27.26
				Cornhole Tournament						
				Awards		350.00				-350.00
				Company		400.00				-400.00
				Signage		-				
				Rental (share of tent/lights)		390.00				-390.00
				Total Cornhole Tournament		1,140.00		-		-1,140.00
				Donations						
				Feed the Kids for Summer		2,000.00		2,000.00		0.00
				MJARS		500.00		500.00		0.00
				Salvation Army Mayor Challenge		500.00		500.00		0.00
				Scholarship Fund		2,000.00		2,000.00		0.00
				Donations - Other		-		290.00		290.00
				Total Donations		5,000.00		5,290.00		290.00

Entertainment						
			Celebrity	20,000.00		-20,000.00
			DJ	-		
			Friday Night Band	3,000.00		-3,000.00
			Hotel Expenses	-		
			Friday Night Band - Other			
			Total Friday Night Band	23,000.00	-	-23,000.00
			Hotel Expenses - Saturday Band	-		
			Saturday Band 1(Run4Cover)	2,000.00	1,500.00	-500.00
			Saturday Band 1 - Other	-		
			Total Saturday Band 1	2,000.00	1,500.00	-500.00
			Saturday Band 2	15,000.00	2,500.00	-12,500.00
			Hotel Expenses	-		
			Additional Expenses			
			Total Saturday Band 2	15,000.00	2,500.00	-12,500.00
			Saturday Band 3	8,000.00	10,000.00	2,000.00
			Hotel Expenses	-	223.74	223.74
			Additional Expenses	-	400.00	400.00
			Total Saturday Band 3	8,000.00	10,623.74	2,623.74
			Green Room	700.00	142.05	-557.95
			Comedy Troupe			
			Entertainment - Other	5,000.00	4,500.00	-500.00
			Total Entertainment - Other	5,000.00	4,500.00	-500.00
			Sound/Stage			
			Main Stage/Audio	11,000.00	10,295.00	-705.00
			Banner	500.00	451.12	-48.88
			Total Sound/Stage	11,500.00	10,746.12	-753.88
			Total Entertainment	65,200.00	30,011.91	-35,188.09
			Food Vendors			
			Supplies	-		
			Food Contest awards	50.00		-50.00
			Total Food Vendors	50.00	-	-50.00
			Insurance			
			Board	1,000.00	885.00	-115.00
			General Liability	9,000.00	10,322.60	1,322.60
			Participants and Spectators	1,000.00		-1,000.00
			Insurance - Other	750.00		-750.00
			Total Insurance	11,750.00	11,207.60	-542.40

			Keg Races					
			Awards	150.00				-150.00
			Signage	-				
			Supplies	20.00				-20.00
			Rental					
			Total Keg Races	170.00		-		-170.00
			Parade					
			Awards	200.00	33.45			-166.55
			Beads	1,500.00	1,488.84			-11.16
			Signage	100.00				-100.00
			Supplies	25.00	147.00			122.00
			Golf Carts	6,000.00	2,595.00			-3,405.00
			Parade - Other	2,100.00				-2,100.00
			Total Parade	9,925.00	4,264.29			-5,660.71
			Parking					
			Company - Shuttles	25,000.00	16,008.00			-8,992.00
			Organization Donations	800.00	450.00			-350.00
			Signage	100.00				-100.00
			Parking - Other	-				
			Total Parking	25,900.00	16,458.00			-9,442.00
			Pet Parade					
			Awards	135.00				-135.00
			Signage	-				
			Supplies	50.00				-50.00
			Pet Parade - Other	-				
			Total Pet Parade	185.00	-			-185.00
			Pickle Princesses					
			Decorations for Float	200.00	43.26			-156.74
			Pickle Princesses - Other	-				
			Total Pickle Princesses	200.00	43.26			-156.74

			Promotion Booth			
			Signage	200.00		-200.00
			Supplies	-		
			Promotion Booth items	5,000.00	5,819.83	819.83
			Total Promotion Booth	5,200.00	5,819.83	619.83
			Publicity			
			Business Cards	200.00		-200.00
			Event Signage/Banners	500.00		-500.00
			Media Kits	-		
			Sponsor Brochure	150.00		-150.00
			Web Maintenance	1,800.00	104.46	-1,695.54
			Website Domain	300.00	487.28	187.28
			Publicity - TAFE/TFEA membership	365.00	340.00	-25.00
			Total Publicity	3,315.00	931.74	-2,383.26
			Queens			
			Floats	6,000.00	5,950.00	-50.00
			Photos	250.00	250.00	0.00
			Queen's Lair	200.00		-200.00
			School Visits	100.00		-100.00
			Signage	-		
			Queens - Other	-		
			Total Queens	6,550.00	6,200.00	-350.00
			Rental Charges -Misc	36,422.00	31,237.39	-5,184.61
			DUMPSTER RENTAL	2,000.00		-2,000.00
			Total Rental Charges-Misc.	38,422.00	31,237.39	-7,184.61
			Run			
			Awards	3,500.00	2,698.70	-801.30
			Company	4,000.00	3,459.50	-540.50
			Giveaways	500.00	515.03	15.03
			Runner Nourishment	200.00	231.94	31.94
			Signage	-		0.00
			Supplies/Storage	700.00	159.20	-540.80
			T-Shirts	8,500.00	8,906.30	406.30
			Run - Other	1,500.00	256.79	-1,243.21
			Total Run	18,900.00	16,227.46	-2,672.54
			Safety			
			Barricades	20,000.00	28,155.50	8,155.50
			Emergency EMT	-		
			Police			
			Total Safety	20,000.00	28,155.50	8,155.50

			State Sales Tax			
			Alcohol	2,400.00	1,362.39	-1,037.61
			T Shirt Sales/Promo Items Sold	100.00	170.25	70.25
			State Sales Tax - Other	-		
			Total State Sales Tax	2,500.00	1,532.64	-967.36
			T Shirts	-		
			Volunteer T Shirts	800.00	630.25	-169.75
			T Shirts - Other	-		
			Total T Shirts	800.00	630.25	-169.75
			Travel/Meetings/Research			
			Conference, Convention, Meeting	2,000.00		-2,000.00
			Float/Decorations	100.00	142.84	42.84
			Parade Registration Fees	100.00	100.00	0.00
			Supplies	100.00	56.75	-43.25
			Travel/Meetings/Research - Other	-		
			Total Travel/Meetings/Research	2,300.00	299.59	-2,000.41
			Vendor Market	-		
			Maps	-		
			Parking Passes			
			Rental	-		
			Signage	-		
			Supplies/Copies	30.00		-30.00
			Vendor Market - Other	-		
			Total Vendor Market	30.00	-	-30.00
			Total Expense	263,777.00	186,542.43	-77,234.57
			Total Income	266,135.00	155,845.68	-110,289.32
			Net Ordinary Income	2,358.00	(30,696.75)	-33,054.75