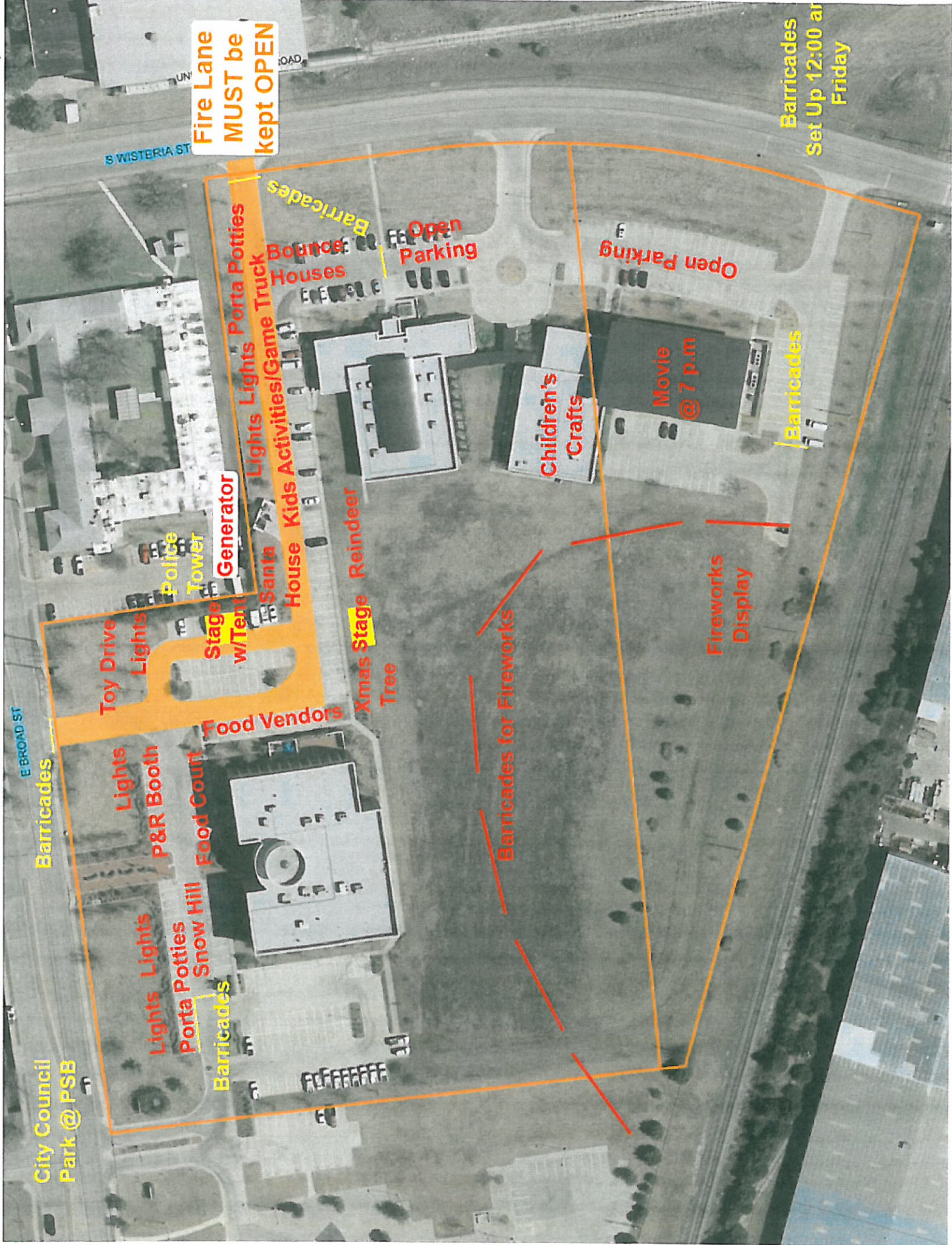


Hometown Holidays
+ Parade

Special Event Application

Organization/Group: <u>City of Mansfield</u>		Date: <u>10-2-13</u>
Applicant: <u>Angie Henley</u>		
Applicant's Address: <u>210 Smith Street</u>		Phone No. <u>817-804-5785</u>
*Will be called for information needed and when the permit is ready for pick-up		Email: <u>angie.henley@mansfield-tx.gov</u>
Address of Event: <u>1200 E Broad St</u>		
Description & Activities: <u>Friday - event music / kids activities entertainment, fireworks</u>		<u>Sat. Parade through Downtown</u>
Date of Event: <u>December 6 + 7th</u>	Hours of Event: <u>5-9pm / NOON-5:00pm</u>	
Public Invited or Private Party? <u>Public</u>	Estimated Number of Attendees <u>Fri 3000 / Sat 5000</u>	
Is the event in a Mansfield Park? <u>No</u>	*If yes, Insurance is required	
Do you plan to Temporarily Close a Public Street? <u>yes on Sat.</u>	*If yes, Insurance is required	
Is the event on Private Property other than your own? <u>No</u>	*If yes, signed permission is required	
Will there be any new or temporary electric lines installed? <u>No</u>		
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.		
Will you be using generators? <u>yes</u>	*If yes, show location on the site plan	
Do you plan to have any Tents? <u>yes</u>	*If yes, a separate permit is required.	
Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>No</u>	*If yes, a separate permit is required	
City of Mansfield Assistance Requested:		
Barricades/ Street Closure? <u>Sat - 12/1/13 Parade Route</u>	*If yes, show on site plan where you want to close the street and a resident roster must be submitted	
Police/Traffic Control/Security? <u>Ken Hopkins</u>	*If yes, attach an explanation and the name and contact number of person you are making arrangements with.	
<p style="text-align: center;">Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 		
Applicant's Printed Name:		Applicant's Signature:
<u>Angie Henley</u>		<u>Angie Henley</u>



Fire Lane
MUST be
kept OPEN

Barricades
Set Up 12:00 at
Friday

Porta Potties
Lights
Santa House
Kids Activities/Game Truck
House
Reindeer

Open
Parking

Open
Parking

Children's
Crafts

Movie
@ 7 p.m.

Fireworks
Display

Barricades for Fireworks

Toy Drive
Lights

Stage
w/Tent

Generator

Food Vendors

Xmas Stage
Tree

Lights
P&R Booth

Food Court

Lights
Porta Potties
Snow Hill

Barricades

Barricades

City Council
Park @ PSB

E BROAD ST

S WISTERIA ST



Mansfield Police Department
1305 E. Broad Street, Mansfield, Texas 76063

Gary L. Fowler, Chief of Police

September 19, 2013

Clark Fulbright
Texas Department of Transportation
P.O. Box 6868
Fort Worth Tx 76115

RE: Temporary closing of Business Hwy. 287 (Main Street)
for Hometown Holiday Parade, Mansfield, Texas

Dear Mr. Fulbright:

On Saturday December 7, 2013 the City of Mansfield plans to have its Hometown Holiday Parade again on Main Street (Bus. Hwy. 287). I request that TXDOT approve the temporary closure of the highway between 12:00 pm to 4:00 pm to accommodate this community event.

The Mansfield Police Department will be in charge of traffic control and will direct vehicles to an alternate route along a local street that parallels Main Street. A map of the parade route is attached.

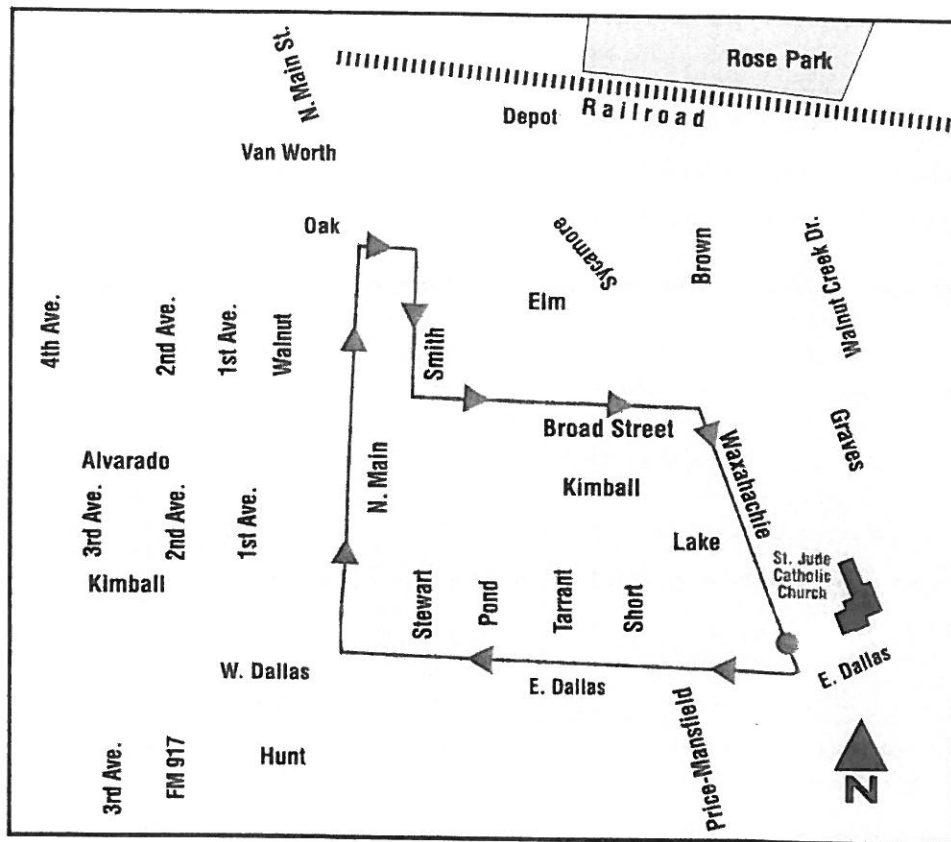
If you have any question, please contact Andrew Binz at 817-804-5797. Please send the letter of approval to Mr. Binz at Mansfield City Hall, 1200 E. Broad Street, Mansfield Texas 76063

Sincerely,

A handwritten signature in black ink, appearing to read "Gary L. Fowler", is written over a horizontal line.

Gary L. Fowler
Chief of Police

Parade Route



PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT
(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

City of Mansfield
(person, group or business name)

permission to have their special event on said property.

Property address: St Jude Catholic Church

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☐ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☐ Misc. Approved: _____

see attachment
Signature

Printed Name/ Job Title

Mailing Address

Contact Phone Number



2013 Hometown Holidays Parade

Father George Foley <georgehfoley@sbcglobal.net>

Wed, Jul 17, 2013 at 8:38 AM

To: Andrew Binz <andrew.binz@mansfield-tx.gov>

Andrew Binz

This letter authorizes you to make use of the St Jude Parking lot facilities for the 2013 Home Town Parade. I am sure you are aware that there will be extra parking facilities to the east of the New Church. Those facilities plus the ones on Graves St and the two on Waxahachie Str are available for your use.

Once again St Jude Catholic Church is happy to host the beginning of the Home town Parade on the 7th December 2013

Fr George Foley

From: Andrew Binz

Sent: Tuesday, July 16, 2013 10:28 AM

To: Father George Foley

Subject: 2013 Hometown Holidays Parade

[Quoted text hidden]

Like us on [facebook.com/CityMansfieldTx](https://www.facebook.com/CityMansfieldTx)

Follow us on twitter.com/CityMansfieldTx



--- CONFIDENTIALITY NOTICE ---

Information in this communication is confidential and is intended only for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, for law enforcement purposes, and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that you are not authorized to read, review, distribute or duplicate the information contained herein, and that any disclosure, distribution or duplication is strictly prohibited. If you have received this information in error, please notify the sender immediately at the above address.



1200 East Broad Street, Mansfield, TX 76063
www.mansfield-tx.gov Fax: 817-477-1416

Temporary Tent Application

Tent location Address		Friday 1200 E Broad St / Sat Mat Sreet		Suite No.	
Tenant/Business					
Applicant*				Phone No.	
Applicant Address					
*Will be called for information about the tent and when the permit is ready for pick-up					
Tent Company					
Tent Company Name		Rental Stop		Contact Number	817-343-5353
Company Address					
Purpose of Tent:					
Special Event <input checked="" type="checkbox"/>		Sale or Promotion <input type="checkbox"/>		Assembly <input type="checkbox"/>	Other <input type="checkbox"/>
Dates Tent will be on the Property		Erected: 12/6 + 12/7 Removed: 12/6 + 12/7			
Size and Height of Tent (in feet at tallest peak)					
#1 Tent Size		10 x 20		Height in feet #1	
#2 Tent Size				Height in feet #2	
#3 Tent Size				Height in feet #3	
Please read and Include the Following Information With This Application					Permit Fee \$60
1. SITE PLAN: You must include a site plan showing where the Tent(s) will be located on the property. You need to indicate the distance from any structures and the property lines.					
2. FLOOR PLAN: Provide a simple floor plan for each tent showing the tables, chairs, stages, width of aisles, exits, etc. Note if the Tent sides will be Up or Down.					
3. FLAME RESISTANT CERTIFICATE: You must attach a Flame Resistant Certificate for the specific tent you are renting. The Tent Company can provide this.					
4. NOTE: Temporary tent sales by retail establishments or tent assemblies may be permitted for a period not to exceed thirty (30) days and <u>no more than once a year</u> . No tents or similar structures shall be erected in any required yard setbacks or designated easements.					
Applicant's Printed Name		Angie Henley Angie Henley			
Applicant's Signature		Angie Henley			
Property Owner/Manager Printed Name					
Property Owner/Manager Signature		*REQUIRED			

tentnology®

International Tentnology Corp.
15427 - 66th Ave.
Surrey, BC, Canada V3S 2A1
tel: 604 597-8368 fax: 604 597-8749

TO WHOM IT MAY CONCERN

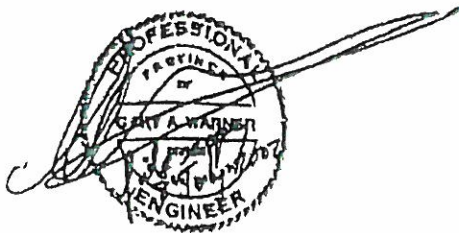
FLAME RETARDANCY

This is to certify that the fabric used to manufacture Tentnology® Marquee, Saddle Span, Mega and Max Headroom tents and fabric structures satisfies the following specifications for flame retardancy:

ULC S109 M 1987
NFPA 701 Large Scale Test
State of California Fire Marshall
Underwriters Laboratory - Method 214
National Coal Board Specification 245/1961 for flame retardancy

Tentnology® tents with Tentnology original manufactured parts display the flame certificate on the label for the first two of these - Underwriter's Laboratory and National Fire Prevention Association.
Mega tents also satisfy European M2 requirements & display the mark on the selvage edge of the fabric seams.

Yours truly,
TENTNOLOGY CO.

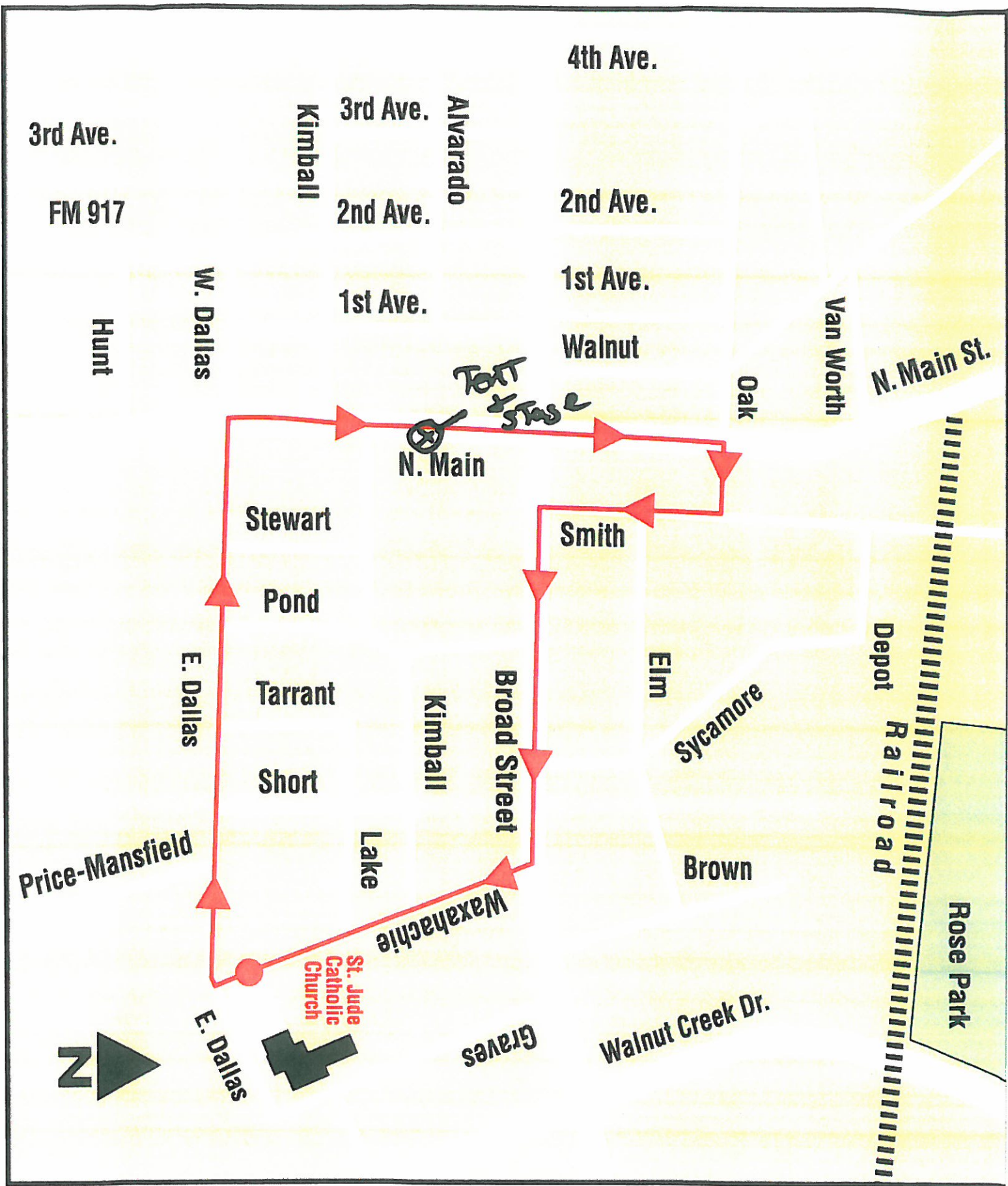


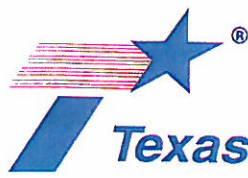
toll free Order line Canada & USA 1 800-663-8858

International + 800-627-78337

tent@tentnology.com

<http://www.tentnology.com>





125 EAST 11TH STREET | AUSTIN, TEXAS 78701-2483 | (512) 463-8700 | WWW.TXDOT.GOV

October 8, 2013

Mr. Andrew Binz
City of Mansfield
1200 E. Broad St.
Mansfield, Texas 76063

Dear Mr. Binz:

Enclosed is your approval for the City of Mansfield Hometown Holiday Parade that involves closing part of BU 287P from Dallas Street to Oak Street on Saturday, December 7, 2013 between 12:00 pm and 4:00 pm. Have a safe and successful parade.

Should you have any further questions regarding this matter, please contact; Traffic Operations – TxDOT Fort Worth District, 2501 SW Loop 820, Fort Worth, TX 76133 or contact Clark Fulbright at (817) 370-6771.

Sincerely,

Theresa A. Lopez, P.E.
Director of Transportation Operations
TxDOT – Fort Worth District

DCFJ
Enclosures

CC: Greg Cedillo, P.E., South Tarrant County Area Office Engineer
Ralph Garza, South Tarrant County Maintenance Supervisor

OUR GOALS

MAINTAIN A SAFE SYSTEM ▪ ADDRESS CONGESTION ▪ CONNECT TEXAS COMMUNITIES ▪ BEST IN CLASS STATE AGENCY
An Equal Opportunity Employer



Mansfield Police Department
1305 E. Broad Street, Mansfield, Texas 76063

Gary L. Fowler, Chief of Police

September 19, 2013

Clark Fulbright
Texas Department of Transportation
P.O. Box 6868
Fort Worth Tx 76115

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for Hometown Holiday Parade, Mansfield, Texas

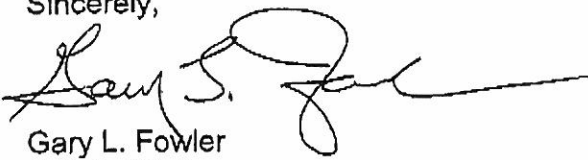
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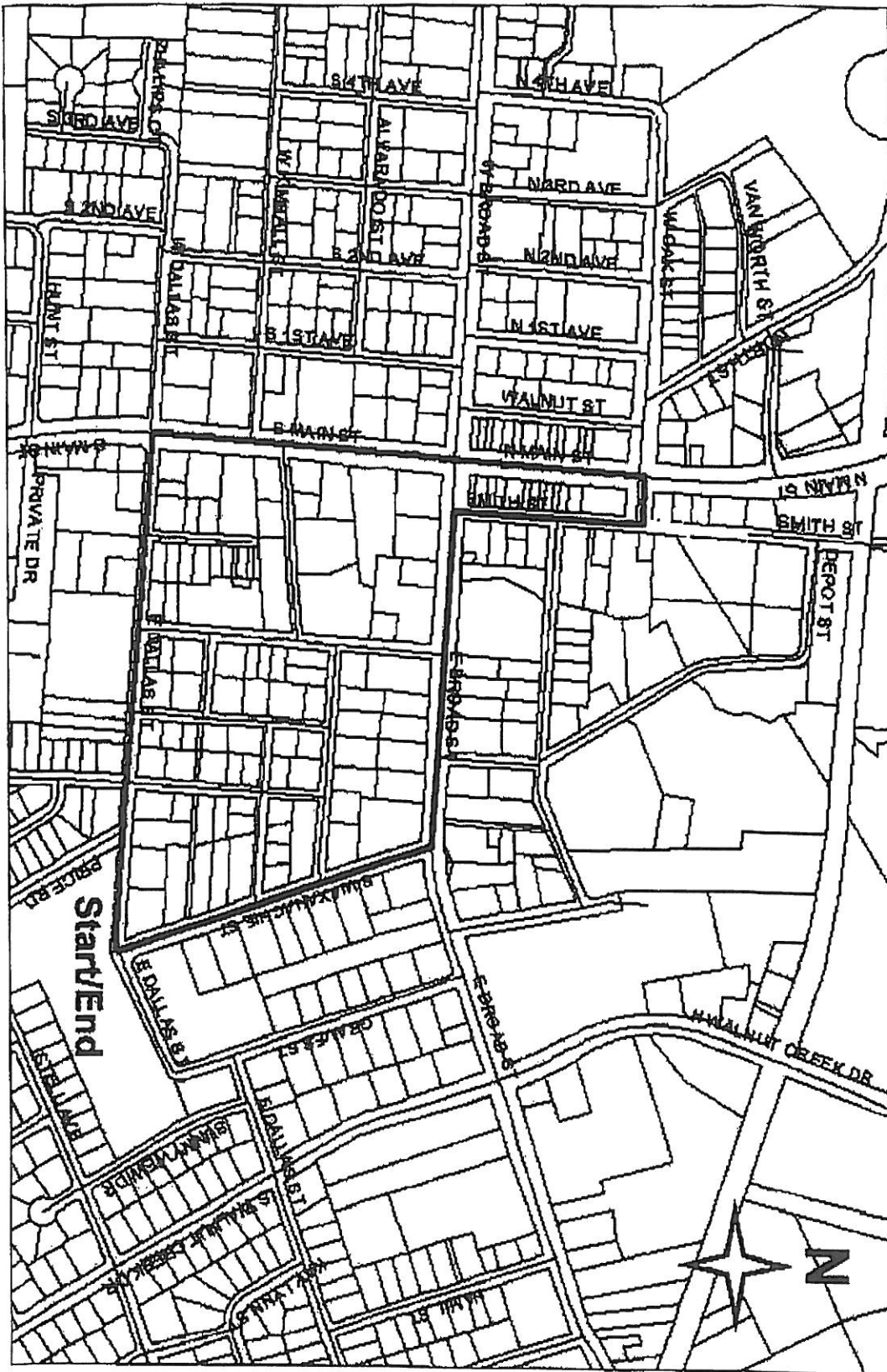
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Sincerely,


Gary L. Fowler
Chief of Police

APPROVED
Clark Fulbright 10-8-13

HomeTown Holiday Parade Route



Start/End

2013