



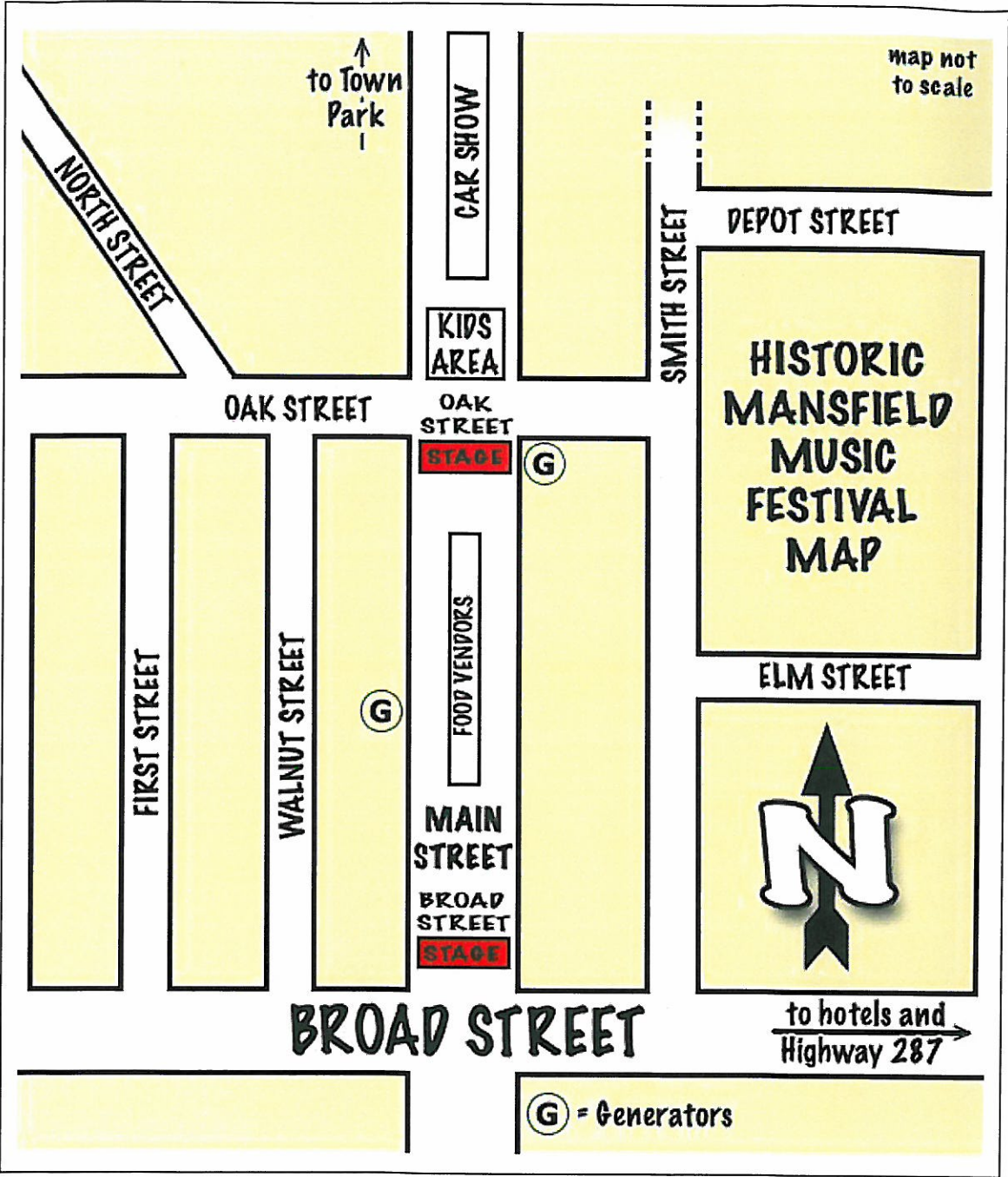
1200 East Broad Street, Mansfield, TX 76063
www.mansfield-tx.gov Fax: 817-477-1416

HISTORIC MANSFIELD
MUSIC & ARTS FESTIVAL
SAT-SUN, OCTOBER 19-20, 2013

Special Event Application

Organization/Group Discover Historic Mansfield, Inc.		Today's Date 5/15/13	
Applicant Name Steve Cosio			
Applicant Address 900 N Walnut Creek Dr, Ste 100, Mansfield TX		Phone No. 817-475-7210	
*Will be called for information needed and when the permit is ready for pick-up		Email scosio@ibuytime.com	
Address of Event 100 to 700 block of N Main Street			
Date(s) of Event Sat & Sun, Oct 19 & 20, 2013		Hours of Event: Sat, noon-10.30pm, Sun, noon-6pm Street already closed for Wurst Fest	
Annual Event or 1 st , 2 nd , 3 rd year? 7th	Estimated Number of Attendees		10,000
Will Fees be charged? No	Public Invited or Private Party?	Public	
Is the event in a Mansfield Park? No	*If yes, Insurance is required		
Do you plan to Temporarily Close a Public Street? Yes		*If yes, Insurance is required	
Is the event on Private Property other than your own? No		*If yes, signed permission is required	
Will there be any new or temporary electric lines installed? No			
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.			
Will you be using any generators? Yes		*If yes, indicate the location on the site plan	
Do you plan to have any Tents? No		*If yes, a separate permit is required.	
Do you plan to have any Promotional Signs (i.e. banners, streamers, balloons)? No		*If yes, a separate permit is required	
City of Mansfield Assistance Requested:			
Barricades/ Street Closure No, provided by CrossRoads		*If yes, show on site plan where you want to close the street and a resident roster must be submitted	
Police/Traffic Control/Security Yes		*If yes, attach an explanation and the name and contact number of person you are making arrangements with.	
Please Read and Include the Following Information With This Application <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where <u>all items</u> will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 			
Applicant Signature and Date:			
FOR OFFICE USE			
MAC	PUBLIC WORKS	FIRE DEPT	PLANNING
POLICE DEPT	DEV SERVICES	PARKS	
CITY COUNCIL	AGENDA:		

Site Plan





P = Festival Parking

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT
(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

Discover Historic Mansfield, Inc.
(person, group or business name)

permission to have their special event on said property.

Property address:

138 N. Main Street Mansfield TX 76063

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☐ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☒ Misc. Approved: Portable toilets, hand sanitizer station, support vehicles
for festival (but not visitor/guest parking)

[Signature]

Signature

OSCAR Martinez

Printed Name/ Job Title

138 N. Main Street Mansfield TX 76063

Mailing Address

817/473-7544

Contact Phone Number

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT
(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

Discover Historic Mansfield, Inc

(person, group or business name)

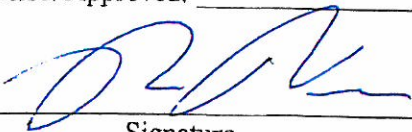
permission to have their special event on said property.

Property address:

MEDC, 301 S. Main St.

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☒ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☐ Misc. Approved: _____



Signature

RICHARD NEVINS / ASSISTANT DIRECTOR ECONOMIC DEVELOPMENT

Printed Name/ Job Title

301 S. Main Street Mansfield, TX 76063

Mailing Address

817-453-1006

Contact Phone Number

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT
(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

Discover Historic Mansfield Inc
(person, group or business name)

permission to have their special event on said property.

Property address: Heritage Baptist Church, 201 E Broad St

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☒ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☐ Misc. Approved: _____

Rachel C. Cole

Signature

RACHEL COLE - ADMINISTRATIVE ASSISTANT

Printed Name/ Job Title

201 EAST BROAD STREET MANSFIELD, TX 76063

Mailing Address

817-453-5580

Contact Phone Number