
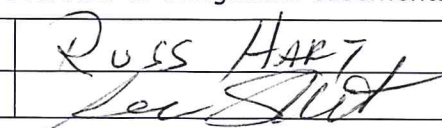


**Special Event Application**

|   |  |
|---|--|
| Organization/Group: <u>ST Jude Catholic</u>   | Date: <u>7-17-17</u>   |
| Applicant: <u>RUSS HART</u>   |  |
| Applicant's Address: <u>500 E Dallas</u>  | Phone No. <u>817 228 6589</u>  |
| *Will be called or emailed for more information needed and/or when the permit is ready for pick-up  | Email: <u>harttohart123@yahoo.com</u>  |
| Address of Event: <u>500 E Dallas Mansfield</u>   |  |
| Description & Activities: <u>Church Festival</u>  |  |
| Date of Event: <u>10-29-17</u>  | Hours of Event: <u>8 - 4 pm</u>  |
| Public Invited or Private Party? <u>Private - but Public Walk on</u>  | Estimated Number of Attendees <u>2-3000</u>  |
| Is the event in a Mansfield Park? <u>no</u>   | *If yes, Insurance is required   |
| Do you plan to Temporarily Close a Public Street? <u>no</u>   | *If yes, Insurance is required   |
| Is the event on Private Property other than your own? <u>no</u>   | *If yes, signed permission is required   |
| Will there be any new or temporary electric lines installed? <u>no</u>  |  |
| *If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.   |  |
| Will you be using generators? <u>no</u>   | *If yes, show location on the site plan  |
| Do you plan to have any Tents? <u>yes</u>   | *If yes, a separate permit is required.  |
| Do you plan to have any pop-up canopies?  |  |
| Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>/</u>  | *If yes, a separate permit is required   |
| City of Mansfield Assistance Requested: <u>no</u>   |  |
| Barricades/ Street Closure?   | *If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party. |
| Police/Traffic Control/Security?  | *If yes, attach an explanation and the name of the person you are working with                                       |
| <p><b>Please Read and Include the Following Information With This Application</b></p> <ul style="list-style-type: none"> <li>For all outdoor activities, a site plan must be attached. One can be provided if requested. <b>You need to show where all items will be located on the site plan.</b></li> <li>If Insurance is required, the City of Mansfield must be listed as "Additional Insured".</li> <li>All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event.</li> </ul> |  |
| Applicant's Printed Name:   | Applicant's Signature:   |
| <u>Russ Hart</u>  |                                  |

**Temporary Tent Application**

|  |           |   |               |  |                        |
|--|-----------|---|---------------|--|------------------------|
| <b>Tent location Address</b>   |           | 500 E Dallas  |               | <b>Suite No.</b>   |                        |
| <b>Tenant/Business</b>   |           | St Jude Church  |               |  |                        |
| <b>Applicant*</b>  | Russ HART |   | <b>Phone</b>  | 817 228 6509   |                        |
| <b>Applicant Address</b> 500 E Dallas  |           |   | <b>E-mail</b> |  |                        |
| *Will be called for questions and/or when the permit is ready for pick-up  |           |   |               |  |                        |
| <b>Tent Company</b>  |           |   |               |  |                        |
| <b>Tent Company Name</b>   |           | Rental Stop   |               | <b>Contact Number</b>  |                        |
| <b>Company Address</b>   |           |   |               |  |                        |
| <b>Purpose of Tent:</b>  |           |   |               |  |                        |
| Special Event <input checked="" type="checkbox"/>  |           | Sale or Promotion <input type="checkbox"/>  |               | Assembly <input type="checkbox"/> Other <input type="checkbox"/> |                        |
| <b>Dates Tent will be on the Property</b>  |           | Erected: 10/27  |               | Removed: 10/30   |                        |
| <b>Size and Height of Tent (in feet at tallest peak)</b>   |           |   |               |  |                        |
| #1 Tent Size   |           | 20 x 40 All sides up  |               | Height in feet 20'   |                        |
| #2 Tent Size   |           | 10 x 40   |               | Height in feet   |                        |
| #3 Tent Size   |           | 10 x 80   |               | Height in feet   |                        |
| <b>Please read and Include the Following Information With This Application</b>   |           |   |               |  | <b>Permit Fee \$60</b> |
| <p>1. <b>SITE PLAN:</b> You must include a site plan showing where the Tent(s) will be located on the property. You need to indicate the distance from any structures and the property lines.</p>  |           |   |               |  |                        |
| <p>2. <b>FLOOR PLAN:</b> Provide a simple floor plan for each tent showing the tables, chairs, stages, width of aisles, exits, etc. Note if the Tent sides will be Up or Down.</p>   |           |   |               |  |                        |
| <p>3. <b>FLAME RESISTANT CERTIFICATE:</b> You must attach a Flame Resistant Certificate for the specific tent you are renting. The Tent Company can provide this.</p>  |           |   |               |  |                        |
| <p>4. <b>NOTE:</b> Temporary tent sales by retail establishments or tent assemblies may be permitted for a period not to exceed thirty (30) days and <u>no more than once a year</u>. No tents or similar structures shall be erected in any required yard setbacks or designated easements.</p> |           |   |               |  |                        |
| <b>Applicant's Printed Name &amp; Date</b>   |           | Russ Hart 7-18-17   |               |  |                        |
| <b>Applicant's Signature</b>   |           |  |               |  |                        |
| <b>Property Owner/Manager Printed Name</b>   |           |   |               |  |                        |
| <b>Property Owner/Manager Signature *REQUIRED</b>  |           |   |               |  |                        |

See Over

Church.

Church

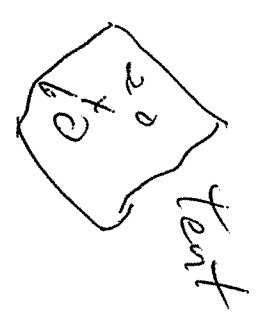
E Dallas

Parkins

Park

Waxahatchie

Grass



10 x 50 tent

Asphalt



E Rn owl.