
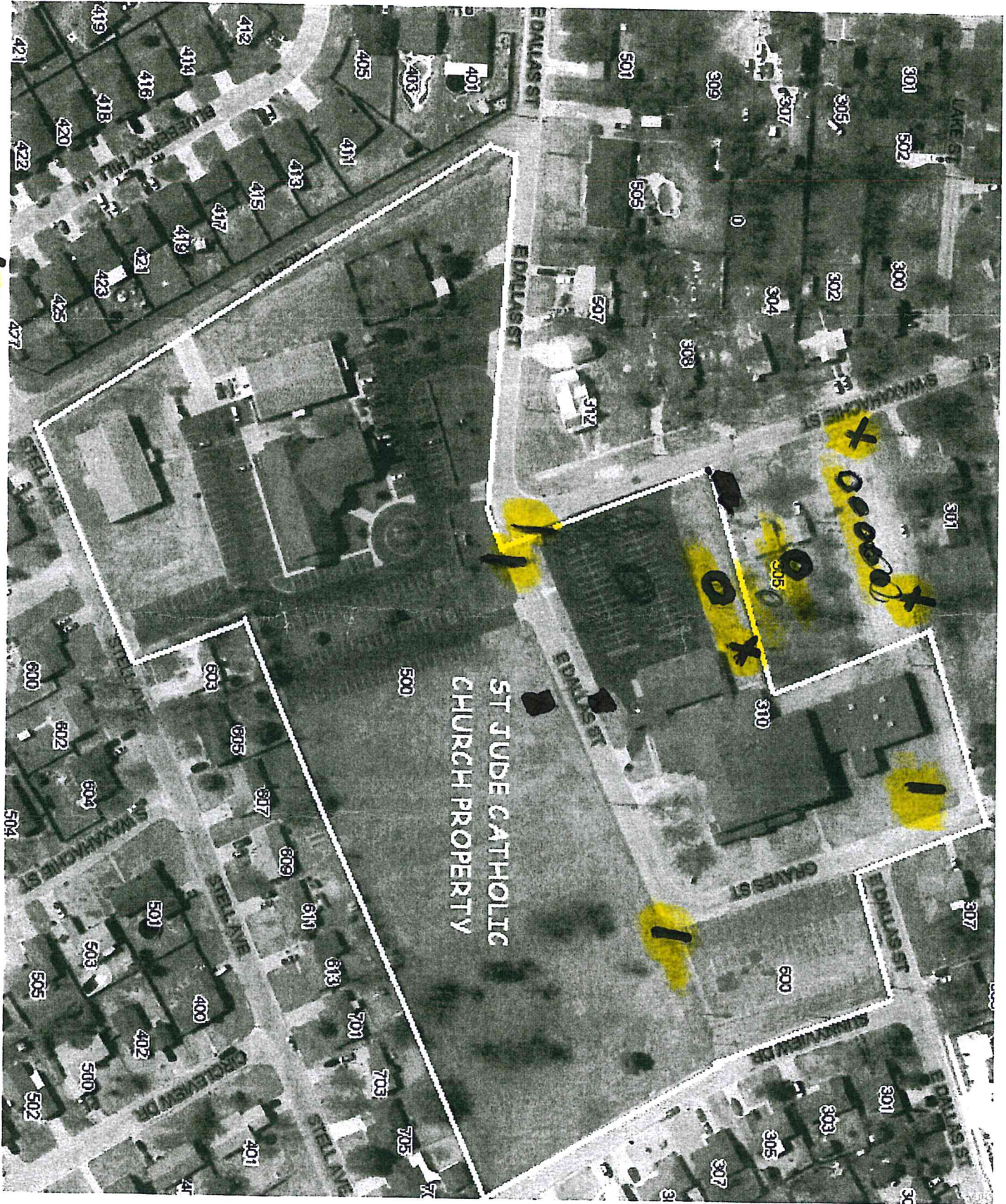


Special Event Application

Organization/Group: <u>St Jude Catholic Church</u>		Date: <u>5-20-16</u>
Applicant: <u>RUS HART</u>		
Applicant's Address: <u>500 E Dallas</u>		Phone No. <u>817 228 6509</u>
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up		Email: <u>harttohart123@yahoo.com</u>
Address of Event: <u>500 E Dallas Corner Wexahatchie / E Dallas</u>		
Description & Activities: <u>40th Annual Festival</u>		
Date of Event: <u>9-17-16</u>	Hours of Event: <u>1 - 10 PM</u>	
Public Invited or Private Party? <u>Public</u>	Estimated Number of Attendees <u>4,000</u>	
Is the event in a Mansfield Park? <u>no</u>		*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? <u>no</u>		*If yes, Insurance is required
Is the event on Private Property other than your own? <u>no</u>		*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>no</u>		
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.		
Will you be using generators? <u>yes</u>		*If yes, show location on the site plan
Do you plan to have any Tents? <u>yes</u>		*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>yes</u>		
Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>yes</u>		*If yes, a separate permit is required
City of Mansfield Assistance Requested: <u>NO</u>		
Barricades/ Street Closure?		*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>Private Security</u>		*If yes, attach an explanation and the name of the person you are working with
<p>Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 		
Applicant's Printed Name:		Applicant's Signature:
<u>RUS HART</u>		

Disregard if not highlighted



2016

X = generators
O = tents
I = signs



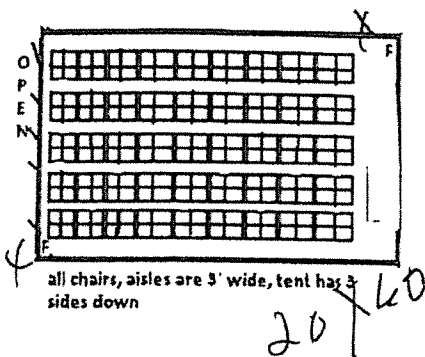
1200 East Broad Street, Mansfield, TX 76063
www.mansfield-tx.gov Fax: 817-477-1416

Temporary Tent Application

Tent location Address		500 E Dallas		Suite No.			
Tenant/Business		St Jude Catholic Church					
Applicant*		Russ HART		Phone No.		817 2286509	
*Will be called for information about the tent and when the permit is ready for pick-up							
Tent Company		Rental Stop					
Tent Company Name		Rental Stop		Contact Number		Jill Husband	
		Grand Prairie					
Purpose of Tent							
Special Event		<input checked="" type="checkbox"/> Sale or Promotion		<input type="checkbox"/> Assembly		<input type="checkbox"/> Other <input type="checkbox"/>	
Dates Tent will be on the Property		Erected: 9/18/15		Removed: 9/22/15			
Size and Quantity of Tent(s)							
Quantity		Size (ie 20x30)		#1		Height in ft (at tallest peak)	
1		20 x 60		#1		20 ft	
8		10 x 10		#2		10 ft	
Please read and Include the Following Information With This Application THIS PERMIT APPLICATION WILL BE AUTOMATICALLY <u>DENIED</u> IF ALL INFORMATION IS NOT COMPLETED/PROVIDED.							Fee \$60
1. SITE PLAN: You must include a site plan showing where the Tent(s) will be located on the property. You need to indicate the distance from any structures and the property lines. (If you do not have a site plan, one may be provided if requested in advance).							
2. FLOOR PLAN: Provide a simple floor plan for each tent showing the set up for tables, chairs, stages, width of aisles, exits, fire extinguishers and if the tent sides will be Up or Down.							
3. FLAME RESISTANT CERTIFICATE: You must attach a Flame Resistant Certificate for the specific tent you are renting. The Tent Company can provide this.							
4. NOTE: Temporary tent sales by retail establishments or tent assemblies may be permitted for a period not to exceed thirty (30) days and <u>no more than once a year</u> . No tents or similar structures shall be erected in any required yard setbacks or designated easements.							
Applicant Signature						Date 6-26-15	
Property Owner Printed Name & Signature *REQUIRED		Russell E Hart				Date 6-26-15	
FOR OFFICE USE							
Comments							
Planning Dept		Approve	<input type="checkbox"/>	Deny	<input type="checkbox"/>	Date	
Fire Dept		Approve	<input type="checkbox"/>	Deny	<input type="checkbox"/>	Date	
Police Dept *		Approve	<input type="checkbox"/>	Deny	<input type="checkbox"/>	Date	
*only if music and not a spec event							

FLOOR PLAN: Draw a simple floor plan for each tent showing the set up for tables, chairs, stages, width of aisles, exits, fire extinguishers and make a note whether the tent sides will be Up or Down.

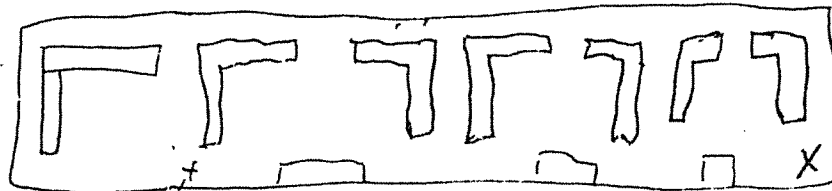
ALL Tent Sides Open



dining Area
all open.

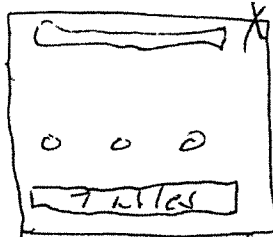
X Fire
EXT.

10 x 80 all open
food. Service



Fire
ext

Fire EXT.



Fire EXT.

10 x 10
3 sides
open Front

open