

Special Event Application

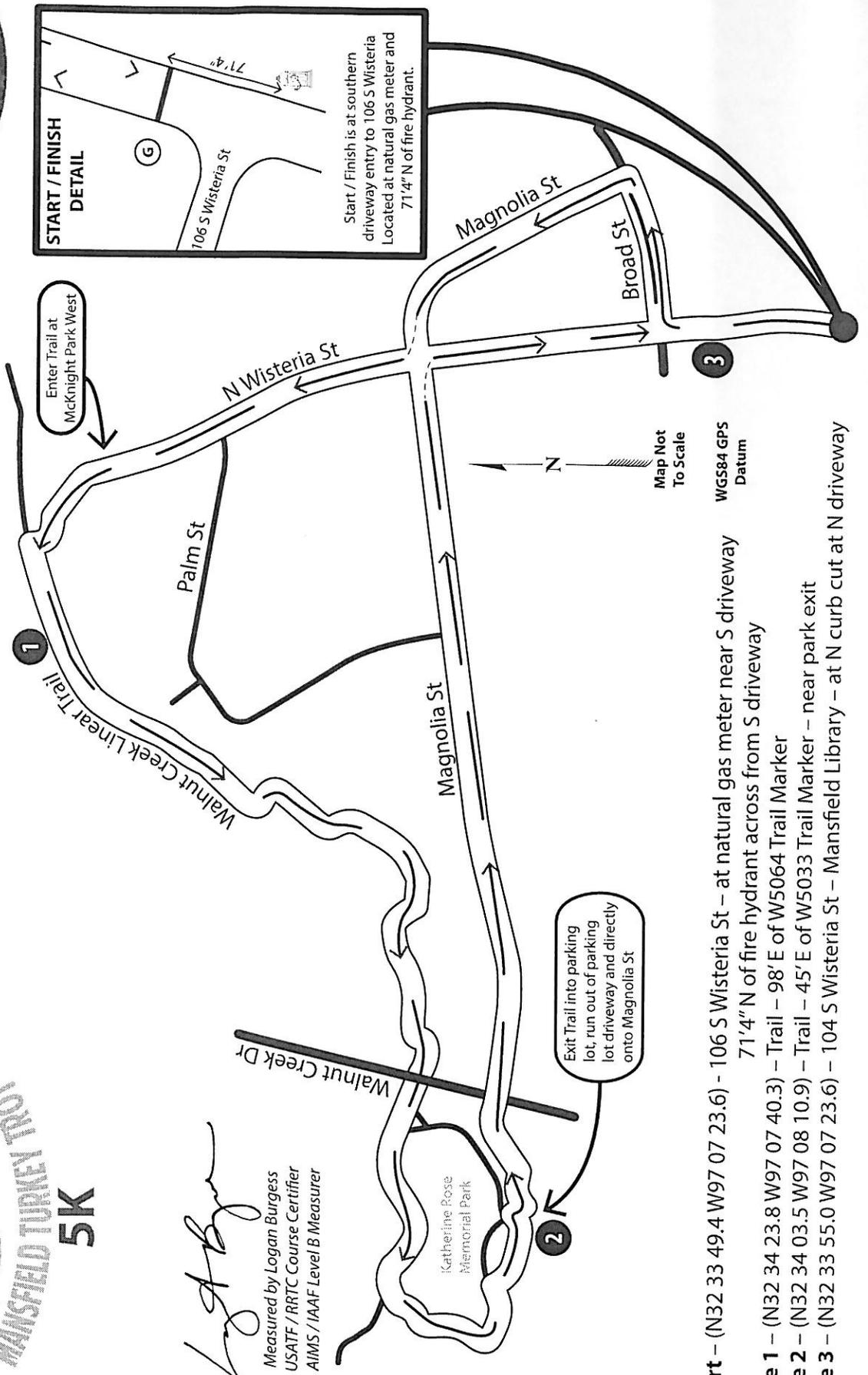
| | |
|--|--|
| Organization/Group: <u>Mansfield Turkey Trot</u> | Date: <u>9/20/15</u> |
| Applicant: <u>Meghan Najera RunFar</u> | |
| Applicant's Address: <u>1609 Piccadilly Ct</u> | Phone No. <u>512-565-2582</u> |
| *Will be called or emailed for more information needed and/or when the permit is ready for pick-up | Email: <u>meghane run-far.com</u> |
| Address of Event: <u>106 S. Wisteria St</u> | |
| Description & Activities: <u>10K, 5K run walk</u> | |
| Date of Event: <u>10th Thursday, November 26</u> | Hours of Event: <u>6am-10:30am</u> |
| Public Invited or Private Party? <u>Public</u> | Estimated Number of Attendees <u>1000</u> |
| Is the event in a Mansfield Park? <u>yes</u> | *If yes, Insurance is required |
| Do you plan to Temporarily Close a Public Street? <u>yes</u> | *If yes, Insurance is required |
| Is the event on Private Property other than your own? <u>yes</u> | *If yes, signed permission is required |
| Will there be any new or temporary electric lines installed? <u>no</u> | |
| *If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan. | |
| Will you be using generators? | *If yes, show location on the site plan |
| Do you plan to have any Tents? <u>yes</u> | *If yes, a separate permit is required. |
| Do you plan to have any pop-up canopies? <u>yes</u> | |
| Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>yes</u> | *If yes, a separate permit is required |
| City of Mansfield Assistance Requested: | |
| Barricades/ Street Closure? <u>yes</u> | *If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party. |
| Police/Traffic Control/Security? <u>yes Ken Hopkins</u> | *If yes, attach an explanation and the name of the person you are working with |
| <p align="center">Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> • For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where <u>all items</u> will be located on the site plan. • If Insurance is required, the City of Mansfield must be listed as "Additional Insured". • All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. | |
| Applicant's Printed Name: | Applicant's Signature: |
| <u>Meghan Najera</u> | <u>Meghan Najera</u> |



5 km - USATF Certification TX14022LAB - Dallas, TX
 Effective 7.2.2014 to 12.31.2024
 Measured by Logan Burgess on 5.29.2014
 Map not to Scale - No Restrictions

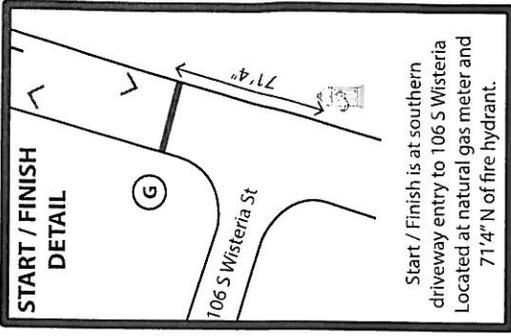


Course measured following the shortest possible route - NO RESTRICTIONS



Logan Burgess
 Measured by Logan Burgess
 USATF / RRTC Course Certifier
 AIMS / IAAF Level B Measurer

- Start** - (N32 33 49.4 W97 07 23.6) - 106 S Wisteria St - at natural gas meter near S driveway
 71'4" N of fire hydrant across from S driveway
- Mile 1** - (N32 34 23.8 W97 07 40.3) - Trail - 98' E of W5064 Trail Marker
- Mile 2** - (N32 34 03.5 W97 08 10.9) - Trail - 45' E of W5033 Trail Marker - near park exit
- Mile 3** - (N32 33 55.0 W97 07 23.6) - 104 S Wisteria St - Mansfield Library - at N curb cut at N driveway



Start / Finish is at southern driveway entry to 106 S Wisteria
 Located at natural gas meter and
 71'4" N of fire hydrant.

Exit Trail into parking lot, run out of parking lot driveway and directly onto Magnolia St

Map Not To Scale
 WGS84 GPS Datum



Road Running Technical Council
USA Track & Field
Measurement Certificate



Name of the course Mansfield Turkey Trot 5K Distance 5 km
 Location (state) Texas (city) Mansfield
 Type of course: road race calibration track Configuration: Keyhole
 Type of surface: paved 100 % dirt 0 % gravel 0 % grass 0 % track 0 %
 Elevation (meters above sea level) Start 190 Finish 190 Highest 190 Lowest 176
 Straight line distance between start & finish 0 Drop 0 m/km Separation 0 %
 Measured by (name, address, phone & e-mail) Logan Burgess - loganaburgess@yahoo.com
1958 Eastpark Dr, Richardson, TX 75081 - 214.803.7800
 Race contact (name, address, phone & e-mail) Ronnie Chesko - ronnie@irvingmarathon.com
Irving Marathon - PO Box 171375 - Irving, TX 75061 - 972.793.3436
 Measuring Methods: bicycle steel tape electronic distance meter
 Number of measurements of entire course: 2 Date(s) when course measured: June 24th, 2014
 Race date: November 27th, 2014 Course certification effective date: July 2nd, 2014
 Certification code: TX14022LAB

Notice to Race Director: Use this Certification Code in *all* public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If *any* changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2024

 **AS NATIONALLY CERTIFIED BY:**

Date: July 2nd, 2014

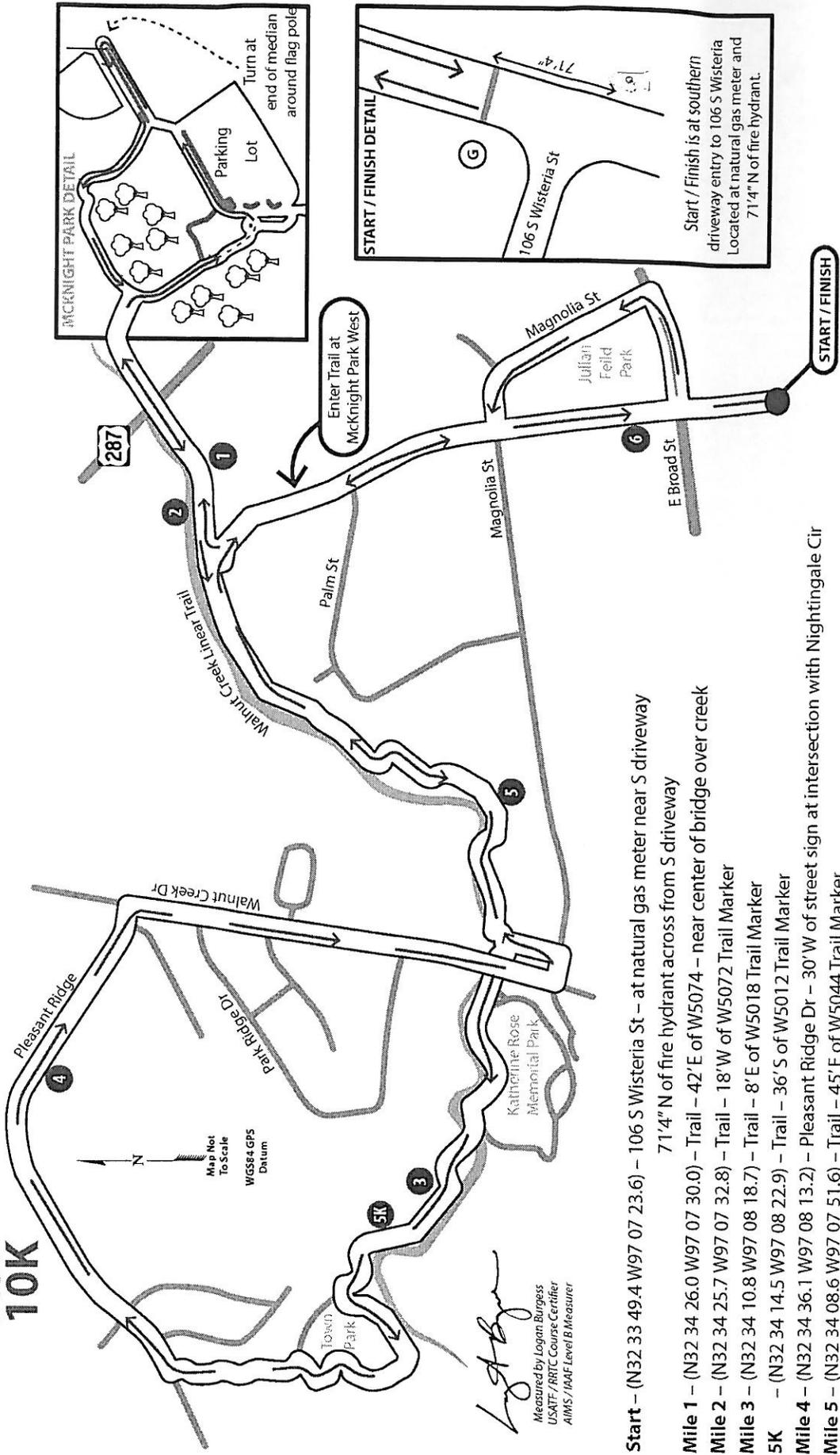
Logan A Burgess— USATF/RRTC National Certifier
 1958 Eastpark Drive, Richardson, TX 75081 - 214.803.7800 - loganaburgess@yahoo.com



10 km - USATF Certification TX14021LAB - Dallas, TX
 Effective 7.2.2014 to 12.31.2024
 Measured by Logan Burgess on 5.29.2014
 Map not to Scale - No Restrictions



Course measured following the shortest possible route - NO RESTRICTIONS



- Start** – (N32 33 49.4 W97 07 23.6) – 106 S Wisteria St – at natural gas meter near S driveway 71'4" N of fire hydrant across from S driveway
- Mile 1** – (N32 34 26.0 W97 07 30.0) – Trail – 42' E of W5074 – near center of bridge over creek
- Mile 2** – (N32 34 25.7 W97 07 32.8) – Trail – 18' W of W5072 Trail Marker
- Mile 3** – (N32 34 10.8 W97 08 18.7) – Trail – 8' E of W5018 Trail Marker
- 5K** – (N32 34 14.5 W97 08 22.9) – Trail – 36' S of W5012 Trail Marker
- Mile 4** – (N32 34 36.1 W97 08 13.2) – Pleasant Ridge Dr – 30' W of street sign at intersection with Nightingale Cir
- Mile 5** – (N32 34 08.6 W97 07 51.6) – Trail – 45' E of W5044 Trail Marker
- Mile 6** – (N32 34 00.5 W97 07 24.4) – 105 N Wisteria St – at center of N driveway at address

Logan Burgess
 Measured by Logan Burgess
 USATF / RRTC Course Certifier
 AIMS / IAAF Level B Measurer



Road Running Technical Council
USA Track & Field
Measurement Certificate

recognized by



Name of the course Mansfield Turkey Trot 10K Distance 10 km
 Location (state) Texas (city) Mansfield
 Type of course: road race calibration track Configuration: Keyhole
 Type of surface: paved 100 % dirt 0 % gravel 0 % grass 0 % track 0 %
 Elevation (meters above sea level) Start 190 Finish 190 Highest 195 Lowest 176
 Straight line distance between start & finish 0 Drop 0 m/km Separation 0 %
 Measured by (name, address, phone & e-mail) Logan Burgess - loganaburgess@yahoo.com
1958 Eastpark Dr, Richardson, TX 75081 - 214.803.7800
 Race contact (name, address, phone & e-mail) Ronnie Chesko - ronnie@irvingmarathon.com
Irving Marathon - PO Box 171375 - Irving, TX 75061 - 972.793.3436
 Measuring Methods: bicycle steel tape electronic distance meter
 Number of measurements of entire course: 2 Date(s) when course measured: June 24th, 2014
 Race date: November 27th, 2014 Course certification effective date: July 2nd, 2014
 Certification code: TX14021LAB

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AS NATIONALLY CERTIFIED BY: _____ Date: July 2nd, 2014

Logan A Burgess— USATF/RRTC National Certifier
 1958 Eastpark Drive, Richardson, TX 75081 - 214.803.7800 - loganaburgess@yahoo.com

Permit Contract

CITY OF MANSFIELD

106 S. Wisteria St.
 MANSFIELD, TX 76063
 Phone: (817) 453-5420
 FAX: (817) 453-8516
 Email: mac@mansfield-tx.gov

Permit #3518, Approved

Sep 24, 2015 3:11 PM



Raul Najera
 PO BOX 2236
 Mansfield, TX 76063
 Email: raul2067@gmail.com

Customer Type: General Public
 Prepared By: Andrew Binz

Customer ID: 8845
 Primary: (512) 569-0165

| Charges | Taxes | Discounts | Total Charges | Deposits | Deposit Taxes | Total Payments | Refunds | Balance |
|----------|-------|-----------|---------------|----------|---------------|----------------|---------|----------|
| \$765.00 | \$0 | \$0 | \$765.00 | \$0 | \$0 | \$0 | \$0 | \$765.00 |

▼ RESERVATIONS

| Event | Resource | Center | Notes |
|--|---------------------|--|--------------------------|
| Turkey Trot 5K Type: 5K/Race Attend/Qty: 1 | Gym - Full | Mansfield Activities Center 106 S. Wisteria St MANSFIELD, TX 76063 (817) 453-5420 | - |
| Days Requested | Event Begins | Duration | Event Ends |
| Day Date | | | |
| Thursday Nov 26, 2015 | 5:30 AM | 4½ hours | Nov 26, 2015 at 10:00 AM |
| Summary | Notes | | |
| Total Number of Dates: 1 | - | | |
| Total Time: 4½ hours | | | |

▼ RESERVATIONS

| Event | Resource | Center | Notes |
|--|---------------------|--|--------------------------|
| Turkey Trot 5K Type: 5K/Race Attend/Qty: 1 | Magnolia Room | Mansfield Activities Center 106 S. Wisteria St MANSFIELD, TX 76063 (817) 453-5420 | - |
| Days Requested | Event Begins | Duration | Event Ends |
| Day Date | | | |
| Thursday Nov 26, 2015 | 5:30 AM | 4½ hours | Nov 26, 2015 at 10:00 AM |
| Summary | Notes | | |
| Total Number of Dates: 1 | - | | |
| Total Time: 4½ hours | | | |

▼ RESERVATIONS

| Event | Resource | Center | Notes |
|----------------|----------|-----------------------------|-------|
| Turkey Trot 5K | Oak Room | Mansfield Activities Center | - |

Type: 5K/Race
Attend/Qty: 1

106 S. Wisteria St
MANSFIELD, TX 76063
(817) 453-5420

| Day | Days Requested Date | Event Begins | Duration | Event Ends |
|----------|------------------------|--------------|----------|--------------------------|
| Thursday | Nov 26, 2015 | 5:30 AM | 4½ hours | Nov 26, 2015 at 10:00 AM |

Summary

Total Number of Dates: 1
Total Time: 4½ hours

Notes

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▼ **RESERVATIONS**

| Event | Resource | Center | Notes |
|--|--------------------|--|-------|
| Turkey Trot 5K Type: 5K/Race Attend/Qty: 1 | Pecan-Cypress Room | Mansfield Activities Center 106 S. Wisteria St MANSFIELD, TX 76063 (817) 453-5420 | — |

| Day | Days Requested Date | Event Begins | Duration | Event Ends |
|----------|------------------------|--------------|----------|--------------------------|
| Thursday | Nov 26, 2015 | 5:30 AM | 4½ hours | Nov 26, 2015 at 10:00 AM |

Summary

Total Number of Dates: 1
Total Time: 4½ hours

Notes

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▼ **CHARGES**

| Description | Event / Resource | Unit Fee | Units | Tax | Charge |
|-------------|--|----------|-------|-----|----------|
| Rental Fee | Turkey Trot 5K #3518 Oak Room | \$30.00 | 4.50 | — | \$135.00 |
| Rental Fee | Turkey Trot 5K #3518 Magnolia Room | \$30.00 | 4.50 | — | \$135.00 |
| Rental Fee | Turkey Trot 5K #3518 Pecan-Cypress Room | \$50.00 | 4.50 | — | \$225.00 |
| Rental Fee | Turkey Trot 5K #3518 Gym - Full | \$60.00 | 4.50 | — | \$270.00 |

▼ **Payment Schedule for Original Balance of \$765.00**

| Due Date | Amount Due | Amount Paid | Withdrawal Adjustment | Balance |
|--------------|------------|-------------|------------------------|-----------------|
| Nov 20, 2015 | \$765.00 | \$0 | \$0 | \$765.00 |
| | | | Current Balance | \$765.00 |

▼ **DISCLAIMERS**

Please verify the accuracy of the rooms and times listed on this contract, as you will not be granted access to the room until the time printed on the contract. Make sure that you have allowed yourself enough time for set up/decoration and clean up time in the time that you have rented. The room will not be opened until the renter named on this contract has arrived.