



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### City Council - Revitalization of Historic Downtown Mansfield Sub-Committee

---

Friday, May 21, 2021

10:00 AM

City Hall

---

#### **CALL TO ORDER**

*Chair Tonore called the meeting to order at 10:04 a.m.*

*Staff present: City Manager, Joe Smolinski; Deputy City Manager, Shelly Lanners; Assistant City Manager, Matt Jones; Director of Finance, Troy Lestina; Director of Planning, Jason Alexander; Historic Downtown Mansfield Coordinator, Nicolette Allen; Assistant City Secretary, Keera Seiger*

**Present** 3 - Casey Lewis; Tamera Bounds and Todd Tonore

#### **CITIZEN COMMENTS**

*There were no citizen comments.*

#### **DISCUSSION ITEMS**

Follow-Up Discussion Regarding the Community Activation Grant

*Historic Downtown Mansfield Coordinator Nicolette Allen presented a revised draft of the Community Activation Grant with the changes as discussed at the last Sub-Committee meeting, as well as the draft of the Pop-Up Shop/Business Incubator Grant Program. There was discussion regarding the budgeted amount to set aside for the programs, the limit on the number of years a business can participate in the programs, boundaries, the application and approval time frame, types of pop-up businesses eligible under the program, eligible expenses, how these programs differ from the Hotel/Motel Occupancy Tax Funds Program, funding, health inspections for food/restaurant pop-ups, and sales tax for retail pop-ups. Nicolette, Deputy City Manager Shelly Lanners, and Director of Finance Troy Lestina answered questions.*

#### **RECESS INTO EXECUTIVE SESSION**

*In accordance with Texas Government Code, Chapter 551, Chair Tonore recessed the meeting into executive session at 10:46 a.m. Chair Tonore called the executive session to order at 10:46 a.m. Chair Tonore adjourned the executive session at 12:12 p.m.*

**Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real  
Property Pursuant to Section 551.072**

Land Acquisition for Future Development

**Deliberation Regarding Commercial or Financial Information Received From or the Offer of a Financial or Other Incentive Made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is Conducting Economic Development Negotiations Pursuant to Section 551.087**

Economic Development Project #21-09

Economic Development Project #21-10

**RECONVENE INTO REGULAR BUSINESS SESSION**

*Chair Tonore reconvened the meeting into regular business session at 12:12 p.m.*

**A motion was made by Sub-Committee Member Lewis to make a recommendation to Council to move forward with property acquisition as discussed in executive session. Seconded by Chair Tonore. The motion CARRIED by the following vote:**

**Aye:** 3 - Casey Lewis;Tamera Bounds and Todd Tonore

**Nay:** 0

**Abstain:** 0

**A motion was made by Sub-Committee Member Lewis to make a recommendation to Council to approve the Community Activation Grant and Pop-Up Business Incubator Grant Programs. Seconded by Sub-Committee Member Bounds. The motion CARRIED by the following vote:**

**Aye:** 3 - Casey Lewis;Tamera Bounds and Todd Tonore

**Nay:** 0

**Abstain:** 0

**ADJOURNMENT**

*Chair Tonore adjourned the meeting at 12:12 p.m.*

\_\_\_\_\_  
ATTEST: \_\_\_\_\_ Todd Tonore, Chair

\_\_\_\_\_  
\_\_\_\_\_  
Susana Marin, City Secretary