

1200 East Broad Street, Mansfield, TX 76063 www.mansfieldtexas.gov Fax: 817-728-3639

Special Event Application

Organization/Group: Pickled Mansfield Society	Date: 1/18/22						
Applicant: Amanda Kowalski							
Applicant's Address: 4 River Crest Court	Phone No. 817-733-4171						
*Will be called or emailed for more information needs when the permit is ready for pick-up	Email: Kowboys@flash.net						
blocks of E. Broad St.; 100-210 block of Smith S W. Broad St.; 100-300 blocks of S. Waxahachie of North St.	St.; 100-400 blocks of South Main St.; 100-600 St.; 100-603 blocks of E. Dallas St.; 100 block of St.; 100-300 blocks of Graves St.; 100-200 blocks						
Description & Activities: Pickle Parade, live music, vendor and food r show, pet parade, baby parade, parking, pe	etting zoo.						
Date of Event: March 18-19, 2022	Hours of Event: 9 a.m. March 18 through 11:59 p.m. March 19, 2022						
Public Invited or Private Party? Public event	Estimated Number of Attendees 40,000						
Is the event in a Mansfield Park? No	*If yes, Insurance is required						
Do you plan to Temporarily Close a Public Street? Yes	*If yes, Insurance is required						
Is the event on Private Property other than your own	? Yes *If yes, signed permission is required						
Will there be any new or temporary electric lines	s installed? No						
*If yes, a registered Electrician must obtain a permit. Indica	te the line locations on the site plan.						
Will you be using generators? Yes	*If yes, show location on the site plan						
Do you plan to have any Tents? No	*If yes, a separate permit is required.						
Do you plan to have any pop-up canopies? Yes							
Do you plan to have any Promotional Signs? (banners, streamers, balloons) No	*If yes, a separate permit is required						
City of Mansfield Assistance Requested:							
Barricades/ Street Closure? Yes	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.						
Police/Traffic Control/Security? Yes	*If yes, attach an explanation and the name of the person you are working with						
Please Read and Include the Following Information With This Application For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. Applicant's Printed Name: Applicant's Signature:							
Amanda Kowalski							
ATTATINA NOWAISKI							



1200 East Broad Street, Mansfield, TX 76063 www.mansfieldtexas.gov Fax: 817-728-3639 Promotional Signage Display Application

	PIOIIIOUIC	onai Sig	nage Di	spiay App	nication				
Installation Address	Main Street		Suite	Suite No.					
Tenant/Business Pickled Mansfield Society									
Applicant* Amanda Kowalski Phone No.						lo. 8	817-733-4171		
*Will be called for any ques	stions and/or when the	permit is r	eady for pic	c-up	E-mail:	kowboy	ys@flash.net		
Sign Company									
Co. Name Contact Person									
Phone No.	e No. E-mail								
·									
	Purpose of Sign								
Special Event	Sale or Promoti			Opening L					
Date Requesting Dis		*signs are r	not allowed t	<mark>o be put up uı</mark>	ntil permit is	issued ar	nd paid for		
Type of Sign				1					
Banner	itity: Heigh	nt and Width	n in Feet						
Rooftop Balloon Quantity: Wind Signs (pennants, streamers) Quantity:									
Diagon road and Inc	dudo the Follows	na Infor	una ationa N	Nith This /	\ nnlicatio				
Please read and Include the Following Information With This Application THIS PERMIT APPLICATION WILL BE AUTOMATICALLY <u>DENIED</u> IF ALL INFORMATION									
	IS NOT COMPLETED/PROVIDED.								
1. SIGN CONTENT: the sign showing sign	•		•	•	•				
the sign, showing sign content and dimensions. List everything that you plan to put up for the promotion.									
2. SITE PLAN SHOW	/ING LOCATION (s or banners, inclu			o face of the	ao buildin	a with			
	el dimensions of b				ie building	y with			
B. For all other	signs, show the	sign and	its relat	on to the					
property and to and lot boundari	the lot boundarie	es. Labe	el distance	es of sign(s	s) from bu	ıilding			
3. NOTE: One prom		display, ((temporar	y signs su	ch as bar	nners,			
balloons, streamers							Permit Fee		
calendar year, for a ninety (90) days is re							\$40		
allowed for a period	allowed for a period of twenty-one (21) consecutive days within the first three (3)								
months of the date of	issuance of a cert	ificate of	occupano	y or busine	ss license.	·			
Applicant's Signature									
Property Owner or Manager Printed Name & Signature					*REQUIRED				
FOR OFFICE USE									
Comments									
Planning Dept Appro	ve 🗌	Deny		Dat	е				

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT (Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant
PICKIE MANSSIED SOCIETE permission to have their special event on said property. (Person, group or business name)
Property address: 500 & DACCAS 8T MANSFIELD TO
Please check all that apply:
Entire Special Event, including all activities listed, are approved be held at this location.
☐ Approved for overflow parking and/or shuttle area to be held at this location.
Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
Approved to place a Tent(s) and/or canopy for the event. (Note: a Tent requires a permit)
☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
Misc. Approved: Det 40 & RAND / PLANDE LINE-4P
Signature of Property Owner or Property Management Company
Signature of Property Owner or Property Management Company
Julie E. Cosby Business Office Myr Gloshy for 4 Kelley Printed Name/ Job Title
Mailing Address MANSPIELD Ty
817 473 6709 X 2120 Contact Phone Number
j. cosby@stjudemunsfieldtx.org Email Address



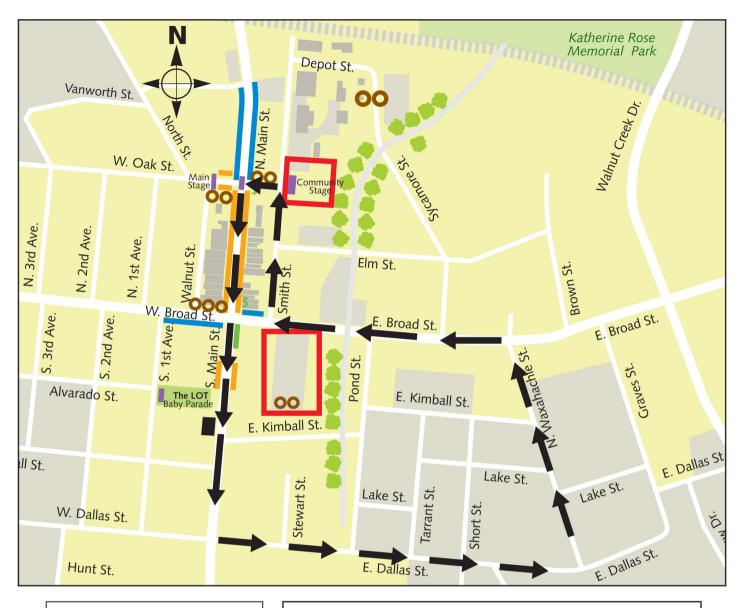
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

	SUBROGATION IS WAIVED, subject to is certificate does not confer rights to						may require	an endorsement. A state	ment	on		
PRODUCER						CONTACT Rolanda Malkowski						
	f Insurance				NAME: Nama Markowski							
					(A/C, No, Ext): (A/C, No): (A/C, No):							
200	9 NW Military Hwy				ADDRESS: rolanda@kaliff.com							
San	Antonio			TX 78213	INSURER(S) AFFORDING COVERAGE					NAIC #		
INSURED					INSURER A.							
INSU					INSURER B:							
Pickled Mansfield Society						INSURER C:						
	900 N. Walnut Creek Dr				INSURER D :							
	Suite 100 PMB 270		TV 70000			INSURER E :						
	Mansfield			TX 76063	INSURE	RF:						
				NUMBER: CL211210239				REVISION NUMBER:				
IN CI	IIS IS TO CERTIFY THAT THE POLICIES OF DICATED. NOTWITHSTANDING ANY REQUI ERTIFICATE MAY BE ISSUED OR MAY PERT. (CLUSIONS AND CONDITIONS OF SUCH PO	REME AIN, T DLICIE	:NT, TE HE INS S. LIM	ERM OR CONDITION OF ANY SURANCE AFFORDED BY THE IITS SHOWN MAY HAVE BEEN	CONTRA E POLICI	ACT OR OTHER IES DESCRIBEI CED BY PAID CL	R DOCUMENT \ D HEREIN IS S _AIMS.	WITH RESPECT TO WHICH TI	HIS			
INSR LTR	TYPE OF INSURANCE		SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	5			
	COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE	\$ 1,00	0,000		
	CLAIMS-MADE X OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	_{\$} 100,	000		
								MED EXP (Any one person)	s N/A			
Α				CPP 0107574 01		08/23/2021	08/23/2022	PERSONAL & ADV INJURY		0,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000,000			
	PRO-							PRODUCTS - COMP/OP AGG		0,000		
	OTHER:								\$			
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT	\$			
	ANY AUTO							(Ea accident)	\$			
	OWNED SCHEDULED							` ' '	\$			
	AUTOS ONLY AUTOS NON-OWNED							PROPERTY DAMAGE	\$			
	AUTOS ONLY AUTOS ONLY							(Per accident)	\$			
	UMBRELLA LIAB X OCCUP								1.00	0,000		
Α	EVOTOS LIAD			ELP 0013290 01		08/23/2021	08/23/2022	EACH OCCURRENCE	4.00	0,000		
_	CLAIMS-MADE	-		LLF 0013290 01		00/23/2021	00/23/2022	AGGREGATE	φ			
	DED RETENTION \$ WORKERS COMPENSATION							PER OTH-	\$			
AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?								PER OTH- STATUTE ER				
		N/A						E.L. EACH ACCIDENT	\$			
	(Mandatory in NH) If yes, describe under							E.L. DISEASE - EA EMPLOYEE	\$			
	DÉSCRIPTION OF OPERATIONS below	-						E.L. DISEASE - POLICY LIMIT	\$			
	CRIPTION OF OPERATIONS / LOCATIONS / VEHICL	-			=	-						
ADL	DITIONAL INSURED AS RESPECTS TO IN	SURE	D'S O	PERATIONS AS CONTRACT	IUALLY	OBLIGATED: 0	City of Mansfie	ıld.				
Date	es: March 18-19, 2022											
CEI	RTIFICATE HOLDER				CANC	ELLATION						
City of Mansfield 1200 E. Broad St.					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
					AUTHORIZED REPRESENTATIVE							
Mansfield TX 76063						Mitchell H Kalid						





FREE Parking at these locations:

Legacy High School (Shuttle service to downtown) Alice Ponder Elementary School Worley MIdle School R.L. Anderson Stadium Geyer Field

FRIDAY

Cornhole Tournament (Smith St.) Beer Keg Races (Main St.) Free Concert (Main Stage) Food/Market Vendor/Sponsors

SATURDAY Pickle Runs

Baby Parade (The LOT)
Pet Parade (The LOT)
Shenaniguns (Main St)
Free Concerts
(Main Stage and The LOT)
Contests (Main Stage)
Food/Market Vendor/Sponsors

Parade Weekend Schedule

Friday, March 18, 2022:

9 a.m. Main Street and Oak Street close

9 a.m. Set up begins

Noon-6 p.m. Run pickup

5-9 p.m. Vendors open

6-9 p.m. Cornhole tournament on Oak and Smith streets

6-7 p.m. Beer Keg races on Main Street

7-9 p.m. Cody Wayne performs on Main Stage on Oak Street (in front of Jalisco's)

Saturday, March 19, 2022

6 a.m. Setup begins in downtown

6 a.m. Run setup begins at St. Jude

7 a.m. Late run packet pickup at St. Jude

8 a.m. 10k run begins at St. Jude

8:15 a.m. 5k run begins

9 a.m. Kids K begins

9 a.m.-noon Rental Rockers perform on Main Stage on Oak Street

10 a.m. Parade lineup begins at St. Jude and surrounding streets

10 a.m. Kids areas open in Mellow Mushroom parking lot and at Oak and Smith streets parking lot

10 a.m.-7 p.m. Vendors open

10 a.m. Community stage opens at Oak and Smith parking lot

10 a.m. Baby Parade at The LOT

10 a.m.-6 p.m. Beer tents open at tire stores

10:30 a.m. Shenaniguns show at Broad and Main streets

10:45 a.m. Dallas Cowboys Cheerleaders arrive at St. Jude

11 a.m.-noon Dallas Cowboys Cheerleaders sign autographs at Queens Booth on Main and Announcer Booth on Broad St.

11:30 a.m. Pet Parade at The LOT

Noon Shenaniguns show at Broad and Main streets

12:30 p.m. Dallas Cowboys Cheerleaders perform on Main Street

1-2:30 p.m. Pickle Parade begins at St. Jude

2:30-4 p.m. Kevin Fowler performs at Main Stage

2:30-4 p.m. Band performs at The LOT

3:30 p.m. Shenaniguns show at Broad and Main streets

4:15 p.m. David Cook presentation at Main Stage

4:30 p.m. Parade awards

5 p.m. Pickle Queens and Consorts perform at Main Stage

4:45 p.m. Pickle Juice drinking, Pickle eating and Pie eating contests at Main Stage

4:45 p.m. Shenaniguns show at Broad and Main streets

5:15-7 p.m. Final band performs at Main Stage

7 p.m. Cleanup begins

11:59 p.m. Streets cleared and reopened



Jennifer Johnston <jennifer.johnston@mansfieldtexas.gov>

Fwd: Special Event Application- Amendments

1 message

Angie Henley <angie.henley@mansfieldtexas.gov> To: Jennifer Johnston < jennifer.johnston@mansfieldtexas.gov> Tue, Feb 8, 2022 at 4:58 PM

This will go along with Cheif Fowlers email.

----- Forwarded message ------

From: Angie Henley <angie.henley@mansfieldtexas.gov>

Date: Tue, Feb 8, 2022 at 4:57 PM

Subject: Re: Special Event Application- Amendments To: AMANDA KOWALSKI <kowboys@flash.net>

<justin.graves@mansfieldtexas.gov>, Shirley Emerson <shirley.emerson@mansfieldtexas.gov>, Theresa Cohagen <theresa.cohagen@mansfieldtexas.gov>

Chief Fowler has made all of the adjustments and included the following notes on the application.

Our booths will range in size from 10x10 to 10x20 and food vendors will be 20 x15, 30 x15 or 40 x15. The size of the actual booths will not matter as long as all of the booths run 10 feet from the curb out into the street. The longer distance will be along the curb.

All vendors will be in the street if that's what you mean by curb line. That was in the permit.

If by people panels you mean barricades, they cannot be removed until after the event. They are moved to the center of the street in the 100 block of Main Street after the parade comes through. To completely remove them after the parade would require several trucks and trailers to enter the barricaded area where thousands of people will still be attending events and shopping with vendors.

This is correct, they are to be moved to the center of the street as you have done in the past.

Barricades cannot be 12 feet from the vendors because that would put them in the middle of the street and we would be unable to have a parade.

Chief Aaron advises if the tents run from the curb line 10 feet, then the people's barricades can be 10 to 12 feet from them. This will allow for at least 32 feet of roadway for the parade. * The entire roadway from curb to cub is 76 feet.

We can post handicap signs at the parking lot at Broad and Walnut. We cannot monitor it, however, because we have been told numerous times by the Mansfield Police that private citizens cannot enforce no parking.

Chief Aaron advises this needs to be posted handicapped and staffed by Pickle Palooza personnel. They can enforce it because it will need to be a part of the special event permit approval by the city council. Access to this lot can be from West Broad or Walnut. There are approximately 60 parking slots in this lot that will accommodate handicapped individuals wanting to attend the events.

At the Jan. 7 meeting, the Fire Department agreed to go out the back of Fire Station No. 1 until after the run ends at 10 a.m. They will also not be able to go out the front during the parade because they would hit thousands of parade-goers.

South main will be closed for the run and the parade. After the parade, the barricade will be moved just north of the Lot to allow FD to enter and exit Fire Station 1 on S. Main. This had been discussed with David Holland.

Also included on the application notes are the following:

Business Access:

- No vendors on West Broad to allow Texas Tire access to their business from the rear on Friday and Saturday.
- A-1 Cleaners will be able to access their business from Smith Street on Friday and Saturday under the current traffic plan. This will only be disrupted during the parade.
- Pistol Pete's and 2.0 Hair Salon on Smith Street will have access to their business from Depot Street on both Friday and Saturday under the current traffic plan.
- Sardis Tire will have access to the back of their business from Walnut Street on Friday and Saturday under the current traffic plan.
- 21 days prior to the event (Friday, February 25th)- We will need a list of businesses that are affected by the road closures for the Pickle Event and include the contact for each business that was informed of the event timeline and road closures.

We will see you on Monday at the City Council meeting.

Thank you, Angie Henley

On Tue, Feb 8, 2022 at 1:26 PM AMANDA KOWALSKI kowboys@flash.net> wrote:

Hello everyone,

Attached please find all of the items requested for the special events permit.

Please reply so that I know that this was received before 5 pm Tuesday deadline. I was able to get in touch with Heritage Baptist Church. Their permission form is attached.

Also, please see my response to several of the requirements below:

Our booths will range in size from 10x10 to 10x20 and food vendors will be 20 x15, 30 x15 or 40 x15.

All vendors will be in the street if that's what you mean by curb line. That was in the permit.

If by people panels you mean barricades, they cannot be removed until after the event. They are moved to the center of the street in the 100 block of Main Street after the parade comes through. To completely remove them after the parade would require several trucks and trailers to enter the barricaded area where thousands of people will still be attending events and shopping with vendors.

Barricades cannot be 12 feet from the vendors because that would put them in the middle of the street and we would be unable to have a parade.

We can post handicap signs at the parking lot at Broad and Walnut. We cannot monitor it, however, because we have been told numerous times by the Mansfield Police that private citizens cannot enforce no parking.

At the Jan. 7 meeting, the Fire Department agreed to go out the back of Fire Station No. 1 until after run ends at 10 a.m. They will also not be able to go out the front during the parade because they would hit thousands of parade-goers.

Thank you,

Amanda Kowalski Pickled Mansfield Society

On Tuesday, February 8, 2022, 10:45:08 AM CST, Angie Henley angie.henley@mansfieldtexas.gov wrote:

Amanda,

I have forwarded your responses to Chief Aaron for him to review and respond. I know in the January 7th meeting the majority of these bullet points were items that were discussed and initially requested for safety measures.

Thank you, Angie

On Tue, Feb 8, 2022 at 8:51 AM AMANDA KOWALSKI kowboys@flash.net> wrote: Angie,

Several questions:

Our booths will range in size from 10x10 to 10x20 and food vendors will be 20 x15, 30 x15 or 40 x15.

All vendors will be in the street if that's what you mean by curb line. That was in the permit.

If by people panels you mean barricades, they cannot be removed until after the event. They are moved to the center of the street in the 100 block of Main Street after the parade comes through. To completely remove them after the parade would require several trucks and trailers to enter the barricaded area where thousands of people will still be attending events and shopping with vendors.

Barricades cannot be 12 feet from the vendors because that would put them in the middle of the street and we would be unable to have a parade.

We can post handicap signs at the parking lot at Broad and Walnut. We cannot monitor it, however, because we have been told numerous times by the Mansfield Police that private citizens cannot enforce no parking.

We have tried to contact someone at Heritage Baptist Church every day since you sent me the requirement last week. They are not in the office. I will continue to try.

At the Jan. 7 meeting, the Fire Department agreed to go out the back of Fire Station No. 1 until after run ends at 10 a.m. They will also not be able to out the front during the parade because they would hit thousands of parade-goers.

I will make the other changes and have them to you today.

Amanda

On Monday, February 7, 2022, 02:23:28 PM CST, Angie Henley <angie.henley@mansfieldtexas.gov> wrote:

Amanda,

We currently have the Special Event Permit Application for The Pickle Parade scheduled to go to the council for approval on February 14th. In order for the application to be included in the council packets, we will need the application with all of the amendments added turned in to city hall by 5:00 pm Tuesday, February 8, 2022.

The application was submitted on January 18th however it did not include the changes that were agreed upon in our meeting on Friday, January 7th. You will need to update the application with the amendments from that meeting and the requests from the Police Department that we have discussed in our email correspondence. I have included a list of items that will need to be added:

- Maximum 25 food vendors
- Maximum 50 retail vendors
- Maximum 90 parade floats (includes any city participation and excludes police units for escorts)
- No vendors on Oak Street

- No vendors in from of the Farr Best Theatre (reserved for the Theatre)
- Vendors on Main Street are to be 100 ft. from the corners of Oak and Broad Street
- Vendors are to start on the curb line
- Booths are 10 x 10
- People panels are required for the parade and removed upon completion
- People panels are to be approximate 12 ft. from vendors
- Parade roadway clearance is a minimum of 30 feet (32 feet desired)
- Remove The Lot as a venue
- List new location for Baby Parade, Pet Parade, and Band (formerly at The Lot)
- Show that the parking lot at Broad and Walnut will be reserved (and have signs throughout) for handicapped parking only and will be staffed for the duration of the event by your organization.
- Block numbers currently have 100-800 blocks of North Main and should say 100-500 blocks
- North Street needs to show that it is open the entire event
- Need to include Permission to Use Private Property for Special Event form for Heritage Baptist Church- Vendor Parking lot
- Include Run Maps with application
- Include the map that shows Main Street will not be closed down during the run, allowing the fire department to exit from the front on Main Street for emergency calls

If there are any other items that come to my attention I will send them over as soon as I get them. Please let me know if you have any questions.

Thank you!

Angie Henley, CFEE

Special Events Supervisor City of Mansfield 817-728-3386





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Jennifer Johnston < jennifer.johnston@mansfieldtexas.gov>

Special Events Permit (Pickle Parade and Palooza)

1 message

Gary Fowler <gary.fowler@mansfieldtexas.gov>

Tue, Feb 8, 2022 at 4:30 PM

To: Jennifer Johnston < jennifer.johnston@mansfieldtexas.gov>

Cc: Angie Henley <angie.henley@mansfieldtexas.gov>, Justin Graves <justin.graves@mansfieldtexas.gov>, Gary Fowler <gary.fowler@mansfieldtexas.gov>

Jennifer,

I have completed the Police Department's side of the event approval, but placed requirements which will need to be met, thus I did not hit approval at this time. We have been in discussion with Angie and she is working with the event sponsors to get a commitment from them regarding the required items.

If you need anything let me know.

Gary L. Fowler Assistant Chief of Police Operations Bureau



Pride-Honor-Integrity

Mansfield Police Department 1601 Heritage Parkway Mansfield, TX 76063

817-276-4723 (Office) 817-999-9617 (Cell) gary.fowler@mansfieldtexas.gov

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