



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### Historic Landmark Commission

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Thursday, July 11, 2024

5:30 PM

City Hall Council Chambers

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#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff Present:*

*Art Wright, Planning Manager/HPO*

*Commissioners:*

**Absent** 2 - Jennifer Johnston and Anne Weydeck

**Present** 5 - Mark Walker;David Littlefield;Robert Smith;Bob Klenzendorf and Thomas Leach

#### 2. APPROVAL OF MINUTES

24-6094 Minutes - Approval of the June 13, 2024, Historic Landmark Commission Meeting Minutes

*Chairman Smith called for a motion on the minutes of the June 13, 2024, meeting.*

**Commissioner Leach made a motion to approve the minutes as presented. Commissioner klenzendorf seconded the motion, which carried by the following vote:**

**Aye:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Jennifer Johnston and Anne Weydeck

**Abstain:** 1 - Mark Walker

#### 3. CITIZENS COMMENTS

*None.*

#### 4. DISCUSSION ITEMS

24-6091 HLC#24-005: Discussion on the Vision and Annual Preservation Goals

of the Historic Landmark Commission for 2024-2025

*Mr. Wright made a presentation on the Commission's annual vision and goals for the current year and made recommendations to the Commission on the goals for 2024-2025. The Commission discussed revising its vision statement and what the Commission's goals would be for next year. The Commission directed Mr. Wright to revise the vision and goals for consideration at the August meeting.*

## 5. PRESERVATION EDUCATION SUB-COMMITTEE

*Commissioner Leach, chair of the Sub-Committee, gave the Commission a brief report on the Sub-Committee's activities at the last meeting.*

24-6096 Minutes - Approval of the June 19, 2024, Preservation Education Sub-Committee Meeting Minutes

*Commissioner Leach called for a motion on the minutes of the June 19, 2024, Sub-Committee meeting.*

**Commissioner Walker made a motion to approve the minutes as presented. Commissioner Leach seconded the motion, which carried by the following vote:**

**Aye:** 2 - Mark Walker and Thomas Leach

**Nay:** 0

**Absent:** 1 - Jennifer Johnston

**Abstain:** 0

**Non-Voting:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Anne Weydeck

## 6. PRESERVATION PLAN ADVISORY COMMITTEE

*With the absence of Commissioners Johnston and Weydeck, the Advisory Committee did not have a quorum. Approval of the minutes was deferred to the August 2024 meeting.*

24-6095 Minutes - Approval of the June 12, 2024, Preservation Plan Advisory Committee Meeting Minutes

*No action taken due to a lack of quorum.*

## 7. HISTORIC PRESERVATION OFFICER'S REPORT

*Mr. Wright reported on a site visit to the Buttrill-Nifong-Barnett House at 302 E. Broad Street. He reported that the house was in better condition than originally thought, and that the city was seeking estimates for a new roof.*

## 8. COMMISSION ANNOUNCEMENTS

*Vice-Chairman Littlefield stated that he met John Pressley, a long-time resident, and recommended that Mr. Pressley record his family history for the Museum.*

**9. ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:46 p.m.

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Dr. Robert A. Smith, Chair

ATTEST:

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Art Wright, Historic Preservation Officer