



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### Historic Landmark Commission

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Thursday, December 12, 2024

5:30 PM

City Hall Council Chambers

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#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff Present:*

*Art Wright, Planning Manager/HPO*

*Commissioners:*

**Absent** 1 - Bob Klenzendorf

**Present** 6 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach; Jennifer Johnston and Anne Weydeck

#### 2. APPROVAL OF MINUTES

[24-6341](#)

Minutes - Approval of the November 14, 2024, Historic Landmark Commission Meeting Minutes

*Staff presented a corrected set of minutes for the Commission's review. Chairman Smith called for a motion on the corrected minutes of the November 14, 2024, meeting.*

**Commissioner Weydeck made a motion to approve the minutes as corrected. Commissioner Leach seconded the motion, which carried by the following:**

**Aye:** 5 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Anne Weydeck

**Nay:** 0

**Absent:** 2 - Bob Klenzendorf and Jennifer Johnston

**Abstain:** 0

#### 3. CITIZENS COMMENTS

*None.*

*Commissioner Johnston arrived at the meeting at 5:35 p.m.*

**4. PUBLIC HEARINGS**

[24-6314](#)

HLC#24-010: Public hearing to consider a request for a Historic Landmark Overlay District designation for the First Methodist Church Parsonage, 1945, located at 105 North 1st Avenue; Matt Crocker of 105 N. 1st Avenue LLC, owner

*Mr. Wright gave a brief presentation on the landmark request and was available for questions.*

**Vice-Chair Littlefield made a motion to recommend approval of the Historic Landmark Overlay District designation. Commissioner Weydeck seconded the motion, which carried by the following vote:**

**Aye:** 6 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach; Jennifer Johnston and Anne Weydeck

**Nay:** 0

**Absent:** 1 - Bob Klenzendorf

**Abstain:** 0

**5. DISCUSSION ITEMS**

[24-6338](#)

HLC#24-011: Discussion on New Developments in Historic Downtown Mansfield

*Mr. Wright gave a presentation on several new downtown projects and how the city regulations encourage architectural features that reflect the downtown's historic character in new construction. He answered the Commissioners' questions related to the size and appearance of new construction in different areas of the downtown.*

[24-6342](#)

HLC#24-012: Discussion on Possible Topics for a Joint Work Session with the Mansfield City Council

*Mr. Wright presented several possible topics that the Commission may wish to discuss with the City Council at a joint work session. After discussion, Chairman Smith directed Mr. Wright to schedule another discussion on this item at the January meeting.*

**6. PRESERVATION EDUCATION SUB-COMMITTEE**

*Commissioner Leach, chair of the Sub-Committee, gave the Commission a brief report on the Sub-Committee's activities.*

[24-6340](#)

Minutes - Approval of the November 20, 2024, Preservation Education Sub-Committee Meeting Minutes

*Commissioner Leach called for a motion on the minutes of the November 20, 2024, Committee meeting.*

**Commissioner Walker made a motion to approve the minutes as presented.**

Commissioner Leach seconded the motion, which carried by the following vote:

**Aye:** 2 - Mark Walker and Thomas Leach

**Nay:** 0

**Abstain:** 1 - Jennifer Johnston

**Non-Voting:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Anne Weydeck

**7. PRESERVATION PLAN ADVISORY COMMITTEE**

*Commissioner Johnston, chair of the Committee, gave the Commission a brief report on the Committee's activities at the November meeting. She stated that the Committee would continue working on the historical timeline and stated that the draft plan may be ready for the Commission's review in February.*

[24-6339](#)

Minutes - Approval of the November 13, 2024, Preservation Plan Advisory Committee Meeting Minutes

*Commissioner Johnston called for a motion on the minutes of the November 13, 2024, Committee meeting.*

**Commissioner Leach made a motion to approve the minutes as presented. Commissioner Weydeck seconded the motion, which carried by the following vote:**

**Aye:** 3 - Thomas Leach; Jennifer Johnston and Anne Weydeck

**Nay:** 0

**Abstain:** 0

**Non-Voting:** 4 - Mark Walker; David Littlefield; Robert Smith and Bob Klenzendorf

**8. HISTORIC PRESERVATION OFFICER'S REPORT**

*Mr. Wright reported on the following items:*

- Demolition permits for the house at 213 Smith Street and the Mansfield Feed Mill buildings at 115 Depot Street.*
- A report on the Commission's booth at the Hometown Holidays event on December 6, 2024.*

**9. COMMISSION ANNOUNCEMENTS**

*None.*

**10. ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:56 p.m.

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Dr. Robert A. Smith, Chair

ATTEST:

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Art Wright, Historic Preservation Officer