



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Final

Historic Landmark Commission

Thursday, July 9, 2020

5:30 PM

Multi-Purpose Room

This meeting was open to the public and conducted by video conferencing with access to the public.

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:38 p.m. in the Multi-Purpose Room at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

The Chairman noted that under Section 8700 of the Zoning Ordinance and the Commission's Rules of Procedure, three members of the Commission constituted a quorum to do business.

*Staff Present:
Art Wright, Planner/HPO*

*Commissioners:
Absent 3 - Amanda Kowalski; Houston Mitchell and Lynda Pressley
Present 3 - Mark Walker; David Littlefield and Robert Smith*

2. APPROVAL OF MINUTES

20-3481 Minutes - Approval of the February 13, 2020 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the February 13, 2020 meeting.

Vice-Chairman Littlefield made a motion to approve the minutes as presented. Commissioner Walker seconded the motion which carried by a vote of 3 to 0.

Aye: 3 - Mark Walker; David Littlefield and Robert Smith

Nay: 0

Absent: 3 - Amanda Kowalski; Houston Mitchell and Lynda Pressley

Abstain: 0

3. CITIZENS COMMENTS

None.

4. OTHER AGENDA ITEMS

[20-3452](#) HLC#19-011: Consideration of Possible Changes to the City's Historic Markers

Mr. Wright gave a presentation on the proposed aluminum markers and stated that the markers had a similar appearance, were lighter weight and less expensive than the zinc markers.

After discussion, Vice-Chairman Littlefield made a motion to approve the aluminum historic marker as presented. Commissioner Walker seconded the motion which carried by a vote of 3 to 0.

Aye: 3 - Mark Walker; David Littlefield and Robert Smith

Nay: 0

Absent: 3 - Amanda Kowalski; Houston Mitchell and Lynda Pressley

Abstain: 0

[20-3603](#) HLC#20-006: Consideration of an Application for Hotel/Motel Tax Funding for the Historic Mansfield Preservation Grant Program

Chairman Smith stated that with the COVID-19 situation, it is possible that the Commission may not receive funding from the Hotel/Motel Tax for next year.

Mr. Wright suggested that the Commission request \$10,000 total. He also recommended that Commission open the grant program to certain historic downtown commercial buildings to assist with qualified rehabilitation projects, with priority still given to owner-occupied residential properties.

After discussion, Commissioner Walker made a motion to proceed with the application . Vice-Chairman Littlefield seconded the motion, which carried by a vote of 3 to 0.

Aye: 3 - Mark Walker; David Littlefield and Robert Smith

Nay: 0

Absent: 3 - Amanda Kowalski; Houston Mitchell and Lynda Pressley

Abstain: 0

5. COMMISSION ANNOUNCEMENTS

Chairman Smith stated that Delia Jones, the Planning and Zoning Secretary, had recently retired and expressed the Commission's appreciation for her years of service. Chairman Smith announced that he had ordered a plaque for her on behalf of the Commission and asked Staff to make certain Ms. Jones received it.

6. STAFF ANNOUNCEMENTS

Mr. Wright asked the Commissioners to begin thinking about the Annual Vision and Goals for next year and stated that the Commission's Annual Report will be due in

October. He also stated that work on the Preservation Plan Update would be scheduled for upcoming meetings.

Mr. Wright stated that work on the Man House has been delayed and it is unlikely that the grand opening of the museum would be on Founder's Day.

7. ADJOURNMENT OF MEETING

With no further business, Chairman Smith adjourned the meeting at 5:59 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Art Wright, Planner II/HPO