



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Agenda Historic Landmark Commission

Thursday, November 14, 2024

5:30 PM

City Hall Council Chambers

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

[24-6273](#) Minutes - Approval of the October 10, 2024, Historic Landmark Commission Meeting Minutes

*Attachments:* [10-10-24 Meeting Minutes](#)

3. **CITIZENS COMMENTS**

*Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to five (5) minutes.*

4. **DISCUSSION ITEMS**

[24-6274](#) HLC#24-008: Discussion and Possible Action Regarding an Outreach Program to Encourage Property Owners to Seek Historic Landmark Designation

*Attachments:* [Strategies to Encourage Landmark Designations](#)  
[List of High Priority Resources](#)  
[List of Historic Landmarks](#)  
[List of Officially Recognized Properties](#)

[24-6275](#) HLC#24-009: Discussion and Possible Action Regarding the Regulations Allowing the Suspension of Demolition Permits for Historic Properties

*Attachments:* [Sections 155.069 G and I.pdf](#)

5. **PRESERVATION EDUCATION SUB-COMMITTEE**

6. **PRESERVATION PLAN ADVISORY COMMITTEE**

[24-6272](#) Minutes - Approval of the October 9, 2024, Preservation Plan Advisory Committee Meeting Minutes

*Attachments:* [10-09-24 Committee Minutes](#)

**7. HISTORIC PRESERVATION OFFICER'S REPORT****8. COMMISSION ANNOUNCEMENTS****9. ADJOURNMENT OF MEETING****CERTIFICATION**

I certify that the above agenda was posted on the bulletin board next to the main entrance of City Hall on November 6, 2024, prior to 5:00 p.m. in accordance with Chapter 551 of the Texas Government Code.

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Art Wright, Historic Preservation Officer

\* This building is wheelchair accessible. Disabled parking spaces are available. Request for sign interpreter services must be made 48 hours ahead of meeting to make arrangements. Call 817 473-0211 or TDD 1-800-RELAY TX, 1-800-735-2989.



# CITY OF MANSFIELD

1200 E. Broad St.  
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## STAFF REPORT

File Number: 24-6273

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**Agenda Date:** 11/14/2024

**Version:** 1

**Status:** Approval of Minutes

**In Control:** Historic Landmark Commission

**File Type:** Meeting Minutes

### **Title**

Minutes - Approval of the October 10, 2024, Historic Landmark Commission Meeting Minutes

### **Description/History**

The minutes of the October 10, 2024, Historic Landmark Commission meeting are in DRAFT form and will not become effective until approved by the Commission at this meeting.



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
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## Meeting Minutes - Draft

### Historic Landmark Commission

Thursday, October 10, 2024

5:30 PM

City Hall Council Chambers

#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff Present:*

*Art Wright, Planning Manager/HPO*

*Caleb Tandy, Landscape Plans Reviewer*

*Commissioners:*

**Absent** 1 - Anne Weydeck

**Present** 6 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

#### 2. APPROVAL OF MINUTES

[24-6209](#)

Minutes - Approval of the September 12, 2024, Historic Landmark Commission Meeting Minutes

*Chairman Smith called for a motion on the minutes of the September 12, 2024, meeting.*

**Commissioner Leach made a motion to approve the minutes as presented.**

**Commissioner Johnston seconded the motion, which carried by the following vote:**

**Aye:** 5 - David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

**Nay:** 0

**Absent:** 1 - Anne Weydeck

**Abstain:** 1 - Mark Walker

#### 3. CITIZENS COMMENTS

*None.*

**4. OTHER AGENDA ITEMS**

[24-6163](#)

HLC#24-007: Consideration and Possible Action on a Heritage Tree Program

*Mr. Wright gave a brief presentation on the proposed Heritage Tree Program. Caleb Tandy, Landscape Plans Reviewer, explained how the program would work and was available for questions.*

*Chairman Smith called for a motion on the program.*

**Vice-Chairman Littlefield made a motion to approve the program.**

**Commissioner Walker seconded the motion, which carried by the following vote:**

**Aye:** 6 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

**Nay:** 0

**Absent:** 1 - Anne Weydeck

**Abstain:** 0

**5. DISCUSSION ITEMS**

*Chairman Smith provided a short update on the Buttrill-Nifong-Barnett House located at 302 East Broad Street, expressing hope that the City or a future owner would seek historic landmark designation for the property.*

**6. PRESERVATION EDUCATION SUB-COMMITTEE**

*Commissioner Leach, chair of the Sub-Committee, gave the Commission a brief report on the Sub-Committee's activities, including the success of the Founders' Day festival and an update on a video project for the Mansfield Independent School District.*

[24-6218](#)

Minutes - Approval of the September 18, 2024, Preservation Education Sub-Committee Meeting Minutes

*Commissioner Leach called for a motion on the minutes of the September 18, 2024, Sub-Committee meeting.*

**Commissioner Johnston made a motion to approve the minutes as presented.**

**Commissioner Walker seconded the motion, which carried by the following vote:**

**Aye:** 3 - Mark Walker; Thomas Leach and Jennifer Johnston

**Nay:** 0

**Abstain:** 0

**Non-Voting:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Anne Weydeck

**7. PRESERVATION PLAN ADVISORY COMMITTEE**

*Commissioner Johnston, chair of the Committee, gave the Commission a brief report on the Committee's activities at the September meeting, including setting priorities and timing for the goals of the Historic Preservation Plan. She stated that the Committee would begin working on the remaining content of the plan at the next meeting.*

[24-6208](#)

Minutes - Approval of the September 11, 2024, Preservation Plan Advisory Committee Meeting Minutes

*Commissioner Johnston called for a motion on the minutes of the September 11, 2024, Committee meeting. Mr. Wright reported that there was an error in the copy of the minutes in the meeting packet and provided corrected minutes for the Committee's consideration.*

**Commissioner Leach made a motion to the approved the corrected minutes. Commissioner Johnston seconded the motion, which carried by the following vote:**

**Aye:** 2 - Thomas Leach and Jennifer Johnston

**Nay:** 0

**Absent:** 1 - Anne Weydeck

**Abstain:** 0

**Non-Voting:** 4 - Mark Walker; David Littlefield; Robert Smith and Bob Klenzendorf

**8. HISTORIC PRESERVATION OFFICER'S REPORT**

[24-6223](#)

Historic Preservation Officer's Report for October 2024

*Mr. Wright reported on the following items:*

- *A demolition permit for the house at 102 North 1st Avenue,*
- *Temporary signs for the tenants in the Pyles-McKnight Building at 129 North Main Street, and*
- *Four student volunteers from the Mansfield Youth Council are interested in preparing videos for the Man House Museum.*

*Mr. Wright also presented a report on the Commission's booth at the Founders' Day Festival on October 5, 2024.*

**9. COMMISSION ANNOUNCEMENTS**

*Vice-Chairman Littlefield commended Commissioner Leach for his work at the Founders' Day festival.*

*Commissioner Leach stated that the architect had finished a study on moving the Cook Cabin to the Man House Museum and invited the Commissioners to his*

*Christmas party in December.*

*Chairman Smith announced that the Board and Chorn Drugstore renovation had won a Summit Award from the Tarrant County Historical Commission.*

**10. ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:15 p.m.

\_\_\_\_\_  
Dr. Robert A. Smith, Chair

ATTEST:

\_\_\_\_\_  
Art Wright, Historic Preservation Officer



# CITY OF MANSFIELD

1200 E. Broad St.  
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## STAFF REPORT

File Number: 24-6274

**Agenda Date:** 11/14/2024

**Version:** 1

**Status:** Consideration

**In Control:** Historic Landmark Commission

**File Type:** Consideration Item

### Title

HLC#24-008: Discussion and Possible Action Regarding an Outreach Program to Encourage Property Owners to Seek Historic Landmark Designation

### Description/History

As new development makes inroads into the City's historic districts, it becomes imperative to identify and preserve Mansfield's most significant historic buildings and sites through landmark designations. However, due to state law and city ordinance, the City cannot designate a landmark without the property owner's consent.

Many property owners believe that a landmark designation imposes restrictions on their property without providing any benefits. To address this perception, the Commission has established incentive programs for landmark status and created alternative designations, such as Official Recognition.

It is important to note that the alternative designations do not offer the same protections as a landmark designation. For instance, officially recognizing a historic resource does not prevent its demolition, whereas a landmark designation requires a review by the Historic Landmark Commission and a public process before any demolition can occur. When developers approach owners of historic properties, they may not fully grasp the significance of these properties to the City's heritage, potentially leading to the loss of valuable structures.

To encourage property owners to seek landmark designation for their historic properties, the Commission could consider implementing an outreach program that emphasizes tangible benefits, such as tax credits, grants, increased property value, community recognition, and the preservation of local history. Additionally, the program should address concerns about restrictions and maintenance costs by providing clear information about preservation guidelines. Engaging property owners through personal outreach, community events, and educational campaigns can help convey the value of historic preservation.

Staff would like to discuss ideas for creating an outreach program with the Commission during the meeting. Attached is reference information that the Commission may find useful for the discussion.

### Attachments:



Strategies to Encourage Landmark Designations  
List of High Priority Resources  
List of Historic Landmarks  
List of Officially Recognized Properties

## STRATEGIES TO ENCOURAGE LANDMARK DESIGNATIONS

### 1. Educate about financial incentives:

- *Tax credits and exemptions:* Explain the federal and state historic rehabilitation tax credits, as well as local exemptions, that can significantly offset renovation costs.
- *Grants:* Inform owners about potential grants available for historic property maintenance and repairs.
- *Property value increase:* Showcase data demonstrating how landmark designation can enhance a property's market value.

### 2. Address concerns about restrictions:

- *Clear guidelines:* Explain the specific design standards and approval processes associated with landmark designation to alleviate fears of excessive limitations on renovations.
- *Flexibility:* Highlight that preservation guidelines are designed to maintain the historic character while allowing for necessary modern adaptations.

### 3. Community engagement:

- *Local history narratives:* Share stories about the property's historical significance and its connection to the community to foster pride and support for preservation.
- *Public events:* Organize walking tours, historical lectures, or community forums to raise awareness about the property's value.
- *Partnerships with preservation groups:* Collaborate with local historical societies and preservation organizations to provide expertise and advocate for landmark designation.

### 4. Personalized outreach:

- *Direct communication:* Reach out to property owners individually to discuss the potential benefits of landmarking their property.
- *Tailored approach:* Understand the specific concerns of each owner and address them directly.

### 5. Highlight intangible benefits:

- *Community legacy*: Emphasize the pride and recognition that comes with preserving a significant local landmark.
- *Cultural significance*: Explain how landmarking contributes to the preservation of the community's heritage and identity.

**6. Important points to consider:**

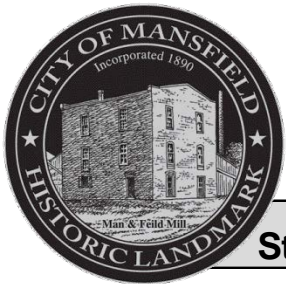
- *Professional expertise*: Consult with historians, architects, and preservation specialists to accurately assess the property's historical value.
- *Transparency and communication*: Clearly explain the implications of landmark designation to property owners, addressing any misconceptions.

### Highest Priority Resources on the Historic Resources Survey Update

Historic Name	Address	Year Built	Priority	Designations
Buttrill-Nifong-Barnett House	302 E. Broad Street	1904	High	Officially Recognized
Ralph and Julia Man House	604 W. Broad Street	1865	High	Local Landmark / NR
Wallace-Hall House	210 S. Main Street	1878	High	Officially Recognized / NR
Railroad Bridge	North Street	1885/1906/2022	High	Officially Recognized
Nugent-Hart House	312 S. Waxahachie Street	1892	High	RTHL / Local Landmark
First Methodist Church of Mansfield	107 N. 1st Avenue	1944	Selected Medium	Officially Recognized
Front Gabled Bungalow	108 N. 1st Avenue	c. 1920	Selected Medium	Officially Recognized
Center Passage House	400 S. 2nd Avenue	c. 1885	Selected Medium	Officially Recognized
Chorn House	303 E. Broad Street	1913	Selected Medium	Local Landmark
Buchanan-Hayter-Witherspoon House	306 E. Broad Street	c. 1871	Selected Medium	NR
Pyles-Hubbard House	309 E. Broad Street	1880/1890	Selected Medium	Local Landmark
Andrew "Cap" Bratton House	310 E. Broad Street	1895	Selected Medium	NR
J.H. Harrison House	404 E. Broad Street	1915	Selected Medium	Local Landmark
Lowe House	506 E. Broad Street	c. 1924	Selected Medium	Officially Recognized
Troy Hackler House	507 E. Broad Street	1880	Selected Medium	Local Landmark
Mansfield High School	605 E. Broad Street	1924	Selected Medium	Local Landmark
WPA Rock Gymnasium	605 E. Broad Street	1940	Selected Medium	Local Landmark
Calvary Cemetery	3200 Cannon Drive	1900	Selected Medium	None
Wright-Malone-Farmer House	305 W. Broad Street	1895	Selected Medium	None
Mansfield Cemetery	750 W. Kimball Street	1868	Selected Medium	Local Landmark*
Mansfield Community Cemetery	750 W. Kimball Street	1874	Selected Medium	Local Landmark*
Grimsley Cemetery	941 W. Debbie Lane	1880	Selected Medium	None
W.G. Ralston House	309 Elm Street	1900	Selected Medium	None
Dr. Raymond Thomas House	106 E. Kimball Street	1913	Selected Medium	None
Dr. W.B. McKnight Building	102 N. Main Street	1895	Selected Medium	Local Landmark
State Bank of Mansfield Building	116 N. Main Street	1895	Selected Medium	Local Landmark
Queen Anne L-Plan House	2096 McDonald Lane	1895	Selected Medium	None

Historic Name	Address	Year Built	Priority	Designations
Massed Plan Pyramidal House	1668 Newt Patterson Road	1915	Selected Medium	None
D.A. "Jack" and Grace Galloway House	2017 Newt Patterson Road	1925	Selected Medium	None
1922 Concrete Auto Bridge	North Street	1922	Selected Medium	Officially Recognized
Henry and Victoria Hogg House	408 North Street	c. 1928	Selected Medium	Officially Recognized
Richardson House	200 W. Oak Street	1921	Selected Medium	Local Landmark
Patterson-Rydell House	202 W. Oak Street	1925	Selected Medium	Local Landmark
Muncy House	206 W. Oak Street	1890	Selected Medium	Officially Recognized
Jacob M. Back House	305 Smith Street	1890	Selected Medium	None
Farmstead, St. Paul Community	3571 St. Paul Road	1895	Selected Medium	Officially Recognized

*\*These cemeteries are designated together as the Historic Cemetery District.*



# Mansfield Local Landmarks

Street Address	Historic Name	Year Built	Year Designated
131 N MAIN ST	Southland Ice Company	1915	1989
128 N MAIN ST	Huitt Cafe and Meat Market	1895	2014
127 N MAIN ST	McKnight Building	1900	1989
126 N MAIN ST	C.A. Smith & Sons Building	1895	1989
124 N MAIN ST	Nugent Building	1900	2014
119 N MAIN ST	First National Bank Building	1904	1989
118 N MAIN ST	Odd Fellows Building	1892	2015
116 N MAIN ST	State Bank of Mansfield	1895	1989
115 N MAIN ST	Dennis Mahoney Building	1890	1989
114 N MAIN ST	Big Daylight Store Building	1901	2016
113 N MAIN ST	A.J. Dukes Building	1904	1989
109 N MAIN ST	Farr Best Theater	1909	1996
107 N MAIN ST	McKnight Building	1900	2014
102 N MAIN ST	McKnight Building/Knights of Pythias Hall	1895	1997
303 E BROAD ST	Chorn House	1913	1988
309 E BROAD ST	Pyles-Hubbard House	1880; 1890	2008



# Mansfield Local Landmarks

Street Address	Historic Name	Year Built	Year Designated
404 E BROAD ST	J.H. Harrison House	1915	2002
507 E BROAD ST	Troy Hackler House	1880	2005
100 W BROAD ST	Masonic Lodge Building	1900	1990
200 W OAK ST	Richardson House	after 1921	2017
103 VAN WORTH ST	J.H. Alexander House	1870	2015
312 S WAXAHACHIE ST	Nugent Hart House	1892	2009
2011 N US 287	Wyatt's Chapel Memorial	1880	2001
2001 RAGLAND RD	Perry Family Cemetery	1855	1992
301 W BROAD ST	Gaulden-Baskin House	1900	2019
202 W. OAK ST	Patterson-Rydell House	1925	2020
604 W. BROAD ST	R.S. Man Homestead	1865	2020
605 E. BROAD ST	Mansfield High School	1924	2020
605 E. BROAD ST	WPA Rock Gymnasium	1940	2020
130 N. MAIN ST	Old Post Office	1894	2021
205 NORTH ST	Front-Gable Bungalow	1925	2022
750 W. KIMBALL ST	Historic Cemetery District	1868/1874	2022

**CITY OF MANSFIELD OFFICIALLY RECOGNIZED HISTORIC RESOURCES - 2024**

<b>Street Address</b>	<b>Historic Name</b>	<b>Owner Name</b>	<b>Year Designated</b>
202 W. Oak Street	Patterson-Rydell House	Faye Rydell	2019
204 W. Oak Street	Gilstrap House	Roy Trevino	2019
206 W. Oak Street	Muncy House	Maria Esquivel	2019
302 W. Broad Street	J.H. Wright House	Ringco Investments Inc.	2019
201 W. Kimball Street	America J. Bell House	William E. Harris	2019
315 S. Main Street	Dr. Percy Cook Clinic	Percy Cook Corp.	2019
301 Elm Street	Hood-Grow House	Carla Alegria	2019
305 Elm Street	Fowler-Boyd House	J&R Cobos Living Trust	2019
309 Elm Street	W.G. Ralston House	Rickey Bennett	2019
302 E. Broad Street	Buttrill-Nifong-Barnett House	City of Mansfield	2019
310 E. Broad Street	Bratton House	Cap House Mansfield LLC	2019
405 E. Broad Street	Harrison-Ellis House	Dale Kalupa	2019
105 N. 1st Avenue	First Methodist Church Parsonage	105 N 1st Avenue LLC	2020
106 N. 1st Avenue	Massed Plan Pyramidal House	Shannon Rae West	2020
107 N. 1st Avenue	First Methodist Church of Mansfield	Church on the Hill	2020
108 N. 1st Avenue	Front Gabled Bungalow	Open Range Properties LLC	2020
400 S. 2nd Avenue	Center Passage House	Timothy Wiles	2020
130 N. Main Street	Old Post Office	Mary Farrell	2020
203 S. Main Street	Gibson House	Michael Steele Gibson	2020
210 S. Main Street	Wallace-Hall House	City of Mansfield	2020
302 S. 1st Avenue	Cross-Gabled Bungalow	William E. Harris	2020
408 North Street	Henry and Victoria Hogg House	Moises Hernandez	2020
506 E. Broad Street	The Lowe House	First 506 LLC	2020
North Street	Railroad Bridge	Union Pacific	2020
North Street	1922 Auto Bridge	City of Mansfield	2020
107 N. 2nd Avenue	Front-Gabled Bungalaw	William E. Harris	2020
109 N. 2nd Avenue	J.C. McCaleb House	Tracy Milan	2020
301 E. Broad Street	R.S. Gaulden House	Claudia Lopez	2022
503 E. Broad Street	Mayfield House	Shirley Evans	2022
506 W. Broad Street	Front-Gable Bungalow	Roger Villareal	2022
302 Elm Street	Cantrell House	Luis Andrade	2022
500 Elm Street	Front Gable Bungalow	Carol A. Daniels	2022
750 W. Kimball Street	Mansfield Cemetery	Mansfield Cemetery Association	2022
750 W. Kimball Street	Mansifeld Community Cemetery	MCM Association (Bethlehem Baptist)	2022
108 N. Main Street	Rawdon Building	John E. Patterson	2022
110 N. Main Street	McBride-Seeton Building	John E. Patterson	2022



205 North Street	Front-Gable Bungalow	The Wilson Revocable Trust	2022
201 N. Walnut Creek Drive	Folk Victorian House	Sherran Fuller	2022
107 Sycamore Street	Side-Gable Bungalow	Stephen B. Buchholz	2022
213 Sycamore Street	R.D. Miller House	Shawnda Abney	2022
200 Cotton Drive	Front Gable Bungalow	Christopher Jones	2023
918 Cook Street	Front Gable Bungalow	Esequiel Valdes and Luisa Carreon	2023
936 Noah Street	Modified L-Plan House, c. 1900	Billy and Kimberly Mizer	2023
3517 St. Paul Road	Farmstead, c. 1895	Prairie Ridge Mountain Creek LP	2023
4200 Britton Road	Britton United Methodist Church	Britton United Methodist Church	2023
4239 Britton Road	Britton Co-Op Cotton Gin	Dan Massey	2023
4350 Britton Road	Grocery Store	Rhonda Hunter	2023
140 N. Mitchell Road	Stephens Family Cemetery	BV Mitchell LLC	2023
106 Pond Street	E.O. Driskell House	Juan J. Orona	2024
Elizabeth Lane & Patterson Drive	Patterson Addition	Various	2024



# CITY OF MANSFIELD

1200 E. Broad St.  
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## STAFF REPORT

File Number: 24-6275

**Agenda Date:** 11/14/2024

**Version:** 1

**Status:** Consideration

**In Control:** Historic Landmark Commission

**File Type:** Consideration Item

**Agenda Number:**

**Title**

HLC#24-009: Discussion and Possible Action Regarding the Regulations Allowing the Suspension of Demolition Permits for Historic Properties

**Description/History**

As a Certified Local Government (CLG), Mansfield is required to adopt and maintain a local historic preservation ordinance that includes a stay on the demolition of designated historic properties for a minimum of 60 days. The purpose of the stay is to give the applicant time to consider alternatives to demolition and to work with preservation-based organizations and city staff.

There are two provisions related to suspension of a demolition permit in Section 155.069 of the Mansfield Code of Ordinances, "H, Historic Landmark Overlay District regulations", Subsections (G) and (I).

Subsection (G) applies to the Commission's ability to suspend a demolition permit for a designated Historic Landmark. The suspension is for 90 days, unless the Commission requests an extension of 120 days from the City Council. Subsection (I) is similar, except it applies to properties eligible to be designated as landmarks. A copy of these subsections is attached for the Commission's reference. Please note that the suspension of a demolition permit is not permanent. At the end of the suspension period, the City must issue the demolition permit even if nothing has been done to preserve the building.

Staff would like to review these provisions with the Commission and discuss a process to implement them should the Commission determine that the demolition of a historic resource will adversely affect any historical, architectural, archaeological, or cultural feature of the building.

As a CLG, the City is required to certify annually that the suspension provisions are in force and to report the number of historic resources demolished each year.

**Attachment:**

Section 155.069(G) and (I) of the Mansfield Code of Ordinances

**Section 155.069(G):**

(G) *Approval for demolition or removal.* If an application is received by the Planning Department for demolition or removal of any designated historic landmark, it shall be forwarded to the Historic Landmark Commission upon receipt of the application.

(1) Should the Historic Landmark Commission determine that the application involves improvements to existing buildings not historically and culturally significant and not contributing to the integrity of the district, it may approve the application for demolition or removal provided the owner comply with the established guidelines for the landmark or Historic Landmark Overlay District and the general purpose of this district in division (A) of this section.

(2) Should the Historic Landmark Commission determine that the demolition or removal activity will adversely affect any historical, architectural, archaeological, or cultural feature of the historic landmark, and whether such work is appropriate and consistent with the spirit and intent of this section, it shall recommend restrictions or conditions to the demolition or removal application.

(3) The Historic Landmark Commission may recommend the disapproval of the application by determining that in the interest of preserving historical values, the structure, building or site should not be demolished, and in that event, the application shall be suspended for a period not exceeding 90 days from the date of application. Within the suspension period, the Historic Landmark Commission may request an extension of the suspension period by the City Council. If the City Council, after notice to applicant and public hearing, determines that there is reasonable grounds for preservation, the Council may extend the suspension period for an additional period not exceeding 120 days, to a total of not more than 240 days from the date of application for demolition. During the period of suspension of the application, no permit shall be issued for such demolition or removal nor shall any person demolish or remove the building, structure or site. If no action is taken by the City Council within 240 days from the date of application, the demolition or removal permit shall be issued and the city Building Official shall so advise the applicant.

(4) This procedure is to allow the city, the owner and the private sector to explore alternatives to demolition or removal which may provide viable uses for the subject of the application. In addition, alternate strategies of ownership and use may be explored with the owner, including use of other remedies available to the city.

## **Section 155.069(l)**

(l) *Suspension of building and demolition permits pending landmark application.* No building or demolition permit will be granted once the application has been received by the Planning Department. The Historic Landmark Commission shall notify the City Building Official within 24 hours if it deems that destruction of a possible eligible landmark building or site is imminent. This notification shall be in writing and explain the reason for the action of the Historic Landmark Commission. This notification authorizes the city Building Official not to allow any building or demolition permits even though no application for Historic Landmark Overlay District Zoning has been applied for by the owner of the particular landmark building or structure in question.



# CITY OF MANSFIELD

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## STAFF REPORT

File Number: 24-6272

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**Agenda Date:** 11/13/2024

**Version:** 1

**Status:** Approval of Minutes

**In Control:** Historic Landmark Commission

**File Type:** Meeting Minutes

### **Title**

Minutes - Approval of the October 9, 2024, Preservation Plan Advisory Committee Meeting Minutes

### **Description/History**

The minutes of the October 9, 2024, Preservation Plan Advisory Committee meeting are in DRAFT form and will not become effective until approved by the Committee at this meeting.



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
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## Meeting Minutes - Draft

### HLC – Preservation Plan Advisory Committee

Wednesday, October 9, 2024

5:00 PM

City Hall Planning Conference Room

#### 1. CALL TO ORDER

*Jessica Baber, acting Committee chair, called the meeting to order at 5:07 p.m. in the Planning Department Conference Room of City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving the date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff present:*

*Art Wright, Historic Preservation Officer*

*Jessica Baber, Museum Manager*

*Preservation Volunteers present:*

*Linda Leddy*

*Commissioners:*

**Present** 3 - Anne Weydeck; Jennifer Johnston and Thomas Leach

#### 2. DISCUSSION ITEMS

*Commissioner Johnston arrived at the meeting at 5:18 p.m. and took the chair.*

*The Committee continued the discussion to set priorities and timing for the implementation of the proposed goals on the Goal Priorities Matrix.*

*Commissioner Leach left the meeting at 5:40 p.m.*

*Ms. Baber left the meeting at 5:40 p.m.*

*After discussion, the Committee completed the priorities and timing the sections on Education and Awareness, Incentives, and Emerging Trends.*

*The next meeting is scheduled for November 13, 2024, at 5:00 p.m. in the Planning Department Conference Room.*

#### 3. ADJOURNMENT

With no further business, Chair Johnston adjourned the meeting at 6:42 p.m.

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Jennifer Johnston, Chair

ATTEST:

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Art Wright, Historic Preservation Officer