

CITY OF MANSFIELD

*102 N. Main St.
Mansfield, TX 76063
mansfieldtexas.gov*



Meeting Minutes

Thursday, July 25, 2024

6:00 PM

Mansfield Historical Museum and Heritage Center

Historic Preservation Advisory Board

1. **CALL TO ORDER**

The meeting was called to order by Marty Thomas at 6:02 PM.

Board Members present: Jandel Crutchfield, Chris Ohan, Tom Leach, Linda Leddy and Marty Thomas.

City Staff present: Museum Manager, Jessica Baber and Museum Education and Engagement Specialist, Amanda Brown.

2. **APPROVE MINUTES FROM THE APRIL 25 MEETING**

Chris made a motion to approve the minutes and Jandel seconded. All voted in favor to approve the minutes written.

3. **CITIZEN COMMENTS**

None

4. **PROJECT UPDATES**

a. Upcoming Programs – ON August 3, the museum will have a table at the MISD Back to School Bash. Tom volunteered to help Amanda.

On August 17, there will be a Museum Moments program at the Historical Museum in the morning and a Hands on History at Man House in the afternoon.

On September 7, there will be a volunteer workday at the Man House to help prepare some items for Founders' Day.

On September 23, there will be a cleanup day at the Man House, to get the house ready for Founders' Day.

5. **STEPS RECAP**

The board discussed the areas of deficiencies that were found during the Steps evaluation. The group found themes that recurred in multiple areas and identified the thing they thought were the most important to address.

6. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

None

7. **ADJOURN**

The meeting was adjourned at 7:20 pm.

CERTIFICATION

All meetings of the Historic Preservation Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance of the Mansfield Historical Museum and Heritage Center and on the city website by 5:00 p.m., Monday, July 22, 2024, in accordance with City policy.

Jessica Baber
Museum Manager