



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

Historic Landmark Commission

Thursday, August 8, 2024

5:30 PM

City Hall Council Chambers

AMENDED AGENDA

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff Present:

Art Wright, Planning Manager/HPO

Commissioners:

Present 7 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach; Jennifer Johnston and Anne Weydeck

2. APPROVAL OF MINUTES

[24-6125](#)

Minutes - Approval of the July 11, 2024, Historic Landmark Commission Meeting Minutes

Chairman Smith called for a motion on the minutes of the July 11, 2024, meeting.

Commissioner Klenzendorf made a motion to approve the minutes as presented. Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 6 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Jennifer Johnston

Nay: 0

Abstain: 1 - Anne Weydeck

3. PRESENTATION OF PRESIDENT'S VOLUNTEER SERVICE AWARD (AMENDMENT TO AGENDA)

Bernadette McCranie, Director of Communications and Outreach, presented the Historic Landmark Commissioners with the President's Volunteer Service Award for their service in 2023.

4. CITIZENS COMMENTS

None.

5. OTHER AGENDA ITEMS

[24-6091](#)

HLC#24-005: Consideration of the Annual Vision and Preservation Goals of the Historic Landmark Commission for 2024-2025

Mr. Wright gave a brief presentation on the Commission's revised annual vision and preservation goals for 2024-2025.

Chairman Smith called for a motion on the vision and goals.

After discussion, Vice-Chairman Littlefield made a motion to approve the vision and goals as presented. Commissioner Johnston seconded the motion, which carried by the following vote:

Aye: 7 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach; Jennifer Johnston and Anne Weydeck

Nay: 0

Abstain: 0

6. DISCUSSION ITEMS

[24-6123](#)

HLC#24-006: Discussion on the 2022 - 2023 Annual Report of the Mansfield Historic Landmark Commission

Mr. Wright gave a brief presentation on the annual report and reviewed the sections of last year's report with the Commission. The Commission discussed possible content for the report, including:

- *The History Camp poster contest;*
- *Three properties to be listed as endangered historic resources; and*
- *Recognizing the Commission's preservation volunteers and supporting city staff.*

Chairman Smith asked the Commissioners to send in their suggestions for the report in the next two weeks.

7. PRESERVATION EDUCATION SUB-COMMITTEE

Commissioner Leach, chair of the Sub-Committee, reported that the July meeting had been cancelled. He gave the Commission a brief report on the Sub-Committee's activities at the June meeting.

8. PRESERVATION PLAN ADVISORY COMMITTEE

Commissioner Johnston, chair of the Advisory Committee, reported that the Advisory Committee was working on the goals and recommendations for the updated Historic Preservation Plan.

[24-6095](#)

Minutes - Approval of the June 12, 2024, Preservation Plan Advisory Committee Meeting Minutes

Commissioner Johnston called for a motion on the minutes of the June 12, 2024, Committee meeting.

Commissioner Leach made a motion to approve the minutes as presented. Commissioner Weydeck seconded the motion, which carried by the following vote:

Aye: 3 - Thomas Leach; Jennifer Johnston and Anne Weydeck

Nay: 0

Abstain: 0

Non-Voting: 4 - Mark Walker; David Littlefield; Robert Smith and Bob Klenzendorf

[24-6124](#)

Minutes - Approval of the July 10, 2024, Preservation Plan Advisory Committee Meeting Minutes

Commissioner Johnston called for a motion on the minutes of the July 10, 2024, Committee meeting.

Commissioner Weydeck made a motion to approve the minutes as presented. Commissioner Leach seconded the motion, which carried by the following vote:

Aye: 3 - Thomas Leach; Jennifer Johnston and Anne Weydeck

Nay: 0

Abstain: 0

Non-Voting: 4 - Mark Walker; David Littlefield; Robert Smith and Bob Klenzendorf

9. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright gave an overview of the proposal to request that the City Council appoint a member of the Mansfield Youth Council to the Historic Landmark Commission as a Youth Commissioner. Under the proposal, the Youth Commissioner would serve a one-year term, but must maintain the same grade point average and standards of the Mansfield Youth Council.

10. COMMISSION ANNOUNCEMENTS

Chairman Smith announced that the state historical subject marker for the C.A. Smith and Sons Building was approved and that the date of the unveiling ceremony would be announced.

11. **ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:50 p.m.

Dr. Robert A. Smith, Chair

ATTEST:

Art Wright, Historic Preservation Officer