

CITY OF MANSFIELD | Event Questionnaire

Please submit this and all other required forms at least 60 Days before your event date.

Event: Pickle Parade
Date(s): March 22, 2025

Public or Private Event

Will your event be open to the public?

YES If yes, the following is required:
 General Liability Insurance Certificate

Parade, Block Party, City Streets, Parking Lots

Do you plan to close, block, or use a City street, trail, or sidewalk?
Do you plan to close a street that will impact residents & businesses?
Do you plan to use a private parking lot or other private property?

YES If yes, the following is required:
 Street Closure & Notification Form
 Street Closure & Notification Form
 Letter with Written Permission

Attendance, Tents, and Stage

Do you anticipate 1,000+ event attendees or street/sidewalk spectators?
Do you plan to use a tent larger than 400 sq. ft. or a canopy in excess of 700 sq. ft.?

YES If yes, the following is required:
 Fire Operational Permit
 Fire Operational Permit

Food, Drinks, or Merchandise Vendor Booths

Will your vendor(s) serve or sell food, drinks, and/or merchandise?
Will you serve or sell food, drinks, and/or merchandise?
Will you have food truck(s) that will serve or sell food or drinks?

YES If yes, the following is required:
 Vendor List
 Park Vendor and Temp. Food Permit
 Vendor List

Sanitation, Water, Waste Water, and Recycling

Will you need a dumpster and/or ClearStream® container for your event?
Will you or vendors need to dispose of water per Regulatory Compliance?
Will you need assistance developing a Trash and Recycling Plan for your event?

YES If yes, the following is required:
 Solid Waste Service Request
 Temporary Food Permit
 Solid Waste Service Request

Amplified Sound at Outdoor Festivals and/or Event

Will you have amplified sound over 70 dba
Will you have amplified sound Monday-Saturday, after 10 p.m.
Will you have amplified sound anytime on a Sunday
Will you have amplified sound over 65 dba on a Sunday

YES If yes, the following is required:
 A Letter of Request for an exception to the noise ordinance is required and must be submitted 90 days in advance of the event for City Council's consideration.

Alcohol on City-Owned Property

Do you or a vendor plan to serve or sell alcohol in a parking lot or in the street?
Do you or a vendor plan to serve or sell alcohol on City-owned property?
Do you or a vendor plan to serve or sell alcohol in a park?
Do you plan to apply for a temporary TABC permit for your event?
Do you plan to partner with a vendor who is licensed/permitted by TABC?

YES If yes, the following is required:
 TABC License and Health Permit
 City Council's Approval, TABC Permit, Public Safety Request
 Park Board and City Council's Approval, TABC Permit, Police, Lease
 Liquor Liability Insurance is required by the TABC permit holder that is serving or selling the alcohol.

Requests for Services by City Departments

Will you be placing portable restrooms on City property?
Will you need to request an in-kind City service in the form of co-sponsorship?

YES If yes, the following is required:
 Parks Service Request and Approval
 City Council Letter of Request



None of the above apply to my request for a Special Event Permit

None of the above apply

CITY OF MANSFIELD | Special Event Permit Application

Applicant Information:

Applicant Name: Mobile Number:

Street Address: City, State, Zip:

Email Address: HOT Funds or Cash Sponsor Recipient? Yes No

Applicant is, check all that apply: Event Organizer On-site Emergency Contact Organization Representative

Organization Information: Same as Applicant

Organization: Mobile Number:

Street Address: City, State, Zip:

Email Address: Current HOT Funds Recipient? Yes No

Type of Organization, check all that apply: Nonprofit City Board/Committee School Business Volunteer Individual Other

Event Information:

Event Name: Event Date(s):

Event Location: Total Event Attendance:

On Site Contact: Mobile Number:

Select all that apply:

Applicant Booth: Food/Drink (distribute or sell) Alcohol (distribute or sell) Merchandise (distribute or sell)

Vendor Booths: Food/Drink (distribute or sell) Alcohol (distribute or sell) Merchandise (distribute or sell)

Amplified Sound Live Music DJ Music Stage Speech and/or Announcements

Activities: Run/Bike Race Parade Games/Crafts/Arts Inflatable(s) Carnival/Fair

Service Needs: Police Security Fire/EMS Street Closure(s) Parks Solid Waste

Admission: Free Open to the Public Event Fundraising Event Ticketed Private Event

Please provide a brief description of your event:

	Day of the Week	Date and Year	Set-up Time	Start Time	End Time	Take-Down Time Frame	Daily Attendance
DAY 1	Friday	March 21, 2025	12 am			Saturday 3/22/2025	limited to vendors in city parking lots
DAY 2	Saturday	March 22, 2025	4 am	10 am	8pm	Saturday 3/22/2025 8pm-11pm	40,000 estimated
	Saturday	March 22, 2025	5 am	7am	10am or earlier	Saturday 3/22/2025 10am-11am	1,000 estimated (Pickle Run)
DAY 3							
DAY 4							

DAY 5

Additional
Details,
as Needed:

Walnut Street & Smith Street parking lots to be closed by midnight on Friday morning for vendor set up only

Communications and Crowd management

Event Coordinator:	Name: John Pressley	Phone: 817-366-8286	Mobile Number: 817-366-8286
Backup Event Coordinator:	Name: Chris Hall	Phone: 817-706-9054	Number of Event Staff: 15
Safety Officer:	Name: John Pressley	Phone: 817-366-8286	Number of Volunteers: 175
Vendor Liaison:	Name: Melissa Zimmer	Phone: 817-269-7493	Number of Vendors: 80
Weather Monitor:	Name: Tony Zimmer	Phone: 817-308-9946	Total Guest Attendance: 40,000 estimated
Method of Crowd Communication: i.e. PA system, megaphone, etc.	PA system		
Method of Event Staff Communication: i.e. hand-held radios, mobile phone, etc.	ham radio, mobile phones		
Method of Event Staff Identification: i.e. uniforms, event shirts, badges, etc.	event shirts, badges		
Attendance to Event Staff Ratio: i.e. one staff for every 250 attendees			
Crowd Control Measures to be Used:	barricades		

Booth and Mobile Truck Vendors: A list of ALL vendors and their location on the Site Map is required and due at the time of the permit application. Vendors on the list, must match the Site Map and the receipts of Park Vendor Permits obtained prior to the event or thereafter. If changes to the site plan are made, it must be approved by the City of Mansfield staff liaison.

Event Security Management

Event Coordinator and/or Volunteer:	John Pressley	Mobile Number: 817-366-8286
Public Security Service Provider: i.e. City of Mansfield PD, Tarrant County, etc.	City of Mansfield Police Department	Mobile Number:
Private Security Service Provider: i.e. if you plan to use security guards		Mobile Number:

Fire Prevention & Emergency Medical Management

Event Coordinator and/or Volunteer:	John Pressley	Mobile Number: 817-366-8286
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Confirm the following are identified on the Site Map or Public Safety Map for larger events over 500 people.

- First-aid station(s)
- Fire Lanes
- Fire Extinguishers
- Fire/EMS entry-exit access points

- Public entry-exit access points & parking
- AED Station

Emergency Vehicle Access

1. Access points for emergency vehicles must be maintained at all times.
 - a. Have access points clearly marked on your map.
2. Fire lanes and fire hydrants must not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not obstruct protective features, fire lanes, sidewalks, or public throughways.

Information/Lost Person Tent - For larger events over 500 people

Location of the Information/Lost Person Tent: Children's playground on Smith Street

(Tent should be clearly identified at event site)

Names of people staffing tent: minimum of 2

What Services will be provided: map of event area, access to communication with Police services, log for lost items

Do you have a form to document lost children or items: Yes No

How will you search for a lost child or person: notify police department & event organizers

Weather

The on-site primary event coordinator or their weather monitor designee will be responsible for monitoring the weather conditions before and during the event and will determine if weather conditions are a hazard to staff/patrons at the activity. Choose the safest alternative.

If severe weather is predicted prior to the event, the event coordinator should evaluate the conditions and determine if the event will continue as scheduled. The event coordinator is responsible for the safety of those attending the event. If severe weather occurs during the event, the event coordinator or his/her designee will notify those attending the event that a hazardous weather condition exists and direct them to shelter.

Evacuation Plan - For larger events over 500 people

Identify areas people can seek shelter should bad weather approach:

Identify escape routes for emergencies:

Include a map or plan showing these routes.

Health and Welfare Provisions

Where are the nearest toilets/restrooms porta-potties & hand washing locations will be on Main Street by main stage, Children's playground, Knapp Storage

How do you plan to manage trash: dumpsters and trash cans

Trash receptacle locations: dumpsters will be located in Smith parking lot, trash cans will be in food/vendor areas, playground, beer booth

Cancellation| Missing Person, Weather Emergency, etc.

In the event of extreme weather or other emergencies, the City of Mansfield has the authority to cancel or stop an event, before or during the event, if the conditions required for approval of the event are not being met. In addition, the The City Manager or their designee, or public safety have the authority to cancel or stop an event, or place additional restrictions on the event, if it is deemed that the public health, safety, or welfare is being jeopardized and/or would be better served with additional restrictions or requirements.

City of Mansfield Police and Fire Department will have final approval of your public safety plan. Based on the size of your event, a mandatory training will be hosted by Emergency Management to equip volunteers with information.

CITY OF MANSFIELD | Street Closure Request

Applicant Name: Event Name:

Date of Street Closure Request: Purpose of Request:

Type of Request: Parade Block Party March Run/Walk Bike Street Festival Parking Lot Party Other

Rolling Street Closure Request | Parade, March, Fun Run or Similar; complete all that apply

Assemble Time: <input type="text" value="6am (run)"/>	Assemble Location: <input type="text" value="McKnight park (run)"/>
<input type="text" value="7am (parade)"/>	<input type="text" value="north Main Street (parade)"/>
Start Time: <input type="text" value="7am (run packet pickup - 8:15 run starts)"/>	Disassemble Location: <input type="text" value="McKnight park (run)"/>
<input type="text" value="9am parade entries arrive"/>	<input type="text" value="South Main Street (parade)"/>
End Time: <input type="text" value="10am (run)"/>	Length or Distance of Parade, Fun Run, or Other: <input type="text" value="run distance is 5K, length of parade - approx 1 mile"/>
<input type="text" value="3pm (approximate for parade)"/>	

Estimated Number of Entries: Participants Vehicles Bikes Spectators Animals

Full Street or Parking Lot Closure Request | Complete all that apply

Start Closure Time: <input type="text" value="4am Saturday, March 22, 2025"/>	Street(s) Closure Location: <input type="text" value="downtown Mansfield and surrounding streets"/>
End Closure Time: <input type="text" value="11pm or sooner when vendors are cleared"/>	Parking Lot Location: <input type="text" value="Smith, Walnut, Heritage Baptist"/>

Street Closure and Notification Form is required

ACKNOWLEDGMENT | Check that you have read and understand each requirement:

- I ACKNOWLEDGE that a map of the route is required; hand drawn maps are not accepted.
- I ACKNOWLEDGE that a Traffic Control Plan is required for street closure requests, unless told otherwise.
- I ACKNOWLEDGE that use of a private parking lot will require Written Right of Possession from the property owner.
- I ACKNOWLEDGE that the Street Closure Form and Street Closure Notification Form may be required
- I ACKNOWLEDGE that if the closure requires a detour plan, then the TCP must show the detour route and all traffic control devices
- I ACKNOWLEDGE that all traffic control will be designed and maintained by a professional barricade company
- I ACKNOWLEDGE that all streets closure requests and approvals will need to be approved by David Boski prior to the approval of the Special Event permit.

Applicant Signature Date

CITY OF MANSFIELD | Street Closure Form

Applicant Name: Pickled Mansfield Society

Event Name: Pickle Parade

Date of Street Closure Request: March 22, 2025

Purpose of Request: to secure area for event

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Broad/Main

Cross Street | From: Broad

Start Time: 4am

Cross Street | To: Main

End Time: 11pm or sooner when vendors are cleared

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Smith St

Cross Street | From: Smith

Start Time: 4am

Cross Street | To: Broad, Depot, Elm

End Time: 11pm or sooner when vendors are cleared

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Walnut St

Cross Street | From: Walnut

Start Time: 4am

Cross Street | To: Broad/Oak/North St

End Time: 11pm or sooner when vendors are cleared

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Mouser Way

Cross Street | From: 287 service road

Start Time: 7am

Cross Street | To: Main St

End Time: 2pm

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Main Street

Cross Street | From: Pleasant Ridge

Start Time: 7am

Cross Street | To: Town Park

End Time: 9pm

CITY OF MANSFIELD | Additional Street Closure Form

Applicant Name: Pickled Mansfield Society

Event Name: Pickle Parade

Date of Street Closure Request: March 22, 2025

Purpose of Request: to secure area for event

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: East & West Kimball

Cross Street | From: Kimball

Start Time: 11am

Cross Street | To: Main

End Time: 3pm (approximate for parade)

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: Hunt

Cross Street | From: Hunt

Start Time: 11am

Cross Street | To: Main

End Time: 3pm (approximate for parade)

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection: East & West Dallas

Cross Street | From: Dallas

Start Time: 11am

Cross Street | To: Main

End Time: 3pm (approximate for parade)

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From:

Start Time:

Cross Street | To:

End Time:

Type of Closure: Lane Closure Street Closure Sidewalk Closure Street Crossing (intersection) Block/Cul-de-Sac

Street/Intersection:

Cross Street | From:

Start Time:

Cross Street | To:

End Time:

CITY OF MANSFIELD | Street Closure Notification Form

Applicant Name:	<input style="width: 300px; height: 20px;" type="text"/>	Event Name:	<input style="width: 300px; height: 20px;" type="text"/>
Date of Street Closure Request:	<input style="width: 300px; height: 20px;" type="text"/>	Purpose of Request:	<input style="width: 300px; height: 20px;" type="text"/>

First and Last Name	Street Address	Signature	Circle One	Absent
			Favor Oppose	
			Favor Oppose	
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All property owners, business owners, and /or tenants impacted by the Street Closure Request MUST be contacted and informed of the proposed closure and indicate their favor or opposition. If additional sheets are needed, please photocopy this form.

A Traffic Control Plan must also be presented at the time of notification. The event organizer business card, flier, or other notification of visit must be provided and left if the resident business owners or tenant is absent.

CITY OF MANSFIELD | Fire Operational Permit Application



Applicant Name: John Pressley	Mobile Number: 817-366-8286
Street Address: 1306 Brittany Lane	City, State, Zip: Mansfield, Texas 76063
Email Address: tan1000@aol.com	Event Date: March 22, 2025
Event Name: World's Only St Paddy's Pickle Parade & Palooza	Estimated Daily Attendance: 40,000
Event Location: Historic Downtown Mansfield	

Select the Permit(s) Required for this Event:

Carnival, Fair, and Festival Permit

Submittal Requirements, check to confirm acknowledgment:

- Public Safety Plan and Site Plan
- Insurance Certificates for Rides

Tents of Temporary Membrane Structure

Submittal Requirements, check to confirm acknowledgment:

- Copy of the flame spread and fire-proofing certificate
- Site Plan showing the location of the tent in relation to lot lines, parked vehicles, and structures.
- Floor plan of the tent showing locations of fire extinguishers, exit signs, and "no smoking" sign

Outdoor Assembly Event

Submittal Requirements, check to confirm acknowledgment

- Submit a public safety plan, and a site plan showing locations of booths, stages, and structures, first aid stations, information and ticket booths, boundaries of event, fire extinguishers, weather shelters, fire/EMS access roads, assembly areas, approximate occupant amounts, and parking

Exhibits and Trade Shows

Submittal Requirements, check to confirm acknowledgment

- Submit a Public Safety Plan and Site Map that shows location of booths, stages, and structures; first aid stations, information and ticket booths, fire extinguishers, marked exits, and parking

Permit Inspection Request (date & time):

Permit Inspection Location Request:

An operational permit shall remain in effect until reissued, renewed, or revoked, or for such a period of time as specified in the permit. Permits are not transferable and any change in occupancy, operation, tenancy, or ownership shall require that a new permit be issued. Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection. Once approved a permit cannot be altered or it will be revoked.

Fireworks and/or pyrotechnics are not allowed at any event (2018 IFC, 5601.1.3 The possession, manufacture, storage, sale, handling, and use of fireworks are prohibited.

By signing, I acknowledge and understand the requirements listed above.

Applicant Signature: John T Pressley, Jr. Date: January 20, 2025

CITY OF MANSFIELD | Public Safety Service Request



Applicant Name:	John Pressley	Mobile Number:	817-366-8286
Street Address:	1306 Brittany Lane	City, State, Zip:	Mansfield, Texas 76063
Email Address:	tan1000@aol.com	Event Date:	March 22, 2025
Event Name:	World's Only St Paddy's Pickle Parade & Palooza	Estimated Daily Attendance:	40,000
Event Location:	Historic Downtown Mansfield		

Select the Service Request(s) for this Event:

Police Officer Event Security

The rate of pay for officers during this type of event will be the current City of Mansfield budgeted regular and/or overtime rates for those officers assigned to work the event.

Emergency Medical Services (EMS) | 2-hour Minimum per EMS Personnel

The rate of pay for Emergency Ambulance Standby, paramedics, patient transport, and other applicable fees are set forth in Ordinance 2254-22.

Examples of objective standards used to determine the number personnel:

- Event alcohol consumption
- Time, date, and length of event
- Impact of adj. residential/commercial areas
- Traffic Control Plan requirement
- Estimated number of attendees
- Vehicular/pedestrian traffic condition

THIS SECTION WILL BE COMPLETED BY CITY STAFF BASED ON THE SELECTION ABOVE AND EVENT LOGISTICS.

Fire and Rescue	# of Personnel		Total Hours	Total Cost	Staff Initial
Total Ambulance Standby @ \$125 per hour		Length of Request and/or Event	=		
Total Paramedics on Standby @ \$50 per hour		Length of Request and/or Event	=		
Total Incident Command Officer @ \$75 per hour		Length of Request and/or Event	=		

Total Due to the Fire Department:

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CITY OF MANSFIELD | Temporary Food Permit Application



A Temporary Food Permit Application is required to be completed by each food vendor for your event. You can provide a copy of this application to your vendors, or direct them to www.mansfieldtexas.gov/healthapps to complete the online application and remit their application fee.

PERMIT # _____

Applicant Name: **Pickled Mansfield Society**

Permit Type: Tent / Booth Mobile Unit

Vendor Name:

Sales Tax ID#:

Event Name: **World's Only St Paddy's Pickle Parade & Palooza**

Fire Inspection Certificate: Attached N/A

Event Location: **Historic Downtown Mansfield**

Event Date(s): **March 22, 2025**

Phone Number: **817-366-8286**

Email Address: **pickledmansfieldsociety@gmail.com**

Street Address: **1310 E Debbie Lane, Suite 102 PMB 770**

City, State, Zip: **Mansfield, TX 76063**

Sales Tax ID#

Are You Non-Profit? Yes No

Owner Name

If Yes, Provide Tax Exempt #

Owner Phone

Emergency Name

Owner Email

Emergency Phone

List pre-prepared foods to be Served On-site:

List foods that will be prepared on-site and the equipment to be used to maintain proper temperature control (Fish / Seafood require pre-approval):

	Cooking Equipment: <input type="radio"/> Electrical <input type="radio"/> Charcoal <input type="radio"/> Propane <input type="checkbox"/> Gas Grill Hot or Cold Holding Equipment: <input type="radio"/> Electrical <input type="radio"/> Mechanical Type of Equip. Using: _____
	Cooking Equipment: <input type="radio"/> Electrical <input type="checkbox"/> Charcoal <input type="radio"/> Propane <input type="radio"/> Gas Grill Hot or Cold Holding Equipment: <input type="radio"/> Electrical <input type="radio"/> Mechanical Type of Equip. Using: _____
	Cooking Equipment: <input type="radio"/> Electrical <input type="radio"/> Charcoal <input type="radio"/> Propane <input type="radio"/> Gas Grill Hot or Cold Holding Equipment: <input type="radio"/> Electrical <input type="radio"/> Mechanical Type of Equip. Using: _____

ACKNOWLEDGMENT | Check that you have read and understand each requirement:

- I ACKNOWLEDGE that health permits are approved and issued prior to the event
- I ACKNOWLEDGE that preparation or storage of food in the home is not permitted unless you are a cottage manufacturer.
- I ACKNOWLEDGE that food items served without Regulatory Compliance approval may result in permit suspension.
- I ACKNOWLEDGE that Temporary Food Service Booth Requirements must be in place prior to selling or preparing food. i.e. overhead protection, hand sink and warewashing set up.
- I ACKNOWLEDGE that the \$60 nonrefundable, Temporary Food Permit Application Fee is due with this application.
- I ACKNOWLEDGE that the food booth requirements and understand that failure to comply with City of Mansfield ordinances may result in citations for violations and/or closure of the booth until violations are corrected.
- I ACKNOWLEDGE that the department of Regulatory Compliance may inspect my food establishment during this event for compliance with food safety regulations
- I ACKNOWLEDGE that I have read and understood the Temporary Food Establishment Requirements
- I ACKNOWLEDGE that as a Mobile Food Vendor I must provide a copy of my Fire Inspection Certificate

By signing, I acknowledge that I understand the Temporary Food Service Requirements.

Applicant Signature: *John T Pressley, Jr*

Date: January 21, 2025



Regulatory Compliance | 620 S. Wisteria St. Mansfield, TX 76063 | Phone (817) 276-4221



TEMPORARY FOOD ESTABLISHMENTS - Temporary food establishments are booth/stands that operate from the same location for no more than fourteen (14) consecutive days in conjunction with a single event or celebration. Distribution of opened beverages or any potentially hazardous food requires a permit from the City of Mansfield Regulatory Compliance Department, which will be posted at the serving booth/stand. Open foods include product sampling.

FOOD AND ICE - Food and ice must be in sound condition, clean, safe and from an approved source. Ice will be dispensed by automatic dispenser or by a food handler using a clean, approved ice scoop. All food and utensils will be properly stored at least six (6) inches off the floor.

FOOD PROTECTION - Storage: All potentially hazardous foods will be held at 41°F or less or at 135°F or above. Reheat foods to 165°F or more. If approved to serve fish/seafood, it shall be kept at 34°F. Wrapped sandwiches stored on ice will be kept dry. All stored foods will be covered and kept at least six (6) inches off the floor. Ice used to cool food/beverages will be continuously drained. Ice for consumption will also be continuously drained or stored in a freezer. Styrofoam ice containers are prohibited. **Display:** Unprotected food and beverages are not permitted. Lids and sneezeguards are required along with insect protection. **Preparation:** Thaw all foods under refrigeration, cold running water or as part of a continuous cooking process. If refrigerated, hot foods will be cooled less than 41°F in less than four (4) hours. Manual handling will be minimized. Food handlers must wash hands and sanitize utensils between handling several types of food, i.e., chicken, beef, salads, etc. Food temperatures will be measured frequently using a food thermometer that reads from 0°F - 220°F. **Service:** Cream, half & half and non-dairy creamers will be chilled and provided in individual containers or protected pour-type pitchers. Condiments must be provided in single serving packets or from automatic dispensers. All other foods shall be provided using disposable single serving articles including samples. **Transportation:** All food transport vehicles will be covered, protected, and refrigerated, if appropriate, to protect food products.

PERSONNEL - All food handlers will wear clean clothes. Hair restraints will be worn, when applicable. Disposable paper towels must be available for hand drying. Eating, drinking, or smoking will be confined to designated areas away from the food preparation and service areas. Hand jewelry, if worn, must be easily sanitized. Insecure jewelry is not permitted. Sick employees are prohibited. Disposable gloves are not a substitute for proper, frequent hand washing. Hand washing requires running water, soap, and individual paper towels. Hand washing is required prior to handling Ready-to-Eat foods. No animals are permitted inside the booth or stand.

FOOD HANDLER CERTIFICATION - All temporary event workers should obtain a food handler’s certificate before working at a temporary event. Food handler cards will be available for inspection at the booth/stand where the food handler is working.

CLEANING AND SANITIZING - A soapy water wash, clear water rinse and chemical sanitization is required for all food preparation and handling operations. Three (3) separate plastic or stainless-steel containers of sufficient size to completely immerse all utensils are required for the wash > rinse > sanitize operation. Paper test strips to measure sanitizer levels are required.

PROPER SET UP - Floor-concrete, asphalt, tight-fitting plywood, or another smooth constructed surface is required. Overhead-Waterproof ceiling is required, or roof is required. Screening-Screening is required when food preparation involves extensive handling of raw meat, poultry i.e., cutting, forming hamburger patties, etc.





Parade Starts at
Main/Pleasant Ridge

Parade Ends at
FD Station 1

VENDOR MAPS FROM BROAD



Craft Vendor - MAX 60 Spots
(Example, Truck with Trailer will count as two spots)



Food Vendor - MAX 20 Spots
(Example, Truck with Food Trailer will count as two spots)



No Vendor Areas
(100 Foot Buffer from Intersections and No Vendors on Oak St.)



Beer Tent Locations



Community Stage



Main Stage



Shenanigans
Stage Show