



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Final

Historic Landmark Commission

Thursday, September 8, 2022

5:30 PM

City Hall Council Chambers

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Absent 1 - Bob Klenzendorf

Present 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

2. APPROVAL OF MINUTES

[22-4882](#)

Minutes - Approval of the August 11, 2022 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the August 11, 2022 meeting.

Commissioner Leach made a motion to approve the minutes as presented.

Commissioner Walker seconded the motion which carried by the following vote:

Aye: 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

Nay: 0

Absent: 1 - Bob Klenzendorf

Abstain: 0

3. CITIZENS COMMENTS

None

4. PUBLIC HEARINGS

[22-4754](#)

HLC#22-007: Public hearing to consider a request for a Historic Landmark Overlay District designation for the Mansfield Cemetery, c. 1868, located at 750 W. Kimball Street; Mansfield Cemetery Association, owner

Mr. Wright gave a presentation and was available for questions.

Chairman Smith opened the public hearing at 5:40 p.m. and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Smith closed the public hearing at 5:41 p.m.

After discussion, Vice-Chairman Littlefield made a motion to recommend approval. Commissioner Hudson seconded the motion, which carried by the following vote:

Aye: 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

Nay: 0

Absent: 1 - Bob Klenzendorf

Abstain: 0

[22-4881](#)

HLC#22-010: Public hearing to consider a request for a Historic Landmark Overlay District designation for the Mansfield Community Cemetery, c. 1874, located at 750 W. Kimball Street; Mansfield Community Cemetery Association, owner

Mr. Wright gave a presentation and was available for questions.

Chairman Smith opened the public hearing at 5:42 p.m. and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Smith closed the public hearing at 5:43 p.m.

After discussion, Commissioner Kowalski made a motion to recommend approval. Commissioner Leach seconded the motion, which carried by the following vote:

Aye: 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

Nay: 0

Absent: 1 - Bob Klenzendorf

Abstain: 0

Commissioner Kowalski left the meeting at 5:58.

Absent 2 - Amanda Kowalski and Bob Klenzendorf

Present 5 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

[22-4879](#)

HLC#22-011: Public hearing to consider a request for exterior improvements, including foundation work, new siding, new paint colors and other exterior work, to the Troy Hackler House at 507 E. Broad Street; Gene Tennison, applicant and Shirley Evans and Melanie Meeks, owners

Mr. Wright gave a presentation and was available for questions.

Mr. Tennison was available for questions.

Chairman Smith opened the public hearing at 5:53 p.m. and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Smith closed the public hearing at 5:58 p.m.

After discussion, Commissioner Walker made a motion to recommend approval. Commissioner Leach seconded the motion, which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

Nay: 0

Absent: 2 - Amanda Kowalski and Bob Klenzendorf

Abstain: 0

[22-4880](#)

HLC#22-012: Public Hearing on a Historic Preservation Tax Exemption for the Troy Hackler House (c. 1880 and 1900) located at 507 E. Broad Street; Gene Tennison, applicant

Mr. Wright gave a presentation and was available for questions.

Mr. Tennison was available for questions.

Chairman Smith opened the public hearing at 6:05 p.m. and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Smith closed the public hearing at 6:07 p.m.

After discussion, Commissioner Walker made a motion to recommend approval. Commissioner Leach seconded the motion, which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

Nay: 0

Absent: 2 - Amanda Kowalski and Bob Klenzendorf

Abstain: 0

5. **DISCUSSION ITEMS**

[21-4430](#)

HLC#21-013: Discussion regarding revisions to the Design Guidelines for Historic Mansfield

Mr. Wright provided a draft of the updated Design Guidelines for Historic Mansfield.

After a discussion the Commission directed Mr. Wright make some changes and proceed to updating the next chapters.

[22-4828](#)

HLC#22-009: Discussion on amendments to Sections 155.069 and 155.116 of the Mansfield Code of Ordinances related to the regulations governing the Historic Landmark Overlay District and the Historic Landmark Commission

Mr. Wright provided a draft of the updated amendments to Sections 155.069 and 115.116 of the Code of Ordinance.

After a discussion the Commission directed Mr. Wright make some changes and a vote will be taken at the next scheduled meeting.

[22-4883](#)

HLC#22-013: Discussion on the 2021 - 2022 Annual Report of the Mansfield Historic Landmark Commission

Mr. Wright provided a draft of the 2022 Annual Report and advised the commission the final version will come before the commission at the next scheduled meeting.

6. **OTHER AGENDA ITEMS**

[22-4759](#)

HLC#22-008: Discussion and Possible Action on the Vision and Annual Preservation Goals for 2022-2023

The Commission reviewed the current vision and preservation goals for 2021-2022. Mr. Wright presented some new goals for the Commission's consideration for 2022-2023.

After discussion, Commissioner Hudson made a motion to recommend approval. Commissioner Leach seconded the motion, which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Thomas Leach and Allan Hudson

Nay: 0

Absent: 2 - Amanda Kowalski and Bob Klenzendorf

Abstain: 0

PRESERVATION MONTH SUB-COMMITTEE

[22-4877](#)

Minutes - Approval of the August 17, 2022 Historic Landmark Commission - Preservation Month Sub-Committee Meeting Minutes

Vice Chairman Littlefield called for approval of the minutes of the August 21, 2022 meeting.

Commissioner Walker made a motion to approve the minutes as presented. Commissioner Leach seconded the motion which carried by the following vote:

Aye: 3 - Mark Walker; David Littlefield and Thomas Leach

Nay: 0

Absent: 1 - Bob Klenzendorf

Abstain: 0

Non-Voting: 3 - Amanda Kowalski; Robert Smith and Allan Hudson

Vice-Chairman Littlefield reported on the Sub-Committee meeting held on August 21, 2022 and presented an overview of the events under discussion for Preservation Month 2023.

7. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright requested the October meeting be moved to October 5, 2022 to accommodate staff scheduling. Commission agreed to move meeting.

Mr. Wright advised that the Commission is in need of training to meet the yearly CLG requirement. He recommended a tour of the downtown historic landmarks to review the condition of the building with the Commissioners. The Commission scheduled the tour for October 5, 2022.

Mr. Wright confirmed the Preservation subcommittee will meet on October 19, 2022 at 4 p.m.

Mr. Wright provided an update on the restoration of Mahoney Building.

8. COMMISSION ANNOUNCEMENTS

None

9. STAFF ANNOUNCEMENTS

None

10. ADJOURNMENT OF MEETING

With no further business, Chairman Smith adjourned the meeting at 7:05 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Jennifer Johnston, Development Coordinator