



# CITY OF MANSFIELD

1200 East. Broad St.  
Mansfield, TX 76063  
www.mansfield-tx.gov

## Meeting Minutes Mansfield Park Facilities Development Corporation

*Harold Bell, President*  
*Wendy Collini, Vice President*  
*Wayne Lee, Treasurer*  
*Dee Davey*  
*Sandra Hightower*  
*Bob Kowalski*  
*Dan Sides*

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Thursday, May 17, 2012

7:00 PM

City Hall Council Chambers

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### 1. CALL TO ORDER

*Harold Bell, President, called the Regular Meeting to order at 7:04 pm.*

**Absent** 3 - Wendy Collini; Sandra Hightower and Wayne Lee

**Present** 4 - Harold Bell; Dan Sides; Bob Kowalski and Dee Davey

### 2. APPROVAL OF MINUTES

[12-0161](#)

Approval of Minutes - Work Session - April 9, 2012

**A motion was made by Kowalski, seconded by Sides, that this matter be Approved . The motion carried by the following vote.**

**Aye:** 4 - Harold Bell; Dan Sides; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 3 - Wendy Collini; Sandra Hightower and Wayne Lee

**Abstain:** 0

[12-0162](#)

Approval of Minutes - Regular Meeting - April 19, 2012

**A motion was made by Sides, seconded by Davey, that this matter be Approved . The motion carried by the following vote.**

**Aye:** 4 - Harold Bell; Dan Sides; Bob Kowalski and Dee Davey

**Nay:** 0

**Absent:** 3 - Wendy Collini; Sandra Hightower and Wayne Lee

**Abstain:** 0

### 3. CASH FLOW STATEMENT

[12-0167](#)

Cash Flow Statement at April 30, 2012

*Distributed to Board members in their packets (copy on file in Parks & Community Services Director's office). No action was taken.*

4. **CITIZENS COMMENTS**

*None.*

5. **DEPARTMENT UPDATES**

**DIRECTOR'S REPORT ON LISTED ITEMS (SHELLY LANNERS)**

[07-0292](#)

Monthly Calendar Updates on City Council Agenda Items, City Meetings & Activities

*1) City Council held a work session on April 9th to discuss projects for a possible bond election.*

*2) The MPFDC's budget work session is scheduled for June 7th at 6:00 pm.*

*3) Staff is aware of a problem with the greens at Mansfield National Golf Club. The Club's grounds staff is aggressively attacking the problem, and Shelly Lanners stated that the condition of the greens has improved in just the last 30 days.*

**PARKS SUPERINTENDENT'S REPORT ON LISTED ITEMS (TOBY FOJTIK)**

[07-0297](#)

Monthly Update on Daily Maintenance of Current Park Facilities

*1) Sports Complex: The regular soccer season is winding down but several tournaments are scheduled for the summer. Baseball field #5 will be renovated during the Mansfield Youth Baseball Association's (MYBA) off-season.*

*2) Chandler Park: Staff will take advantage of MYBA's off-season to replace the temporary chain-link fencing that has been in place for many years with permanent fencing. Also, the electrical box at the concession stand by the Colt field will be relocated to a more accessible area.*

*3) Rose/Town Park/Hardy Allmon: Staff is taking quotes to remove dead trees and limbs along the linear trail from Town Park to McKnight East. The dead trees and limbs are a result of last year's drought stress. Many are located directly over or near the trail and need to be removed for safety reasons.*

*4) Don Barg Park: Staff contracted with a pond maintenance company to repair the aerating fountains that were damaged by beavers last summer.*

*5) Overall: Periodic rain is helping the parks, medians, and ballfields to look healthy. Most of the sports associations' seasons are coming to a close as school will be letting out for the summer. Staff will begin to focus on off-season projects.*

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**RECREATION SUPERINTENDENT'S REPORT ON LISTED ITEMS (ANDREW BINZ)**

[07-0298](#)

Monthly Update on Current Programs and Services  
- Quarterly Report

*The Recreation Superintendent's Report was given by Coco Garcia, Activities Center Supervisor.*

1) *The sports associations are wrapping up the spring season. The Mansfield Soccer Association and the Mansfield Girls Softball Association have camps, clinics, and tournaments scheduled during the summer. The Mansfield Youth Baseball Association generally takes the summer off. Mansfield Pee Wee Football Association is currently taking registration for the fall 2012 season.*

2) *Registration for Kids Zone and Mansfield Express Track and Field has already started and numbers are as strong as ever.*

2) *Upcoming Events:*

- *Movie Night at Town Park, May 19th (with Methodist Mansfield Medical Center)*
- *Mansfield Memorial 5K Run/Walk, Rose Park, May 26th*
- *Triathlon, Sports Complex, June 3rd*
- *Rockin' 4th of July, Big League Dreams, July 3rd*

3) *Coco distributed the summer MAC catalog.*

4) *Coco announced that an Athletic Coordinator has been hired and will be introduced to the Board at the June meeting.*

**6. OLD BUSINESS**

[12-0015](#)

Update; Additional Parking for Hawaiian Falls 2012 Expansion Project

*Hillary Bueker, Park Planner, reported the bid for the new parking lot was approved by City Council on April 24th. Contracts have been completed and a preconstruction meeting was held on May 14th. The project is scheduled to be complete by the end of June. Staff is also moving forward with the landscape and irrigation plans for this parking lot, but actual improvements will not be made until fall 2012. Additionally, using estimated savings from this project, staff proceeded with regrading improvements at 450 Heritage Parkway South. The savings contributed to the cost of planning and implementing a Storm Water Pollution Prevention Plan and purchasing rock base to help improve the parking area near Hawaiian Falls. No action was taken.*

[12-0022](#)

Update; Phase I Design of Community Park on Matlock Road

*Hillary Bueker, Park Planner, reported the design development stage is well underway and the consultant is scheduled to have an updated set of plans for review by the end of the month. Once submitted, staff will review the plans and return comments to the consultant so construction documents can continue to be finalized through the summer. No action was taken.*

[12-0056](#)

Update; Existing Park Improvements for FY 2011-2012 Previously

Approved

*Hillary Bueker, Park Planner, stated staff selected a contractor to remove the temporary fencing at Chandler Park and install permanent fencing. The contract will begin work this summer during the break between the baseball and football seasons. Staff also plans to renovate the Chandler Park football field during the summer off-season. No action was taken.*

[12-0166](#)

Update; Philip Thompson Soccer Complex Parking Lot

*Hillary Bueker, Park Planner, reported the inter-local agreement with Tarrant County was approved by City Council at the April 24th meeting. The agreement was executed by Tarrant County on May 15th. Work will begin the first of June and be completed by the end of the summer. No action was taken.*

**7. NEW BUSINESS**

**8. RECESS INTO EXECUTIVE SESSION**

*Harold Bell, President, recessed the Regular Meeting into Executive Session at 7:27 pm.*

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

**B. Discussion Regarding Possible Purchase, Exchange, Lease or Value of Real Property Pursuant to Section 551.072**

1. Possible Future Linear Park Expansion

- a. 01-12-01
- b. 11-08-03
- c. 04-12-05

2. Land Acquisition for Future Park Use

- a. 08-09-08

**C. Personnel Matters Pursuant to Section 551.074**

**9. RECONVENE INTO REGULAR SESSION**

*Harold Bell, President, reconvened the Regular Meeting at 8:13 pm.*

**10. TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**

*None.*

**11. BOARD ANNOUNCEMENTS**

*Dee Davey stated Shelly Lanners recently made a presentation to the Greater Arlington Realtors Association and did a fabulous job!*

12. **INFORMATIONAL ITEMS**

*Shelly Lanners reminded the Board again about the budget work session being held on June 7th at 6:00 pm.*

*Shelly stated that everyone wishes Hillary well as she will be out on maternity leave beginning June 8th if not sooner. Shelly announced that Coco Garcia, Activities Center Supervisor, and Jill Cannoles, Recreation Coordinator, are also pregnant.*

13. **ADJOURNMENT**

*With no further business, Harold Bell, President, adjourned the meeting at 8:16 pm.*

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Harold Bell, President

ATTEST:

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Nancy Cardinale, Secretary  
Community Services