

SE-12-0061



Special Event Application

Organization/Group	FUMC Mansfield		Today's Date	1/27/12
Applicant Name	Beth Trimble			
Applicant Address	777 N. Walnut Creek		Phone No.	817-477-2287
*Will be called for information needed and when the permit is ready for pick-up			Email	
Mansfield tx 76063			btrimble24@aol.com	
Address of Event	777 N. Walnut Creek		TX ID 3-00045-7884-2	
Date(s) of Event	April 21, 2012		Hours of Event:	7-11 AM
Annual Event or 1 st , 2 nd , 3 rd year?	Son Run ^{4th year}		Estimated Number of Attendees	600
Will Fees be charged?	Yes - race fee		Public Invited or Private Party?	
Is the event in a Mansfield Park?	NO		*If yes, Insurance is required	
Do you plan to Temporarily Close a Public Street?	Yes		*If yes, Insurance is required	
Is the event on Private Property other than your own?	NO		*If yes, signed permission is required	
Will there be any new or temporary electric lines installed?	NO			
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.				
Will you be using any generators?	NO		*If yes, indicate the location on the site plan	
Do you plan to have any Tents?	NO		*If yes, a separate permit is required.	
Do you plan to have any Promotional Signs (i.e. banners, streamers, balloons)?	Yes		*If yes, a separate permit is required	
City of Mansfield Assistance Requested:				
Barricades/ Street Closure	Yes		*If yes, show on site plan where you want to close the street and a resident roster must be submitted	
Police/Traffic Control/Security	Yes		*If yes, attach an explanation and the name and contact number of person you are making arrangements with.	
<p>Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where <u>all items</u> will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 				
Applicant Signature and Date: Beth Trimble 1-27-12				
FOR OFFICE USE				
MAC	PUBLIC WORKS	FIRE DEPT	PLANNING	
POLICE DEPT	DEV SERVICES	PARKS		
CITY COUNCIL	AGENDA:			

JAN 30 2012 email



1200 East Broad Street, Mansfield, TX 76063
 www.mansfield-tx.gov Fax: 817-477-1416

Promotional Signage Display Application

Installation Address	777 N. Walnut Creek	Suite No.	
Tenant/Business	Organization		
Applicant*	FUMC Mansfield	Phone No.	817-477-2287
*Will be called for information about the sign and when the permit is ready for pick-up			

Sign Company Not contracted			
Name		Contact Name	
Address		City	
Phone No.		State	Zip
		Email	

Purpose of Sign			
Special Event	<input checked="" type="checkbox"/>	Sale or Promotion	<input type="checkbox"/>
		Grand Opening	<input type="checkbox"/>
		Other	<input type="checkbox"/>
Date Requesting Display to Begin			

Type of Sign			
Banner	<input checked="" type="checkbox"/>	Quantity	8-10
		Size of Sign in Sq Ft	18' x 24'
		Height and Width in Ft	
Balloon	<input type="checkbox"/>	Quantity	
		Wind Signs (pennants, spinners, streamers)	<input type="checkbox"/>
		Quantity	

Please read and Include the Following Information With This Application		Fee
THIS PERMIT APPLICATION WILL BE AUTOMATICALLY DENIED IF ALL INFORMATION IS NOT COMPLETED/PROVIDED.		\$40
1. SIGN CONTENT: For all signs, include a simple drawing or attach a picture of the sign, showing sign content and dimensions. List everything that you plan to put up for the promotion.		
2. SITE PLAN SHOWING LOCATION OF SIGN(S):		
A. For wall signs or banners, include a drawing of the face of the building with the sign(s). Label dimensions of buildings and sign(s).		
B. For all other signs, show the sign and its relation to the building on the property and to the lot boundaries. Label distances of sign(s) from building and lot boundaries.		
3. NOTE: One promotional signage display, (temporary signs such as banners, balloons, streamers or any kind of wind sign) is permitted three (3) times in a calendar year, for a maximum of fourteen (14) consecutive days. A minimum of ninety (90) days is required between each display. One (1) Grand Opening display is allowed for a period of twenty-one (21) consecutive days within the first three (3) months of the date of issuance of a certificate of occupancy or business license.		

Applicant Signature	<i>E. J. D. [Signature]</i>	
Property Owner/Manager Printed Name & Signature *REQUIRED		

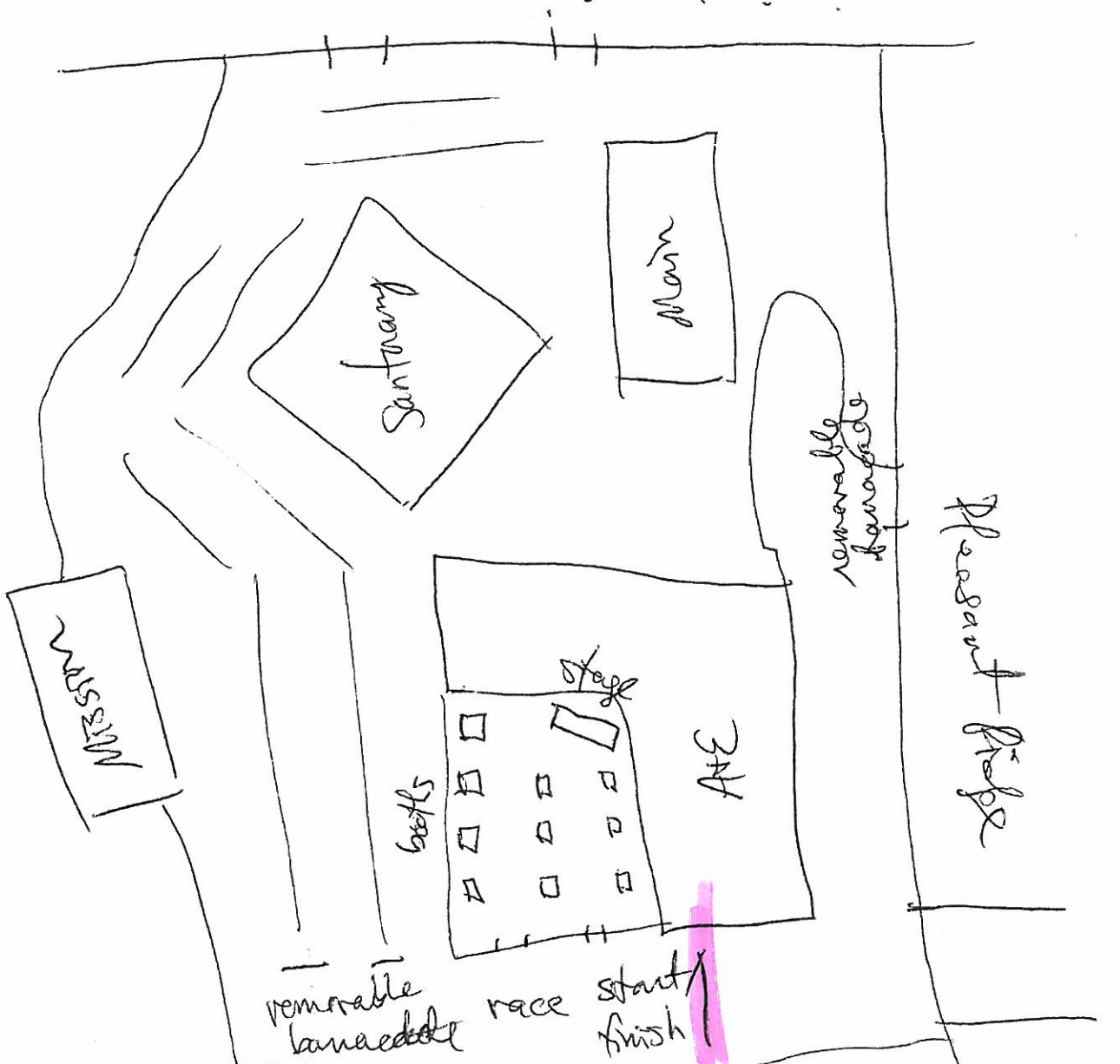
FOR OFFICE USE			
Comments			
Planning Dept		Approve <input type="checkbox"/>	Deny <input type="checkbox"/>
		Date	

* small arrow signs to show direction at corners
 + banner at church

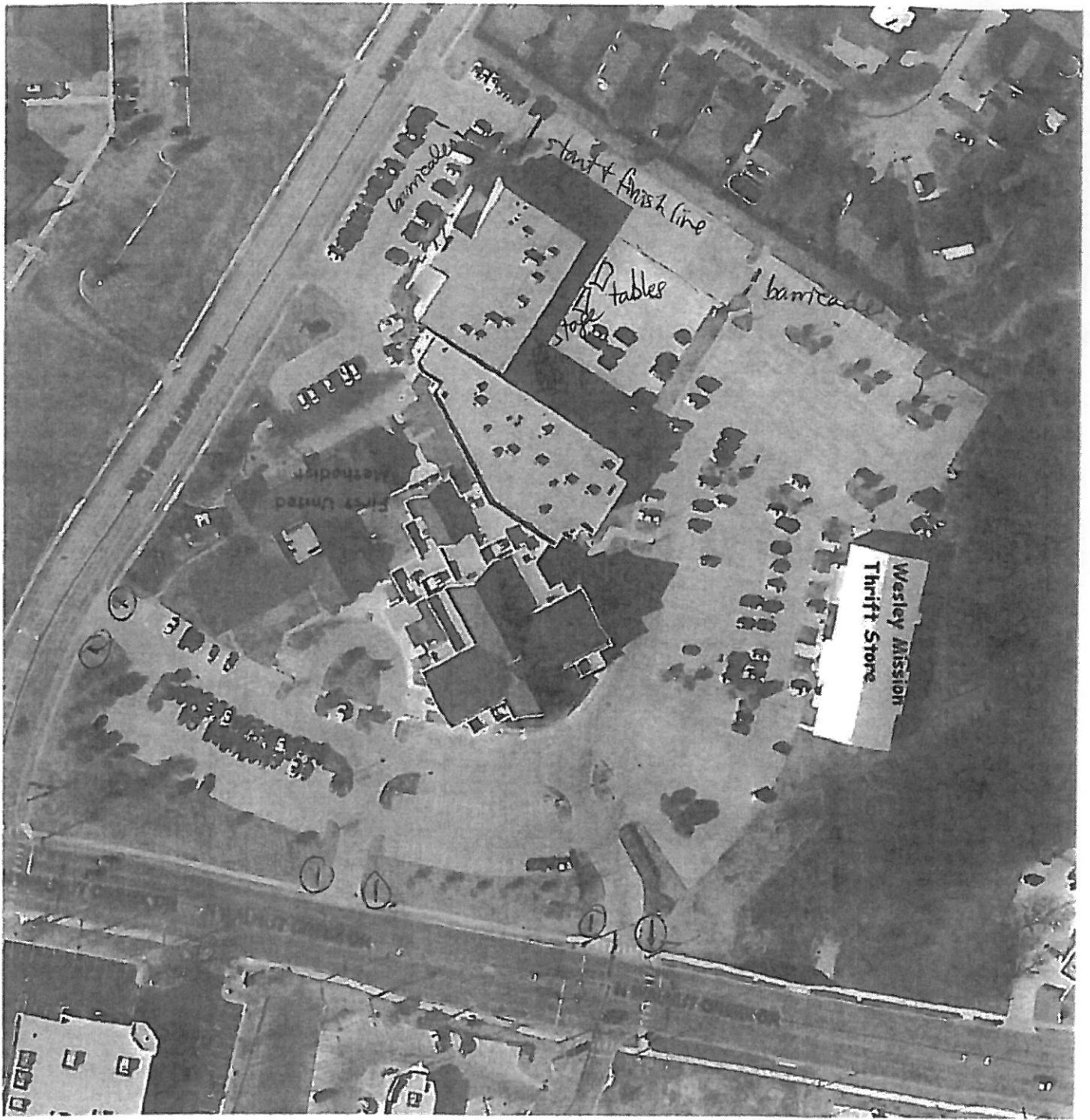
SPECIAL EVENT REVIEW COMMENTS	
EVENT:	First United Methodist Church Son Run
DATE OF EVENT:	Saturday, April 21st
*ANDY BINZ (RECREATION)	Approved
*TOBY FOJTIK (PARKS)	Approved
*KERIN MAGUIRE (PLANNING)	Approved
*DAVID BOSKI (STREETS)	Approved
*W. KYLE LANIER (POLICE)	Approved (PD will be assisting)
	A new route has been made for this year. Runners must utilize the sidewalk on N Main Street and remain out of the roadway. Mansfield PD will be assisting this event for traffic control where runners need to cross Broad Street.
*ERIC PETERSON (FIRE)	Approved
*PAUL COKER (DEVELOPMENT SERVICES)	Approved
Promo Signs?	There will be a banner at the church and small arrow signs to show direction at the corners for the runners.
Tents?	NO
Barricades?	NO
Mansfield Police Assistance?	YES *see note above
City Council Approval Required?	YES- it will be on the February 27th agenda
Special Event Number	SE 12-0061

FUMC

Walnut Creek



Pleasant Ridge



① sign for event/parking

Linda,

I have spoken to Beth. We have come to an agreement on an alternate route for this event which is listed below:

Starting at 777 N. Walnut Creek, South to **Stell Ave**, West to **Price Rd**, West on **E. Dallas St**, North on **Pond**, cross E. Broad St, North on **Smith St**, West on **Oak St**, North on N. Main St to Pleasant Ridge and back to the church.

*Note: **Runners must utilize the sidewalk on N Main and remain out of the roadway.**

** Streets listed in bold letters denote changes from the original route submitted by the applicant.

