



RECEIVED
OCT 06 2015

BY: *[Signature]*

Miles for Meredith

Special Event Application

Organization/Group: <u>The Meredith Hatch Foundation</u>	Date: <u>9/15/15</u>
Applicant: <u>Meghan Najera</u>	
Applicant's Address: <u>1609 Piccadilly Ct.</u>	Phone No. <u>512 265 2582</u>
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up	Email: <u>meghan@run-far.com</u>
Address of Event: <u>3001 E. Broad St.</u>	
Description & Activities: <u>5K and Fun Run</u>	
Date of Event: <u>November 21, 2015 Saturday</u>	Hours of Event: <u>6am-11am</u>
Public Invited or Private Party? <u>Public</u>	Estimated Number of Attendees <u>1500</u>
Is the event in a Mansfield Park? <u>no</u>	*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? <u>yes</u>	*If yes, Insurance is required
Is the event on Private Property other than your own? <u>yes</u>	*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>no</u>	
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.	
Will you be using generators? <u>no</u>	*If yes, show location on the site plan
Do you plan to have any Tents? <u>no</u>	*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>yes 1 red tent 10x10 pop-up</u>	
Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>no</u>	*If yes, a separate permit is required
City of Mansfield Assistance Requested:	
Barricades/ Street Closure? <u>yes single lane same as in 2014, reminders signed</u>	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>yes Ken Hopkins</u>	*If yes, attach an explanation and the name of the person you are working with
<p>Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 	
Applicant's Printed Name:	Applicant's Signature:
<u>Meghan Najera</u>	<i>[Signature]</i>

2015- Miles for Meredith:

- As noted Course will be coned as in 2014 and Mansfield PD will assist with Traffic Control. Last year Mansfield PD provided 4 officers and worked in tandem with MISD Police and Sgt Below. MISD took care of gate onto Cannon and onsite needs.
- Traffic cones will be dropped the morning of the event beginning at 6:30am on the entire course.
- The 18x36 signs that remind neighbors of the event will be placed out the Sunday one week prior to the event *(not allowed - can only be day of the event)*

Miles for Meredith

Race Saturday

7:00am-9:30am

- As noted on the map an inflatable arch that reads Start Finish will be at the finish line and powered by school electricity.
- All post-race activities are in the lunch room area of Mansfield High School.



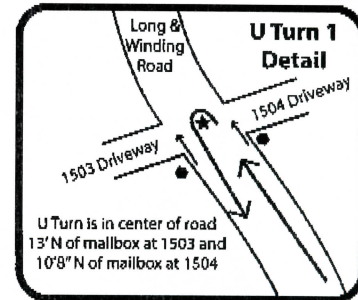
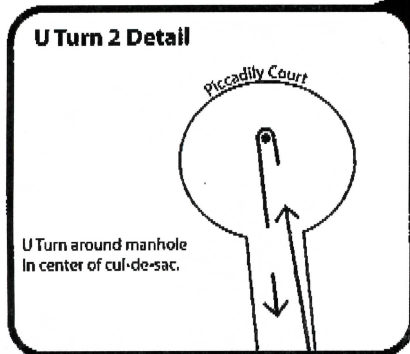
MILES FOR MEREDITH 5K

5 km - USATF Certification TX14057LAB - Mansfield, TX

Effective 11.16.2014 to 12.31.2024

Measured by Logan Burgess on 11.14.2014

Map not to Scale - No Restrictions



Start / Finish – (N32 34 26.8 W97 05 30.6) – Mansfield High School
Parking Lot Rd – 27'8" S of fire hydrant just S of Gymnasium
and 73' N of crosswalk to entry

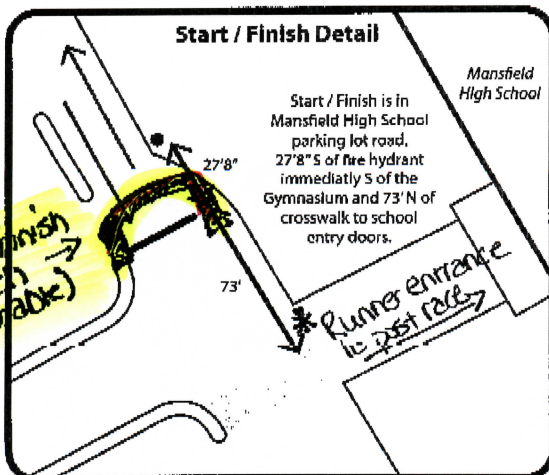
Mile 1 – (N32 34 59.2 W97 05 18.1) – 1404 Long & Winding Road
19' N of mailbox at address

**U Turn 1 – (N32 35 05.0 W97 05 18.7) – 1503 Long & Winding Road
13' N of mailbox at address**

U Turn 2 – (N32 35 05.0 W97 05 18.7) – Piccadilly Ct Cul-de-sac
turn around manhole in center of cul-de-sac

Mile 2 – (N32 35 10.0 W97 05 39.0) – 1600 Piccadilly Ct
even with sidewalk to house at address

Mile 3 – (N32 34 31.9 W97 05 33.9) – Parking Lot Road at SW corner
Track / Football Field – even with yellow fence post



**Race
Cause
Signs for
neighborhood
awareness**

L. A. Byrne

Measured by Logan Burgess
USATF / RRTC Course Certifier
AIMS / IAAF Level B Measurer

**Map Not
To Scale**

WGS84 GPS
Datum

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT

(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

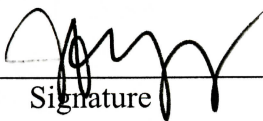
The Meredith Hatch Foundation (Miles 4 Meredith)
(Person, group or business name)

permission to have their special event on said property.

Property address: 3001 E. Broad St.

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☐ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (Note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☐ Misc. Approved: _____


Signature

Jennifer Young Principal, Mansfield HS
Printed Name/ Job Title

3001 E Broad St Mansfield 76063
Mailing Address

682- 314 -0140
Contact Phone Number

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT

(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

Knightsbridge HOA
(Person, group or business name)

permission to have their special event on said property.

Property address: Piccadilly Ct. Mansfield TX 76003

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☐ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (Note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities

☒ Misc. Approved: Use of street in Estates of Knightsbridge w/ cones and water stop at front gate

[Signature]
Signature

Richard Newton
Printed Name/ Job Title

1617 PICCADILLY CT., MANSFIELD, TX 76063
Mailing Address

812-915-5196
Contact Phone Number

10/6/2015

Gmail - USATF Sanction - Third-Party Certificate Status



Meghan Najera <meghan.najera@gmail.com>

USATF Sanction - Third-Party Certificate Status

sanctions@usatf.org <sanctions@usatf.org>
To: meghan@run-far.com

Wed, Sep 30, 2015 at 9:20 AM

The third-party certificate request(s) listed below for the USATF sanctioned event Miles for Meredith on 11/21/2015 have been approved for processing. Once certificates have been issued by the insurance company, they will be e-mailed to you. You are then required to forward the certificates to your third parties. (USATF does not send certificates directly to third parties.)

- City of Mansfield
- Mansfield ISD- Mansfield High School
- Methodist Hospital of Dallas DBA Methodist Mansfield Medical Center
- RunFAR Racing Services, Inc

Sincerely,
USA Track & Field
www.usatf.org

**Insurance
Policy will be turned
in before the event.*