



SPECIAL EVENT REVIEW COMMENTS & APPROVALS

| | |
|------------------------------------|--|
| EVENT: | Pickle Parade 2016 & 5K |
| DATE OF EVENTS: | Friday March 11th from 5-10pm, Saturday March 12th from 6am-7pm. |
| *ANDY BINZ (RECREATION) | Approved (with stipulations) |
| COMMENTS | <p>The Parks and Recreation Department approves with the following stipulations:</p> <p>Town Park:</p> <p style="padding-left: 40px;">To remain open and accessible to the public, including the parking lot for both Friday night and Saturday.</p> <p style="padding-left: 40px;">Friday night event will be showing a movie. Movie has not been selected yet but needs to be appropriate for public viewing.</p> <p>10 K Race Route:</p> <p style="padding-left: 40px;">Due to construction at McKnight East Park , access to the walkway leading to the softball fields will probably not be available for the 10 K race. Staff has suggested using an alternative route for the 10 K.</p> |
| *KERIN MAGUIRE (PLANNING) | APPROVED |
| Promotional Signs? | on the day of the event only |
| *DAVID BOSKI (STREETS) | APPROVED |
| NOTES: | Crossroads is handling the barricades |
| Street Closures? | Yes |
| *PAUL COKER (DEVELOPMENT SERVICES) | Approved |
| HOWARD REDFEARN (ENVIRONMENTAL) | Approved (with stipulations) |
| NOTES: | approved after the applicant met his requirements to control & dispose of any trash; agreed that food vendors will not discharge any water or waste. |
| *ERIC PETERSON (FIRE) | Approved (with stipulations) |
| COMMENTS | Will be working with applicant on planning for parking and other safety measures. Emergency access lanes must be maintained on parking area of Main St. |
| *W. KYLE LANIER (POLICE) | Approved (with stipulations) |

COMMENTS:

Approved with the follow comments, PD

Sgt. Sherwin will be coordinating for the Police Department.

Recommend Town Park remain open and accessible to the public, including the parking lot. Barricades at Pleasant Ridge will need to be situated to allow park traffic through. The Police Department will provide one sign to alert the public the roadway is open only to Pickle Parade and Town Park traffic only. Substantial barricades will need to be place south of the park entrance to restrict vehicle traffic.

Parking to be allowed to the south of the Town Park entrance starting after the completion of the race events.

Cars to be parked on both sides of Main St. but not in the middle of the road. The middle of the road must remain open for emergency access.

Event organizers must provide staffing to monitor the parking area throughout the event.

Staff recommends that charging a fee for parking on Main St. or any public parking lot not be allowed.

| | |
|---------------------------------|-------------------|
| City Council Approval Required? | YES |
| Agenda Date: | 2/8/2016 |
| Special Event Number | SE 16-1696 |
| Additional Comments | |