



# CITY OF MANSFIELD

620 S. Wisteria Street  
Mansfield, TX 76063

## Meeting Agenda

### Keep Mansfield Beautiful Commission

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Monday, March 12, 2018

6:00 PM

Chris Burkett Service Center

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1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

*CITIZENS WISHING TO ADDRESS THE BOARD MAY DO SO AT THIS TIME. ALL COMMENTS ARE LIMITED TO 5 MINUTES. PLEASE REFRAIN FROM "PERSONAL CRITICISMS."*

3. **MEMBER COMMENTS**

4. **STAFF COMMENTS**

5. **APPROVAL OF MINUTES**

[18-2654](#)

*Attachments:* [KMB Minutes Feb12 2018 \(1\).docx](#)

6. **TREASURER'S REPORT**

*Current Balance  
Payments Received  
Option to Take Payments*

7. **ROUTINE BUSINESS**

*Adopt -A -Street (updates / discussion)  
New Streets  
Streets to be Eliminated  
Missing Signage*

8. **OLD BUSINESS**

*Bylaws  
City Tree  
KTB Conference  
Dropbox vs. Google Drive*

9. **NEW BUSINESS**

*ADOPT A STREET*

- a. Plan for Participant Recognition*
- b. September Thank You Luncheon (select date, time, theme, purpose & agenda)*

*EARTH DAY MANSFIELD / EVENT COMPONENTS*

- a. Honorary Chairs - Responsibilities / Tasks*
- b. Children's Area (Leon)*
- c. Fishing Tournament (Sarah & Amanda)*
- d. Vendors (Sarah)*
- e. City Departments / ECC will not be open to the public on 4-28-2018 \*liability concerns\**
- f. Tiny Houses (Jennifer)*
- g. Food Vendors (Sarah)*
- h. Alcohol Permit*

*MUSIC / ENTERTAINMENT*

- a. DJ Marine -DJ for the day*
- b. Derek Lee Band -- 12-3pm*
- c. Stage will be available (10-12pm & 3-4pm)*

*EDUCATIONAL CLASSES (Board Discussion)*

*RAIN BARREL AUCTION (Sarah & Amanda)*

*MARKETING & ADVERTISING*

- a. Board Member Hurlbut will continue working with local papers and magazines*
- b. Portable Marquees*
- c. Pricing on Tube-Dude / Hot Air Balloon*

*LOGISTICS*

- a. When to order Port O'Potties and how many*
- b. When to order Trash Cans (City has many blue trash cans available @ Service Center)*
- c. Parking - Revise Signage / Volunteer directors for parking in side lots \*American Carton Co.\**
- d. Tables & Chairs*

*VOLUNTEERS - Board Members are to begin sending their requests for volunteers to Board Member Green or Roberts.*

*SPONSORS*

**10. ADJOURNMENT**

**CERTIFICATION**

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Friday, March 9, 2018.

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Amanda Greeley  
Public Works Administrative Assistant

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