



CITY OF MANSFIELD

620 S. Wisteria Street
Mansfield, TX 76063

Meeting Agenda

Keep Mansfield Beautiful Commission

Monday, March 12, 2018

6:00 PM

Chris Burkett Service Center

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

CITIZENS WISHING TO ADDRESS THE BOARD MAY DO SO AT THIS TIME. ALL COMMENTS ARE LIMITED TO 5 MINUTES. PLEASE REFRAIN FROM "PERSONAL CRITICISMS."

3. **MEMBER COMMENTS**

4. **STAFF COMMENTS**

5. **APPROVAL OF MINUTES**

[18-2654](#)

Attachments: [KMB Minutes Feb12 2018 \(1\).docx](#)

6. **TREASURER'S REPORT**

*Current Balance
Payments Received
Option to Take Payments*

7. **ROUTINE BUSINESS**

*Adopt -A -Street (updates / discussion)
New Streets
Streets to be Eliminated
Missing Signage*

8. **OLD BUSINESS**

*Bylaws
City Tree
KTB Conference
Dropbox vs. Google Drive*

9. **NEW BUSINESS**

ADOPT A STREET

- a. Plan for Participant Recognition*
- b. September Thank You Luncheon (select date, time, theme, purpose & agenda)*

EARTH DAY MANSFIELD / EVENT COMPONENTS

- a. Honorary Chairs - Responsibilities / Tasks*
- b. Children's Area (Leon)*
- c. Fishing Tournament (Sarah & Amanda)*
- d. Vendors (Sarah)*
- e. City Departments / ECC will not be open to the public on 4-28-2018 *liability concerns**
- f. Tiny Houses (Jennifer)*
- g. Food Vendors (Sarah)*
- h. Alcohol Permit*

MUSIC / ENTERTAINMENT

- a. DJ Marine -DJ for the day*
- b. Derek Lee Band -- 12-3pm*
- c. Stage will be available (10-12pm & 3-4pm)*

EDUCATIONAL CLASSES (Board Discussion)

RAIN BARREL AUCTION (Sarah & Amanda)

MARKETING & ADVERTISING

- a. Board Member Hurlbut will continue working with local papers and magazines*
- b. Portable Marquees*
- c. Pricing on Tube-Dude / Hot Air Balloon*

LOGISTICS

- a. When to order Port O'Potties and how many*
- b. When to order Trash Cans (City has many blue trash cans available @ Service Center)*
- c. Parking - Revise Signage / Volunteer directors for parking in side lots *American Carton Co.**
- d. Tables & Chairs*

VOLUNTEERS - Board Members are to begin sending their requests for volunteers to Board Member Green or Roberts.

SPONSORS

10. ADJOURNMENT

CERTIFICATION

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Friday, March 9, 2018.

Amanda Greeley
Public Works Administrative Assistant

This building is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. To make arrangements, call (817)473-0211 or (TDD) 1-800-RELAY TX, 1-800-735-2989.