



CITY OF MANSFIELD

1200 East. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Agenda

City Council

Monday, August 29, 2016

5:00 PM

Council Chambers

SPECIAL MEETING

1. **5:00 P.M. - CALL MEETING TO ORDER**

2. **RECESS INTO EXECUTIVE SESSION**

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. **Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

Seek Advice of City Attorney Regarding Project #16-17

B. **Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072**

C. **Personnel Matters Pursuant to Section 551.074**

Board Interviews

D. **Deliberation Regarding Commercial or Financial Information Received From or the Offer of a Financial or Other Incentive Made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is Conducting Economic Development Negotiations Pursuant to Section 551.087**

Project #16-08 - Business Prospect Briefing

3. **6:50 P.M. – COUNCIL BREAK PRIOR TO REGULAR BUSINESS SESSION**

4. **7:00 PM OR IMMEDIATELY FOLLOWING EXECUTIVE SESSION - RECONVENE INTO REGULAR BUSINESS SESSION**

5. **INVOCATION**

6. **PLEDGE OF ALLEGIANCE**

7. TEXAS PLEDGE

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God; One and Indivisible"

8. CITIZEN COMMENTS

Citizens wishing to address the Council on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to 5 minutes. Please refrain from "personal criticisms."

In order to be recognized during the "Citizen Comments" or during a Public Hearing (applicants included), please complete a blue or yellow "Appearance Card" located at the entry to the City Council Chamber and present it to the Assistant City Secretary prior to the start of the meeting.

9. COUNCIL ANNOUNCEMENTS**10. STAFF COMMENTS**

In addition to matters specifically listed below, Staff comments may include updates on ongoing or proposed projects and address of posted agenda items.

A. City Manager Report or Authorized Representative

Current/Future Agenda Items

11. TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**12. PUBLIC HEARING****[16-1993](#)**

Public Hearing - Second Public Hearing on the Tax Rate, Levying the Ad Valorem Taxes for the Fiscal Year 2017 at a Rate of \$0.7100 per One Hundred Dollars (\$100.00) Assessed Valuation on all Taxable Property Within the Corporate Limits of the City as of January 1, 2016, to Provide Revenues for the Payment of Current Expenditures and to Provide an Interest and Sinking Fund on all Outstanding Debts of the City, and Providing for Due and Delinquent Dates Together With Penalties and Interest

Sponsors: Peter Phillis

Attachments: [Ordinance](#)

[16-1994](#)

Public Hearing - Second Public Hearing on the Budget for the Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017, in Accordance with the Charter of the City of Mansfield, and the Appropriation of Various Amounts Thereof

Sponsors: Peter Phillis

Attachments: [Ordinance](#)

[16-1995](#)

Public Hearing - Second Public Hearing on the Use of Hotel/Motel Tax for the Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017

Sponsors: Peter Phillis

13. ADJOURN

CERTIFICATION

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the August 29, 2016 Special City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, mansfieldtexas.gov, on Friday, August 26, 2016 prior to 5:00 p.m., in compliance with Chapter 551, Texas Government Code.

Jeanne Heard, City Secretary

Approved as to form:

City Attorney

DATE OF POSTING: _____ TIME: _____ am/pm

DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call (817) 473-0211 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.



CITY OF MANSFIELD

1200 East. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 16-1993

Agenda Date: 8/29/2016

Version: 2

Status: Public Hearing

In Control: City Council

File Type: Consideration Item

Title

Public Hearing - Second Public Hearing on the Tax Rate, Levying the Ad Valorem Taxes for the Fiscal Year 2017 at a Rate of \$0.7100 per One Hundred Dollars (\$100.00) Assessed Valuation on all Taxable Property Within the Corporate Limits of the City as of January 1, 2016, to Provide Revenues for the Payment of Current Expenditures and to Provide an Interest and Sinking Fund on all Outstanding Debts of the City, and Providing for Due and Delinquent Dates Together With Penalties and Interest

Requested Action

Provide opportunity for the citizens of Mansfield, Texas to offer their ideas regarding the FY 2016/2017 tax rate.

Recommendation

Receive citizen input regarding the tax rate.

Description/History

The City of Mansfield, Texas has announced a tax rate of \$0.71 to support the budget for fiscal year 2017. The public hearing is to receive input from the public about the tax rate.

Justification

Provide for the annual service program to the City of Mansfield, Texas for fiscal year 2017.

Funding Source

N/A

Prepared By

Peter K. Phillis, Deputy City Manager
817-276-4261

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MANSFIELD, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE FISCAL YEAR 2017 AT A RATE OF \$0.7100 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2016, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENDITURES AND TO PROVIDE AN INTEREST AND SINKING FUND ON ALL OUTSTANDING DEBTS OF THE CITY; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council has conducted the necessary public hearings as required by state and local statutes, and has complied with the Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, TEXAS, OF TARRANT, ELLIS AND JOHNSON COUNTIES THAT:

SECTION 1. That there be and is hereby levied for the fiscal year 2017 on all taxable property, real, personal, and mixed, situated within the limits of the City of Mansfield, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.71000 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

(a) For the purpose of defraying the current expenditures of the municipal government of the City, a tax of \$0.470777 on each One Hundred Dollars (\$100.00) assessed value on all taxable property.

(b) For the purpose of creating a sinking fund to pay the interest and principal on all outstanding bonds of the City, not otherwise provided for, a tax of \$0.239223 on each One Hundred Dollars (\$100.00) assessed value of all taxable property within the City which shall be applied to the payment of such interest and maturities of all outstanding bonds.

SECTION 2. That all ad valorem taxes shall become due and payable on October 1, 2016, and all ad valorem tax for the year shall become delinquent after January 31, 2017. There shall be no discount for payment of taxes prior to January 31, 2017. A delinquent tax shall incur all penalty and interest authorized by law (33.01 SPTC), to wit: a penalty of six percent of the amount of the tax for the first calendar month it is delinquent plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Provided, however, a tax delinquent on July 1 incurs a total penalty of twelve percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2016, incur an additional penalty of twenty percent of the amount of taxes, penalty, and interest due; such

additional penalty is to defray costs of collection due to contract with the City's Tax Collection Attorney pursuant to Section 33.07 of the Property Tax Code.

SECTION 3. If you are 65 or older, you may pay your current taxes on your home in four installments. You must pay at least one-fourth of your taxes before February 1 (delinquency date). The remaining payments are due before April 1, June 1, and August 1, without any penalty and interest. And, an over-65 homeowner can defer payment of the taxes.

SECTION 4. Taxes are payable at 100 E. Weatherford, Room 102C, Fort Worth, Texas 76196-0301 at the office of the Tarrant County Tax Assessor-Collector. The County shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION 5. That the tax rolls, as presented to the City Council, together with any supplement thereto, be, and the same are hereby approved.

SECTION 6. The fact that it is necessary that this ordinance be enacted in order to authorize the collection of ad valorem taxes for the year 2016, this ordinance shall take effect from and after its passage as the law in such cases provides.

PASSED AND ADOPTED on the first reading this 6th day of September, 2016.

PASSED AND ADOPTED on the second reading this 7th day of September, 2016.

PASSED AND ADOPTED on the third and final reading this 8th day of September, 2016.

David Cook, Mayor

ATTEST:

Jeanne Heard, City Secretary

APPROVED AS TO FORM AND LEGALITY

E. Allen Taylor, Jr., City Attorney



CITY OF MANSFIELD

1200 East. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 16-1994

Agenda Date: 8/29/2016

Version: 2

Status: Public Hearing

In Control: City Council

File Type: Consideration Item

Title

Public Hearing - Second Public Hearing on the Budget for the Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017, in Accordance with the Charter of the City of Mansfield, and the Appropriation of Various Amounts Thereof

Requested Action

Provide opportunity for the citizens of Mansfield to offer their ideas regarding the FY 2016/2017 proposed budget.

Recommendation

Receive citizen input regarding the FY 2016/2017 proposed budget.

Description/History

The public hearing regarding the proposed FY 2016/2017 budget to receive citizen input.

Please note that a vote to adopt the budget ordinance will be presented at the special Council meetings scheduled for September 6, September 7, and September 8, 2016.

Justification

Provide for the annual service program for the City of Mansfield, Texas for fiscal year 2017.

Funding Source

N/A

Prepared By

Peter K. Phillis, Deputy City Manager
817-276-4261

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF MANSFIELD, APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Mansfield, of Tarrant, Ellis and Johnson Counties, has submitted to the City Council a proposed budget of the revenues of said City and the expenditures of conducting the affairs thereof and providing a complete financial plan for 2016-2017, and which said proposed budget has been compiled from detailed information obtained from the divisions, departments, of offices of the City; and,

WHEREAS, the City Council has conducted the necessary public hearings as required by all state and local statutes, and has complied with the Open Meetings Act.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, TEXAS, THAT:

SECTION 1. That the proposed budget of the revenues of the City of Mansfield and the expenditures of conducting the affairs thereof, providing a complete financial plan for the ensuing fiscal year beginning October 1, 2016 and ending September 30, 2017, as submitted to the City Council by the City Manager of said City, be, and the same is in all things adopted and approved as the budget of all current expenditures as well as fixed charges against said City for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

SECTION 2. That the sum of \$52,208,793 is hereby appropriated out of the General Fund for the payment of operating expenses and capital outlay of the City Government as established in the approved budget document.

SECTION 3. That the sum of \$13,349,613 is hereby appropriated out of the General Obligation Debt Service Fund paying principal and interest due on general obligation debt as it matures and creating a sinking fund thereof.

SECTION 4. That the sum of \$4,579,962 is hereby appropriated out of the Mansfield Parks Facilities Development Corporation for the purpose of constructing recreational and cultural facilities and other related costs.

SECTION 5. That the sum of \$1,941,171 is hereby appropriated out of the Mansfield Parks Facilities Development Corporation for the purpose of paying interest and principal requirements on its revenue bonds.

SECTION 6. That the sum of \$20,545,556 is hereby appropriated out of the Mansfield Parks Facilities Development Corporation Parks Construction Fund for the purpose of paying for the development, construction and recreational facilities.

SECTION 7. That the sum of \$10,962,212 is hereby appropriated out of the Law Enforcement Complex - Jail Operations Fund for the purpose of paying operating expenses and capital outlay for the operations of the Law Enforcement Complex.

SECTION 8. That the sum of \$23,395,732 is hereby appropriated out of the Street Construction Fund for the purpose of constructing permanent street improvements and other related costs.

SECTION 9. That the sum of \$1,941,370 is hereby appropriated out of the Drainage Utility Fund for the purpose of operating expenses for the operations.

SECTION 10. That the sum of \$3,220,000 is hereby appropriated out of the Drainage Construction Fund for the purpose of operating expenses for the operations.

SECTION 11. That the sum of \$528,170 is hereby appropriated out of the Drainage Debt Service Fund for the purpose of paying interest and principal requirements on its revenue bonds.

SECTION 12. That a sum \$1,250,377 is hereby appropriated out of the Equipment Replacement Fund for the purpose of purchasing new or replacement equipment.

SECTION 13. That the sum of \$23,758,511 is hereby appropriated out of the Water and Sewer revenues for the purpose of paying operating expenses, interfund transfers, and capital outlay for the operation thereof as established in the approved budget document.

SECTION 14. That the sum of \$6,059,234 is hereby appropriated out of the Water and Sewer Revenue Debt Fund for the purpose of paying interest and principal requirements on water and sewer revenue bonds.

SECTION 15. That the sum of \$8,026,574 is hereby appropriated out of the Utility Construction Fund for the purpose of making permanent improvements to the utility system and other related costs.

SECTION 16. That the sum of \$15,100,000 is hereby appropriated out of the Building Construction Fund for the purpose of constructing the Dallas Stars Center.

SECTION 17. That the sum of \$976,943 is hereby appropriated out of the Economic Development Fund for the purpose of Economic Development and other related costs.

SECTION 18. That the sum of \$1,202,784 is hereby appropriated out of the MEDC Debt Service Fund for the purpose of paying interest and principal requirements on its revenue bonds.

SECTION 19. That the sum of \$19,954,572 is hereby appropriated out of the MEDC Development Fund for the purpose of making permanent improvements to approved economic development projects.

SECTION 20. That the sum of \$713,300 is hereby appropriated out of the Hotel/Motel Funds for the purpose of promoting tourism.

SECTION 21. That the State of Texas did authorize a vote of the people on an amendment to the Texas Constitution permitting an exemption of the assessed valuation of resident homesteads of persons sixty-five years of age or older, and such amendment was voted on by the electorate of the State of Texas and was duly adopted by the residents of the State of Texas. That resident homesteads of persons Sixty-Five (65) years of age or older shall be entitled to receive a Fifty Thousand and 00/100 Dollars (\$50,000) exemption of the assessed valuation of said resident homestead. That this ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Mansfield and it is accordingly so ordained.

SECTION 22. At any time during the fiscal year, the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office, or agency. Transfers between departments or funds require council approval.

SECTION 23. That Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 24. That this Ordinance shall be and remain in full force and effect from and after its final passage and publication as herein provided.

SECTION 25. That a public meeting was held before the City Council as a committee as a whole, August 22, 2016 and August 29, 2016, and that due notice of said public meeting was published in a newspaper having general circulation and on the City of Mansfield website and in the City of Mansfield; that following said public meeting and after the third and final reading hereof, this Ordinance shall be published in a newspaper having general circulation in the City of Mansfield, Texas.

PASSED AND ADOPTED on the first reading this 6th day of September 2016.

PASSED AND ADOPTED on the second reading this 7th day of September 2016.

PASSED AND ADOPTED on the third and final reading this 8th day of September 2016.

David Cook, Mayor

ATTEST:

Jeanne Heard, City Secretary

APPROVED AS TO FORM AND LEGALITY:

E. Allen Taylor, City Attorney



CITY OF MANSFIELD

1200 East. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

STAFF REPORT

File Number: 16-1995

Agenda Date: 8/29/2016

Version: 2

Status: Public Hearing

In Control: City Council

File Type: Consideration Item

Agenda Number:

Title

Public Hearing - Second Public Hearing on the Use of Hotel/Motel Tax for the Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017

Requested Action

Provide an opportunity for the citizens of Mansfield to offer their ideas regarding the use of Hotel/Motel Tax for FY 2016/2017.

Recommendation

Receive citizens input regarding the use of Hotel/Motel Tax for FY 2016/2017.

Description/History

Annually, the City of Mansfield, Texas adopts a service/work plan for the department of the City. Accordingly, during the process the City of Mansfield, Texas also adopts a budget for the use of administration of the Hotel/Motel Tax Funds as defined by the City Council of Mansfield.

The Texas Legislature has defined the use of the funds by legislating guidelines found in Chapter 351 of the Texas Tax Code. Historically, the City Council has allocated certain percentages of the expected revenue collection from the Hotel/Motel tax in the upcoming year. The allocations of the proceeds to the organizations are defined by the City Council. Use or purpose of the funds is to be determined by the City Council within the parameters of the law.

- Council may choose not to allocate any funds;
- Council may choose to allocate a portion of the funds;
- Council may choose to allocate all the funds.

Guidance on use or allocation of funds can be found in Chapter 351 of the Texas Tax Code.

The City anticipates collecting \$713,300.

Justification

As permitted by State Law and Charter.

Funding Source

Hotel/Motel in City

Prepared By

Peter K. Phillis, Deputy City Manager
817-276-4261