

<p style="text-align: center;">AGENDA</p> <p style="text-align: center;">HISTORIC LANDMARK COMMISSION CITY OF MANSFIELD, TEXAS CITY HALL COUNCIL CHAMBERS THURSDAY, AUGUST 8, 2019, 5:30 PM</p>
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1. CALL TO ORDER

2. APPROVAL OF LAST MEETING MINUTES

3. OTHER AGENDA ITEMS:

- A. Appointment of a Preservation Month Coordination Sub-Committee
- B. HLC#19-005: Approval of the Vision and Annual Preservation Goals for 2019 - 2020

4. DISCUSSION:

- A. Update on the Gaulden-Baskin House at 301 W. Broad Street
- B. Update on the Historic Preservation Tax Exemption Program

5. COMMISSION ANNOUNCEMENTS

6. STAFF ANNOUNCEMENTS

7. ADJOURNMENT OF MEETING

I certify that the above agenda was posted on the bulletin board next to the main entrance of City Hall on August 2, 2019, in accordance with Chapter 551 of the Texas Government Code.

Delia Jones, Secretary

- This building is wheelchair accessible. Disabled parking spaces are available. Request for sign interpreter services must be made 48 hours ahead of meeting to make arrangements. Call 817 473-0211 or TDD 1-800-RELAY TX, 1-800-735-2989.

**HISTORIC LANDMARK COMMISSION
CITY OF MANSFIELD**

July 11, 2019

Chairman Smith called the meeting to order at 5:30 p.m. in the City Council Conference Room at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Present:

Robert Smith	Chairman
Justin Gilmore	Commissioner
Lynda Pressly	Commissioner
Mark Walker	Commissioner
Rick Weintraub	Commissioner
Ginny Graygor	Commissioner

Absent:

Houston Mitchell	Commissioner
David Littlefield	Vice-Chairman
Arnaldo Rivera	Commissioner

Staff:

Art Wright	Planner
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Approval of Last Meeting Minutes

Chairman Smith called for approval of the minutes of the June 13, 2019 meeting. Commissioner Pressley made a motion to approve the minutes as presented. Commissioner Graygor seconded the motion which carried by a vote of 6 to 0.

Other Agenda Items

Appointment of a Preservation Month Coordination Sub-Committee

Chairman Smith reported that Commissioner Weintraub had declined to serve on the Preservation Month Coordination Sub-Committee. Commissioner Weintraub stated that as he had only recently moved to Mansfield and was a new member of the Commission, that a commissioner with more seniority would be appropriate to serve on the sub-committee. With the absence of three commissioners at this meeting, Chairman Smith directed that appointment of a second committee member be postponed until the August meeting.

Consideration of the Vision and Annual Preservation Goals for 2019 - 2020

Chairman Smith opened the discussion on the vision and preservation goals for the coming year. Commissioner Weintraub proposed a change to the vision statement to make the Commission's vision more clear. The revised vision statement under consideration is "The Historic Landmark Commission exists to preserve the past and educate the public on the uniqueness of Mansfield."

Chairman Smith described the progress on the Commission's current goals and requested any changes or additions from the Commissioners. Commissioner Gilmore recommended deleting the goal to "Identify high priority or endangered historic resources for preservation," as this goal was accomplished. Mr. Wright reported that Tarrant County had received a Certified Local Government grant from the Texas Historical Commission to prepare a county-wide preservation plan. He stated that Mansfield would participate as much as possible in that project. After discussion, the Commission drafted the following goals:

- 1) Identify and prioritize Mansfield's historic resources.
 - a) Work with the Tarrant County Historic Preservation Commission on updating the Historic Resources Survey as part of a county-wide effort.

- 2) Develop incentives for historic preservation in conjunction with the City Council.
 - a) Formulate a proposal for incentives such as tax abatements, low-interest loans, and grants to promote the restoration, rehabilitation and reuse of historic resources and discourage the demolition of these resources.
 - b) Hold a joint work session with the City Council to present the historic preservation incentive program and discuss funding mechanisms for the program.
- 3) Promote the work of the Historic Landmark Commission.
 - a) Produce an annual report of the Commission's activities to educate the public on the Commission's role and the need for historic preservation.
- 4) Increase the Commission's public engagement programs.
 - a) Promote related events for Preservation Month, May 2020
 - b) Send letters to the owners of historic properties describing the benefits and incentives for becoming a designated historic landmark.
 - c) Work with the Museum to produce short educational videos on historic buildings, museum exhibits and other preservation topics

Discussion on content for the 2018-2019 Annual Report

Mr. Wright stated that one of the Commission's goals for last year was to prepare a report of their preservation activities. Mr. Wright requested that the Commission consider the audience, format and content of the proposed report. He also went over examples of reports from other cities with the Commission and presented a draft report for the Commission to review.

After discussion, Commissioner Weintraub made a motion to instruct Staff to proceed with the draft report as presented. Commissioner Gilmore seconded the motion which carried by a vote of 6 to 0.

Commission Announcements

Commissioner Weintraub announced the birth of his new great-grandchild.

Staff Comments

Mr. Wright reported that the City had engaged Phoenix 1 as the Construction Manager for the Man House restoration project.

Adjournment

With no further business, Chairman Smith adjourned the meeting at 6:25 p.m.

Robert A. Smith, Chairman

ATTEST:

Delia Jones, Secretary

HISTORIC LANDMARK COMMISSION COMMUNICATION

Agenda Date: August 8, 2019

Subject: HLC#19-005: Approval of the Vision and Annual Preservation Goals for 2019 - 2020

COMMENTS AND CONSIDERATIONS

On July 11, 2019, the Commission discussed amending its vision and preservation goals for the next year. At the Commission's direction, Staff has prepared the new vision and annual goals for 2019 – 2020. These are shown below for the Commission's approval:

- Vision: “The Historic Landmark Commission exists to preserve the past and educate the public on the uniqueness of Mansfield.”
- The annual preservation goals are:
 - 1) *Identify and prioritize Mansfield's historic resources.*
 - a) Work with the Tarrant County Historic Preservation Commission on updating the Historic Resources Survey as part of a county-wide effort.
 - 2) *Develop incentives for historic preservation in conjunction with the City Council.*
 - a) Formulate a proposal for incentives such as tax abatements, low-interest loans, and grants to promote the restoration, rehabilitation and reuse of historic resources and discourage the demolition of these resources.
 - b) Hold a joint work session with the City Council to present the historic preservation incentive program and discuss funding mechanisms for the program.
 - 3) *Promote the work of the Historic Landmark Commission.*
 - a) Produce an annual report of the Commission's activities to educate the public on the Commission's role and the need for historic preservation.
 - 4) *Increase the Commission's public engagement programs.*
 - a) Promote related events for Preservation Month, May 2020
 - b) Send information to the owners of historic properties describing the benefits and incentives for becoming a designated historic landmark.
 - c) Work with the Museum to produce short educational videos on historic buildings, museum exhibits and other preservation topics

Upon adoption, the Annual Vision and Goals will be provided to the Texas Historical Commission to meet the Certified Local Government reporting requirements.