



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

Historic Landmark Commission

Thursday, May 5, 2022

5:30 PM

City Hall Council Chambers

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff:

Art Wright, Head Planner / HPO

Jennifer Johnston, Development Coordinator

Commissioners:

Present 7 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Allan Hudson

2. APPROVAL OF MINUTES

[22-4658](#)

Minutes - Approval of the April 14, 2022 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the April 14, 2022 meeting. Commissioner Leach made a motion to approve the minutes as presented. Commissioner Kowalski seconded the motion which carried by the following vote:

Aye: 7 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf; Thomas Leach and Allan Hudson

Nay: 0

Abstain: 0

3. CITIZENS COMMENTS

None

4. DISCUSSION ITEMS

[21-4430](#)

HLC#21-013: Discussion regarding revisions to the Design Guidelines for Historic Mansfield

Mr. Wright provided a draft for Chapter Three of the updated Design Guidelines for

Historic Mansfield.

After a discussion the Commission directed Mr. Wright make some changes and proceed to updating the next chapters.

5. PRESERVATION MONTH REPORT AND DISCUSSION

Vice-Chairman Littlefield presented an overview the events planned for Preservation Month 2022, including the following:

The Man House Museum will be open Wednesday through Saturday, 10 am to 4 pm, with craft demonstrations on Saturdays

There will be a Mansfield ISD Historic Poster Contest for Preservation Month with the winning entries displayed at the Mansfield Public Library. The Mansfield Historical Society is sponsoring the prize monies for the MISD Historical poster contest winners.

The Historic Recognition Day Ceremony has been set for May 14, 2022.

Walking tours of Historical Downtown Mansfield will be available on Saturday in May.

Mansfield Historical Museum will be hosting a scavenger hunt directing Mansfield youth to learn about Historic Mansfield.

6. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright presented the Historic Preservation Officer's Report for May 2022 to the Commission.

7. COMMISSION ANNOUNCEMENTS

Mansfield Historical Museum is hosting an open house on May 26, 2022, in honor of their 20th year.

8. STAFF ANNOUNCEMENTS

None

9. ADJOURNMENT OF MEETING

With no further business, Chairman Smith adjourned the meeting at 7:14 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Jennifer Johnston, Development Coordinator