



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### City Council - Hotel/Motel Occupancy Tax Funds Policy and Allocation Sub-Committee

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Tuesday, June 7, 2022

8:00 AM

City Hall

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#### CALL TO ORDER

*Chair Short called the meeting to order at 8:01 a.m.*

*Staff present: City Manager Joe Smolinski; Deputy City Manager Shelly Lanners; Director of Community Engagement Theresa Cohagen; Assistant Director of Budget/Purchasing Jennifer Goldthwaite; Assistant City Secretary Keera Seiger*

**Present** 3 - Julie Short; Casey Lewis and Michael Evans

#### CITIZEN COMMENTS

*There were no citizen comments.*

#### NEW BUSINESS

##### Discussion and Possible Action Regarding Various HOT Funds Reimbursement Requests

*Assistant Director of Budget/Purchasing Jennifer Goldthwaite presented a request from staff to the sub-committee for reimbursement of overtime hours worked by staff for the Pickle Parade from HOT Funds. She provided background information and total numbers of overtime of staff that worked the Pickle Parade. The sub-committee asked that overtime by salaried workers also be factored in to the reimbursement and recommended full reimbursement to the general fund from HOT Funds for the number of overtime hours.*

*Next, Jennifer introduced a Championship Basketball reimbursement request of HOT Funds in the amount of \$10,000.00. She spoke on the lack of timeliness of the request for reimbursement and answered questions. Director of Community Engagement Theresa Cohagen spoke on the history of Championship Basketball and also answered questions. Due to the lateness of the request, staff recommended a reimbursement of \$7,500.00; the sub-committee recommended approving a reimbursement for \$5,000.00.*

#### ADJOURNMENT

*Chair Sort adjourned the meeting at 8:17 a.m.*

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ATTEST: Julie Short, Chair

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Susana Marin, City Secretary