



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### City Council - Hotel/Motel Occupancy Tax Funds Policy and Allocation Sub-Committee

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Monday, August 8, 2022

2:00 PM

City Hall

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#### CALL TO ORDER

*Chair Short called the meeting to order at 2:00 p.m.*

*Staff present: Deputy City Manager Shelly Lanners, Chief Financial Officer Troy Lestina, Assistant Director of Finance Bryan Rebel, Director of Community Engagement Matt Young, City Secretary Susana Marin, Assistant City Secretary Keera Seiger*

**Present** 3 - Julie Short; Casey Lewis and Michael Evans

#### CITIZEN COMMENTS

*Amanda Kowalski, 4 River Crest Court - Ms. Kowalski spoke on the St. Paddy's Pickle Parade and Palooza, the support the City gives the event, the requests the Pickled Mansfield Society has of the City including keeping the location of the event in downtown Mansfield, police and park staff support, the special event permit, TABC letter, and communication.*

#### DISCUSSION ITEMS

Discussion Regarding Hotel Compliance Audit Report

*Chief Financial Officer Troy Lestina spoke on the hotel compliance audit report and answered questions. He explained that there are four hotels that owe additional tax liability and the City has been in communication with them, although there are no penalties currently being imposed. Troy also stated that this audit will be performed every three years.*

Continued Review, Discussion and Possible Action Regarding Hotel/Motel Occupancy Tax Fund Applications Received and Potential Allocations

*There was discussion regarding the Pickled Mansfield Society application which was tabled at the last sub-committee meeting. The sub-committee touched on the City's working relationship with the organization, what subsequent years look like for the Pickle Parade and Palooza, various requests included in the application such as funds for a stage for musical performances, and their recommended allocation of HOT Funds for this event.*

#### ADJOURNMENT

*Chair Short adjourned the meeting at 2:19 p.m.*

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ATTEST: Julie Short, Chair

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Susana Marin, City Secretary