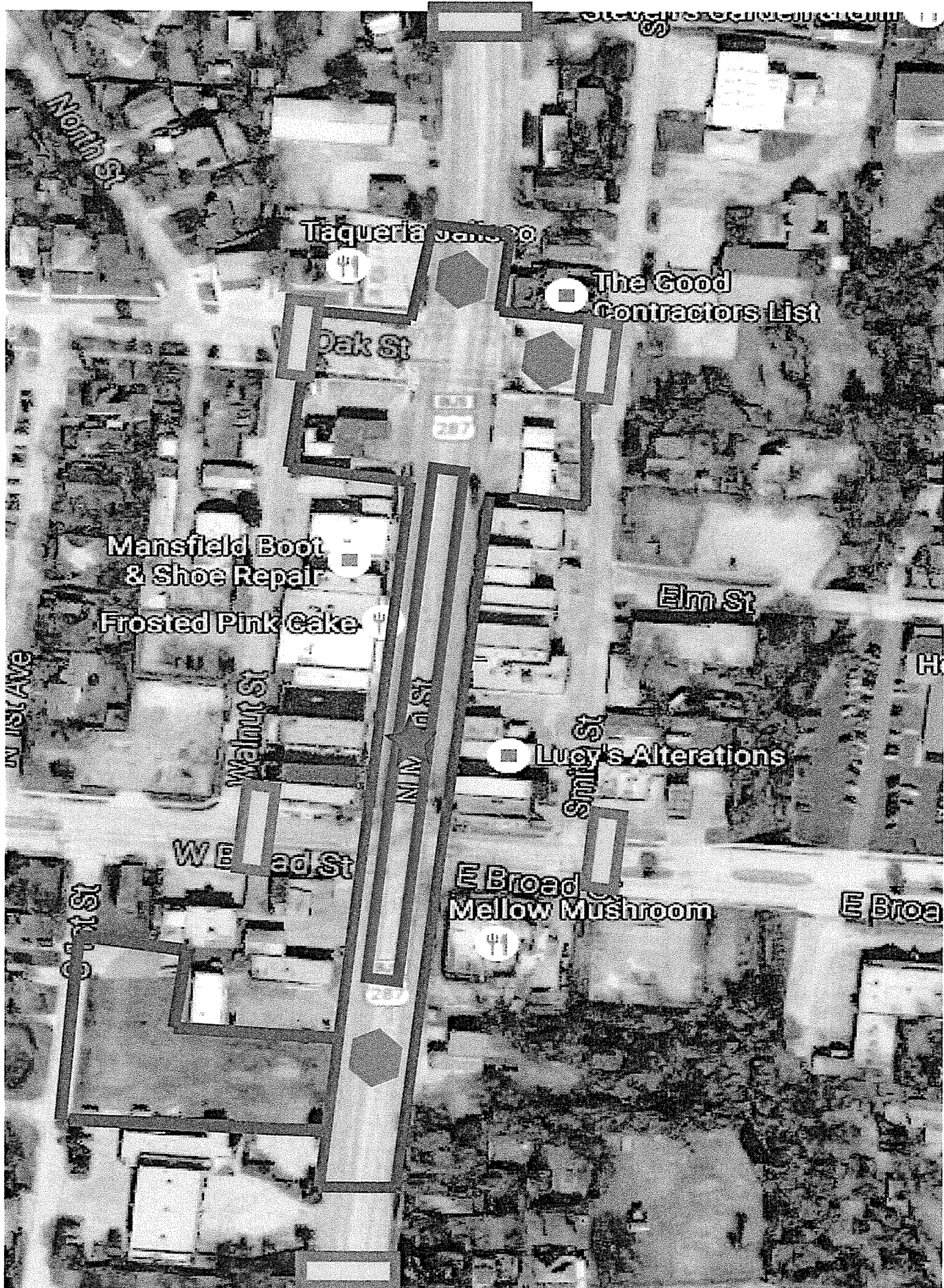







### Special Event Application

|   |  |  |
|---|--|--|
| Organization/Group: <u>City of Mansfield</u>  |  | Date: <u>8-15-16</u>   |
| Applicant: <u>Angie Henley</u>  |  |  |
| Applicant's Address: <u>210 Smith Street</u>  |  | Phone No. <u>817-804-5795</u>  |
| *Will be called or emailed for more information needed and/or when the permit is ready for pick-up  |  | Email: <u>Angie.henley@mansfieldtx.gov</u>   |
| Address of Event: <u>Main Street</u>  |  |  |
| Description & Activities: <u>LIVE music, food + beverage, art show, kids activities</u>   |  |  |
| Date of Event: <u>9-10-16</u>   |  | Hours of Event: <u>2-10pm</u>  |
| Public Invited or Private Party? <u>YES</u>   |  | Estimated Number of Attendees <u>5000-10,000</u>   |
| Is the event in a Mansfield Park? <u>NO</u>   |  | *If yes, Insurance is required   |
| Do you plan to Temporarily Close a Public Street? <u>YES</u>  |  | *If yes, Insurance is required <u>n/a</u>  |
| Is the event on Private Property other than your own? <u>NO</u>   |  | *If yes, signed permission is required   |
| Will there be any new or temporary electric lines installed? <u>NO</u>  |  |  |
| *If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.   |  |  |
| Will you be using generators? <u>YES</u>  |  | *If yes, show location on the site plan  |
| Do you plan to have any Tents? <u>YES</u>   |  | *If yes, a separate permit is required.  |
| Do you plan to have any pop-up canopies? <u>YES</u>   |  |  |
| Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>NO</u>   |  | *If yes, a separate permit is required   |
| City of Mansfield Assistance Requested:   |  |  |
| Barricades/ Street Closure? <u>YES</u>  |  | *If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party. |
| Police/Traffic Control/Security? <u>Daniel Sherman</u>  |  | *If yes, attach an explanation and the name of the person you are working with                                       |
| <b>Please Read and Include the Following Information With This Application</b> <ul style="list-style-type: none"> <li>For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan.</li> <li>If Insurance is required, the City of Mansfield must be listed as "Additional Insured".</li> <li>All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event.</li> </ul> |  |  |
| Applicant's Printed Name:   |  | Applicant's Signature:   |
| <u>Angie Henley</u>   |  | <u>Angie Henley</u>  |



-  TABC Line
-  Barricades
-  Tents
-  Generator
-  Vendor Booths

## AGREEMENT TO ASSIST AT SPECIAL EVENT

Special Event Name and Date: Wurst fest

Name of Group Assisting:

☒ Mansfield Police

☐ MISD Police

☐ Constable Office

☐ Other \_\_\_\_\_

Please check all that apply:

☒ We have an agreement to be Traffic Officers for this Special Event.

☐ We have an agreement to be Security Officers for this Special Event.

☐ Other:

Angie Henley  
Signature

Angie Henley / Special Events  
Printed Name/ Job Title

210 Smith Street  
Mailing Address

817-804-5795 ,  
Contact Phone Number


E-mail



1200 East Broad Street, Mansfield, TX 76063  
www.mansfieldtexas.gov Fax: 817-477-1416

### Temporary Tent Application

|  |                   |   |                 |   |                 |                                       |
|--|-------------------|---|-----------------|---|-----------------|---------------------------------------|
| <b>Tent location Address</b>   |                   | Main Street                                       |                 | <b>Suite No.</b>                            |                 |                                       |
| <b>Tenant/Business</b>   |                   |   |                 |   |                 |                                       |
| <b>Applicant*</b>  | City of Mansfield |   |                 | <b>Phone</b>                                | 817-804-5795    |                                       |
| <b>Applicant Address</b> 240 Smith Street  |                   |   |                 | <b>E-mail</b> angie.henley@mansfield.tx.gov |                 |                                       |
| *Will be called for questions and/or when the permit is ready for pick-up  |                   |   |                 |   |                 |                                       |
| <b>Tent Company</b>  |                   | Rental Stop                                       |                 |   |                 |                                       |
| <b>Tent Company Name</b>   |                   | Rental Stop                                       |                 | <b>Contact Number</b>                       | 972-336-0059    |                                       |
| <b>Company Address</b>   |                   | 2935 Eagle Dr. Grand Prairie, TX 75052            |                 |   |                 |                                       |
| <b>Purpose of Tent:</b>  |                   |   |                 |   |                 |                                       |
| <b>Special Event</b> <input checked="" type="checkbox"/>   |                   | <b>Sale or Promotion</b> <input type="checkbox"/> |                 | <b>Assembly</b> <input type="checkbox"/>    |                 | <b>Other</b> <input type="checkbox"/> |
| <b>Dates Tent will be on the Property</b>  |                   |   | <b>Erected:</b> |   | <b>Removed:</b> |                                       |
| <b>Size and Height of Tent (in feet at tallest peak)</b>   |                   |   |                 |   |                 |                                       |
| #1 Tent Size   |                   | 10 x 10   |                 | <b>Height in feet</b>                       |                 | 8'                                    |
| #2 Tent Size   |                   | 20 x 20   |                 | <b>Height in feet</b>                       |                 | 8'                                    |
| #3 Tent Size   |                   | 20 x 40   |                 | <b>Height in feet</b>                       |                 | 8'                                    |
| <b>Please read and Include the Following Information With This Application</b>   |                   |   |                 |   |                 | <b>Permit Fee \$60</b>                |
| 1. <b>SITE PLAN:</b> You must include a site plan showing where the Tent(s) will be located on the property. You need to indicate the distance from any structures and the property lines.   |                   |   |                 |   |                 |                                       |
| 2. <b>FLOOR PLAN:</b> Provide a simple floor plan for each tent showing the tables, chairs, stages, width of aisles, exits, etc. Note if the Tent sides will be Up or Down.  |                   |   |                 |   |                 |                                       |
| 3. <b>FLAME RESISTANT CERTIFICATE:</b> You must attach a Flame Resistant Certificate for the specific tent you are renting. The Tent Company can provide this.   |                   |   |                 |   |                 |                                       |
| 4. <b>NOTE:</b> Temporary tent sales by retail establishments or tent assemblies may be permitted for a period not to exceed thirty (30) days and no more than once a year. No tents or similar structures shall be erected in any required yard setbacks or designated easements. |                   |   |                 |   |                 |                                       |
| <b>Applicant's Printed Name &amp; Date</b>   |                   |   | Angie Henley    |   |                 |                                       |
| <b>Applicant's Signature</b>   |                   |   | Angie Henley    |   |                 |                                       |
| <b>Property Owner/Manager Printed Name</b>   |                   |   |                 |   |                 |                                       |
| <b>Property Owner/Manager Signature</b> *REQUIRED  |                   |   |                 |   |                 |                                       |

| Certificate of Flame Resistance  |  |   |
|--|--|---|
|   | REGISTERED<br>APPLICATION<br>CONCERN No.<br><br>F419.01  | ISSUED BY<br><br>California Combining Corporation<br>5607 S Santa Fe Ave<br>Los Angeles, CA 90058 USA |
|  |  | Date treated or<br>manufactured<br>1/30/2015  |
| This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable). |  |   |
| FOR <u>Ideal Canopy Tent &amp; Structures</u> ADDRESS <u>Unit 2 8500 River Rd</u><br>CITY <u>Delta, BC</u> STATE <u>V4G 1B5</u> Canada         |  |   |
| Certification is hereby made that: (Check "a" or "b")  |  |   |
| <input type="checkbox"/>   | (a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.<br>Name of chemical used.....Chem. Reg. No.....<br>Method of application..... |   |
| <input checked="" type="checkbox"/>  | (b) The articles described on the reverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.<br>Trade name of flame-resistant fabric or material used.. <u>Lam-Tex</u> .....Reg. No. <u>F419.01</u>  |   |
| The Flame Retardant Process Used <u>Will not</u> Be Removed By Washing<br>(will or will not)   |  |   |
| <u>James Lusato</u><br>Name of Applicator or Production Superintendent   |  | By <u>Cathy Neaf</u><br>Title   |