


Special Event Application

Organization/Group: <u>MANSEFIELD POLICE Dept.</u>		Date: <u>09-11-17</u>
Applicant: <u>DANIEL SHERWIN</u>		
Applicant's Address: <u>1601 HERITAGE PARKWAY</u>		Phone No. <u>817-804-5719</u>
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up		Email: <u>daniel.sherwin@mansfieldtexas.gov</u>
Address of Event: <u>303 N. WALNUT CRK.</u>		
Description & Activities: <u>MANSEFIELD POLICE DEPARTMENT FALL FESTIVAL</u>		
Date of Event: <u>OCTOBER 28, 2017</u>		Hours of Event: <u>1700 TO 2100 HRS.</u>
Public Invited or Private Party? <u>PUBLIC</u>		Estimated Number of Attendees <u>10-12,000</u>
Is the event in a Mansfield Park? <u>YES</u>		*If yes, Insurance is required <input checked="" type="checkbox"/>
Do you plan to Temporarily Close a Public Street? <u>YES</u>		*If yes, Insurance is required <input checked="" type="checkbox"/>
Is the event on Private Property other than your own? <u>NO</u>		*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>NO</u>		
<small>*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.</small>		
Will you be using generators? <u>YES</u>		*If yes, show location on the site plan
Do you plan to have any Tents? <u>NO</u>		*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>YES</u>		
Do you plan to have any Promotional Signs? (banners, streamers, balloons) <u>NO</u>		*If yes, a separate permit is required
City of Mansfield Assistance Requested:		
Barricades/ Street Closure? <u>YES</u>		*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>YES; POLICE EVENT</u>		*If yes, attach an explanation and the name of the person you are working with
<p style="text-align: center;">Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 		
Applicant's Printed Name:		Applicant's Signature:
<u>Daniel Sherwin</u>		

2016 Fall Festival Mansfield Police Dept. 10-27-16



AGREEMENT TO ASSIST AT SPECIAL EVENT

Special Event Name and Date: Fall Festival Oct. 28, 2017

Name of Group Assisting:

☒ Mansfield Police

☐ MISD Police

☐ Constable Office

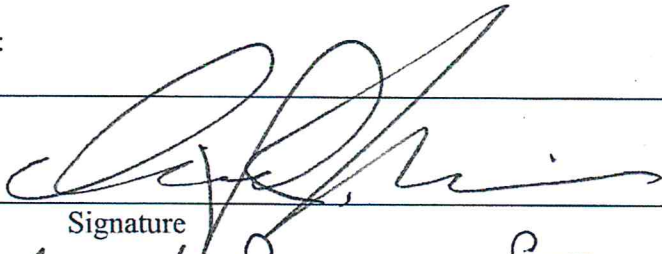
☐ Other _____

Please check all that apply:

☒ We have an agreement to be Traffic Officers for this Special Event.

☒ We have an agreement to be Security Officers for this Special Event.

☐ Other: _____


Signature

Daniel Sherwin, SGT. Mansfield Police Dept.
Printed Name/ Job Title

1601 Heritage Hwy, Mansfield, Tx. 76063
Mailing Address

817 - 804 - 5719
Contact Phone Number

daniel.sherwin@mnsfield-tx.gov
E-mail