
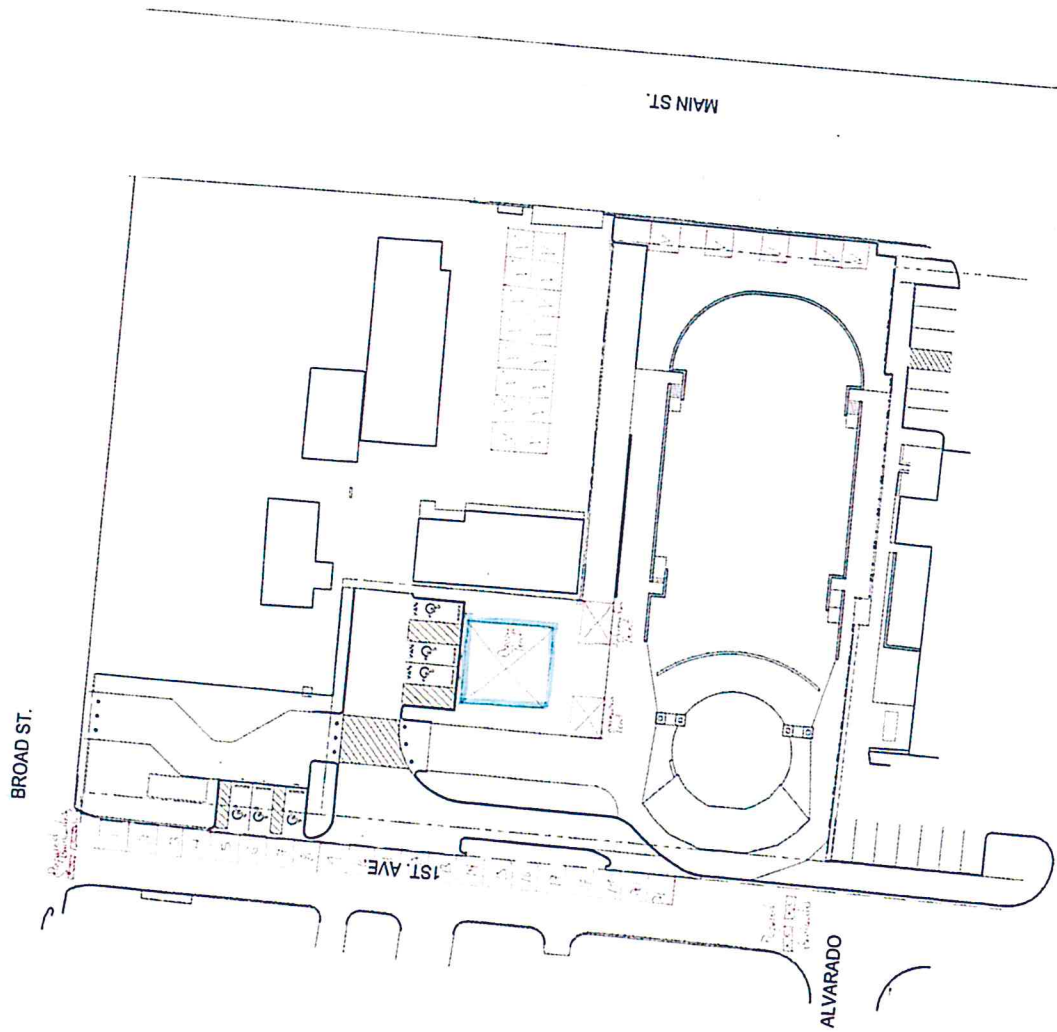


Special Event Application

Organization/Group: The LOT downtown	Date: 02/13/18
Applicant: Justin Gilmore	
Applicant's Address: 104 S Main St	Phone No. 817-966-2822
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up	Email: justing@level5designgroup.com
Address of Event: 108 S Main St	
Description & Activities: Steak Cook-off Competition and Concert <i>Meat, Mugs + Music</i>	
Date of Event: 06/09/18	Hours of Event: 7am - 7pm
Public Invited or Private Party? Public invited	Estimated Number of Attendees 500
Is the event in a Mansfield Park? No	*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? Yes	*If yes, Insurance is required
Is the event on Private Property other than your own? Yes	*If yes, signed permission is required
Will there be any new or temporary electric lines installed? No	
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.	
Will you be using generators? No	*If yes, show location on the site plan
Do you plan to have any Tents? Yes No	*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? Yes	
Do you plan to have any Promotional Signs? (banners, streamers, balloons) Yes	*If yes, a separate permit is required
City of Mansfield Assistance Requested:	
Barricades/ Street Closure? Yes, see attached	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? No	*If yes, attach an explanation and the name of the person you are working with
<p style="text-align: center;">Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 	
Applicant's Printed Name:	Applicant's Signature:
<i>Justin Gilmore</i>	

4/18/18 Revised Map



LEVEL 5
design group
architecture interiors planning
www.level5designgroup.com
108 S. Main
Mansfield, TX 76063
tel: 817.842.0212

FOR REVIEW
PURPOSES ONLY,
NOT FOR
REGULATORY
PERMITTING OR
CONSTRUCTION
PURPOSES

THIS SITE PLAN IS A PRELIMINARY DESIGN. THE DESIGNER ASSUMES NO LIABILITY FOR ANY ERRORS OR OMISSIONS. THE DESIGNER'S RESPONSIBILITY IS LIMITED TO THE DESIGN OF THE BUILDING AND ITS INTERIORS. THE DESIGNER DOES NOT WARRANT THE ACCURACY OF ANY INFORMATION PROVIDED BY ANY OTHER PARTY. THE DESIGNER'S LIABILITY IS LIMITED TO THE DESIGN OF THE BUILDING AND ITS INTERIORS. THE DESIGNER DOES NOT WARRANT THE ACCURACY OF ANY INFORMATION PROVIDED BY ANY OTHER PARTY.

AGREEMENT TO ASSIST AT SPECIAL EVENT

Special Event Name and Date: Meat, Mugs and Music / June 9, 2018

Name of Group Assisting:

☒ Mansfield Police

☐ MISD Police

☐ Constable Office

☐ Other _____

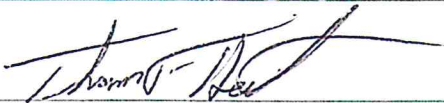
Please check all that apply:

☒ We have an agreement to be Traffic Officers for this Special Event. Limited Basis

☒ We have an agreement to be Security Officers for this Special Event.

☐ Other:

5 Officers will work this Detail.



Signature

Thomas F Hewitt / Detective Sergeant

Printed Name/ Job Title

1305 E Broad St. Mansfield Tx 76063

Mailing Address

817 804 5710

Contact Phone Number

tom.hewitt@mansfield-tx.gov

E-mail

PERMISSION TO USE PROPERTY FOR SPECIAL EVENT

(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner of the property described hereinbelow, do grant

Level 5 Holdings

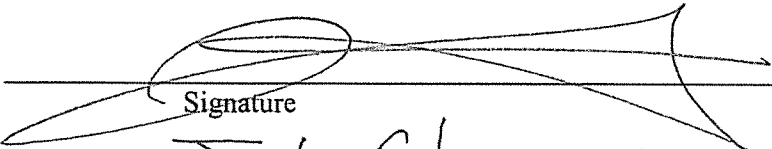
(person, group or business name)

permission to have their special event on said property.

Property address: 108 S Main Street

Please check all that apply:

- ☒ Entire Special Event, including all activities listed, are approved be held at this location.
- ☒ Approved for overflow parking and/or shuttle area to be held at this location.
- ☒ Approved to place promotional signage at this location, if required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☒ Approved to place a Tent(s) and/or canopy for the event. (note: a Tent requires a permit)
- ☒ Approved to place Bounce Houses, Petting Zoo, Children's Games and kids activities for event.
- ☐ Misc. Approved: _____


Signature

Justin Gilmore / Owner
Printed Name/ Job Title

104 S. Main St.
Mailing Address

817-966-2802
Contact Phone No.

HOMEOWNER ROSTER SHEET (Only needed for Block Parties if street will be closed)

*We require the address, a clearly printed name and a signature from everyone who will be affected

1. Address	102 S. 1st Ave
Name (Print)	Fatima Hernandez
	Signature Fatima Hernandez
2. Address	102 S 1st Ave
	104 S. 1st Ave
Name (Print)	Ossiel A. Guerrero
	Signature
3. Address	
Name (Print)	
	Signature
4. Address	
Name (Print)	
	Signature
5. Address	
Name (Print)	
	Signature
6. Address	
Name (Print)	
	Signature
7. Address	
Name (Print)	
	Signature
8. Address	
Name (Print)	
	Signature
9. Address	
Name (Print)	
	Signature
10. Address	
Name (Print)	
	Signature



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/21/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Agents Alliance Services, Ltd McKnight Ins Services, LLC 2364 N. Hwy 287, Ste 103 Mansfield TX 76063		CONTACT NAME: Josielyn Kinder PHONE (A/C, No, Ext): (817)277-6166 E-MAIL ADDRESS: josie@mcknightins.com FAX (A/C, No):	
INSURED The Lot Downtown, LLC 108 S. Main St Mansfield TX 76063		INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL1832137277

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

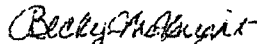
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			NPP1570322A	04/21/2017	04/21/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ included ABUSE AND \$ 300,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes Blanket Additional Insured Endorsement per Form L 744 NPP (06-10) when required under a written contract, written permit or written agreement.

CERTIFICATE HOLDER

CANCELLATION

City of Mansfield 1200 E Broad St Mansfield TX 76063	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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SPECIAL EVENT REVIEW APPROVALS & COMMENTS

EVENT:	Meat, Mugs and Music (The Lot Steak Cook-off)
DATE OF EVENTS:	Saturday June 9th from 7am-7pm
*ANDY BINZ (RECREATION)	Approved
Comments:	no
*LISA SUDBURY (PLANNING)	Approved
Promotional Signs?	no
*DAVID BOSKI (STREETS)	Approved
Comments:	Approved subject to consent from the effected property owners.City will provide barricades for street closure. Any other traffic control requested or required will be the responsibility of the applicant.
Street Closures?	yes
*PAUL COKER (DEVELOPMENT SERVICES)	Approved
HOWARD REDFEARN (ENVIRONMENTAL)	Approved
Comments:	Adequate waste containers will be provided for the attendees to use for all waste generated at the event.The event area will be policed afterward to collect an errant litter.No discharges of food wastes will be permitted, to include hot bath water from food vendors.
*ERIC PETERSON (FIRE)	Approved
Comments:	The revised map layout is approved through our Fire Marshals Office. We will make this layout available to the crews at Fire Station 1 that day. Main Street and access to Alvarado will remain open for emergency response. It is my understanding that the residences affected have been notified
Kyle Lanier	Approved
Comments:	Applicant must get approval from any affected homeowners on 1st Ave and ensure FD has any access they need.
City Council Approval Required?	Yes
Agenda Date:	5/28/2018