

Meeting Minutes Draft
Keep Mansfield Beautiful Commission
Monday, December 10, 2018
6:00 p.m.
Mansfield Service Center

ATTENDANCE - Sarah Zink, Sharon Roberts, Jan Hurlbut, Jacqueline Conley, Leon Williams, David Crumpton, Gary Mills, Carla Green, Jennifer Evans, Karen Williams, Gordon McMinn

CITY STAFF PRESENT – Becca Sales

CALL TO ORDER at 6:01 p.m.

TREASURER’S REPORT – Balance as of 12-10--18 is \$2,777.07

ROUTINE BUSINESS

AAS Update

Registered letters mailed to seven participants who have not cleaned their street. One business was sold and the new owner, Brent Hickman, Farmers Insurance is participating in AAS. The other six businesses have from December 6 to December 20 to complete their cleanup. Otherwise contracts will be terminated effective January 2 as well as signs removed. No streets to remove from AAS program.

NEW BUSINESS

Strategic Planning

- Art Around Mansfield
 - Street Corner Canvases – no update
 - Colorful Crosswalks – no update
 - Holiday Lights – no update
- City Tree Committee – no update
- Alliances
 - K. Williams recommended KMBC join the chamber with basic membership for \$300.00.

- HOAs – no update
- Earth Day Mansfield
 - Children's Area
 - L. Williams confirmed the petting zoo and horse/pony rides. Waiting on invoices for both.
 - Contacted The Home Depot about doing a project. Waiting for confirmation.
 - City of Mansfield has confirmed the use of the bounce house.
 - Mansfield Library and Oliver Nature Center will participate.
 - Will confirm face painter and participation from the Montessori Academy of Arlington.
 - Photo booth, Board and Brush, and train rides were suggested as additional activities.
- Vendors
 - Sharing save the dates with vendors from Master Vendor List.
 - Getting vendor list from Third Thursday.
- Food Vendors
 - Sending Save the Date to food vendors.
- Educational Exhibitors
 - Sales emailed all city departments about participating in EDM. Most have responded.
- Marketing
 - Greely working on graphics for EDM.
 - Add video from last year to social media.
- Volunteers – no update
 - Suggestions include limit the number of volunteers, each volunteer has an assignment, work in shifts.
- Event Logistics – no update
 - Coordinate to get street signage.
- Special Project – no update

- Fishing Tournament
McMinn has questions about cost to stock pond and when to stock pond.
Possible sponsors – Academy
- Rain Barrel Auction
K. Williams and Sales suggested creating an application process. Zink motioned to create application process. Green seconded motion. Motion passed. Sales will create application for board to approve at January meeting. Zink suggested all board members research grant opportunities.
- Tiny Car Show
Evans contacted House of Hot Rod.
- Active Event Committee
Each board member should reach out to volunteers to assist with their committee.

2019 EDM forms are in Google for record keeping. New excel worksheet is in Google Drive titled 2019 Earth Day Mansfield Master. Please place your information into this as you get vendors. The last tab on this worksheet is titled For History – Educational 2017. It has all the items in it from last year for you to reference. New spreadsheet for volunteers titled 2019 Volunteer Needs. Update your volunteer information as needed.

ADJOURNMENT – Mills motioned to adjourn meeting at 6:58. McMinn seconded. Motion passed.

