

Jon Niermann, *Chairman*
Emily Lindley, *Commissioner*
Toby Baker, *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

September 14, 2018

Re: May 1, 2019 Deadline to Submit Water Conservation Plan, Water Conservation Implementation Report, and/or Drought Contingency Plan

Under Texas Water Code Chapter 11 and Title 30 Texas Administrative Code Chapter 288, certain entities are required to submit an updated Water Conservation Plan (WCP), a Water Conservation Implementation Report (WCIR), and/or an updated Drought Contingency Plan (DCP) to the Texas Commission on Environmental Quality (TCEQ) every five years. In addition, TCEQ rules also require some entities to provide a copy of the WCP to the Texas Water Development Board (TWDB) by this deadline.

Entity	Required Documents (due by May 1, 2019)
Surface water rights holder w/ 1,000 acre-feet or more for municipal, industrial, and other non-irrigation uses	Submit a WCP and WCIR to TCEQ Provide a copy of the WCP to the TWDB
Surface water rights holder w/ 10,000 acre-feet or more for irrigation uses	Submit a WCP and WCIR to TCEQ Provide a copy of the WCP to the TWDB
Retail Public Water Supplier w/ 3,300 or more connections	Submit a DCP to TCEQ Submit a WCP to TWDB
Retail Public Water Supplier w/ less than 3,300 connections	Update DCP but not required to submit. Must have adopted DCP available for inspection by TCEQ upon request.
Wholesale Public Water Supplier	Submit a DCP to TCEQ
Irrigation District	Submit a DCP to TCEQ

If you are receiving this letter, we believe you may be required to submit one or more of these documents. **This letter is a reminder that the deadline to submit WCPs, DCPs, and/or WCIRs to the TCEQ is May 1, 2019.** The TCEQ recommends that these documents be submitted beginning January 1, 2019 via mail or email as follows. Please include "Five Year Plan Submittal" in the subject line of your email or mailed letter.

Texas Commission on Environmental Quality
Resource Protection Team, MC-160
P.O. Box 13087
Austin, TX 78711-3087
Email: wcp@tceq.texas.gov

Additional information can be found on the TCEQ Water Conservation Plan and Drought Contingency Plan webpages at https://www.tceq.texas.gov/permitting/water_rights/wawr_permits.html. If you have any questions regarding this process, please contact TCEQ Resource Protection staff at (512) 239-4691 or by e-mail at wcp@tceq.texas.gov.

Sincerely,

A handwritten signature in black ink that reads "Lori Hamilton".

Lori Hamilton, Manager
Water Rights Permitting & Availability Section
Water Availability Division

P.O. Box 13087 • Austin, Texas 78711-3087 • 512-239-1000 • tceq.texas.gov

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