

Meeting Minutes Draft
Keep Mansfield Beautiful Commission
Monday, March 18, 2019
6:00 p.m.
Mansfield Service Center

ATTENDANCE - Sarah Zink, Sharon Roberts, Jacqueline Conley, Gary Mills, Carla Green, Jennifer Evans, Karen Williams, Gordon McMinn, David Crumpton, Leon Williams, Jan Hurlbut

CITY STAFF PRESENT – Becca Sales

CALL TO ORDER at 6:02 p.m.

APPROVAL OF MINUTES – There were no changes to the February 11 meeting minutes. L. Williams motioned to approve meeting minutes. Roberts seconded. Motion passed.

TREASURER’S REPORT – Balance as of 03-18-19 is \$2467.07.

ROUTINE BUSINESS

AAS Update

One business added to program. Two new streets available and three streets dropped.

NEW BUSINESS

- Earth Day Mansfield
 - Children’s Area
 - Will order 150 butterflies for three releases.
 - Home Depot will order kits for their activity.
 - Ten volunteers needed for this area.
 - Are tables/chairs needed?
 - Check with volunteers, high school art departments, and Amanda Greely for face painters.
 - Will participants need to sign waiver for bounce house?
 - Kid Vet, photo booth, and snakes to be in children’s area.

- Vendors
One confirmed vendor. Waiting for applications and payments from others. Need confirmation by April 1.
- Food Vendors
Offer nonprofit discount to food vendors.
- Educational Exhibitors – no update
- Marketing
Article submitted to Mansfield Magazine about KMB including AAS, rain barrels, Earth Day, and Environmental Service Department. Mansfield Magazine ask the board to follow them online and share their posts, and invite people to sign up for their online weekly newsletter.
Lisa Drake suggested KMB include a graphic to include in electronic newsletters generated by the City of Mansfield, Chamber of Commerce, and MM.
Information about KMB and Earth Day included in water bills.
Check with Air 1 for kid activity or Earth Day Activity.
- Volunteers
Folder in Google Doc to request volunteers.
Volunteers will assist vendors with unloading, set up table and chairs, hang parking signs.
5-10 needed at 8:30, others arrive by 9:30.
- Event Logistics
Sales and Mills will coordinate for panels to use to secure trash and recycling stations.
Crumpton will order port-o-pottys.
Signs being made by students and Laura making parking signs.
- Fishing Tournament

No sponsorship from Academy.
Need new contact for Bass Masters
Pond is stocked with fish.

- Rain Barrel Auction
Twelve applications received.
Updating bid sheet.
- Car Show – no cars
- Tiny House is confirmed.

Next board meeting scheduled for April 1, 2019.

ADJOURNMENT – Zink motioned to adjourn meeting. McMinn seconded. Motion passed.