



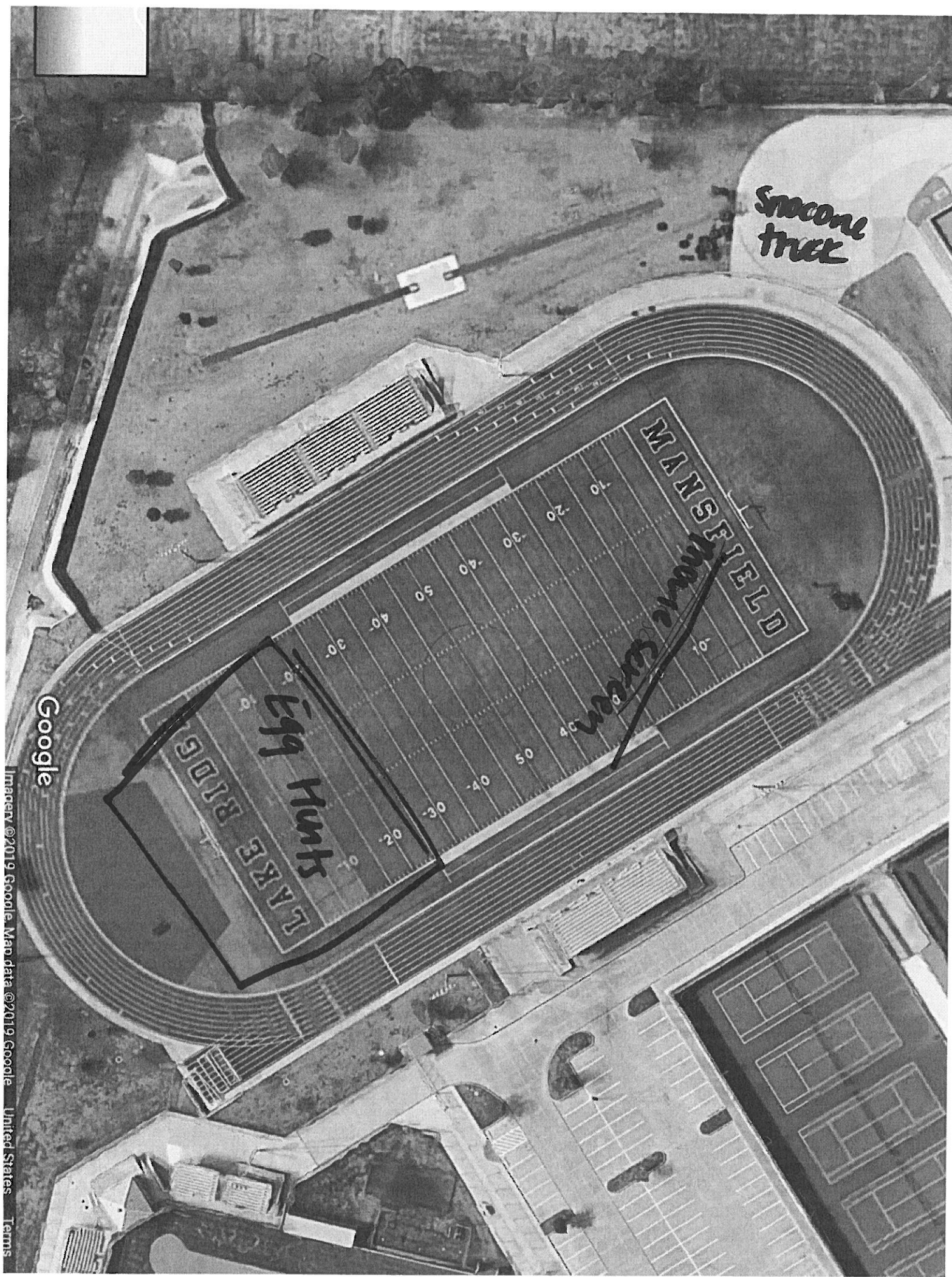
1200 East Broad Street, Mansfield, TX 76063
www.mansfieldtexas.gov Fax: 817-477-1416

Special Event Application

Organization/Group: <u>Rush Creek Church</u>	Date: <u>3/20/19</u>
Applicant: <u>Lauren Sudbery</u>	
Applicant's Address: <u>1355 E Seaton Rd GP</u>	Phone No. <u>817-733-8836</u>
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up	Email: <u>laurens@rushcreek.org</u>
Address of Event: <u>101 Day Mar Rd Mansfield, TX 76063</u>	
Description & Activities: <u>Easter mont night, egg hunts, Snocone S</u>	
Date of Event: <u>April 19, 2019</u>	Hours of Event: <u>7-10pm</u>
Public Invited or Private Party? <u>Public Invited</u>	Estimated Number of Attendees <u>1000</u>
Is the event in a Mansfield Park? <u>No</u>	*If yes, Insurance is required
Do you plan to Temporarily Close a Public Street? <u>No</u>	*If yes, Insurance is required
Is the event on Private Property other than your own? <u>No</u>	*If yes, signed permission is required
Will there be any new or temporary electric lines installed? <u>No</u>	
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.	
Will you be using generators? <u>Yes No</u>	*If yes, show location on the site plan
Do you plan to have any Tents? <u>No</u>	*If yes, a separate permit is required.
Do you plan to have any pop-up canopies? <u>Yes</u>	
Do you plan to have any Promotional Signs? <u>No</u> (banners, streamers, balloons)	*If yes, a separate permit is required
City of Mansfield Assistance Requested:	
Barricades/ Street Closure? <u>No</u>	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? <u>No Yes</u>	*If yes, attach an explanation and the name of the person you are working with
Please Read and Include the Following Information With This Application <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 	
Applicant's Printed Name:	Applicant's Signature:
<u>Lauren Sudbery</u>	<u>Lauren Sudbery</u>

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Address of Event: <u>101 Day Mar Rd Mansfield, TX 76043</u>		
Description & Activities: <u>Easter mont night, egg hunts, snowcones</u>		
Date of Event: <u>April 19, 2019</u>		Hours of Event: <u>7-10pm</u>
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Snocone truck

MANSFIELD

Egg Hunt

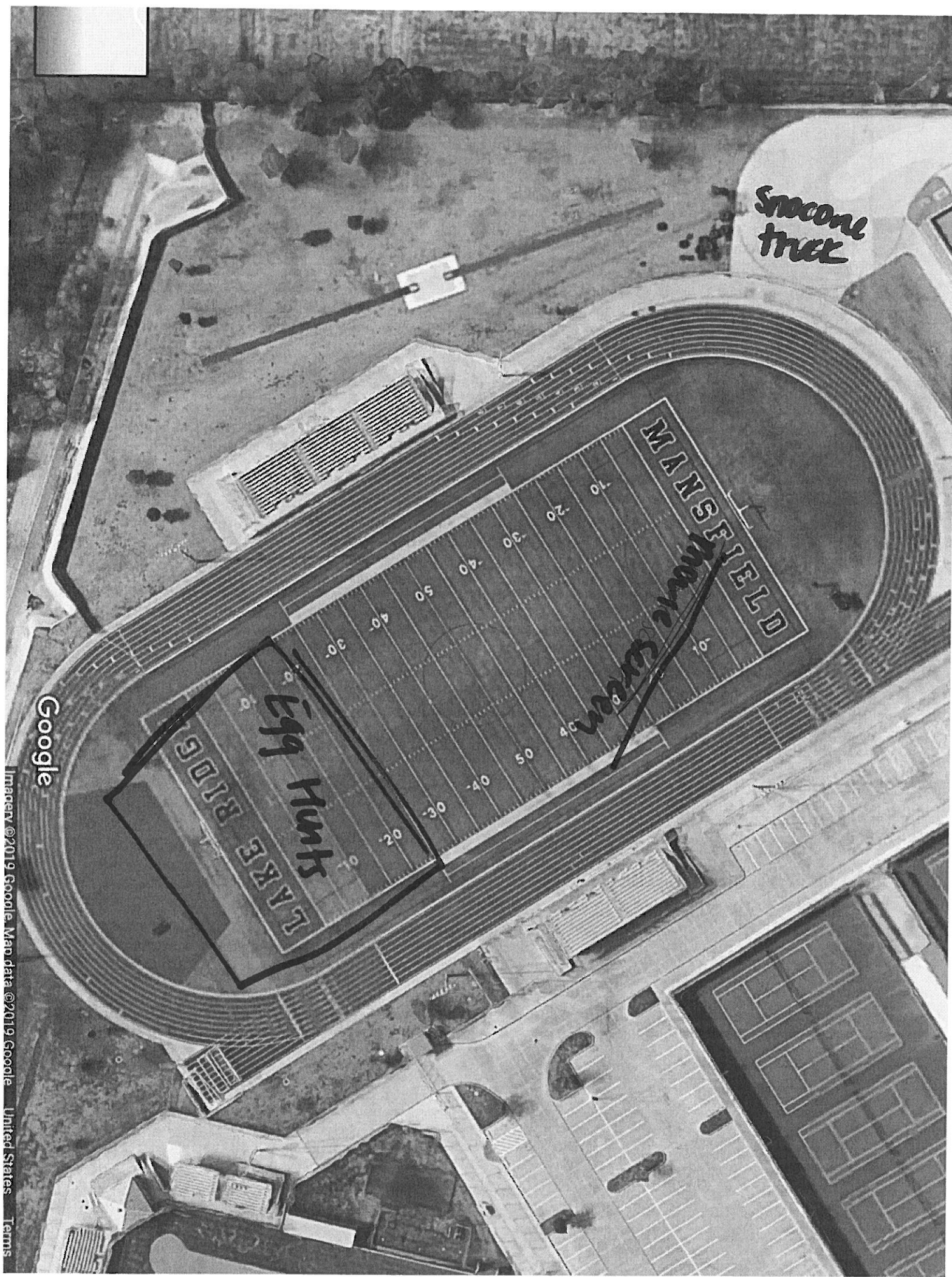
movie screen

LAKE RIDGE

Google

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Snowcone truck

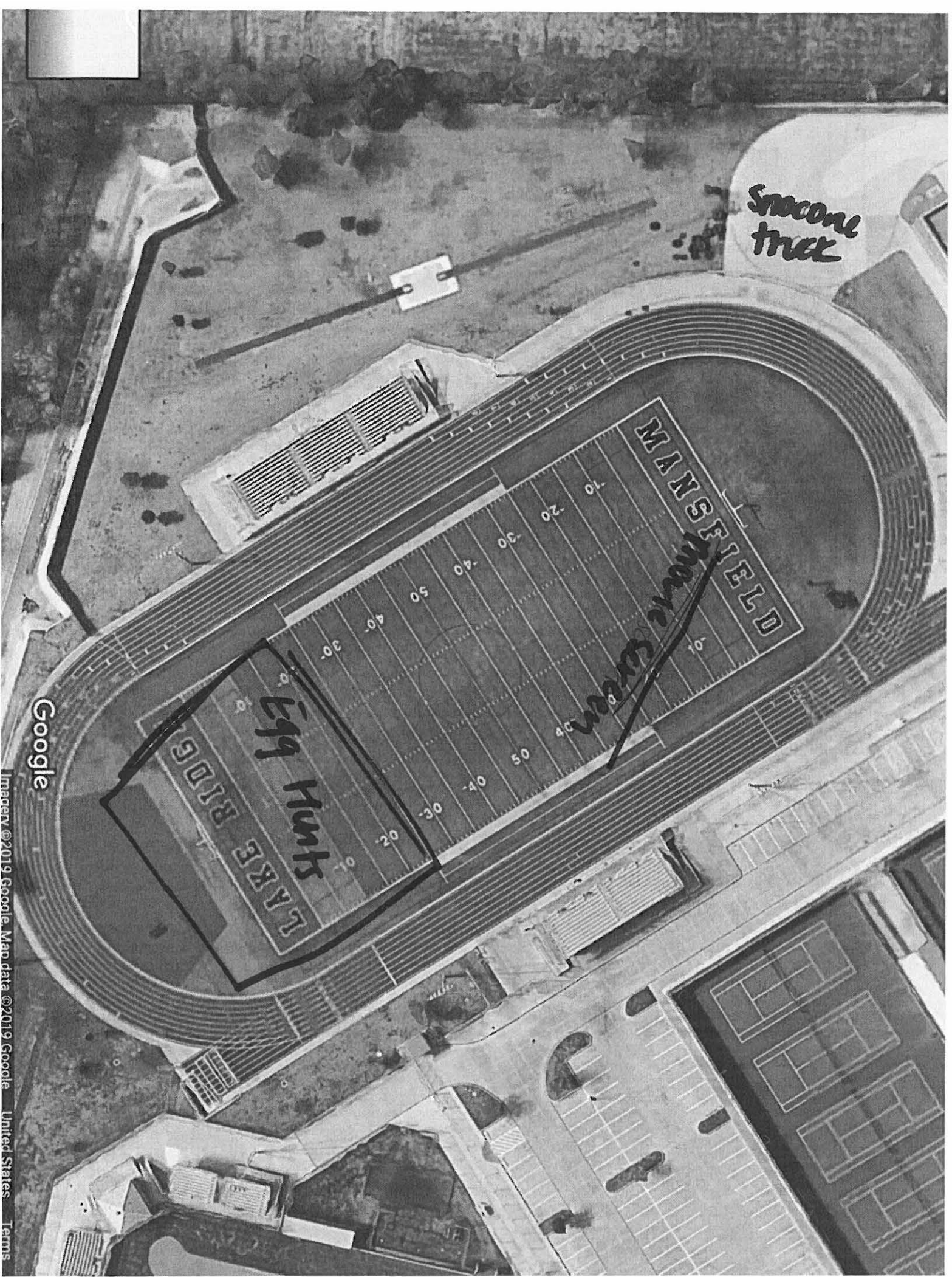
MANSFIELD

Egg Hunt

Movie Screen

LAKE RIDGE

Google



Smooone
truck

MANSFIELD

Egg Hunt

Hole Screen

Google

AGREEMENT TO ASSIST AT SPECIAL EVENT

Special Event Name and Date: Rush Creek Church EASTER Picnic

Name of Group Assisting:

☒ Mansfield Police

☐ MISD Police

☐ Constable Office

☐ Other _____

Please check all that apply:

☐ We have an agreement to be Security Escorts.

☐ We have an agreement to be Traffic Officers.

☒ We have an agreement to be Security Officers for this Special Event.

☐ Other:



Signature

Detective Sergeant / Off Duty Employment Coordinator
Printed Name/ Job Title

1305 E. Broad Street Mansfield Tx 76063
Mailing Address

817 804 5710 / 817 228 3224
Contact Phone Number

PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT
(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

Mansfield ISD - Lake Ridge High School

(person, group or business name)

permission to have their special event on said property.

Property address: 101 Day Miar Rd, Mansfield Tx 76063

Please check all that apply:

- ☐ Entire Special Event, including all activities listed, are approved be held at this location.
- ☐ Approved for overflow parking and/or shuttle area to be held at this location.
- ☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)
- ☐ Approved to place a Tent(s) and/or canopy for the event. (note: a Tent requires a permit)
- ☐ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities
- ☒ Misc. Approved: Approval to have an Easter egg hunt

Tammy Lusinger
Signature

Tammy Lusinger / Assistant Athletic Director

Printed Name/ Job Title

3700 East Broad Street, Mansfield Tx 76063

Mailing Address

814-276-5209

Contact Phone Number