



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes

### Mansfield Park Facilities Development Corporation

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Thursday, June 6, 2019

6:00 PM

Parks Administration Building-Community Room

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#### SPECIAL MEETING

1. **CALL TO ORDER**

*Harold Bell, President, called the Special Meeting to order at 6:00 pm.*

2. **RECESS INTO EXECUTIVE SESSION**

*No Executive Session held.*

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

Land Acquisition for Future Development

3. **RECONVENE INTO REGULAR SESSION**

4. **TAKE ANY ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION.**

*None.*

5. **WORK SESSION**

*Matt Young, Parks and Recreation Director, provided and presented the following draft documents to the Board for budget preparation of FY2019-2020:*

- MPFDC Mission, Goals & Objectives and Measurable Outcomes*
- Recreation Programs Pricing Strategy*
- Cost Recovery Analysis*
- FY20 Proposed Fee Schedule*
- FY20 Proposed Revenue & Expenditures*
- FY20 Proposed Capital Equipment*
- FY20 Proposed Capital Projects*
- Park Land Dedication Fees*
- Public-Private Partner Leases*
- FY19 Cash Flow*
- MPFDC 10-Year Strategic Business Plan*

*All listed items were discussed in detail with the Board as part of the presentation. The Park Land Fee ordinance was discussed with the Board and Park Land Dedication and Development Fee information was provided. Collection history for development*

*fees and cash in lieu of land was also presented to the Board broken down by quadrant. Park land dedication and development fee purpose, applicability, and methodology were also discussed with the Board. Clarifications were also provided in any necessary areas.*

*All listed items were discussed with the Board*

**A. [19-3167](#)**

**Discussion; Mansfield Park Facilities Development Corporation  
Proposed FY2019-2020 Budget**

*Matt Young, Parks and Recreation Director, provided the Board with an overview of the budget submission documents for FY 2019-2020. Sales tax projections were discussed with the Board as well as the available additional sources of revenue. Departmental operating expenditures were also presented and discussed with the Board. Matt also discussed the possibility of using Park Development Fees for some future projects as well as proposing different funding options for other future projects. Matt also discussed the purchase of the following items with this year's capital savings:*

- Chevrolet Traverse (MAC)*
- Chevrolet 2500 Truck (Park Services Specialist)*
- Kubota RTV (Park Services Specialist)*
- Chevrolet 2500 Truck (Dog Park, Mill Valley, WCLP, etc)*
- Kubota RTV (Dog Park, Mill Valley, WCLP, etc)*

*The Asset Management System will be rolled over to FY2020.*

**B. [17-2233](#)**

**Discussion; MPFDC 10-Year Strategic Business Plan**

*Matt Young, Parks and Recreation Director, presented the Board with multiple scenarios illustrating both the short and long-term impact of issuing additional debt for the completion of future projects. Future project possibilities and time table adjustments were also discussed with the Board.*

**6. BOARD ANNOUNCEMENTS**

*None.*

**7. INFORMATIONAL ITEMS**

**8. ADJOURNMENT**

*Harold Bell, President, adjourned the Special Meeting at 8:38 pm.*

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Harold Bell, President

ATTEST:

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Lisandra Keller, Administrative Assistant II  
Parks and Recreation